



New Jersey Department of Health
Office of Local Public Health
P. O. Box 360
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Health Officer Orientation Packet

July 2017



Public Health
Prevent. Promote. Protect.

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* This sections contain frequently accessed documents.

Dear Health Officer,

Are you getting used to your new title or are you a seasoned Health Officer looking to brush up on a few things? In either case, you are the chief executive officer of a local public health agency and are integral to local public health. You are responsible for maintaining, protecting, and promoting the health of the population in the jurisdiction of your agency. Your duties include, evaluating health problems, planning appropriate activities to address these health problems, developing necessary budgets to finance these activities, and directing staff to carry out these activities efficiently and economically. Most of your activities must be in accordance with accepted policies and practices defined by the New Jersey Department of Health in **New Jersey Administrative Code 8:52, Public Health Practice Standards of Performance for Local Boards of Health in New Jersey**.

The purpose of this Health Officer Orientation Packet (HOOP) is to provide you with links to resources that will

help you with various **administrative** aspects of your job. Some are national, while others are specific to New Jersey. The table of contents shows you how they are grouped. You can also find items by looking in the index.

Please be aware that this list is current as of the date of the release of this packet. We're counting on you to let us know of any dead links or documents that cannot be found. We also would like you to let us know of new information that should be added. To share your feedback, complete the brief, 5-question **online HOOP Survey**.

Thank you for using this document and good luck in your role as a Health Officer!

Sincerely,
Office of Local Public Health (OLPH)
New Jersey Department of Health
Tel: (609) 292 - 4993
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Acknowledgments from OLPH: Thank you to Sylvia Bookbinder (former OLPH Deputy Director) who spearheaded the development of HOOP, and the members of the HOOP Group who devoted many hours providing direction, content, and feedback on the HOOP: Megan Avallone (Westfield), Carol Chamberlain (Lawrence), Patricia Diamond (Atlantic County), Jeff Grosser (Princeton), Margy Jahn (Freehold), Daniel Krupinski (Long Beach Island), Steve Papenberg (South Brunswick), Kevin Sumner (Middlebrook Regional), and Jill Swanson (West Windsor). Special thanks to Michelle Edelstein, the OLPH student intern from Rutgers University, without whom this project would not have been possible. Also thank you to the Minnesota Department of Health and the Minnesota Public Health Association for providing guidance and materials for this document, and other state associations of county and city health officials (SACCHOs) that participated.

About this Document...

By reading me first you will save a lot of time!

The HOOP Project:

The Health Officer Orientation Packet (HOOP) has been a joint effort of the Office of Local Public Health (OLPH) in the New Jersey Department of Health (NJDOH) and an external advisory committee. The advisory committee, known as the HOOP Group, was equally composed of experienced and novice health officers. The packet has been reviewed by non-HOOP Group members who were either novice licensed health officers or individuals who are eligible for the exam but have not yet taken it.

While the HOOP is primarily a resource packet for newly appointed health officers, it also serves as a reference for seasoned health officers and local public health employees in leadership or managerial positions. The resources in the HOOP help provide the administrative support that novice health officers feel is lacking.

HOOP Resources:

The HOOP contains URLs, for resources that were carefully selected and approved by the HOOP Group. All underlined words/statements have a URL embedded that will take you to the selected online resource. The URLs linked in this resource guide were active at the time the guide was released. If you encounter a dead URL link, please do not hesitate to let us know so we can correct the listing. In the meantime, visit the home



page of the source of the link. From there, attempt to search the website for the specific topic or document listed in the HOOP.

Many of the URLs provided are linked to the home page of an organization, association, group, or governmental agency, so you can explore their other resources and services. Please note that some resources are listed more than once as their content falls into multiple categories.

HOOP Organization:

The HOOP is organized into four sections: (A) Public Health, (B) Leadership, (C) Management, and (D) Resources. Each section is sub-divided into subsections labeled A-1..., B-1..., C-1..., D-1... To navigate the HOOP from the table of contents, you need an Internet connection. Then simply press the "Ctrl" key on your keyboard and click on the underlined section or subsection label in the HOOP that you are interested in viewing and you will be redirected there. Many sub-sections will have national and New Jersey specific categories. Resources in the national category are not specific to New Jersey, while resources in the New Jersey category are directly applicable to the practice of public health in New Jersey.

This is the very first edition of the HOOP, so please excuse us for any glitches. We are interested in your input and suggestions for future versions of this resource packet.

First Steps... Sign up!

Public health officials utilize integrated information systems to protect the health of the population. Changes in how information is shared and received have improved how health officials address issues of concern. As a local health official, you will need to use information systems to protect, promote, and maintain the health of your population. It is imperative that you set up and maintain an account with these five systems: CDRSS, Hippocrates, NJLINCS, NJLMN, and Redbook.

Communicable Disease Reporting and Surveillance System

(CDRSS) is a secure, web-enabled, electronic disease reporting system available to all local health departments and acute care hospitals in New Jersey. The system facilitates the real-time reporting and investigation of communicable diseases, 24 hours per day, 7 days per week. CDRSS is a patient-centric system that is able to track multiple instances of various diseases for a person. In addition to detailed case management (including patient demographics, disease signs, symptoms and risk factors, laboratory data, and medical follow-up), it provides the ability to perform outbreak management and contact tracing for detailed investigations, and surveillance for notifiable communicable diseases. Updated information in each case, once submitted to the CDRSS, is instantly accessible to all public health partners working on the specific case or outbreak. This helps all participants track the progress of the investigation. Users include state and local health department staff (public health nurses, epidemiologists, health officers, and clerical and administrative support staff), hospital staff (infection preventionists and

laboratorians), and commercial laboratory staff. Users are granted access on a need to know basis. As per N.J.A.C. 8:57, health officers are to be notified of any reports of reportable communicable diseases within their own jurisdictions and perform the appropriate investigations. If they receive reports that are not within their jurisdiction, they are required to notify the health officer of the appropriate local health department. As a result, health officers and their staff need access to the CDRSS. New users must be trained by a trained user and sign a user agreement before being granted access to the CDRSS. Requests for access and training should be directed to CDRSTRAIN@doh.nj.gov.

Hippocrates is an integrated application for capturing, managing, displaying and disseminating health information. By integrating real-time and static information, Hippocrates supports users in the preparation for, response to, and recovery from natural and man-made health threats and emergencies. In addition, the Hippocrates website hosts Redbook, the emergency after hours contact directory, and the New Jersey Local Health Report (LHR). The LHR annually collects local health department data, ranging from finances and staffing to public health and safety activities. The information is utilized to highlight statewide public health activities, determine public health practice trends, and identify factors affecting public health. The Board of Health Registry is a form collected within the LHR. The LHR and the Board of Health Registry are both online electronic data collection systems. Requests for a Hippocrates account and authorization for access to the Redbook and the New Jersey Local Health Report should be sent to Contact.LHR@doh.nj.gov.

New Jersey Local Information Network and Communications

System (NJLINCSystem) is an Internet based system, administered by NJDOH that facilitates the provision of secure, reliable information and data exchange among public health professionals, health care providers, emergency responders, and community organizations.

To request an account, which includes a NJLINCSystem email address, visit <http://www.njlincs.net/> and click on the “Request New Account” tab on the lower left-hand side of the page. Your professional staff should also request accounts.

