



# VACANCY ANNOUNCEMENT

**The Department of Health has a career opportunity for qualified candidates for the following position:**

|  |  |  |  |
|--|--|--|--|
| Title<br><b>Charge Nurse- Per Diem<br/>[Special Services (Hourly)]</b>   |  | Salary<br><b>\$35.00 per hour</b>  |  |
| Posting Number<br><b>13-19</b>   | Position Number<br><b>continuous<br/>recruitment</b> | Number of Positions<br><b>continuous<br/>recruitment</b>                     | Posting Period *<br>From: <b>7/16/19</b> To: <b>12/19/19</b> |
| Location:<br><b>Greystone Park Psychiatric Hospital<br/>59 Koch Ave<br/>Morris Plains, NJ 07950</b>  |  | Scope of Eligibility/Open to:<br><b>Applicants who Meet the Requirements</b> |  |
| <b>GENERAL DESCRIPTION</b>   |  |  |  |
| <p>Under direction of a Supervisor of Nurses or other supervisory official in a state hospital, medical center, or other institution that provides medical assistance and/or guidance to the physically and/or mentally ill, is responsible for the care and well-being of the patients and the maintenance of quarters in an assigned area, and supervises the work programs and activities of a staff of nurses providing care to patients in an assigned area; does related work as required</p>  |  |  |  |
| <b>REQUIREMENTS (EDUCATION / EXPERIENCE / LICENSES)</b>  |  |  |  |
| <p><b>EXPERIENCE:</b> One (1) year of experience as a professional nurse in a hospital or other institution, clinic, or medical center.</p> <p><b>LICENSE:</b> Registration as a professional nurse in the State of New Jersey.</p> <p>Appointee will be required to possess a driver's license valid in New Jersey only if the operation of a vehicle, rather than employee mobility, is necessary to perform the essential duties of the position.</p> <p><b>SPECIAL NOTE:</b> Appointee must possess the ability to physically lift, move, and position clients as needed.</p>  |  |  |  |
| <b>IMPORTANT FILING INSTRUCTIONS</b>   |  |  |  |
| <p>If interested in this position, you can reply in one of two ways:</p> <ul style="list-style-type: none"> <li>• Forward the required documents electronically to:<br/><b><i>PST.GPH@doh.nj.gov</i></b></li> <li>• Mail the required documents to:<br/><b>Michelle Battle, Personnel Assistant 2<br/>Greystone Park Psychiatric Hospital<br/>Reference Posting #13-19<br/>New Jersey Department of Health<br/>59 Koch Avenue<br/>Morris Plains, NJ 07950-4400</b></li> </ul> <div style="float: right;"> <p><b>Required documents:</b></p> <ul style="list-style-type: none"> <li>• cover letter</li> <li>• resume</li> <li>• completed application, found at:<br/><a href="http://www.nj.gov/health/forms/dpf-663.pdf">http://www.nj.gov/health/forms/dpf-663.pdf</a></li> </ul> <p><i>* Responses received after the closing date MAY be considered if the position is not filled.</i></p> </div> |  |  |  |

- 
- *Newly hired employees must agree to a thorough background check that will include fingerprinting.*
  - *If you are a candidate for a position in our Public Health and Environmental Laboratories, you may be subject to pre- and /or post-employment alcohol and drug testing.*
  - *If you are a candidate for a position that involves direct client care in one of the State facilities/programs, you may be subject to pre- and/or post-employment drug testing/screening. The cost of any pre-employment testing will be at the candidate's expense. Candidates with a positive drug test result, or those who refuse to be tested and/or cooperate with the testing requirement, will not be hired.*
  - *In compliance with federal law, all persons hired will be required to verify identity and eligibility to work in the United States and to complete the required employment eligibility verification form upon hire.*
  - *In accordance with N.J.S.A. 52:14-7, the "New Jersey First Act", all employees must reside in the State of New Jersey, unless exempted under the law. If you do not live in New Jersey, you have one year after you begin employment to relocate your residence to New Jersey.*
  - ***The New Jersey Department of Health is an Equal Opportunity Employer.***