



# VACANCY ANNOUNCEMENT

**The Department of Health has a career opportunity for qualified candidates for the following position:**

Title <b>Regulatory Officer 2 [Classified Competitive]</b>			Salary <b>P29 \$77,251.57 - \$110,169.34</b>
Posting Number <b>133-19</b>	Position Number <b>101462</b>	Number of Positions <b>1</b>	Posting Period * From: <b>6/11/2019</b> To: <b>6/25/2019</b>
Location: <b>Certificate of Need and Licensing 25 So. Stockton Street Trenton, NJ 08625</b>			Scope of Eligibility/Open to: <b>All Departments/State Employees</b>

## GENERAL DESCRIPTION

This position ensures the proper operation of the certified nurse aide (CNA) program and the training schools, enforcement actions. Implements the Informal Dispute Resolution Panel, which considers disputes by health care facilities concerning findings of Department surveyors, and the Independent Informal Dispute Resolution process under a Memorandum of Agreement with the State of New York. Participates in cases in which a CNA is alleged to have abused or neglected a nursing home resident, or misappropriated a resident's belongings, and represents the Department before the Office of Administrative Law. Under the direction and supervision of the Director, assists staff in analyzing, interpreting and implementing laws, rules, regulations, and State and federal policies concerning legal, technical, fiscal and administrative matters impacting the Division's programs and operations. Acts as liaison to other legal/regulatory bodies to obtain necessary documentation or interpretation of laws, rules and regulations pertinent to the Office of Program Compliance.

## REQUIREMENTS (EDUCATION / EXPERIENCE / LICENSES)

### EDUCATION:

Graduation from an accredited law school with a Juris Doctor (J.D.) Degree.

### EXPERIENCE:

Two (2) years of experience in conducting legal research, analyzing and evaluating legal documents, rules, regulations, and/or legislation, or the review and analysis of regulatory matters in a government agency; or two (2) years of experience as an attorney, one (1) of which must have been in conducting legal research, analyzing and evaluating legal documents, rules, regulations, and/or legislation, or the review and analysis of regulatory matters in a government agency.

### LICENSE:

Appointee must be eligible to practice as an Attorney-At-Law in the State of New Jersey. Appointee must possess a current Certificate of Good Standing issued by the New Jersey Board of Bar Examiners, or other license to practice law issued by any State in the United States.

Appointee will be required to possess a driver's license valid in New Jersey only if the operation of a vehicle, rather than employee mobility, is necessary to perform the essential duties of the position.

## IMPORTANT FILING INSTRUCTIONS

If interested in this position, you can reply in one of two ways:

- Forward the required documents electronically to:  
***PSTHFEL@doh.nj.gov***
- Mail the required documents to:  
**Christine Pogorzelski, Administrative Assistant 2  
Health Facilities Evaluation and Licensing  
Reference Posting #133-19  
New Jersey Department of Health  
PO Box 367  
Trenton, NJ 08625-0367**

### Required documents:

- cover letter
- resume
- completed application, found at:  
<http://www.nj.gov/health/forms/dpf-663.pdf>

\* Responses received after the closing date MAY be considered if the position is not filled.

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- *Newly hired employees must agree to a thorough background check that will include fingerprinting.*
  - *If you are a candidate for a position in our Public Health and Environmental Laboratories, you may be subject to pre- and /or post-employment alcohol and drug testing.*
  - *If you are a candidate for a position that involves direct client care in one of the State facilities/programs, you may be subject to pre- and/or post-employment drug testing/screening. The cost of any pre-employment testing will be at the candidate's expense. Candidates with a positive drug test result, or those who refuse to be tested and/or cooperate with the testing requirement, will not be hired.*
  - *In compliance with federal law, all persons hired will be required to verify identity and eligibility to work in the United States and to complete the required employment eligibility verification form upon hire.*
  - *In accordance with N.J.S.A. 52:14-7, the "New Jersey First Act", all employees must reside in the State of New Jersey, unless exempted under the law. If you do not live in New Jersey, you have one year after you begin employment to relocate your residence to New Jersey.*
  - ***The New Jersey Department of Health is an Equal Opportunity Employer.***