New Jersey Learning Management Network (NJLMN) is an online resource for public health continuing education courses for New Jersey's public health, safety, and emergency preparedness workforces. NJLMN tracks courses taken to fulfill the continuing education hours required to renew licenses/certifications for Health Officers (HOs), Registered Environmental Health Specialists (REHSs), Public Health Nurses, and Certified Health Education Specialists (CHESs). NJLMN has a course catalogue from which you can select online or in-person courses that provide continuing education hours. It is also where the HO and REHS licenses are renewed. Visit <https://njlmn.njlincs.net/> and click “create an account” to create your NJLMN account.

Redbook is the secure, web-based registry of local health department emergency contact information that provides both business hour and non-business hour listings for the Health Officer and, at a minimum, three alternates. It is located on the Hippocrates – Emergency Preparedness and Response System

website. In addition, it contains fields to record contact information for a Relief or On-Call Health Officer for those times when the Health Officer is unavailable for emergency response. It is imperative that the contact information for your local health department is kept current in Redbook. A public health emergency can happen at any time, necessitating the need for a contact person regardless of the day or time. Requests for authorization for access or to edit the Redbook for your jurisdiction should be sent to Contact.LHR@doh.nj.gov.

Sign up... Maybe

Depending on your role within your local public health agency, you may also need to create and maintain an account with the information systems listed below: EpiCenter, LeadTrax, and NJIIS.

EpiCenter is the syndromic surveillance data system used in New Jersey. It was developed by Health Monitoring Systems, Inc. (HMS) and collects real-time data from existing emergency department information systems. EpiCenter provides ongoing analysis and alert email functions to NJDOH, hospital liaisons, and local public health partners with interest in surveillance via secure online access.

Hospital emergency departments in New Jersey provide de-identified registration data to NJDOH, including the chief complaint for the visit, which is used for syndromic surveillance in the state. Syndromic surveillance is the surveillance (collection and analysis) of health data about a clinical syndrome

that has a significant impact on public health, which is then used to drive decisions about health policy and health education. The term applies to surveillance of populations vs. surveillance on individuals for case finding.

With 78 of 80 emergency departments participating in EpiCenter, the system provides an important statewide capability for surveillance of emerging diseases as well as bioterrorist threats and other potential public health issues in New Jersey. In addition to infectious disease surveillance, the system monitors for heat-related illness increases and chemical exposures.

Unexpected patterns of illness or injury create an "anomaly" in the system and EpiCenter sends an alert email notification to appropriate state and local public health personnel. NJDOH regional epidemiologists work with local health departments and facilities to investigate anomalies of infectious disease interest while environmental epidemiologists in the Environmental and Occupational Health Program investigate the heat-related illness and chemical exposure anomalies.

It is recommended that local health departments have staff with access to and familiarity with the system. While investigations are led by regional epidemiologists, the system may be of use locally for reporting ED visit totals and monitoring ongoing emergency department activity for general patterns (e.g., seasonal flu, norovirus) or during times of heightened awareness, such as with Ebola. Training is available once user access is established. More information on EpiCenter can be found at: <http://www.hmsinc.com/service/epicenter.html>. For questions related to EpiCenter and syndromic surveillance in

New Jersey or your jurisdiction, or to request access to the system, contact the surveillance staff in the Infectious and Zoonotic Disease Program (IZDP) at (609) 826-5964.

LeadTrax, the Childhood Lead Information Database, is a surveillance system administered by the Child and Adolescent Health Program within the Division of Family Health Services. LeadTrax is used by the NJDOH to record from laboratories all blood lead results on children (less than 17 years of age) and to send notifications of subsequent cases under N.J.A.C. 8:51 to local health departments for public health intervention. It is used by authorized nurse case managers and environmental inspectors (NJDOH licensed lead inspectors/risk assessors) in local health departments to document their childhood elevated blood lead levels case activities. Other authorized local users include health officers, supervisors of nurse case managers and environmental investigators, and designated support staff for data entry. To register for the face-to-face, half-day training go to the New Jersey Learning Management System and search for "LeadTrax". Questions can be directed to 609-292-5666 or clpp.fhs@doh.nj.gov.

New Jersey Immunization Information System (NJIIIS) is the official statewide, web-based registry designed to capture all immunizations given in New Jersey. NJIIIS provides patients, health care providers, schools, and child care facilities timely access to patient immunization records. It consolidates immunization information from multiple providers into one record to provide a more accurate immunization assessment. In addition, the registry can produce a patient's official immunization record and helps health care providers and local

health departments to assess immunization coverage and identify areas of need. For health care practitioners (HCPs), there is one more very important reason to enroll in NJIIS. A HCP who immunizes children less than seven (7) years of age is required by State regulation to enroll as an authorized user of NJIIS and report vaccinations to NJIIS. Mandatory participation is stipulated in New Jersey Administrative Code 8:57. Health officers can use NJIIS to assess immunization coverage in their jurisdiction. They can also encourage providers in their jurisdiction to sign up for NJIIS. To learn more about NJIIS and for training opportunities, please visit <https://njiis.nj.gov/njiis/index.htm>.

System for Administrating Grants Electronically (SAGE) is the State of New Jersey's grant management system comprised of Green SAGE for DCA grants and Blue SAGE for many other state departments, including NJDOH. Blue SAGE and Green SAGE are separate. Each requires authorization for access. All county and municipal employees who want to use Blue SAGE first must register as a user in Green SAGE. To obtain access, contact your Agency Authorized Official. For technical assistance with Blue SAGE, go to <http://www.SAGE.nj.gov> or the DOH Help Desk at OIT-SAGEhelpdesk@oit.nj.gov or by calling 609-633-8009. For technical assistance with Green DCA SAGE, contact the helpdesk@dca.nj.gov or (609) 292-8134.



Helpful Tips

Be Reachable: Your LHD MUST be reachable 24/7. Maintain mechanisms to support this. Keep your away messages (phone and email) current. Your LHD's information in the online Redbook should provide three contact people with three contact methods for each. Update the Redbook within 24 hours of any change in personnel or contact information. You also need to make arrangements for Health Officer coverage when you are not available and include it in the Redbook.

Check the OLPH Website: Basic information is posted here (nj.gov/health/lh), including some Administrative Advisories.

Wise Rules from a Seasoned Health Officer (These do not reflect the views of the New Jersey Department of Health):

1. Protect yourself at all times
2. They are all lying until proven otherwise
3. Do everything you can to prove otherwise
4. It's ok to know a little about a lot and not a lot about anything because
5. There is always a way to find out more so
6. Hone your investigative skills so you can always find THE answer and not AN answer.
7. Never make it up
8. Document, Document, Document

Have a testimonial or tip to improve HOOP?

