



# VACANCY ANNOUNCEMENT

**The Department of Health has a career opportunity for qualified candidates for the following position:**

Title <b>Supervising Health Care Evaluator [Classified Competitive]</b>			Salary <b>R27 \$67,714.29 - \$96,415.56</b>
Posting Number <b>81-18</b>	Position Number <b>096267</b>	Number of Positions <b>1</b>	Posting Period * From: <b>3/20/18</b> To: <b>4/03/18</b>
Location: <b>Health Facility Survey &amp; Field Operations PO Box 367, 120 S. Stockton St. Trenton, NJ 08625</b>			Scope of Eligibility/Open to: <b>Department of Health Employees</b>

## GENERAL DESCRIPTION

Under the supervision of the Supervisor Of Inspections, the Supervising Health Care Evaluator is responsible for assisting with the training of all Health Facilities Survey & Field Operations professionals as well as providers, consumers, and patients/residents. Develops and implements a standardized orientation program for newly employed or reassigned surveyors. Supervises all new surveyors until the completion of orientation. Utilizes & maintains a federal training database to ensure that employees are nominated to appropriate federal courses and that their status is accurately tracked on an ongoing basis. Supervises the preparation of travel requests for employees attending Federal Training. Identifies, provides and arranges for development programs for all staff on a general and individualized basis. Participates in the budget development and review process to facilitate the allocation of training resources. Provides training programs for surveyors, providers, consumers, and residents. Functions as back-up to RAI Coordinator and the Training Coordinator.

## REQUIREMENTS (EDUCATION / EXPERIENCE / LICENSES)

**Education:** Graduation from an accredited college or university with a Bachelor's degree.

**Experience:** Four (4) years of experience in a health care plan, facility or organization as a registered nurse, nutritionist, occupational therapist, registered pharmacist, registered physical therapist, recreational therapist, social worker, or speech language pathologist, which shall have included two (2) years in a municipal, county, state or federal agency surveying, evaluating, or investigating health care plans, organizations or facilities for compliance with state and/or federal laws and regulations related to health care.

**Note:** Applicants who have graduated from an accredited school of nursing or possess an Associate's degree in Nursing may substitute two (2) years of additional experience on a year-for-year basis for the required Bachelor's degree.

**Note:** Long-term care positions require the successful completion of the Basic Surveyor Training and passing the Surveyor Minimum Qualifying Test.

**License:** Appointees will be required to possess a driver's license valid in New Jersey only if the operation of a vehicle, rather than employee mobility, is necessary to perform essential duties of the position.

## IMPORTANT FILING INSTRUCTIONS

If interested in this position, you can reply in one of two ways:

- Forward the required documents electronically to:  
**PSTHFEL@doh.nj.gov**
- Mail the required documents to:  
**Christine Pogorzelski, Administrative Assistant 2  
Health Facilities Evaluation and Licensing  
Reference Posting #81-18  
New Jersey Department of Health  
PO Box 367  
Trenton, NJ 08625-0367**

### Required documents:

- cover letter
- resume
- completed application, found at:  
<http://www.nj.gov/health/forms/dpf-663.pdf>

\* Responses received after the closing date MAY be considered if the position is not filled.

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- *Newly hired employees must agree to a thorough background check that will include fingerprinting.*
  - *If you are a candidate for a position in our Public Health and Environmental Laboratories, you may be subject to pre- and /or post-employment alcohol and drug testing.*
  - *If you are a candidate for a position that involves direct client care in one of the State facilities/programs, you may be subject to pre- and/or post-employment drug testing/screening. The cost of any pre-employment testing will be at the candidate's expense. Candidates with a positive drug test result, or those who refuse to be tested and/or cooperate with the testing requirement, will not be hired.*
  - *In compliance with federal law, all persons hired will be required to verify identity and eligibility to work in the United States and to complete the required employment eligibility verification form upon hire.*
  - *In accordance with N.J.S.A. 52:14-7, the "New Jersey First Act", all employees must reside in the State of New Jersey, unless exempted under the law. If you do not live in New Jersey, you have one year after you begin employment to relocate your residence to New Jersey.*
  - ***The New Jersey Department of Health is an Equal Opportunity Employer.***

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