

STATE OF NEW JERSEY
STATE ETHICS COMMISSION
Post Office Box 082
Trenton, New Jersey 08625-0082
(609) 292-1892

STATE OF NEW JERSEY
STATE ETHICS COMMISSION
COMMISSION CASE NO. 58-14

**IN THE MATTER OF OLGA DIXON,
SUPERVISING INSURANCE
EXAMINER, DEPARTMENT OF
BANKING AND INSURANCE**

:
:
:
:
:
:
:

**Administrative Action
CONSENT ORDER**

WHEREAS, the State Ethics Commission (“Commission”) is authorized to initiate, receive, investigate, review and hear complaints regarding violations of the New Jersey Conflicts of Interest Law, *N.J.S.A. 52:13D-12 et seq.* (“Conflicts Law”), applicable rules of the Commission, *N.J.A.C. 19:61-1.1 et seq.*, the Uniform Ethics Code, and any agency code of ethics, by any State officer or employee or special State officer or employee; and

WHEREAS, this matter was brought before the Commission by a complaint filed with the Commission; and

WHEREAS, the Commission conducted an investigation of all matters and issues raised by the complaint; and

WHEREAS, as a result of the investigation, the Commission and Olga Dixon (“Dixon”) desire to enter into a final and complete resolution of all matters and issues raised thereby;

IT IS THEREFORE agreed by the parties as follows:

1. Dixon has been employed with the New Jersey Department of Banking and Insurance (“DOBI”) since 1986.

2. On January 10, 2012, Dixon submitted an Outside Activity Questionnaire (“OAQ”) in which she indicated that she performs volunteer work as a “community activist.”

3. From the 1990s through April 2014, Dixon was a member of the Human Relations Committee of the Hamilton Township Board of Education.

4. Between June 1, 2013 and May 23, 2014, Dixon used her State email address and computer extensively in connection with her outside activities and personal matters. During this period of time, approximately 277 emails relate to the Hamilton Township School District and Board of Education and over 100 emails concern a civic organization. During that one-year period, more than 65 percent of the total emails exchanged using Dixon’s State email were either related to an outside activity or personal matters and were unrelated to DOBI business.

5. It is the Commission’s position that Dixon violated sections 23(e)(3) and (e)(7) of the Conflicts Law by misusing State time and resources, including her State email and computer, to engage in her outside activities and personal matters.


6. It is Dixon’s position that, at the time, she considered her use of her State email to be reasonable.

7. Dixon acknowledges that her use of State time and resources in connection with her outside activities and for her own personal use violated section 23(e)(3) of the Conflicts Law and created the impression that she engaged in conduct violative of the public trust, in violation of sections 23(e)(7) of the Conflicts Law.

8. In consideration of the above, Dixon agrees to pay a civil penalty in the amount of \$1,200.00. \$400 shall be due within thirty (30) days of the date on which this Consent Order is

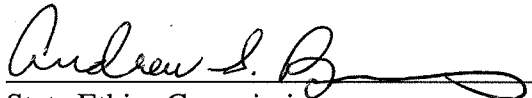
fully executed; \$200 shall be due within ninety (90) days of execution of the Consent Order; \$200 shall be due within one-hundred-twenty (120) days of execution of the Consent Order; \$200 shall be due within one-hundred-fifty (150) days of execution of the Consent Order; and a final payment of \$200 shall be due within one-hundred-eighty (180) days of execution of the Consent Order.

9. The parties agree to enter into this Consent Order in settlement of all matters and issues that are involved herein.



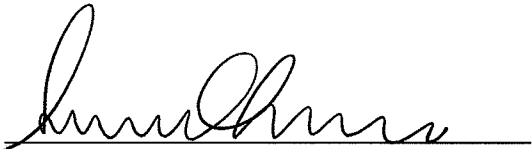
Olga Dixon

Dated: April 30, 2015



State Ethics Commission
By: Andrew S. Berns, Chair

Dated: 5/19/15



State Ethics Commission
By: Susana E. Guerrero, Executive Director

Dated: 5/19/15