



VACANCY ANNOUNCEMENT

The Department of Health has a career opportunity for qualified candidates for the following position:

Title EXECUTIVE DIRECTOR [Unclassified]			Salary TBD
Posting Number 207-19	Position Number 901684	Number of Positions 1	Posting Period * From: 7/17/2019 To: 7/31/2019
Location: 225 East State Street, Trenton, NJ 08608			Scope of Eligibility/Open to: Applicants who Meet the Requirements

GENERAL DESCRIPTION

This position reports to the Director of The Office of Population Health, and is responsible for the following duties:

Lead the Center for Health Statistics and Informatics, the Health Care Quality Assessment and Health Services Research activities by facilitating interactions among analytic and research teams, by streamlining the integration of focus areas, data sharing obtained from sources to provide comprehensive health information to monitor current and emerging public health concerns, evaluate quality of services and perform studies focused on socio-demographic health behaviors as well as disparities in health practices while improving the Department's understanding of health disparities by geographic areas of the State. This includes providing oversight to the HCQA, CHSI and HSR directors regarding the development and approval of research proposals, acquisition of data, and facilitating access to technical support as needed; data management, analysis, statistical modeling; publication of findings and prioritizing research proposals to align with the Department's overall goals.

Manages the development of scientifically sound, statistically supported, technical and narrative reports delineating the status of health care quality in NJ. This includes ensuring the timely generation and dissemination of the hospital report card and preparation of other annual performance reports.

Direct the development of projects and provides supervision over a comprehensive plan for the administration and management of HQI activities.

Consult with Department Senior Staff, collaborate with Federal and State Agencies and Stakeholders regarding findings and recommendations to proactively progress the mission of the Department for the betterment of health care in NJ.

Lead the formation and functions of advisory panels and commissions to assess quality of health care in NJ based on provided statistics/reports and formulate policies or draft regulations pursuant to the health services or associated facilities.

REQUIREMENTS (EDUCATION / EXPERIENCE / LICENSES)

EDUCATION: Graduation from and accredited college or university with a Bachelor's degree.

EXPERIENCE: Five (5) years of experience in the administration and management of a program to develop and implement policy in a public or private organization.

NOTE: Applicants who do not possess the required education may substitute experience as indicated on a year for year basis.

IMPORTANT FILING INSTRUCTIONS

If interested in this position, you can reply in one of two ways:

- Forward the required documents electronically to:
PSTMA@doh.nj.gov
- Mail the required documents to:
**Kevin Jennings, Supervising Mgt. Impr. Specialist
Management and Administration
Reference Posting #207-19
New Jersey Department of Health
PO Box 360
Trenton, NJ 08625-0360**

Required documents:

- cover letter
- resume
- completed application, found at:
<http://www.nj.gov/health/forms/dpf-663.pdf>

* Responses received after the closing date MAY be considered if the position is not filled.

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- *Newly hired employees must agree to a thorough background check that will include fingerprinting.*
 - *If you are a candidate for a position in our Public Health and Environmental Laboratories, you may be subject to pre- and /or post-employment alcohol and drug testing.*
 - *If you are a candidate for a position that involves direct client care in one of the State facilities/programs, you may be subject to pre- and/or post-employment drug testing/screening. The cost of any pre-employment testing will be at the candidate's expense. Candidates with a positive drug test result, or those who refuse to be tested and/or cooperate with the testing requirement, will not be hired.*
 - *In compliance with federal law, all persons hired will be required to verify identity and eligibility to work in the United States and to complete the required employment eligibility verification form upon hire.*
 - *In accordance with N.J.S.A. 52:14-7, the "New Jersey First Act", all employees must reside in the State of New Jersey, unless exempted under the law. If you do not live in New Jersey, you have one year after you begin employment to relocate your residence to New Jersey.*
 - ***The New Jersey Department of Health is an Equal Opportunity Employer.***