



VACANCY ANNOUNCEMENT

The Department of Health has a career opportunity for qualified candidates for the following position:

Title Registered Environmental Health Inspector 3 [Classified Competitive]			Salary R26 \$72,836.90 - \$103,620.41
Posting Number 51-23	Position Number 031931	Number of Positions 1	Posting Period * From: 01/17/2023 To: 01/31/2023
Location: EEOH, CEOHS, Public Health and Food Protection Program 135 East State Street, 3RD Floor Trenton, NJ 08625			Scope of Eligibility/Open to: Department of Health Employees

GENERAL DESCRIPTION

Under the direction of the Program Manager and the Project Environmental Scientist 4, this position will plan, assign, and conduct inspections, investigations and evaluations of Department of Correction facilities, Juvenile Justice Commission facilities, Human Services facilities, Youth Camps, Shellfish, Dairy, Tanning, Body Art, Wholesale and Retail food establishments, and Bedding/mattress regulations. Plan, supervise, and organize technical field and office work of lower level Registered Environmental Health inspectors and trainees and develop effective work methods. Complete required documents for travel and training requests and review monthly reports and ecats timesheets and absence/excessive hours for supervised staff. Supervise work operations and/or functional programs and will be responsible for employee evaluations and the effective recommendation of hiring, termination of employment, promoting, demoting and/or disciplining of employees to supervisor and the Program Manager. Plan, organize, and assist in the establishment and maintenance of necessary records and files utilizing various types of manual and/or electronic information systems used by the Department. Prepare monthly reports as requested by supervisor and/or Program Manager. Review and update inspection guidelines for Department of Corrections, Human Services facilities and Juvenile Justice Commission facilities or other assignments as directed by supervisor and/or Program Manager.

REQUIREMENTS (EDUCATION / EXPERIENCE / LICENSES)

EXPERIENCE: Three (3) years of experience in technical environmental sanitation work in the field of public health.

NOTE: A Master's degree in Public Health, Health Administration, Environmental Health, Sanitation Food Technology, Environmental or Sanitary Engineering, Microbiology, or Public Administration may be substituted for one (1) year of indicated experience.

LICENSE: Applicants must possess a license as a Registered Environmental Health Specialist issued by the NJ Department of Health.

Note: Appointees will be required to possess a driver's license valid in New Jersey only if the operation of a vehicle, rather than employee mobility, is necessary to perform essential duties of the position.

IMPORTANT FILING INSTRUCTIONS

If interested in this position, you can reply in one of two ways:

- Forward the required documents electronically to:
PSTEEOH@doh.nj.gov
- Mail the required documents to:
**David Sellinger, Regulatory Officer 1
Epid., Environmental and Occupational Health
Reference Posting #
New Jersey Department of Health
PO Box 369
Trenton, NJ 08625-0369**

Required documents:

- cover letter
- resume
- completed application, found at:
<http://www.nj.gov/health/forms/dpf-663.pdf>

* Responses received after the closing date MAY be considered if the position is not filled.

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- *Newly hired employees must agree to a thorough background check that will include fingerprinting.*
 - *If you are a candidate for a position in our Public Health and Environmental Laboratories, you may be subject to pre- and /or post-employment alcohol and drug testing.*
 - *If you are a candidate for a position that involves direct client care in one of the State facilities/programs, you may be subject to pre- and/or post-employment drug testing/screening. The cost of any pre-employment testing will be at the candidate's expense. Candidates with a positive drug test result, or those who refuse to be tested and/or cooperate with the testing requirement, will not be hired.*
 - *In compliance with federal law, all persons hired will be required to verify identity and eligibility to work in the United States and to complete the required employment eligibility verification form upon hire.*
 - *In accordance with N.J.S.A. 52:14-7, the "New Jersey First Act", all employees must reside in the State of New Jersey, unless exempted under the law. If you do not live in New Jersey, you have one year after you begin employment to relocate your residence to New Jersey.*
 - **The New Jersey Department of Health is an Equal Opportunity Employer.**
 - *RESUME NOTE: Applicants who possess foreign degrees (degrees earned outside of the U.S.) are required to provide an evaluation indicating the U.S. equivalency prior to the closing date. Failure to do so may result in your ineligibility.*