

## DRAFT

### Implementation Committee Recommendations Implementation Plan Outline April 2010

#### Governance Approach for Implementation of NJ HIT Plan

Coordinated decision-making structure is essential to the success of the implementation of the NJ HIT plan. We recommend that the Governor appoint a state leader with responsibility for oversight of the implementation of the comprehensive NJ HIT plan.

The appointed leader should have policy making authority and should be responsible for the development of a financial sustainability model.

The appointed leader should coordinate all stakeholder groups, patient advocates, state agencies, Regional Extension Centers and State HIEs.

With the oversight of the appointed leader, the Regional Extension Centers, NJ State Medicaid and NJ HIT Commission should collaborate to ensure the timely implementation of the state's HIT plan.

#### Electronic Medical Records in Physician Offices

Regional Extension Centers should be leveraged to develop and implement educational programs for physician offices

Educational sessions/forums/materials should focus on:

- Mission and value of HIT for physician office, for state, for patient
- Benefits of HIT/EMR to physicians; business case development
- Formation of implementation team, project management/governance approach
- Best practices to ensure quality clinical transformation with the implementation of an EMR that yields the greatest benefit to physician practice and to the patient.

Examples of best practices that should be covered include, but are not limited to:

- guidelines for vendor selection and contracting
- how to transition records, how to adjust office workflow for greatest benefit
- data conversion from practice management systems
- communication plans
- legal EMR and risk management related to patient safety
- Follow-up education/training program – what's working, what's not working, training for new staff
- User and technical support
- Business continuity and disaster recovery plans
- How to handle non-clinical data
- Transcription and dictation services
- Interfaces with service providers (e.g. labs, ERs etc.)

- Privacy and security
- Federal Meaningful use
  - What is it? Why important?
  - Goals and objectives. How will it benefit physician practice and patient
  - How does an EMR help
  - REC and HIT Commission should maintain library of meaningful use rules
- Clinical standards that deliver highest quality care
  - How technology enables best use of clinical standards
  - How to improve outcomes and improve value with clinical standards and HIT
- Privacy and Security standards
  - Coordination with policy committee (sub-committee of NJ HIT Commission)
  - Compliance with HIPAA

Educational sessions/training should be customized for:

- target audiences (Physicians, nurses and office staff),
- type of practice
- size of practice

RECs in collaboration with NJ State Medicare/Medicaid and stakeholder professional societies should develop methods to update physicians and other stakeholders on changes and updates to standards and guidelines such as:

- Meaningful use
- Privacy and security
- Vendor certifications
- Grants and other financing opportunities

### Patient Portal

Physicians should be supported and encouraged to provide patient/client/consumer secure electronic access to their personal healthcare data.

### State Initiatives

NJ State Medicaid and the RECs need to provide a comprehensive timeline and requirements for the implementation of HIT initiatives that will impact physician systems and the delivery of data between the state and physicians to all relevant stakeholders.

NJ State Medicaid and State HIEs should consult with each other to develop timelines and requirements for deliverables and ensure interoperability. State HIEs should coordinate deliverables with NJ State Medicaid.

### Service Providers

Coordination of interface development and interoperability with service providers such as labs and pharmacy benefit managers is essential to success of plan.

## Standards

Regional and statewide exchanges and hospital and physician office systems (including EMRs) should comply with nationally accepted standards to ensure interoperability.