Please share it with the Office of Local Public Health (OLPH) in one of two ways:

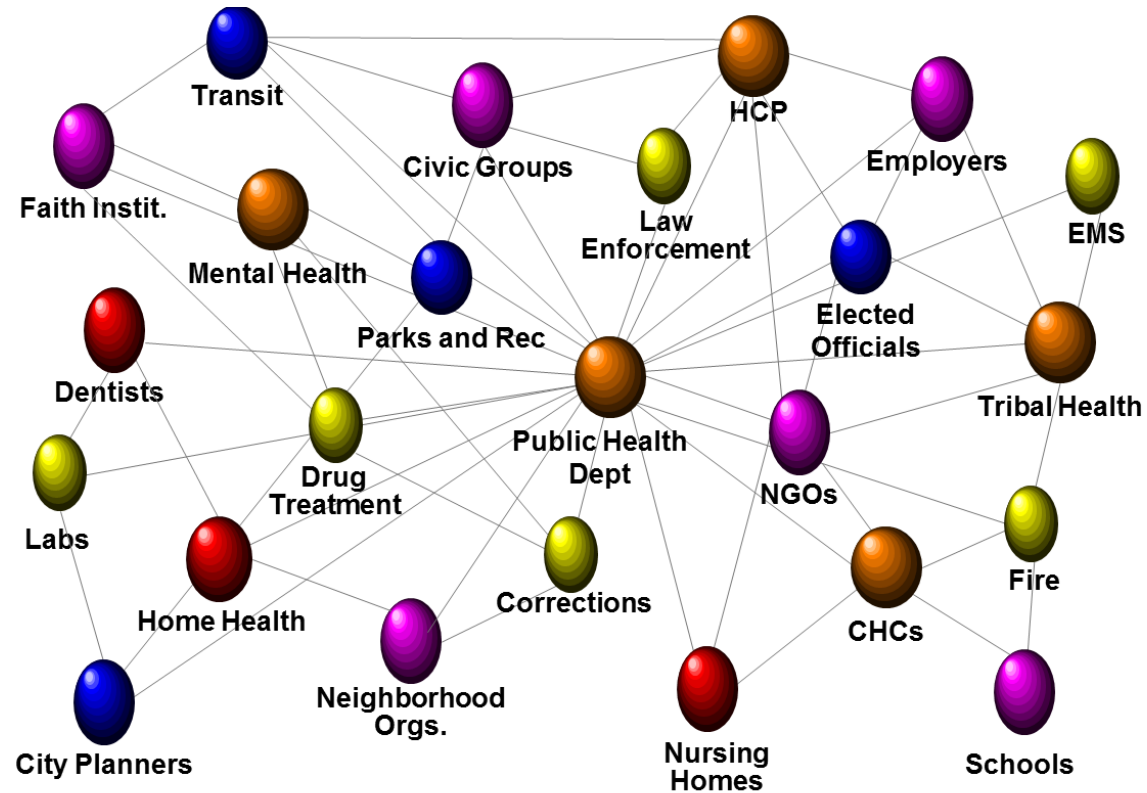
Call OLPH at (609) 292-4993; or,

Complete the brief, 5-question [online HOOP Survey](https://hippocrates.nj.gov/SurveyAuth?mth=openSurvey&id=24203) at

<https://hippocrates.nj.gov/SurveyAuth?mth=openSurvey&id=24203>

Thank you!

Section A: Public Health



Public health in America is at the forefront fighting against our nation's most serious health concerns. From the Broad Street Pump to the battle against chronic disease, public health has proven itself to be the best solution for protecting and promoting the health of communities.

This section includes resources on accreditation, animal control, chronic disease, communicable disease, the New Jersey Local Health Report, and national public health frameworks.

A-1: Accreditation

This subsection contains general accreditation resources, as well as, quality improvement, strategic planning and national and New Jersey Community Health Assessment (CHA) and Community Health Improvement Plan (CHIP) tools.

General

Accreditation Preparation

National Association of County & City Health Officials (NACCHO)

Issue Brief: Public Health Agency Accreditation

The Network for Public Health Law

Legal Frameworks Supporting Public Health Department Accreditation

The Center for Public Health Sharing

Public Health Accreditation Board

Public Health Accreditation Board (PHAB)

Quality Improvement

Maintaining Quality Performance

The Community Tool Box

Performance Management Toolkit

Public Health Foundation (PHF)

Process Improvement for Public Health Professionals Online Course

New Jersey Learning Management Network (NJLMN)

<u>Public Health Quality Improvement Exchange</u> Public Health Quality Improvement Exchange (PHQIX)
<u>Quality Improvement</u> Association of State and Territorial Health Officials (ASTHO)
<u>Quality Improvement</u> National Association of County & City Health Officials (NACCHO)
<u>Quality Improvement Plan Toolkit: Guidance and Resources to Assist State & Local Health Agencies</u> Association of State and Territorial Health Officials (ASTHO)
<u>Quality Measure Tools & Resources</u> Agency for Healthcare Research and Quality
Strategic Plan
<u>Developing a LHD Strategic Plan</u> National Association of County & City Health Officials (NACCHO)
<u>Developing a Strategic Plan</u> The Community Tool Box
<u>Logic Model Development Guide</u> W.K. Kellogg Foundation
<u>Strategic Planning</u> Public Health Practice (PHP)

CHA/CHIP National
<u>ACHI Community Health Assessment Toolkit</u> Association for Community Health Improvement (ACHI)
<u>CHA/CHIP Accreditation Prerequisites</u> National Association of County & City Health Officials (NACCHO)
<u>Health Officer Cooperation with Hospitals Performing CHNA</u> National Association of County & City Health Officials (NACCHO)
<u>Mobilizing for Action Through Planning and Partnerships (MAPP)</u> National Association of County & City Health Officials (NACCHO)
<u>Resource Center for Community Health Assessments and Community Health Improvement Plans</u> National Association of County & City Health Officials (NACCHO)
CHA/CHIP New Jersey
<u>Healthy New Jersey 2020</u> New Jersey Department of Health
<u>New Jersey County CHAs/CHIPs</u> Office of Local Public Health, New Jersey Department of Health

A-2: Animal Control

This subsection contains national and New Jersey specific information and resources on animal control.

National

[American Humane Association](#)

American Humane Association

[American Society for the Prevention of Cruelty to Animals](#)

American Society for the Prevention of Cruelty to Animals (ASPCA)

[The Humane Society of the United States](#)

The Humane Society of the United States

[National Animal Care and Control Association](#)

National Animal Care and Control Association (NACA)

New Jersey

[Dead Animal Removal](#)

New Jersey Department of Transportation

[Division of Fish & Wildlife](#)

New Jersey Department of Environmental Protection

Domestic Companion Animal Reportable Diseases - see A-4: Communicable Disease

Communicable Disease Service, New Jersey Department of Health

[Exotic and Nongame Wildlife Permit Applications](#)

New Jersey Department of Environmental Protection

<p>Infectious and Zoonotic Disease Program - see A-4: Communicable Disease Communicable Disease Service, New Jersey Department of Health</p>
<p><u>Animal Health: Livestock, Horses, & Poultry</u> New Jersey Department of Agriculture</p>
<p><u>New Jersey Animal Welfare Laws</u> Office of Animal Welfare, New Jersey Department of Health</p>
<p><u>New Jersey Certified Animal Control Officers Association</u> New Jersey Certified Animal Control Officers Association (NJCACOA)</p>
<p><u>Office of Animal Welfare</u> Office of Animal Welfare, New Jersey Department of Health</p>
<p><u>Policy on the Relocation of Wildlife</u> Division of Fish & Wildlife, New Jersey Department of Environmental Protection</p>
<p><u>Spay USA: Participating Veterinarians by New Jersey County</u> Spay USA</p>
<p><u>Spaying/Neutering Program (Low Cost)</u> Communicable Disease Service, New Jersey Department of Health</p>
<p><u>Wildlife Rehabilitation</u> Division of Fish & Wildlife, New Jersey Department of Environmental Protection</p>

A-3: Chronic Disease

This subsection contains national and New Jersey specific information/resources on chronic disease and information/resources on tobacco, e-Cigarettes, and Hookahs.

