



# VACANCY ANNOUNCEMENT

**The Department of Health has a career opportunity for qualified candidates for the following position:**

Title <b>Social Worker 2, Bilingual S/E [Classified Competitive]</b>			Salary <b>\$46,873.41 - \$66,104.43</b>
Posting Number <b>256-19</b>	Position Number <b>040741</b>	Number of Positions <b>1</b>	Posting Period * From: <b>9/20/19</b> To: <b>10/4/19</b>
Location: <b>Ancora Psychiatric Hospital 301 Spring Garden Road, Ancora NJ 08037</b>			Scope of Eligibility/Open to: <b>Applicants who Meet the Requirements</b>

## GENERAL DESCRIPTION

Under the jurisdiction of a supervisory officer in a state department, hospital, training school, agency, or research unit, does the field and office work involved in conducting varied types of social investigations involving the collection, analysis, and recording of significant social facts, drawing sound conclusions, and basing appropriate action thereon; does related work as required.

**NOTE:** The examples of work for this title are for illustrative purposes only. A particular position using this title may not perform all duties listed in this job specification. Conversely, all duties performed on the job may not be listed.

**NOTE:** Appointments may be made to positions requiring bilingual skills.

**60052K - Bilingual in Spanish and English  
SPECIAL SKILL**

Applicants must be able to read, write, speak, understand, or communicate in Spanish and English sufficiently to perform the duties of this position.

## REQUIREMENTS (EDUCATION / EXPERIENCE / LICENSES)

**EDUCATION:** Graduation from an accredited college or university with a Bachelor's degree.

**EXPERIENCE:** One (1) year of experience in social case work, which shall have involved the responsibility for gathering and analyzing social information from clients, the determination of their needs, and the planning and administration of treatment plans geared toward the needs of individual clients.

**NOTE:** A Bachelor's degree in Social Work including or supplemented by a supervised field placement accredited by the Council on Social Work Education may be substituted for the above stated education and experience requirements.

**NOTE:** Applicants who do not possess the required education may substitute additional experience as indicated above on a year for year basis.

**NOTE:** Possession of a Master's degree in Social Work from an accredited college or university may be substituted for one (1) year of indicated experience.

**LICENSE:** Appointee will be required to possess a driver's license valid in New Jersey only if the operation of a vehicle, rather than employee mobility, is necessary to perform the essential duties of the position.

## IMPORTANT FILING INSTRUCTIONS

If interested in this position, you can reply in one of two ways:

- Forward the required documents electronically to:

***PST.APH@doh.nj.gov***

- Mail the required documents to:  
**Robin Mcguigan, Personnel Assistant 2  
Ancora Psychiatric Hospital  
Reference Posting #256-19  
New Jersey Department of Health  
301 Spring Garden Road  
Hammonton, NJ 08037**

### Required documents:

- cover letter
- resume
- completed application, found at:  
<http://www.nj.gov/health/forms/dpf-663.pdf>

\* Responses received after the closing date MAY be considered if the position is not filled.

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- *Newly hired employees must agree to a thorough background check that will include fingerprinting.*
  - *If you are a candidate for a position in our Public Health and Environmental Laboratories, you may be subject to pre- and /or post-employment alcohol and drug testing.*
  - *If you are a candidate for a position that involves direct client care in one of the State facilities/programs, you may be subject to pre- and/or post-employment drug testing/screening. The cost of any pre-employment testing will be at the candidate's expense. Candidates with a positive drug test result, or those who refuse to be tested and/or cooperate with the testing requirement, will not be hired.*
  - *In compliance with federal law, all persons hired will be required to verify identity and eligibility to work in the United States and to complete the required employment eligibility verification form upon hire.*
  - *In accordance with N.J.S.A. 52:14-7, the "New Jersey First Act", all employees must reside in the State of New Jersey, unless exempted under the law. If you do not live in New Jersey, you have one year after you begin employment to relocate your residence to New Jersey.*
  - ***The New Jersey Department of Health is an Equal Opportunity Employer.***