PERSONAL AND BUSINESS RELATIONSHIPS DISCLOSURE FORM

Instructions:

A State officer or employee, or special State officer or employee, of a State agency as defined in N.J.S.A 52:34-10.11 who is involved in the procurement process must complete this form in full. Involvement in the procurement process means drafting, reviewing, evaluating or making contract award decisions or substantively assisting in any of those tasks, whether or not the officer or employee works in a financial services position or holds a centralized procurement title.

The completed form must be filed with the ethics liaison officer or the head of the State agency in which the State officer or employee, or special State officer or employee, holds office or employment. A copy of the completed form must be forwarded to the State Ethics Commission by email (ethics@ethics.nj.gov) or by mail.

The completed form must be reviewed by the filer on an annual basis. A new form must be completed any time there is a material change to any response.

A. General Information

Date of Statement _____

First Name: _____ M.I. _____

Last Name: _____

Business Mailing Address

Street Address: _____

P.O. Box: _____

City: _____ State: _____ Zip Code: _____

Daytime Telephone Number: _____

Email Address: _____

Position: _____

Department or Agency: _____

B. Please complete the following questions for the period covering five years prior to the date of this statement.

1. Please specify below any interest you hold in any firm, association, partnership, corporation or other business organization, including any subsidiary or related company thereof, that is either: (1) a current vendor of the agency; or (2) currently seeking to become a vendor of the agency.

"Interest" means any ownership or control of any profits or assets of a business organization. Include both the name of the business organization and the nature of your interest (number of shares held, percentage of partnership, etc.).

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2. Please list below any professional relationship with any person, firm, association, partnership, corporation or other business organization, including any subsidiary or related company thereof, that is either: (1) a current vendor of the agency; or (2) currently seeking to become a vendor of the agency.

3. Please list below any personal relationship with any principal officer or director of any firm, association, partnership, corporation or other business organization, including any subsidiary or related company thereof, or any person, that is either: (1) a current vendor of the agency; or (2) currently seeking to become a vendor of the agency. Include the name of the principal officer or director, the name of the business organization and the nature of the personal relationship.

I certify that the information on this form, to the best of my knowledge and belief, is true, correct and accurate. I understand that I may be subject to discipline and/or prosecution if I have omitted or falsified information.

(Signature)

Date