National

American Cancer Society

American Cancer Society (ACS)

Chronic Diseases

National Institutes of Health (NIH)

Chronic Disease Prevention and Health Promotion

Centers for Disease Control and Prevention (CDC)

National Prevention Strategy

National Prevention Council, U.S. Surgeon General

Toolkit for Supporting National Prevention Strategy; Health in All Policies (HiAP)

Association of State and Territorial Health Officials (ASTHO)

New Jersey

Chronic Disease

New Jersey Department of Health

New Jersey Obesity Prevention Plan

ShapingNJ, New Jersey Department of Health (NJDOH)

New Jersey Prevention Network

New Jersey Prevention Network (NJPN)

Partnering for a Healthy New Jersey: New Jersey Chronic Disease Prevention and Health Promotion Plan

New Jersey Department of Health

Tobacco, e-Cigarettes, & Hookahs

National

American Lung Association

American Lung Association (ALA)

Be Tobacco Free

U.S. Department of Health & Human Services

e-Cigarettes

U.S. Food & Drug Administration (FDA)

National Tobacco Cessation Collaborative

National Cancer Institute, National Institutes of Health (NIH)

National Tobacco Control Program

Centers for Disease Control and Prevention (CDC)

Smoke Free

Smoke Free, National Institutes of Health (NIH)

Smoking & Tobacco Use: Data & Statistics

Centers for Disease Control and Prevention (CDC)

New Jersey
<u>Comprehensive Tobacco Control Program</u> New Jersey Department of Health
<u>New Jersey GASP</u> Global Advisors on Smokefree Policy (New Jersey GASP)
<u>Smoke-free Air Act Initiative</u> New Jersey Department of Health
<u>Smoking & Tobacco State Data</u> Centers for Disease Control and Prevention (CDC)
A-4: Communicable Disease This subsection contains national and New Jersey specific information/resources on communicable disease and information/resources on zoonotic disease and public employee occupational health & safety.
National
<u>Centers for Disease Control</u> Centers for Disease Control (CDC)
<u>Division of Global Migration and Quarantine</u> Centers for Disease Control (CDC)
<u>Food and Drug Administration</u> Food and Drug Administration (FDA)
<u>Food Safety</u> Food Safety, U.S. Department of Health and Human Services

<u>Food Safety and Inspection Service</u> Food Safety and Inspection Service, U.S. Department of Agriculture (USDA)
<u>National Notifiable Disease Surveillance System (NNDSS)</u> Centers for Disease Control (CDC)
New Jersey
<u>Communicable Disease Reporting and Surveillance System (CDRSS)</u> New Jersey Department of Health
<u>Communicable Disease Service (CDS)</u> New Jersey Department of Health
<u>Disease Reporting Requirements/Regulations</u> New Jersey Department of Health
<u>Immunization Requirements</u> New Jersey Department of Health
<u>New Jersey Immunization Information System (NJIS)</u> New Jersey Department of Health
<u>Vaccine Preventable Disease Program (VPDP)</u> New Jersey Department of Health

Zoonotic Disease
<u>Domestic Companion Animal Reportable Diseases</u> New Jersey Department of Health
<u>Infectious and Zoonotic Disease Program</u> New Jersey Department of Health
Public Employee Occupational Safety & Health
Bloodborne Pathogens
<u>Bloodborne Infectious Diseases: HIV/AIDS, Hepatitis B, Hepatitis C</u> National Institute for Occupational Safety & Health (NIOSH)
<u>Engineering Controls for Bloodborne Infectious Disease: HIV/AIDS, Hepatitis B, Hepatitis C</u> National Institute for Occupational Safety & Health (NIOSH)
<u>Exposure Control Plan Template</u> Northwestern University
<u>Model Plans and Programs for Bloodborne Pathogens and Hazard Communications Strategy</u> Occupational Safety & Health Administration (OSHA)
<u>Toxic and Hazardous Substances: Bloodborne Pathogens</u> Occupational Safety & Health Administration (OSHA)
Personal Protective Equipment (PPE)
<u>Emergency Responders PPE</u> National Institute for Occupational Safety & Health (NIOSH)

<p><u>National Personal Protective Technology Laboratory</u> National Personal Protective Technology Laboratory (NPPTL), Centers for Disease Control (CDC)</p>
<p><u>Personal Protective Equipment</u> National Institute for Occupational Safety & Health (NIOSH)</p>
<p><u>Personal Protective Equipment</u> Occupational Safety & Health Administration (OSHA)</p>
<p>Respiratory Protection</p>
<p><u>NIOSH-Approved Particulate Filtering Facepiece Respirators</u> National Institute for Occupational Safety & Health (NIOSH)</p>
<p><u>Respirator Users</u> National Institute for Occupational Safety & Health (NIOSH)</p>
<p><u>Respirator User Notices</u> National Institute for Occupational Safety & Health (NIOSH)</p>
<p>A-5: Local Health Report (LHR) This subsection contains information/resources on the annual New Jersey Local Health Report.</p>
<p><u>Local Health Report (LHR)</u> New Jersey Department of Health</p>
<p><u>Local Health Report Webinar</u> Office of Local Public Health, Department of Health</p>

A-6: National Frameworks

This subsection contains nationally accepted public health frameworks and accompanying tools.

Core Competencies for Public Health Professionals

Public Health Foundation (PHF) – *Ignore log-in box and click “cancel” to access document.*

Foundational Capabilities and Areas (Draft)

RESOLVE – Public Health Leadership Forum

Health in All Policies (HiAP)

Association of State and Territorial Health Officials (ASTHO)

Healthy People 2020

Office of Disease Prevention and Health Promotion, U.S. Department of Health & Human Services

National Prevention Strategy

National Prevention Council, U.S. Surgeon General

National Prevention Strategy Implementation

Association of State and Territorial Health Officials (ASTHO)

National Public Health Performance Standards (NPHPS)

Centers for Disease Control (CDC)

Public Health Accreditation Board Standards and Measures

Public Health Accreditation Board (PHAB)

Section B: Leadership



Much of the increase in the number and quality of years lived can be attributed to the innovative leaders in public health, who have established strong public health systems and infrastructures in the United States. The public health systems and infrastructures have worked to protect and promote the health of communities and, collectively, the Nation. The leadership abilities to act proactively, inspire

others, and promote change have contributed to the sound practice of public health in the United States. We encourage you to continue the tradition of great leadership in public health. In this section you will find resources on New Jersey Local Boards of Health, emergency preparedness, and leadership skills.

B-1: Boards of Health

This subsection contains information and resources on New Jersey Local Boards of Health and the laws and rules governing them.

Board of Health Orientation Manual

New Jersey Local Boards of Health Manual

New Jersey Statutes Annotated Title 26:3-1 et seq. See D-2: Laws – New Jersey Statutes & Rules

New Jersey Administrative Code Title 8:52-1 et seq. See D-2: Laws – New Jersey Statutes & Rules

B-2: Emergency Preparedness

This subsection contains national and New Jersey specific information and resources on emergency preparedness.

