



VACANCY ANNOUNCEMENT

The Department of Health has a career opportunity for qualified candidates for the following position:

Title Dental Hygienist [Classified Non-Competitive]			Salary H19 \$46,588.85 - \$65,780.63
Posting Number 283-18	Position Number 915678	Number of Positions 1	Posting Period * From: 9/12/18 To: 9/26/18
Location: IHS/Community Health Division Office of Assistant Commissioner 50 East State Street, 6th Floor Trenton, NJ 08625			Scope of Eligibility/Open to: Applicants who Meet the Requirements
GENERAL DESCRIPTION			
<p>Under the direction of a Dentist in the Department of Health or supervisory official, oversees an Oral Health Education Program and assists with the administrative functions of the program; does related work as required.</p> <p>Develop community linkages to staff of sister State agencies, schools, community-based organizations, faith-based organizations, dental associations and dental health practitioners; Supports senior dental staff in the review of dental treatment plans, submitted to the Department of Health for authorization of reimbursement through the Uncompensated Care Fund; Teaches and assists residents, practitioners, community-based organizations, faith-based organizations and academic professionals, best practices and evidence-based strategies to improve oral health; Provides nutritional information related to oral health; Explains oral health techniques that are effective in preventing and/or addressing oral disease or illness; Maintains liaison with the dental practitioners and sister agency staff regarding best practices in dental hygiene; Will be required to learn to utilize various types of electronic and/or manual recording and information systems used by the agency, office, or related units; Answers the telephone, takes and relays messages, and prepares routine correspondence on behalf of the Oral Health Program.</p>			
REQUIREMENTS (EDUCATION / EXPERIENCE / LICENSES)			
<p>EXPERIENCE: Three (3) years of experience as a dental hygienist.</p> <p>LICENSE: Applicants must possess a valid license as a Dental Hygienist issued by the New Jersey State Board of Dentistry.</p> <p>Appointee will be required to possess a driver's license valid in New Jersey only if the operation of a vehicle, rather than employee mobility, is necessary to perform the essential duties of the position.</p>			
IMPORTANT FILING INSTRUCTIONS			
<p>If interested in this position, you can reply in one of two ways:</p> <ul style="list-style-type: none"> • Forward the required documents electronically to: <i>pstchd@doh.nj.gov</i> • Mail the required documents to: Donna Wagner, Administrative Assistant 2 Community Health Division Reference Posting #283-18 New Jersey Department of Health PO Box 364 Trenton, NJ 08625-0364 			
		<p>Required documents:</p> <ul style="list-style-type: none"> • cover letter • resume • completed application, found at: http://www.nj.gov/health/forms/dpf-663.pdf 	
		<p><i>* Responses received after the closing date MAY be considered if the position is not filled.</i></p>	

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- *Newly hired employees must agree to a thorough background check that will include fingerprinting.*
 - *If you are a candidate for a position in our Public Health and Environmental Laboratories, you may be subject to pre- and /or post-employment alcohol and drug testing.*
 - *If you are a candidate for a position that involves direct client care in one of the State facilities/programs, you may be subject to pre- and/or post-employment drug testing/screening. The cost of any pre-employment testing will be at the candidate's expense. Candidates with a positive drug test result, or those who refuse to be tested and/or cooperate with the testing requirement, will not be hired.*
 - *In compliance with federal law, all persons hired will be required to verify identity and eligibility to work in the United States and to complete the required employment eligibility verification form upon hire.*
 - *In accordance with N.J.S.A. 52:14-7, the "New Jersey First Act", all employees must reside in the State of New Jersey, unless exempted under the law. If you do not live in New Jersey, you have one year after you begin employment to relocate your residence to New Jersey.*
 - ***The New Jersey Department of Health is an Equal Opportunity Employer.***

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