



VACANCY ANNOUNCEMENT

The Department of Health has a career opportunity for qualified candidates for the following position:

Title Clinical Laboratory Evaluator 3 [Classified Competitive]			Salary R27 \$71,858.95 - \$102,317.02
Posting Number 333-19	Position Number 946553	Number of Positions 1	Posting Period * From: 11/8/2019 To: 11/22/2019
Location: Public Health and Environmental Laboratory 3 Schwarzkopf Drive Ewing, NJ, 08628			Scope of Eligibility/Open to: Department of Health Employees

GENERAL DESCRIPTION

Under direction of a supervisory official in the Department of Health's, Public Health and Environmental Laboratory, Clinical Laboratory Improvement Services, serves as the supervisor of the Clinical Laboratory Improvement Amendments (CLIA) Program. Responsible for the certification and Surveys of CLIA Laboratories. Oversees and supervises the scheduling and survey process to ensure that laboratories are surveyed as scheduled within the required time frames. Prioritizes the type of survey to be performed when scheduling per the CLIA State Operations Manual (SOM) (complaint, recertification, initial). Ensures that CLIA staff follow the CLIA SOM policies and procedures. Reviews and tracks the Plan of Corrections (POC) or Allegation of Compliance (AOC) documents for acceptability and timeliness. Recommends to the Service Director any adverse actions such as fines, suspensions or revocation if very serious or objectionable findings are found during the survey which will be discussed with the Center for Medicare Medicaid Services (CMS) Regional Office. Generates the monthly, quarterly, and annual reports of CLIA activities to the CLIA Service Director and to the CMS Regional Office. Provides monthly survey reports to the CMS Regional Office including the number of surveys and proficiency test failures which resulted in condition level deficiencies. Updates CLIA statistical database to record monthly/quarterly activities in the CLIA program such as the # of surveys performed, # of facilities that were issued CLIA certificate or have requested updates.

Administrative responsibilities include but are not limited to supervising the staff and work operations of the functional program. Has responsibility for effectively recommending the hiring, firing, promoting, demoting and/or disciplining of employees. Prepares and signs official performance evaluations for subordinate staff. Prepares correspondence acknowledgments/replies/responses. Ensures that the annual budget is prepared, reviewed, and submitted on schedule. Trains new evaluators to the program.

REQUIREMENTS (EDUCATION / EXPERIENCE / LICENSES)

EDUCATION:

Graduation from an accredited college or university with a Bachelor's degree in Medical Technology or a biological or chemical science which shall have included as least sixteen (16) semester hour credits in chemistry, sixteen (16) semester hour credits in the biological sciences, and three (3) semester hour credits in mathematics.

NOTE: Possession of the qualifications of a Medical Technologist as required under Federal Medicare Regulations Subpart M Part 405:1315, Chapter 3, Title 20 of the Code of Federal Regulations for coverage of services of independent laboratories or under NJAC 8:44-2.6 may be substituted for the above education.

EXPERIENCE:

Four (4) years of experience as a medical technologist in specialties including but not limited to chemistry, microbiology, hematology, immunology, and cytology in a private/public/hospital clinical laboratory which shall have included training responsibilities, and one (1) year of which must have been related to quality control standards.

NOTE:

A Master's degree in Medical Technology or the biological or chemical sciences may be substituted for one (1) year of indicated experience.

LICENSE:

Appointees will be required to possess a driver's license valid in New Jersey only if the operation of a vehicle, rather than employee mobility, is necessary to perform essential duties of the position. American Society of Clinical Pathology (ASCP) certification as a medical technologist may be required for federally funded positions.

IMPORTANT FILING INSTRUCTIONS

If interested in this position, you can reply in one of two ways:

- Forward the required documents electronically to:
PSTLABS@doh.nj.gov
- Mail the required documents to:
Rosalind Finney, Division Director
Public Health and Environmental Laboratories
Reference Posting #333-19
New Jersey Department of Health
PO Box 361
Trenton, NJ 08625-0361

Required documents:

- cover letter
- resume
- completed application, found at:
<http://www.nj.gov/health/forms/dpf-663.pdf>

** Responses received after the closing date MAY be considered if the position is not filled.*

- *Newly hired employees must agree to a thorough background check that will include fingerprinting.*
- *If you are a candidate for a position in our Public Health and Environmental Laboratories, you may be subject to pre- and/or post-employment alcohol and drug testing.*
- *If you are a candidate for a position that involves direct client care in one of the State facilities/programs, you may be subject to pre- and/or post-employment drug testing/screening. The cost of any pre-employment testing will be at the candidate's expense. Candidates with a positive drug test result, or those who refuse to be tested and/or cooperate with the testing requirement, will not be hired.*
- *In compliance with federal law, all persons hired will be required to verify identity and eligibility to work in the United States and to complete the required employment eligibility verification form upon hire.*
- *In accordance with N.J.S.A. 52:14-7, the "New Jersey First Act", all employees must reside in the State of New Jersey, unless exempted under the law. If you do not live in New Jersey, you have one year after you begin employment to relocate your residence to New Jersey.*
- ***The New Jersey Department of Health is an Equal Opportunity Employer.***

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SEPTEMBER 19