National

American Red Cross

American Red Cross

Emergency Preparedness and Response

Centers for Disease Control (CDC)

Expanding the Roles of EMS Providers [During an Emergency]: A Legal Analysis

Association of State and Territorial Health Officials (ASTHO)

Federal Emergency Management Agency

Federal Emergency Management Agency (FEMA)

<p><u>National Healthcare Preparedness Capabilities Guidance [Coalitions in Healthcare Emergencies]</u> Office of the Assistant Secretary for Preparedness and Response, Centers for Disease Control (CDC)</p>
<p><u>National Response Framework</u> Federal Emergency Management Agency (FEMA)</p>
<p><u>Office of Public Health Preparedness & Response</u> Centers for Disease Control (CDC)</p>
<p><u>Preparedness and Emergency Response Learning Centers (PERLC)</u> Centers for Disease Control (CDC)</p>
<p><u>Public Health Emergency: Public Health and Medical Emergency Support for a Nation Prepared</u> U.S. Department of Health and Human Services</p>
<p><u>Public Health Preparedness Capabilities: National Standards for State and Local Planning</u> Office of the Assistant Secretary for Preparedness and Response, Centers for Disease Control (CDC)</p>
<p><u>Public Health Preparedness & Response Model</u> Association of Schools and Programs of Public Health (ASPPH)</p>
<p><u>Ready.gov</u> Federal Emergency Management Agency (FEMA)</p>
<p>New Jersey</p>
<p><u>Emergency Support Function #8: New Jersey (ESF 8)</u> New Jersey Department of Health</p>
<p><u>Federal and State Emergency Assets</u> New Jersey Department of Health</p>

<p><u>Health & Safety Information for Emergency Response: Internet Links</u> Public Employees Occupational Safety and Health (PEOSH) Program, New Jersey Department of Health</p>
<p><u>Hippocrates Emergency Preparedness & Response System</u> New Jersey Department of Health</p>
<p><u>New Jersey Local Information Network and Communications System (NJLINCS)</u> New Jersey Department of Health</p>
<p><u>Natural Disasters/Weather Emergencies</u> New Jersey Department of Health</p>
<p><u>New Jersey Office of Emergency Management</u> New Jersey Office of Emergency Management (OEM)</p>
<p><u>New Jersey Office of Homeland Security and Preparedness</u> New Jersey Office of Homeland Security and Preparedness (OHSP)</p>
<p><u>Pandemic Influenza Plan</u> New Jersey Department of Health</p>
<p><u>Seasonal and Pandemic Influenza</u> New Jersey Department of Health</p>

B-3: Leadership Skills

This subsection contains information and resources on general leadership skills, and national and New Jersey coalitions/partnerships & professional organizations.

General

Building Leadership

The Community Tool Box

The Five Dysfunctions of a Team

Patrick Lencioni

The Five Practices of Exemplary Leadership Model

The Leadership Challenge

Results- Based Accountability

Fiscal Policy Studies Institute

Strength Finder

Tom Rath, Gallup Inc.

Coalitions/Partnerships & Professional Organizations

General

Coalition Building

Centers for Disease Control (CDC)

Creating and Maintaining Partnerships

The Community Tool Box

<p><u>Starting a Coalition</u> The Community Tool Box</p>
<p>National</p>
<p><u>Healthcare Coalition in Emergency Response and Recovery</u> U.S. Department of Health and Human Services</p>
<p><u>National Public Health Information Coalition</u> National Public Health Information Coalition (NPHIC)</p>
<p><u>National Public Health Leadership Development Network</u> National Public Health Leadership Development Network</p>
<p>Professional Organizations</p>
<p>National</p>
<p><u>American Public Health Association</u> American Public Health Association (APHA)</p>
<p><u>Association of Professionals in Infection Control and Epidemiology</u> Association of Professionals in Infection Control and Epidemiology</p>
<p><u>National Association of County and City Health Officials</u> National Association of County and City Health Officials (NACCHO)</p>
<p><u>National Association of Local Boards of Health</u> National Association of Local Boards of Health (NALBOH)</p>

<u>National Environmental Health Association</u> National Environmental Health Association (NEHA)
<u>Society for Public Health Education</u> Society for Public Health Education (SOPHE)
New Jersey
<u>Central Atlantic States Association of Food & Drug Officials</u> Central Atlantic States Association of Food & Drug Officials (CASA)
County Health Officer Associations (These exist in most counties. Ask a neighboring health officer.)
<u>New Jersey Association of County & City Health Officials</u> New Jersey Association of County & City Health Officials (NJACCHO)
<u>New Jersey Association of Public Health Nurse Administrators</u> New Jersey Association of Public Health Nurse Administrators (NJAPHNA)
<u>New Jersey Environmental Health Association</u> New Jersey Environmental Health Association (NJEHA)
<u>New Jersey Local Boards of Health Association</u> New Jersey Local Boards of Health Association (NJBHA)
<u>New Jersey Public Health Association</u> New Jersey Public Health Association (NJPHA)
<u>New Jersey Society for Public Health Education</u> New Jersey Society for Public Health Education (NJSOPHE)

Leadership Centers, Institutes & Networks
<u>Center for Leadership & Practice</u> Center for Leadership & Practice
<u>Leadership Development</u> Public Health Institute
<u>Leadership Learning Network</u> Center for Leadership & Practice
<u>National Leadership Academy for the Public's Health (NLAPH)</u> Center for Leadership & Practice
<u>National Public Health Leadership Development Network</u> National Public Health Leadership Development Network
Meetings
<u>Group Facilitation & Problem Solving</u> The Community Tool Box
<u>Robert's Rules</u> Robert's Rules of Order
Workforce Development
<u>Workforce Development</u> Public Health Foundation (PHF)

Workforce Development and Training

National Association of County and City Health Officials (NACCHO)

Workforce Development Plan Toolkit

Association of State and Territorial Health Officials (ASTHO)

Stress Management

Employee Stress

Management Study Guide

Managing Job Stress

WebMD

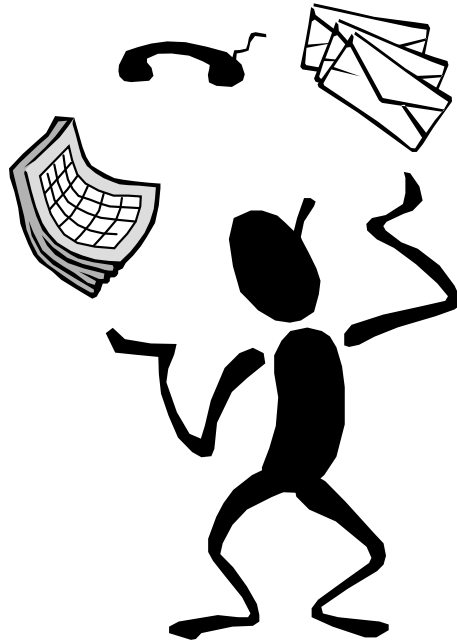
Managing Stress

Centers for Disease Control (CDC)

Stress at Work

Centers for Disease Control (CDC)

Section C: Management



The delivery of public health services requires the seamless integration of skills that rely heavily on administrative abilities. With dwindling support and resources for public health, it is important for the public health professional to harness and effectively use their administrative skills. The

health officer must become a skilled juggler managing everything from finances to employees to internet security. In this chapter you will find resources on budgeting & financial planning, communications, human resources, informatics, and general management skills.

C-1: Budgeting & Financial Planning

This subsection contains information and resources on finance management, contractual agreements, cross jurisdictional sharing, grants and insurance reimbursement.

