



# VACANCY ANNOUNCEMENT

**The Department of Health has a career opportunity for qualified candidates for the following position:**

Title <b>Manager 1 Information Processing [Classified Competitive]</b>			Salary <b>&amp;32 \$96,099.57 - \$137,348.82</b>
Posting Number <b>238-23</b>	Position Number <b>934938</b>	Number of Positions <b>1</b>	Posting Period * From: <b>03/20/2023</b> To: <b>04/03/2023</b>
Location: <b>Division of Management and Administration Office of Health Information Technology 2nd Floor 55 North Willow Street, Trenton, NJ 08618</b>			Scope of Eligibility/Open to: <b>Department of Health Employees</b>

## GENERAL DESCRIPTION

The Manager 1 Information Processing will oversee four separate application software development teams that support multiple Department of Health (DOH) divisions and programs. This position will also support multiple enterprise production application systems and the respective system users.

This position will coordinate, plan, and implement the end-to-end development and deployment of new application systems using Java technologies.

Furthermore, this position will develop time, cost, and resource estimates for new projects and initiatives. Analyze and evaluate new project feasibility and determine best design and approach for developing new application software systems, ensuring conformance to DOH IT standards.

This position may be eligible to participate in the Department's pilot telework program, which offers eligible employees the opportunity to work remotely for up to two (2) days per week, as approved by management.

## REQUIREMENTS (EDUCATION / EXPERIENCE / LICENSES)

**EDUCATION:** Graduation from an accredited college or university with a Bachelor's degree.

**EXPERIENCE:** Six (6) years of experience in work involving information processing feasibility studies, project management, and resource allocation in a multiplatform environment. Three (3) years of the required experience shall have been in a supervisory capacity, one (1) year of which involved supervising second line supervisors or middle managers.

**SUBSTITUTIONS:** Applicants who do not possess the required education may substitute four (4) years of additional nonsupervisory experience of the type indicated in the experience section.

**LICENSE:** Appointees will be required to possess a driver's license valid in NJ only if the operation of a vehicle, rather than employee mobility, is necessary to perform essential duties of the position.

## IMPORTANT FILING INSTRUCTIONS

If interested in this position, you can reply in one of two ways:

- Forward the required documents electronically to:  
***PSTMA@doh.nj.gov***
- Mail the required documents to:  
**Kevin Jennings, Supervising Mgt. Impr. Specialist  
Management and Administration  
Reference Posting #238-23  
New Jersey Department of Health  
PO Box 360  
Trenton, NJ 08625-0360**

### Required documents:

- cover letter
- resume
- completed application, found at:  
<http://www.nj.gov/health/forms/dpf-663.pdf>

*\* Responses received after the closing date MAY be considered if the position is not filled.*

- 
- *Newly hired employees must agree to a thorough background check that will include fingerprinting.*
  - *If you are a candidate for a position in our Public Health and Environmental Laboratories, you may be subject to pre- and /or post-employment alcohol and drug testing.*
  - *If you are a candidate for a position that involves direct client care in one of the State facilities/programs, you may be subject to pre- and/or post-employment drug testing/screening. The cost of any pre-employment testing will be at the candidate's expense. Candidates with a positive drug test result, or those who refuse to be tested and/or cooperate with the testing requirement, will not be hired.*
  - *In compliance with federal law, all persons hired will be required to verify identity and eligibility to work in the United States and to complete the required employment eligibility verification form upon hire.*
  - *In accordance with N.J.S.A. 52:14-7, the "New Jersey First Act", all employees must reside in the State of New Jersey, unless exempted under the law. If you do not live in New Jersey, you have one year after you begin employment to relocate your residence to New Jersey.*
  - **The New Jersey Department of Health is an Equal Opportunity Employer.**
  - *RESUME NOTE: Applicants who possess foreign degrees (degrees earned outside of the U.S.) are required to provide an evaluation indicating the U.S. equivalency prior to the closing date. Failure to do so may result in your ineligibility.*