New Jersey Department of Health Consumer, Environmental and Occupational Health Service P. O. Box 372 Trenton, NJ 08625-0372

REQUIRED INFORMATION FOR NEW JERSEY CERTIFICATION OF ASBESTOS TRAINING COURSE ASBESTOS TRAINING COURSE PROPOSAL CHECKLIST

Please provide all information requested in this checklist along with your completed application and return it to the above address with all required attachments.

Name	e of Training Agency	Date			
Cour	se Type (Check no more than one initial and corresponding refresher):				
	Norker-Initial Supervisor-Initial				
	Worker-Refresher ☐ Supervisor-Refresher				
To assure your application is complete and to expedite the review process, the following information must be submitted as required in N.J.A.C. 8:60-6:					
	8:60-6.3(a)1.				
	Complete "Asbestos Training Agency Certification – Initial Application"				
	Complete Aspestos Hairling Agency Certification – Initial Application				
	8:60-6.3(a)2.				
	Brief description of course location including dimensions:				
	2.10. 0.00. p.10.1. 0. 0.00.00 10.00.01. 11.00.01.01				
	Projected course fees: \$				
П	8:60-6.3(a)3.				
	• •				
	Brief description of public outreach and publicity efforts to recruit students:				
		·			
	8:60-6.3(a)4.				
ш	• •				
	Must provide a detailed outline of course curricula as set forth at N.J.A.C. 8:60-6				
	course. NJDOH model outlines for each discipline are available online at: www.s amount of time allotted for each topic and a list of instructors for each topic must				
	amount of time anotted for each topic and a list of instructors for each topic must	also be included with the outline.			
	8:60-6.3(a)5.				
-	Must attach a description of the interactive/participatory teaching methods as def	ned at N. I.A.C. 8:60.2 which will be employed			
	to present <u>each</u> topic. As a reminder, lecture is not considered an interactive/par				
	to procent <u>outer</u> topic. The a formination, rectard to not contributed an interactive/par	morpatory todorning motinod.			
	8:60-6.3(a)6.				
	Must attach a copy of all written materials to be distributed as part of the training	course			
	8:60-6.3(a)7.				
	Must include evidence that your agency has employed or contracted to employ a	minimum of three instructors, either on a full			
	time or temporary basis, to satisfy the education, experience qualifications criteria				
	"Application for Approval as a New Jersey Asbestos Course Instructor" must be of	ompleted and submitted for each instructor.			
	Resumes describing special training and education and/or prior experience shall				
	with the instructor criteria. All resumes must include the length of time which the	individual has held jobs, certifications, etc.			

ASBESTOS TRAINING COURSE PROPOSAL CHECKLIST (Continued)

Name of Training Agency			Date	Date		
	8:60-6.3(a)8.		l			
	List the types, brand name and quantities of respirators to be used to demonstrate fit test or flow test:					
	<u>Type</u>		Brand Name	Quantity		
		_				
		_				
		_				
		_				
	8:60-6.3(a)9.					
	List a description of the type and quantity of	protective clothing to be	e used during practice exercises and	d demonstrations (use		
	an additional sheet of paper if necessary):					
	<u>Description</u>	<u>Quantity</u>	<u>Description</u>	<u>Quantity</u>		
				<u> </u>		
	8:60-6.3(a)10.					
	List a description and quantities of the mate not limited to, hand tools, ladders, scaffoldir					
	spray devices, decontamination facilities, sir	mulated asbestos materi				
	(use an additional sheet of paper if necessar <u>Description</u>	ary): Quantity	Description	Quantity		
	<u>Description</u>	Quantity	<u>Description</u>	<u>Quantity</u>		
				<u> </u>		
	8:60-6.3(a)11.		aa Faaliah aabu aa abbaa laasuusaa ta	. ha waad		
	Attach a statement explaining any restriction	ns on attendance, such a	as English only of other language to	be used.		
8:60-6.3(a)12. All training course materials, examinations and related course literature for non-English courses must be translated language of the course. A copy of the translated materials with written assurance that the translation is accurate a second course.						
						be included. Note: Only the worker course
	8:60-6.3(a)13.					
	What is your instructor-to-student ratio for hands-on training? (Note: Minimum ratio shall be no greater than 10 students for one instructor.):					
	(Note: Minimum ratio shall be no greater that	an 10 students for one in	structor.):	<u>.</u>		

ASBESTOS TRAINING COURSE PROPOSAL CHECKLIST (Continued)

Name of Training Agency		Date			
П	8:60-6.3(a)14.				
	Must provide evidence that a no-smoking policy shall be established, maintained and enforced during all aspects of the training.				
	□ 8:60-6.3(a)15.				
	If applicable, attach a copy of valid training agency certification previously issued by the NJDOH pursuant to N.J.A.C. 8:60.				
	8:60-6.3(a)16.				
	Attach a copy of the written examination(s) to be administered to the trainees by your training agency. Also include the performance procedures used to validate your examination.				
All materials submitted as part of the application must be typewritten or machine printed. The applicant shall be required to successfully pass a pre-commencement inspection of the training facility(ies) conducted by representatives of the Department. The applicant shall notify the Department immediately in writing of any change(s) in the application information occurring either prior to or after the issuance of certification.					
Name of Person Completing This Form (Print):					
Title					
Signature		Date			