



VACANCY ANNOUNCEMENT

The Department of Health has a career opportunity for qualified candidates for the following position:

Title Regulatory Officer 4 [Classified Non-Competitive]			Salary P26 \$67,290.04 - \$95,729.23
Posting Number 74-19	Position Number 947021	Number of Positions 1	Posting Period * From: 3/14/2019 To: 3/28/2019
Location: Division of Certificate of Need & Licensing 25 So. Stockton St., 2nd Floor Trenton, NJ 08625			Scope of Eligibility/Open to: Applicants who Meet the Requirements

GENERAL DESCRIPTION

Responsibilities include general preparation of enforcement actions relative to all licensed healthcare facilities in New Jersey. Those include application of Federal Medicare and Medicaid conditions of participation, as well as New Jersey State licensure requirements. Additional responsibilities include investigation and evaluation of allegations of abuses, neglect and misappropriation of property by nurse aides, and presentation of cases at the Office of Administrative Law concerning revocation of nurse aide certificates, where the aide has been determined to have committed an act of abuse, neglect or misappropriation of property against a resident of a nursing home. Other responsibilities consistent with the goals of the program including, but not limited to, performing legal research and preparing documents, reports, summaries, memoranda and recommendations for court and administrative actions, performing related work.
NOTE: Experience in a health care setting preferred.

REQUIREMENTS (EDUCATION / EXPERIENCE / LICENSES)

EDUCATION

Graduation from an accredited law school with a Juris Doctor (J.D.) Degree.

EXPERIENCE:

One (1) year of experience in conducting legal research, analyzing and evaluating legal documents, rules, regulations, and/or legislation, or the review and analysis of regulatory matters in a government agency; or one (1) year of experience as an attorney.

LICENSE:

Appointee must be eligible to practice as an Attorney-At-Law in the State of New Jersey. Appointee must possess a current Certificate of Good Standing issued by the New Jersey Board of Bar Examiners, or other license to practice law issued by any State in the United States.

Appointees will be required to possess a driver's license valid in New Jersey only if the operation of a vehicle, rather than employee mobility, is necessary to perform the essential duties of the position.

IMPORTANT FILING INSTRUCTIONS

If interested in this position, you can reply in one of two ways:

- Forward the required documents electronically to:
PSTHFEL@doh.nj.gov
- Mail the required documents to:
**Christine Pogorzelski, Administrative Assistant 2
Health Facilities Evaluation and Licensing
Reference Posting #74-19
New Jersey Department of Health
PO Box 367
Trenton, NJ 08625-0367**

Required documents:

- cover letter
- resume
- completed application, found at:
<http://www.nj.gov/health/forms/dpf-663.pdf>

* Responses received after the closing date MAY be considered if the position is not filled.

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- *Newly hired employees must agree to a thorough background check that will include fingerprinting.*
 - *If you are a candidate for a position in our Public Health and Environmental Laboratories, you may be subject to pre- and /or post-employment alcohol and drug testing.*
 - *If you are a candidate for a position that involves direct client care in one of the State facilities/programs, you may be subject to pre- and/or post-employment drug testing/screening. The cost of any pre-employment testing will be at the candidate's expense. Candidates with a positive drug test result, or those who refuse to be tested and/or cooperate with the testing requirement, will not be hired.*
 - *In compliance with federal law, all persons hired will be required to verify identity and eligibility to work in the United States and to complete the required employment eligibility verification form upon hire.*
 - *In accordance with N.J.S.A. 52:14-7, the "New Jersey First Act", all employees must reside in the State of New Jersey, unless exempted under the law. If you do not live in New Jersey, you have one year after you begin employment to relocate your residence to New Jersey.*
 - ***The New Jersey Department of Health is an Equal Opportunity Employer.***