



VACANCY ANNOUNCEMENT

The Department of Health has a career opportunity for qualified candidates for the following position:

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| Title Chief of Investigations [Classified Competitive] | | | Salary &32 \$75,160.59 - \$108,992.31 |
| Posting Number 80-18 | Position Number 096269 | Number of Positions 1 | Posting Period * From: 3/19/18 To: 4/02/18 |
| Location: Health Facility Survey & Field Operations PO Box 367, 120 S. Stockton St. Trenton, NJ 08625 | | | Scope of Eligibility/Open to: All Departments/State Employees |
| GENERAL DESCRIPTION | | | |
| Under supervision of Senior Executive Service/Director of the Psychiatric Hospital Office of Investigations Program, supervises/reviews programs/activities & evaluates administration/objectives/efficiency/effectiveness of all Office of Investigations activities; Manages/oversees the Office of Investigations supervisory/investigative staff responsible for completion of Department of Health civil investigations of identified allegations/incidents of NJ psychiatric hospitals in accordance w/all applicable federal/state laws/regulations/Department of Health policies-procedures, including/not limited to 42 CFR 483 - ICF/ID; A.O. 2:05; N.J.S.A. | | | |
| REQUIREMENTS (EDUCATION / EXPERIENCE / LICENSES) | | | |
| <p>Education: Graduation from an accredited college or university with a Bachelor's degree.</p> <p>Experience: Six (6) years of office and/or field experience conducting investigations, collecting evidence and preparing investigative reports related to criminal, civil or regulatory matters involving fraud, misrepresentation or other acts of criminal or civil misconduct. three (3) years shall have included supervisory responsibility.</p> <p>Note: Experience as a police officer performing criminal follow-up investigations (not preliminary investigations) may be substituted for the above non-supervisory experience on a year for year basis.</p> <p>Note: Applicants who do not possess the required education may substitute experience in investigation of criminal, civil or regulatory matters on a year for year basis.</p> <p>Note: A Master degree in Public Administration, Business Administration, Social Work, or Criminal Justice may be substituted for one (1) year of experience.</p> <p>License: Appointee will be required to possess a driver's license valid in New Jersey only if the operation of a vehicle, rather than employee mobility, is necessary to perform the essential duties of the position.</p> | | | |
| IMPORTANT FILING INSTRUCTIONS | | | |
| If interested in this position, you can reply in one of two ways: <ul style="list-style-type: none"> • Forward the required documents electronically to: PSTHFEL@doh.nj.gov • Mail the required documents to: Christine Pogorzelski, Administrative Assistant 2 Health Facilities Evaluation and Licensing Reference Posting #80-18 New Jersey Department of Health PO Box 367 Trenton, NJ 08625-0367 | | Required documents: <ul style="list-style-type: none"> • cover letter • resume • completed application, found at: http://www.nj.gov/health/forms/dpf-663.pdf <p><i>* Responses received after the closing date MAY be considered if the position is not filled.</i></p> | |

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- *Newly hired employees must agree to a thorough background check that will include fingerprinting.*
 - *If you are a candidate for a position in our Public Health and Environmental Laboratories, you may be subject to pre- and /or post-employment alcohol and drug testing.*
 - *If you are a candidate for a position that involves direct client care in one of the State facilities/programs, you may be subject to pre- and/or post-employment drug testing/screening. The cost of any pre-employment testing will be at the candidate's expense. Candidates with a positive drug test result, or those who refuse to be tested and/or cooperate with the testing requirement, will not be hired.*
 - *In compliance with federal law, all persons hired will be required to verify identity and eligibility to work in the United States and to complete the required employment eligibility verification form upon hire.*
 - *In accordance with N.J.S.A. 52:14-7, the "New Jersey First Act", all employees must reside in the State of New Jersey, unless exempted under the law. If you do not live in New Jersey, you have one year after you begin employment to relocate your residence to New Jersey.*
 - ***The New Jersey Department of Health is an Equal Opportunity Employer.***