



# VACANCY ANNOUNCEMENT

**The Department of Health has a career opportunity for qualified candidates for the following position:**

Title <b>Research Scientist 1 - Laboratory Information Management System Manager [Classified Non-Competitive]</b>			Salary <b>R30 \$80,909.10 - \$115,462.71</b>
Posting Number <b>149-18</b>	Position Number <b>067573</b>	Number of Positions <b>1</b>	Posting Period * From: <b>7/26/18</b> To: <b>8/9/18</b>
Location: <b>Public Health and Environmental Laboratory 3 Schwarzkopf Drive, Ewing, NJ 08628</b>			Scope of Eligibility/Open to: <b>Applicants who Meet the Requirements</b>

## GENERAL DESCRIPTION

The New Jersey Department of Health, Public Health and Environmental Laboratory (PHEL) is looking for a Laboratory Information Management System Manager. The Public Health Laboratory Service (PHLS) Unit requires a LIMS Manager that will serve as the primary resource for researching, configuring, implementing and managing all activities that are linked to PHLS LIMS. The activities include but are not limited to; billing, communicable disease surveillance reporting, instrument interface, web access, electronic data exchange tools such as emailing and faxing and special systems that link PHEL with other internal and external agencies such as; Epidemiology Environmental and Occupation Health Services Division, the Centers for Disease Control and Prevention and the Office Homeland Security. The LIMS manager is responsible for the production of all ad hoc and quality assurance reports. The LIMS Manager works with both the LIMS and instrument vendors to perform upgrades and associated validations of the LIMS; troubleshoots and resolves problems with the LIMS system as needed. The LIMS manager regularly works with laboratory staff to research, train and ensure that the LIMS system is fully utilized to support laboratory efficiency. The position supervises members of the laboratory IT staff.

\*\*\*\*\*Selected candidate must agree to a Security Risk Assessment.\*\*\*\*\*

**PREFERENCE WILL BE GIVEN TO CANDIDATES THAT HAVE:** A Master's degree in chemical, biological, clinical sciences, public health, health informatics discipline or equivalent. Four years of full-time LIMS experience is a must have for this position. Experience working in a clinical laboratory, knowledge of laboratory workflow and analyzer experience is strongly preferred. Experience in the management of clinical laboratory information application systems or related field with strong foundation in systems design, programming, administration, analysis, evaluation & maintenance of existing & development of new system integrations. Basic knowledge & understanding of Public Health Clinical laboratory operations, vocabulary & laboratory regulations governing test set up, resulting, reporting & billing. Knowledge of laboratory information systems functionality; specific to laboratory applications and processes to achieve high efficiency of work flow in the laboratory, is a must. Knowledge of Orchard Harvest & Natus Neometrics, Perkin Elmer Specimen gate LIMS modules & Telcor billing system is preferred. Extensive knowledge of windows operating system, desktops/laptop, laboratory computers & peripheral systems including scanners & barcoders. Excellent problem solving, judgment, verbal & written communication and project management skills. Ability to maintain cooperative working relationships with personnel in the laboratory, other divisions, external entities & vendors.

## REQUIREMENTS (EDUCATION / EXPERIENCE / LICENSES)

**EDUCATION:** Graduation from an accredited college or university with a Master's degree in a discipline appropriate to the position.  
**EXPERIENCE:** Four (4) years of full-time experience in a field appropriate to the position.  
**NOTE:** A Doctorate in a discipline appropriate to the position may be substituted for two (2) years of experience.  
**LICENSE:** Appointee will be required to possess a driver's license valid in New Jersey only if the operation of a vehicle, rather than employee mobility, is necessary to perform the essential duties of the position.

## IMPORTANT FILING INSTRUCTIONS

If interested in this position, you can reply in one of two ways:

- Forward the required documents electronically to:  
**PSTLABS@doh.nj.gov**
- Mail the required documents to:  
**Rosalind Finney, Executive Assistant 2  
Public Health and Environmental Laboratories**

### Required documents:

- cover letter
- resume
- completed application, found at:  
<http://www.nj.gov/health/forms/dpf-663.pdf>

**Reference Posting #149-18**  
**New Jersey Department of Health**  
**PO Box 360**  
**Trenton, NJ 08625-0360**

*\* Responses received after the closing date MAY  
be considered if the position is not filled.*

- *Newly hired employees must agree to a thorough background check that will include fingerprinting.*
- *If you are a candidate for a position in our Public Health and Environmental Laboratories, you may be subject to pre- and /or post-employment alcohol and drug testing.*
- *If you are a candidate for a position that involves direct client care in one of the State facilities/programs, you may be subject to pre- and/or post-employment drug testing/screening. The cost of any pre-employment testing will be at the candidate's expense. Candidates with a positive drug test result, or those who refuse to be tested and/or cooperate with the testing requirement, will not be hired.*
- *In compliance with federal law, all persons hired will be required to verify identity and eligibility to work in the United States and to complete the required employment eligibility verification form upon hire.*
- *In accordance with N.J.S.A. 52:14-7, the "New Jersey First Act", all employees must reside in the State of New Jersey, unless exempted under the law. If you do not live in New Jersey, you have one year after you begin employment to relocate your residence to New Jersey.*
- ***The New Jersey Department of Health is an Equal Opportunity Employer.***

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