General

[2% Property Tax Cap in New Jersey July 3, 2010](#)

New Jersey Office of the Governor

[The Resilient Local Health Department](#)

Robert Wood Johnson Foundation (RWJF)

Finance Management

[Managing Finances](#)

The Community Tool Box

[Managing Your Organizations Finances](#)

Free Management Library

Contractual Agreements & Cross Jurisdictional Sharing Contractual Agreements

[Agreement for Public Health Services](#)

Center for Sharing Public Health Services

[Assessing Cross-Sectorial and Cross-Jurisdictional Coordination for Public Health Emergency Legal Preparedness](#)

Center for Sharing Public Health Services

[Cross-Jurisdictional Relationships in Local Public Health](#)

Center for Sharing Public Health Services

<p><u>Cross-Jurisdictional Sharing: What Every Board of Health Member Needs to Know</u> Center for Sharing Public Health Services</p>
<p><u>Guide on Sharing Services</u> Center for Sharing Public Health Services</p>
<p><u>Intergovernmental Cooperation Agreements Map- New Jersey (Sept. 2013)</u> The Network for Public Health Law</p>
<p>Grants</p>
<p><u>Federal Financial Management, Grants Management</u> The White House</p>
<p><u>Getting Grants and Financial Resources</u> The Community Tool Box</p>
<p><u>Grants and Contracts</u> U.S. Department of Health & Human Services (HHS)</p>
<p>Grant Writing</p>
<p><u>Grant Writing Guidance & Tips</u> Centers for Disease Control (CDC)</p>
<p><u>Grant Writing Tips</u> Center for Rural Health, University of North Dakota School of Medicine and Health Sciences</p>
<p><u>Writing a Grant</u> The Community Tool Box</p>

<p><u>Writing a Grant Application for Funding</u> The Community Tool Box</p>
<p><u>Writing Your Application</u> National Institutes of Health (NIH)</p>
<p>Insurance Reimbursement</p>
<p><u>Billing for Clinical Services</u> National Association of County and City Health Officials (NACCHO)</p>
<p><u>Health Department Immunization Services Reimbursement: Billables Project</u> Centers for Disease Control (CDC)</p>
<p>C-2: Communications This subsection contains information and resources on risk communication, press and social media communication, and business writing.</p>
<p>General</p>
<p><u>Branding</u> Association of State and Territorial Health Officials (ASTHO)</p>
<p><u>CDC Health Comm. Works</u> Centers for Disease Control (CDC)</p>
<p><u>Local Health Department Communications</u> National Association of County and City Health Officials (NACCHO)</p>
<p><u>Marketing Toolkit</u> National Association of County and City Health Officials (NACCHO)</p>

Risk Communication
<u>Crisis & Emergency Risk Communication (CERC)</u> Centers for Disease Control (CDC)
<u>Incident Communications</u> National Public Health Information Coalition (NPHIC)
<u>Risk Communication</u> Centers for Disease Control (CDC)
Press/Media
<u>Handling Media Toolkit</u> The Community Tool Box
<u>Responding to Counterattacks</u> The Community Tool Box
Social Media
<u>Social Marketing</u> The Community Tool Box
<u>Social Media at the CDC</u> Centers for Disease Control (CDC)
Writing for Social Media
<u>Guide to Writing for Social Media</u> Centers for Disease Control (CDC)

Writing Text Messages

Centers for Disease Control (CDC)

Business Writing

Ten Tips for Better Business Writing

Forbes

Writing the Basic Business Letter

Purdue University

Writing Policy Briefs

The Women's and Children's Health Policy Center, John Hopkins University Bloomberg School of Public Health

C-3: Human Resources

This subsection contains information and resources on ethics, cultural competency, hiring and retaining employees, and unions.

General

Center for State & Local Government Excellence

Center for State & Local Government Excellence

Competency Assessments for Public Health Professionals

Public Health Foundation (PHF)

Generational Differences in the Workplace

Research and Training Center on Community Living, University of Minnesota

New Jersey Civil Service Commission

New Jersey Civil Service Commission (NJCSC)

Ethics
<u>Code of Ethics</u> Academy of Management (AOM)
<u>A Code of Ethics for Public Health</u> PubMed
<u>A Complete Guide to Ethics Management: A Toolkit for Managers</u> Free Management Library
<u>Principled Leadership in Public Health: Integrating Ethics into Practice and Management</u> PubMed
Cultural Competency
<u>Cultural Competency</u> The Community Tool Box
<u>Cultural Competencies Checklist: Personal Reflection</u> American Speech, Language, Hearing Association (ASHA)
<u>National Culturally and Linguistically Appropriate Services Standards in Health and Healthcare</u> Office of Minority Health, U.S. Department of Health and Human Services
Hiring & Retaining Employees
<u>Affirmative Action Hiring</u> U.S. Department of Labor

Hiring and Training Key Staff of Community Organizations

The Community Tool Box

Local Health Department Workforce Recruitment and Retention: Challenges and Opportunities

Center for State & Local Government Excellence

Recruiting and Training Volunteers

The Community Tool Box

Retaining Staff

Free Management Library

Unions

American Federation of State, County and Municipal Employees

American Federation of State, County and Municipal Employees (AFSCME)

Communication Workers of America

Communication Workers of America Union for the Information Age

New Jersey Nurses Union

New Jersey Nurses Union (NJNU)

United EMS Workers

United EMS Workers (UEMSW)

C-4: Informatics

This subsection contains information and resources on informatics and e-Data protection.

General

Informatics Workforce

Association of State and Territorial Health Officials (ASTHO)

Public Health Informatics Institute

Public Health Informatics Institute (PHII)

e-Data Protection

Electronic Health Information Privacy and Security

Association of State and Territorial Health Officials (ASTHO)

Health Insurance Portability and Accountability Act of 1996 (HIPAA)

U.S. Department of Health and Human Services

HITECH Act and Meaningful Use

Centers for Disease Control (CDC)

Public Health Collection, Use, Sharing, and Information Protection

Association of State and Territorial Health Officials (ASTHO)

C-5: Management Skills

This subsection contains information and resources on management skills and succession planning.

General

Becoming and Effective Manager

The Community Tool Box

Succession Planning

Succession Planning

Association of State and Territorial Health Officials (ASTHO)

Section D: Resources



Public health officials need to cross all their “t’s,” dot all their “i’s” and make sure they have data to support their policies and practices to protect the public’s health. Whatever statistic or fact you are looking for, it’s likely to

be in this section. Here you will find resources for data, federal, state, and local laws, publications, public health acronyms, quick links and key public health organizations.

D-1: Data

This subsection contains national and New Jersey specific data sources.

