



VACANCY ANNOUNCEMENT

The Department of Health has a career opportunity for qualified candidates for the following position:

Title Analyst 1 Research and Evaluation [Classified Competitive]			Salary P25 \$64,280.29 - \$91,368.04
Posting Number 292-18	Position Number 948770	Number of Positions 1	Posting Period * From: 9/21/2018 To: 10/05/2018
Location: Community Health Division Division of Community Health & Wellness Unit 50 East State Street, 6th Floor Trenton, NJ 08625			Scope of Eligibility/Open to: Applicants who Meet the Requirements

GENERAL DESCRIPTION

Under direction of an Program Supervisor or other supervisory official in a State Department or Agency, designs, develops, and performs evaluations of health programs and health issues using qualitative and quantitative analysis techniques and methods; analyzes results of evaluations performed; does other related duties as required. Serves as a evaluation lead and core member of the New Jersey Cancer Education and Early Detection (NJCEED) Program's multidisciplinary team. Develop surveillance and evaluation plan based on the of NJCEED programs logic models, evaluation plans, narrative and other items. Provide technical assistance and evaluation support to the NJCEED agencies program staff. Participate in all NJCEED programs planning meetings, conference calls, technical assistance calls/webinars and required reporting. Participate in Chronic Disease Prevention & Control Services Epidemiology, Surveillance and Evaluation team and related activities. Assist NJCEED program management and staff to identify cross cutting policy, systems and environmental change strategies to support an array of chronic disease programs. Organizes and conducts education/training workshops. Prepares charts, tables, and other graphic representations needed for the planning, operation and implementation of program activities. Reviews, analyzes and prepares written materials such as letters, reports, correspondence and other documents related to the program functions. Prepare data using SAS or other data management tools for analysis. Perform data analysis by interpreting results obtained from applying appropriate statistical data analysis. Prepare data that could be used to spatial data analysis and other analyses. Prepare fully documented reports including conclusions and recommendations on assigned projects.

REQUIREMENTS (EDUCATION / EXPERIENCE / LICENSES)

EDUCATION: Graduation from an accredited college or university with a Bachelor's degree supplemented by a Master's degree in Epidemiology, Systems Analysis, Operations Research, Mathematics, Statistics, Economics, Public Health, Public or Business Administration, Social Work, Demography, or Psychology.

EXPERIENCE: Three (3) years of experience involving the application of logic, mathematics, statistics, and/or economic principles in evaluating an epidemiologic, public health, medical, operations research, business, or public administration, social work, statistical, or economic field.

LICENSE: Appointees will be required to possess a driver's license valid in New Jersey only if the operation of a vehicle, rather than employee mobility, is necessary to perform essential duties of this position.

IMPORTANT FILING INSTRUCTIONS

If interested in this position, you can reply in one of two ways:

- Forward the required documents electronically to:
pstchd@doh.nj.gov
- Mail the required documents to:
**Donna Wagner, Administrative Assistant 2
Community Health Division
Reference Posting #292-18
New Jersey Department of Health
PO Box 364
Trenton, NJ 08625-0364**

Required documents:

- cover letter
- resume
- completed application, found at:
<http://www.nj.gov/health/forms/dpf-663.pdf>

** Responses received after the closing date MAY be considered if the position is not filled.*

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- *Newly hired employees must agree to a thorough background check that will include fingerprinting.*
 - *If you are a candidate for a position in our Public Health and Environmental Laboratories, you may be subject to pre- and /or post-employment alcohol and drug testing.*
 - *If you are a candidate for a position that involves direct client care in one of the State facilities/programs, you may be subject to pre- and/or post-employment drug testing/screening. The cost of any pre-employment testing will be at the candidate's expense. Candidates with a positive drug test result, or those who refuse to be tested and/or cooperate with the testing requirement, will not be hired.*
 - *In compliance with federal law, all persons hired will be required to verify identity and eligibility to work in the United States and to complete the required employment eligibility verification form upon hire.*
 - *In accordance with N.J.S.A. 52:14-7, the "New Jersey First Act", all employees must reside in the State of New Jersey, unless exempted under the law. If you do not live in New Jersey, you have one year after you begin employment to relocate your residence to New Jersey.*
 - ***The New Jersey Department of Health is an Equal Opportunity Employer.***

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