



# VACANCY ANNOUNCEMENT

**The Department of Health has a career opportunity for qualified candidates for the following position:**

Title <b>Health Care Services Evaluator/Nurse [Classified Non-Competitive]</b>			Salary <b>P25 \$64,280.29 - \$91,368.04</b>
Posting Number <b>252-18</b>	Position Number <b>continuous recruitment</b>	Number of Positions <b>continuous recruitment</b>	Posting Period * From: <b>8/17/2018</b> To: <b>11/17/2018</b>
Location: <b>Health Facility Survey &amp; Field Operations PO Box 367 120 S. Stockton St. Trenton, NJ 08625</b>			Scope of Eligibility/Open to: <b>Applicants who Meet the Requirements</b>

### GENERAL DESCRIPTION

Participates individually and/or as a team member in the inspection and survey of Health Care Facilities state-wide. Surveys can include initial, annual and complaint investigations to determine compliance with State Standards for licensure and/or Federal Regulations for certification specific to Medical Day Care, Long Term Care or Acute Care facilities. Surveys are conducted in accordance with unit protocols, Centers for Medicare & Medicaid Services requirements and State Operations Manual (SOM). Inspect and evaluate factors such as patient/resident care, dietary services, activities, social services, rehabilitation services and other special areas. Compiles, reviews and analyzes data and prepares detailed reports relative to survey findings. Participates in off-hour visits in Health Care Facilities. Assists with telephone coverage for hotline calls.

### REQUIREMENTS (EDUCATION / EXPERIENCE / LICENSES)

**EDUCATION:** Graduation from an accredited college or university with a Bachelor's degree.

**EXPERIENCE:** Three (3) years of experience as a professional Registered Nurse; which shall have included one or more of the following: clinical nursing, practice in nursing supervision, nursing management, or public health nursing; or three (3) years of experience in the evaluating or rating of licensed and/or certified health care facilities or managed health care plans to determine compliance with state licensure and Medicare and Medicaid standards.

**NOTE:** Applicants who have graduated from an accredited school of nursing or possess an Associates Degree in Nursing may substitute two (2) years of additional experience on a year-for-year basis for the required Bachelor's degree.

**NOTE:** Appointees will be required to successfully complete the Basic Surveyor Training and pass the Surveyor Minimum Qualifying Test. The training will be provided at the onset of employment.

**LICENSE:** Applicants must possess a current license as a professional Registered Nurse in the State of New Jersey.

**LICENSE:** Appointees will be required to possess a driver's license valid in NJ only if the operation of a vehicle, rather than employee mobility, is necessary to perform essential duties of the position.

### IMPORTANT FILING INSTRUCTIONS

If interested in this position, you can reply in one of two ways:

- Forward the required documents electronically to:  
***PSTHFEL@doh.nj.gov***
- Mail the required documents to:  
**Christine Pogorzelski, Administrative Assistant 2  
Health Facilities Evaluation and Licensing  
Reference Posting #252-18  
New Jersey Department of Health  
PO Box 367  
Trenton, NJ 08625-0367**

**Required documents:**

- cover letter
- resume
- completed application, found at:  
<http://www.nj.gov/health/forms/dpf-663.pdf>

*\* Responses received after the closing date MAY be considered if the position is not filled.*

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- *Newly hired employees must agree to a thorough background check that will include fingerprinting.*
  - *If you are a candidate for a position in our Public Health and Environmental Laboratories, you may be subject to pre- and /or post-employment alcohol and drug testing.*
  - *If you are a candidate for a position that involves direct client care in one of the State facilities/programs, you may be subject to pre- and/or post-employment drug testing/screening. The cost of any pre-employment testing will be at the candidate's expense. Candidates with a positive drug test result, or those who refuse to be tested and/or cooperate with the testing requirement, will not be hired.*
  - *In compliance with federal law, all persons hired will be required to verify identity and eligibility to work in the United States and to complete the required employment eligibility verification form upon hire.*
  - *In accordance with N.J.S.A. 52:14-7, the "New Jersey First Act", all employees must reside in the State of New Jersey, unless exempted under the law. If you do not live in New Jersey, you have one year after you begin employment to relocate your residence to New Jersey.*
  - ***The New Jersey Department of Health is an Equal Opportunity Employer.***

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