National

Adult Blood Lead Epidemiology & Surveillance (ABLES)

The National Institute for Occupational Safety and Health (NIOSH), Centers for Disease Control (CDC)

Asset Limited, Income Constrained, Employed (ALICE)

United Way

Behavioral Risk Factor Surveillance System (BRFSS)

Centers for Disease Control (CDC)

CDC Data and Statistics

Centers for Disease Control (CDC)

The Guide to Community Preventative Services: The Community Guide

The Community Guide

National Institutes for Occupational Safety and Health (NIOSH) Data and Statistics Gateway

National Institute for Occupational Safety and Health (NIOSH), Centers for Disease Control (CDC)

National Occupational Mortality Surveillance (NOMS)

National Institute for Occupational Safety and Health (NIOSH), Centers for Disease Control (CDC)

Smoking & Tobacco Use Data and Statistics

Centers for Disease Control (CDC)

United States Census Bureau

U.S. Census Bureau

New Jersey
<u>County Health Rankings</u> Robert Wood Johnson Foundation
<u>Census Quick Facts</u> U.S. Census Bureau
<u>Healthy New Jersey 2020</u> New Jersey Department of Health (NJDOH)
<u>New Jersey State Health Assessment Data</u> New Jersey Department of Health (NJDOH)
<u>Smoking & Tobacco State Data</u> Centers for Disease Control (CDC)
<u>Vital Statistics</u> New Jersey Department of Health
D-2: Laws This subsection contains commonly referenced federal laws and regulations, New Jersey statutes and rules, and local ordinances, for public health as well as information and resources on inquiries and court proceedings/administration.
Federal Laws & Regulations
<u>Americans with Disabilities Act (ADA)</u> U.S. Department of Labor (DOL)
<u>Clean Air Act (CAA)</u> U.S. Environmental Protection Agency (EPA)

<u>Clean Water Act (CWA)</u> U.S. Environmental Protection Agency (EPA)
<u>Comprehensive Environmental Response, Compensation, and Liability Act (CERCLA)</u> U.S. Environmental Protection Agency (EPA)
<u>Department of Housing and Urban Development</u> U.S. Department of Housing and Urban Development (HUD)
<u>Emergency Planning and Community Right-to-Know Act (EPRCA)</u> U.S. Environmental Protection Agency (EPA)
<u>Environmental Protection Agency: Laws & Regulations</u> U.S. Environmental Protection Agency (EPA)
<u>Equal Opportunity Employment Opportunity Commission- Laws and Guidance</u> U.S. Equal Opportunity Employment Opportunity Commission (EEOC)
<u>Family Smoking Prevention and Tobacco Control Act [Overview]</u> U.S. Food and Drug Administration (FDA)
<u>Health Insurance Portability and Accountability Act of 1996 (HIPPA)</u> U.S. Department of Health and Human Services
<u>Occupational Safety & Health Standards (OSHA)</u> U.S. Occupational Safety & Health Administration (OSHA)

New Jersey Statutes (Laws) & Rules (Regulations)

[New Jersey's Commonly Referenced Health Laws and Rules](#) - see the HOOP Documents Section
Office of Local Public Health, New Jersey Department of Health

[New Jersey Administrative Code \(N.J.A.C.\)](#)

LexisNexis

To access the official N.J.A.C., go to the [LexisNexis](#) free public portal. It will take you to the title list. You can click on the plus sign to the left of a particular title to see all the chapters that are within that title. You can then click on the plus sign to the left of a particular chapter to see all the subchapters that are within that chapter. Some subchapters have plus signs that lead to documents. At whatever level you reach a document, clicking on the document title will open it.

[New Jersey Statutes Annotated \(N.J.S.A.\)](#)

New Jersey Legislature

To access the official N.J.S.A., go to the [New Jersey State Legislature](#) page. It will take you to the title list of the New Jersey Statutes database. You can click on the plus sign to the left of a particular title to see all the statute sections that are within that title. You can then click on a statute section number link to see the statute text. If you know the statute section number you are looking for, you can type the citation number enclosed in quotes in the box at the bottom of the page and then click the Search button. On the page that comes up, you can then click on the statute section number link to view the statute text. For example, to find N.J.S.A. 26:1A-5, you type "26:1A-5" in the box and then click on search.

Legal Help

[Legal Consultation](#)

New Jersey State League of Municipalities (NJSLM)

[Legal Issues](#)

Center for Sharing Public Health Services

<p><u>The Network for Public Health Law</u> The Network for Public Health Law</p>
<p><u>Public Health Law Research</u> Public Health Law Research (PHLR)</p>
<p>Court Proceedings & Administration</p>
<p>General</p>
<p><u>Basics on the New Jersey Court System</u> New Jersey Courts</p>
<p>Court Complaints</p>
<p><u>How to File a Court Complaint</u> New Jersey Courts</p>
<p><u>How to File Court Complaint to Superior Court (Form)</u> New Jersey Courts</p>
<p>D-3: Publications This subsection contains nationally recognized public health books, reports and journals.</p>
<p><u>American Journal of Public Health</u> American Public Health Association (APHA)</p>
<p><u>A Dictionary of Public Health</u> John M. Last, Oxford University Press, 2007.</p>

<p><u>Emerging Infectious Diseases</u> Centers for Disease Control (CDC)</p>
<p><u>Essentials of Public Health Management</u> Fallon, L. Fleming, and Eric J. Zgodzinski, Jones and Bartlett, 2005.</p>
<p><u>The First 90 Days in Government: Critical Success Strategies for New Public Managers at All Levels</u> Daly, Peter H., Michael Watkins, and Cate Reavis, Harvard Business School, 2006.</p>
<p><u>The Future of Public Health</u> Committee for the Study of the Future of Public Health; Division of Health Care Services</p>
<p><u>Health Education and Behavior Journal</u> Society for Public Health Education (SOPHE)</p>
<p><u>Health Promotion Practice</u> Society for Public Health Education (SOPHE)</p>
<p><u>Journal of Public Health Management & Practice</u> Lippincott Williams & Wilkins</p>
<p><u>Moments in Leadership: Case Studies in Public Health Policy and Practice</u> Barbara DeBuona, Ana Rita Gonzalez, Sara Rosenbaum; Pfizer Global Pharmaceuticals, Pfizer Inc.</p>
<p><u>Morbidity and Mortality Weekly Report (MMWR)</u> Centers for Disease Control (CDC)</p>

Section E: Documents



In this section you will find lists of commonly referenced laws (N.J.S.A.) and rules (N.J.A.C.), a list of public health acronyms, and quick links/URLs commonly used in public health.

New Jersey's Commonly Referenced Health Laws & Rules

Last Edited: 10/20/2015

Acknowledgement: This document is based on a list provided by Kevin Sumner, Health Officer, Middle-Brook Regional Health Commission.

Disclaimer: New Jersey Statutes Annotated (N.J.S.A.) and New Jersey Administrative Code (N.J.A.C.) are subject to change. The links provided in this document may or may not be officially recognized by the State of New Jersey. To obtain the latest versions of both N.J.S.A. and N.J.A.C., please follow the directions below. If any discrepancies exist between the text of the linked websites in this document and the official version, the official version will always govern.

Instructions: To access the official N.J.S.A., go to the [New Jersey State Legislature](#) page. It will take you to the title list of the New Jersey Statutes database. You can click on the plus sign to the left of a particular title to see all the statute sections that are within that title. You can then click on a statute section number link to see the statute text. If you know the statute section number you are looking for, you can type the citation number enclosed in quotes in the box at the bottom of the page and then click the Search button. On the page that comes up, you can then click on the statute section number link to view the statute text. For example, to find N.J.S.A. 26:1A-5, you type "26:1A-5" in the box and then click on search.

To access the official N.J.A.C., go to the [LexisNexis](#) free public portal. It will take you to the title list. You can click on the plus sign to the left of a particular title to see all the chapters that are within that title. You can then click on the plus sign to the left of a particular chapter to see all the subchapters that are within that chapter.

