



VACANCY ANNOUNCEMENT

The Department of Health has a career opportunity for qualified candidates for the following position:

Title Substance Abuse Counselor 2 Mental Health/Alcoholism Service [Classified Competitive]			Salary R22 \$53,910.34 - \$76,393.06
Posting Number 75-18	Position Number 102263 & 094187	Number of Positions 2	Posting Period * From: 3/15/18 To: 3/29/18
Location: Ann Klein Forensic Center/Special Treatment Unit 15 Paddock Street Avenel, NJ 07001			Scope of Eligibility/Open to: Applicants who Meet the Requirements

GENERAL DESCRIPTION

Under the direction of a Program Coordinator (Mental Health/Alcoholism Services) or other supervisory officer in psychiatric facilities under the direction of the Division of Mental Health and Hospitals, Department of Human Services, acts as a case counselor or primary treatment therapist or supervises the work of a small group of lower grade counselors and does varied tasks involved in assisting clients suffering from mental illness and alcoholism to make the most satisfactory social and emotional adjustments possible; supervises staff and work activities; prepares and signs official performance evaluations for subordinate staff; does relatedwork as required.

REQUIREMENTS (EDUCATION / EXPERIENCE / LICENSES)

CERTIFICATION: Applicants must possess a certificate as a Certified Alcohol and Drug Counselor (CADC), issued by the Board of Marriage and Family Therapy Examiners, New Jersey Division of Consumer Affairs, Department of Law and Public Safety.

Applicants who possess the credentials as a Licensed Clinical Alcohol and Drug Counselor (LCADC) are considered to have met the above certification requirements

EXPERIENCE: Two (2) years of experience in mental health or alcoholism counseling or social work having the responsibility for gathering and analyzing social or health information from clients, the determination of their needs and the planning and carrying out of a treatment plan geared to the needs of individual clients, one (1) year of which shall have included direct experience with persons addicted to alcohol in an alcohol treatment, prevention and/or rehabilitation program.

LICENSE: Appointee will be required to possess a driver's license valid in New Jersey only if the operation of a vehicle, rather than employee mobility, is necessary to perform the essential duties of the position.

IMPORTANT FILING INSTRUCTIONS

If interested in this position, you can reply in one of two ways:

- Forward the required documents electronically to:
PST.AKFC@doh.nj.gov
- Mail the required documents to:
**Anne Kenyon, Manager 2, Human Resources
Ann Klein Forensic Center
Reference Posting #75-18
New Jersey Department of Health
PO Box 7177
West Trenton, NJ 08628-7177**

Required documents:

- cover letter
- resume

** Responses received after the closing date MAY be considered if the position is not filled.*

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- *Newly hired employees must agree to a thorough background check that will include fingerprinting.*
 - *If you are a candidate for a position in our Public Health and Environmental Laboratories, you may be subject to pre- and /or post-employment alcohol and drug testing.*
 - *If you are a candidate for a position that involves direct client care in one of the State facilities/programs, you may be subject to pre- and/or post-employment drug testing/screening. The cost of any pre-employment testing will be at the candidate's expense. Candidates with a positive drug test result, or those who refuse to be tested and/or cooperate with the testing requirement, will not be hired.*
 - *In compliance with federal law, all persons hired will be required to verify identity and eligibility to work in the United States and to complete the required employment eligibility verification form upon hire.*
 - *In accordance with N.J.S.A. 52:14-7, the "New Jersey First Act", all employees must reside in the State of New Jersey, unless exempted under the law. If you do not live in New Jersey, you have one year after you begin employment to relocate your residence to New Jersey.*
 - ***The New Jersey Department of Health is an Equal Opportunity Employer.***

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