



VACANCY ANNOUNCEMENT

The Department of Health has a career opportunity for qualified candidates for the following position:

Title Crew Supervisor Building Maintenance Programs [Classified Competitive]			Salary R19 \$47,107.07 - \$66,514.31
Posting Number 11-18	Position Number 039453	Number of Positions 1	Posting Period * From: 1/16/18 To: 1/30/18
Location: Maintenance -Grounds Unit		Scope of Eligibility/Open to: Applicants who Meet the Requirements	
GENERAL DESCRIPTION			
<p>Under direction of a Business Manager, an Operating Engineer or other supervisory official in a state department, institution or agency, has charge of building maintenance programs and activities, including painting, masonry, carpentry, plumbing, plastering, steam fitting and in some instances, building construction, grounds keeping and automotive maintenance work. Supervises staff and work activities. Prepares and signs official performance evaluations for subordinate staff; does related work as required.</p>			
REQUIREMENTS (EDUCATION / EXPERIENCE / LICENSES)			
<p>EXPERIENCE:</p> <p>Three (3) years of experience in work involving the inspection, repair and maintenance of household, office and buildings, including their equipment, appliances, machinery and furnishings.</p> <p>LICENSE:</p> <p>Appointee will be required to possess a driver's license valid in New Jersey only if the operation of a vehicle, rather than employee mobility, is necessary to perform the essential duties of the position.</p>			
IMPORTANT FILING INSTRUCTIONS			
<p>If interested in this position, you can reply in one of two ways:</p> <ul style="list-style-type: none"> • Forward the required documents electronically to: <i>PST.TPH@doh.nj.gov</i> • Mail the required documents to: Robin Murr, Manager 2, Human Resources Trenton Psychiatric Hospital Reference Posting #11-18 New Jersey Department of Health PO Box 7500 West Trenton, NJ 08628-7500 <p style="text-align: right;">Required documents:</p> <ul style="list-style-type: none"> • cover letter • resume • State of NJ Employment Application nj.gov/health/forms/dfp-663.dot. <p style="text-align: right;"><i>* Responses received after the closing date MAY be considered if the position is not filled.</i></p>			

- *Newly hired employees must agree to a thorough background check that will include fingerprinting.*
- *If you are a candidate for a position in our Public Health and Environmental Laboratories, you may be subject to pre- and /or post-employment alcohol and drug testing.*
- *If you are a candidate for a position that involves direct client care in one of the State facilities/programs, you may be subject to pre- and/or post-employment drug testing/screening. The cost of any pre-employment testing will be at the candidate's expense. Candidates with a positive drug test result, or those who refuse to be tested and/or cooperate with the testing requirement, will not be hired.*
- *In compliance with federal law, all persons hired will be required to verify identity and eligibility to work in the United States and to complete the required employment eligibility verification form upon hire.*
- *In accordance with N.J.S.A. 52:14-7, the "New Jersey First Act", all employees must reside in the State of New Jersey, unless exempted under the law. If you do not live in New Jersey, you have one year after you begin employment to relocate your residence to New Jersey.*
- **The New Jersey Department of Health is an Equal Opportunity Employer.**