



VACANCY ANNOUNCEMENT

The Department of Health has a career opportunity for qualified candidates for the following position:

Title Motor Vehicle Operator 1 [Classified Competitive]			Salary O12 \$35,369.97 to \$49,431.84
Posting Number 208-19	Position Number 091160; 035898; 034737	Number of Positions 3	Posting Period * From: 7/18/19 To: 8/2/19
Location: Greystone Park Psychiatric Hospital 59 Koch Ave Morris Plains, NJ 07950		Scope of Eligibility/Open to: All Departments/State Employees	
GENERAL DESCRIPTION			
<p>Under direction of a supervisor in a state department, institution, or agency operates heavy trucks, buses, vans, tractor mowers, snow removal equipped trucks, ambulances, automobiles, or any other non-construction vehicle; carries out pickup, and/or delivery assignments; does simple clerical work; does other related duties.</p> <p>NOTE: The examples of work for this title are for illustrative purposes only. A particular position using this title may not perform all duties listed in this job specification. Conversely, all duties performed on the job may not be listed.</p>			
REQUIREMENTS (EDUCATION / EXPERIENCE / LICENSES)			
<p>EXPERIENCE: Two (2) years of experience in work involving the operation of trucks and/or buses.</p> <p>LICENSE: Appointees must possess a valid Commercial Driver's License (CDL) and applicable endorsements for the class and type of vehicle being operated.</p> <p>NOTE: The responsibility for ensuring that employees possess the required motor vehicle license, commensurate with the class and type of vehicles they operate, rests with the Appointing Authority.</p>			
IMPORTANT FILING INSTRUCTIONS			
<p>If interested in this position, you can reply in one of two ways:</p> <ul style="list-style-type: none"> • Forward the required documents electronically to: <i>PST.GPH@doh.nj.gov</i> • Mail the required documents to: Michelle Battle, Personnel Assistant 2 Greystone Park Psychiatric Hospital Reference Posting #208-19 New Jersey Department of Health 59 Koch Avenue Morris Plains, NJ 07950-4400 <p style="text-align: right;">Required documents:</p> <ul style="list-style-type: none"> • cover letter • resume • completed application, found at: http://www.nj.gov/health/forms/dpf-663.pdf <p style="text-align: right;"><i>* Responses received after the closing date MAY be considered if the position is not filled.</i></p>			

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- *Newly hired employees must agree to a thorough background check that will include fingerprinting.*
 - *If you are a candidate for a position in our Public Health and Environmental Laboratories, you may be subject to pre- and /or post-employment alcohol and drug testing.*
 - *If you are a candidate for a position that involves direct client care in one of the State facilities/programs, you may be subject to pre- and/or post-employment drug testing/screening. The cost of any pre-employment testing will be at the candidate's expense. Candidates with a positive drug test result, or those who refuse to be tested and/or cooperate with the testing requirement, will not be hired.*
 - *In compliance with federal law, all persons hired will be required to verify identity and eligibility to work in the United States and to complete the required employment eligibility verification form upon hire.*
 - *In accordance with N.J.S.A. 52:14-7, the "New Jersey First Act", all employees must reside in the State of New Jersey, unless exempted under the law. If you do not live in New Jersey, you have one year after you begin employment to relocate your residence to New Jersey.*
 - ***The New Jersey Department of Health is an Equal Opportunity Employer.***