

# VACANCY ANNOUNCEMENT

# The Department of Health has a career opportunity for qualified candidates for the following position:

Title Nursing Consultant [Classified Non-Competitive]			Salary P28 \$73,767.82 - \$105,121.57
Posting Number	Position Number	Number of Positions	Posting Period *
71-19	926665	1	From: <b>3/12/2019</b> To: <b>3/26/2019</b>
Location: Division of Family Health Services, Special Child Health and Early Intervention Services 50 East State Street Trenton, NJ, 08625-0364			Scope of Eligibility/Open to: Applicants who Meet the Requirements

#### **GENERAL DESCRIPTION**

Under the supervision of the Program Specialist 4 Social/Human Services, and in collaboration with the Public Health Consultant 1 Nursing, the Nursing Consultant is responsible for the program development, program planning, and the implementation of the goals and objectives of the Specialized Pediatric Services Program (SPSP) which serves children birth through 21 years of age with special health care needs

The position is critical to the SPSP program. The Nursing Consultant's responsibilities will include:

- Programmatic and fiscal monitoring of the SPSP Health Service grants through the review of quarterly progress reports and expenditure reports in addition to annual site visits and regularly scheduled grantee meetings.
- Provision of nursing consultation to community-based providers and parents of children with special health needs.
- Development and provision of technical assistance to grantees, health care providers and the public regarding the SPSP.
- Outreach to community-based agencies and providers to collaborate across systems serving children and youth with special health care needs.

Therefore, this position would best fit an individual who has:

- Strong creation and presentation skills of data reports, charts and graphs.
- Ability to work with and educate health care providers.
- Strong organizational skills, data collection, and validation/quality management skills.
- Ability to review and evaluate related literature and communicate important developments.
- Strong written and oral communication skills.
  - Commitment to public health.

## REQUIREMENTS (EDUCATION / EXPERIENCE / LICENSES)

EDUCATION: Graduation from an accredited college or university with a Bachelor's degree in Nursing or related health field and a Master's degree with a major course of study in Nursing Supervision, Administration, Public Health, Medical Care, Nursing, Health Education, or related health field.

NOTE: Applicants who do not possess the required Bachelor's degree but possesses an Associates degree in Nursing or graduated from an accredited School of Nursing may substitute two (2) years of additional clinical nursing experience as indicated.

NOTE: Applicants who do not possess the required Master's degree may substitute one (1) year of additional clinical nursing experience as indicated.

EXPERIENCE: Six (6) years of clinical nursing experience in an acute care, long-term or community-based setting.

LICENSE: Current registration as a Professional Nurse in the State of New Jersey. Appointee will be required to possess a driver's license valid in New Jersey only if the operation of a vehicle, rather than employee mobility, is necessary to perform essential duties of the position.

IMPORTANT FILING INSTRUCTIONS

If interested in this position, you can reply in one of two ways:

• Forward the required documents electronically to:

### PSTFHS@doh.nj.gov

• Mail the required documents to:

Donna Wagner, Administrative Assistant 2 Family Health Services Reference Posting #71-19 New Jersey Department of Health PO Box 364 Trenton, NJ 08625-0364

#### **Required** documents:

- cover letter
- resume
- completed application, found at: http://www.nj.gov/health/forms/dpf-663.pdf
- \* Responses received after the closing date MAY be considered if the position is not filled.
- Newly hired employees must agree to a thorough background check that will include fingerprinting.
- > If you are a candidate for a position in our Public Health and Environmental Laboratories, you may be subject to pre- and /or postemployment alcohol and drug testing.
- If you are a candidate for a position that involves direct client care in one of the State facilities/programs, you may be subject to preand/or post-employment drug testing/screening. The cost of any pre-employment testing will be at the candidate's expense. Candidates with a positive drug test result, or those who refuse to be tested and/or cooperate with the testing requirement, will not be hired.
- > In compliance with federal law, all persons hired will be required to verify identity and eligibility to work in the United States and to complete the required employment eligibility verification form upon hire.
- In accordance with N.J.S.A. 52:14-7, the "New Jersey First Act", all employees must reside in the State of New Jersey, unless exempted under the law. If you do not live in New Jersey, you have one year after you begin employment to relocate your residence to New Jersey.
- > The New Jersey Department of Health is an Equal Opportunity Employer.

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