Animals		
Animal Facility Operation; Animal Control Officer and Animal Cruelty Investigator Certification; and Rabies Inoculation	N.J.A.C. 8:23A-1 et seq.	http://www.nj.gov/health/vph/animal-fac-rescue-org/ NJDOH – Communicable Disease Service
Captive Game Animal & Game Bird Regulations	N.J.A.C. 7:25-10.7-10.8	http://www.njfishandwildlife.com/pdf/captv_njda_monitoring.pdf NJDEP – Fish and Wildlife
Endangered, Nongame and Exotic Wildlife	N.J.A.C. 7:25-4.1-4.20	http://www.state.nj.us/dep/fgw/pdf/permregs.pdf NJDEP – Fish and Wildlife
Possession, Release of Certain Animals, Prohibited	N.J.S.A. 23:4-63.3- 63.4	http://lis.njleg.state.nj.us/cgi-bin/om_isapi.dll?clientID=259131&Depth=2&depth=2&expandheadings=on&headingswithhits=on&hitsperheading=on&infobase=statutes.nfo&record={9F72}&softpage=Doc Frame PG42 http://lis.njleg.state.nj.us/cgi-bin/om_isapi.dll?clientID=259131&Depth=2&depth=2&expandheadings=on&headingswithhits=on&hitsperheading=on&infobase=statutes.nfo&record={9F74}&softpage=Doc Frame PG42 NJDEP – Fish and Wildlife

Registration of Potentially Dangerous Dog	N.J.S.A. 4:19-24	http://lis.njleg.state.nj.us/cgi-bin/om_isapi.dll?clientID=148378&Depth=2&TD=WRAP&advquery=%224%3a19-24%22&depth=4&expandheadings=on&headingswithhits=on&hitsperheading=on&infobase=statutes.nfo&rank=&record={2B00}&softpage=Doc Frame PG4 2&wordsaroundhits=2&x=18&y=10&zz= NJDOH – Communicable Disease Service
Requirements for Veterinary Supervision of Disease Control and Health Care at Licensed Animal Facilities	N.J.A.C. 8:23A-1.9	http://www.nj.gov/health/vph/documents/require_vet_sprv.pdf NJDOH – Communicable Disease Service
Body Art/Cosmetology/Massage/Tanning		
Board of Cosmetology and Hairstyling	N.J.A.C. 13:28-1 et seq.	http://www.njconsumeraffairs.gov/regulations/Chapter-28-Board-of-Cosmetology-and-Hairstyling.pdf OAG – Division of Consumer Affairs – New Jersey State Board of Cosmetology and Hairstyling
Board of Massage and Bodywork Therapy	N.J.A.C. 13:37A-1 et seq.	http://www.njconsumeraffairs.gov/regulations/Chapter-37A-New-Jersey-Board-of-Massage-and-Bodywork-Therapy.pdf OAG – Division of Consumer Affairs – New Jersey State Board of Massage and Bodywork Therapy
Body Art Procedures	N.J.A.C. 8:27-1 et seq.	http://www.nj.gov/health/ceohs/sanitation-safety/general-sanitation/ NJDOH – Public Health Sanitation and Safety Program – General Sanitation Project

Massage and Bodywork Therapist Licensing Act	N.J.S.A. 45:11-53 et seq.	http://www.njconsumeraffairs.gov/Statutes/massagelaw.pdf OAG – Division of Consumer Affairs – New Jersey State Board of Massage and Bodywork Therapy
Mercury Vapor Lamps	N.J.A.C. 7:28-41	http://www.nj.gov/dep/rpp/nrs/ultravio.htm NJDEP – Division of Environmental Safety and Health - Radiation Protection Element – Bureau of Environmental Radiation – Nonionizing Radiation Section
Tanning Facilities	N.J.A.C. 8:28-1 et seq.	http://www.nj.gov/health/ceohs/documents/phss/tanningrule.pdf NJDOH – Public Health Sanitation and Safety Program – General Sanitation Project
Childcare		
Manual of Requirements for Child Care Centers	N.J.A.C. 10:122-1 et seq.	http://www.state.nj.us/dcf/providers/licensing/laws/CCCmanual.pdf NJDCF – Office of Licensing
Communicable Disease		
Communicable Disease	N.J.A.C. 8:57-1 et seq.	http://www.state.nj.us/health/cd/reporting/acode/index.shtml NJDOH – Communicable Disease Service
Communicable Disease (isolation and quarantine)	N.J.A.C. 8:57-1 Appendix B	http://www.lexisnexis.com/hottopics/njcode/ NJDOH – Communicable Disease Service
Communicable Disease: Immunization of Pupils in School	N.J.A.C. 8:57-4	http://www.state.nj.us/health/cd/imm_requirements/ NJDOH – Communicable Disease Service

Emergency Response		
Emergency Health Powers Act (EHPA)	N.J.S.A. 26:13-1 et seq.	http://lis.njleg.state.nj.us/cgi-bin/om_isapi.dll?clientID=64034775&Depth=4&TD=WRAP&advquery=%2226%3a13-1%22&headingswithhits=on&infobase=statutes.nfo&rank=&record={B56D}&softpage=Doc Frame Pg42&wordsaroundhits=2&x=0&y=0&zz= NJ Governor's Office & NJDOH – Office of the Commissioner
Environmental Health		
County Environmental Health Act (CEHA)	N.J.S.A. 26: 3A2-21	http://lis.njleg.state.nj.us/cgi-bin/om_isapi.dll?clientID=64034797&Depth=2&TD=WRAP&advquery=%2226%3a3A2-21%22&depth=4&expandheadings=on&headingswithhits=on&hitsperheading=on&infobase=statutes.nfo&rank=&record={B136}&softpage=Doc Frame PG42&wordsaroundhits=2&x=0&y=0&zz= NJDEP- Compliance & Enforcement - Division of Air & Hazardous Materials – Bureau of Local Environmental Management (BLEM) http://www.nj.gov/dep/enforcement/ceha%20rules-current%200307.pdf
Environmental Rules	See URL for list	http://www.nj.gov/dep/rules/nj_env_law.html NJDEP – See URL for name of program responsible for each rule
Private Well Testing Act Rules	N.J.A.C. 7:9E-1 et seq.	http://www.lexisnexis.com/hottopics/njcode/ NJDEP-Division of Water Supply & Geoscience – Bureau of Water System Engineering

Standards for Individual Subsurface Sewage Disposal Systems	N.J.A.C. 7:9A-1 et seq.	http://www.nj.gov/dep/dwq/pdf/njac79a.pdf NJDEP – Division of Water Quality – Bureau of Nonpoint Pollution Control – Onsite Wastewater Management Program
Well Construction and Maintenance; Sealing of Abandoned Wells	N.J.A.C. 7:9D-1 et seq.	http://www.lexisnexis.com/hottopics/njcode/ NJDEP-Division of Water Supply & Geoscience – Bureau of Water Allocation & Well Permitting
Fire Code		
Fire Code - Organization, Administration, and Enforcement	N.J.A.C. 5: 70-76	http://www.state.nj.us/dca/divisions/dfs/codes/ NJDCA – Division of Fire Safety
Food Safety		
Sanitation in Retail Food Establishments and Food and Beverage Vending Machines	N.J.A.C. 8:24-1 et seq.	http://www.nj.gov/health/ceohs/food-drug-safety/industry-service-programs/ NJDOH – Division of Epidemiology, Environmental and Occupational Health – Consumer, Environmental, and Occupational Health Service – Food & Drug Safety Program – Retail Food Project
Shellfish	N.J.A.C. 8:13-1 et seq.	http://www.nj.gov/health/ceohs/food-drug-safety/industry-service-programs/#3 NJDOH – Division of Epidemiology, Environmental and Occupational Health – Consumer, Environmental, and Occupational Health Service – Food & Drug Safety Program – Seafood and Shellfish Project

Hazardous Materials		
Hazardous Waste	N.J.A.C. 7:26G-1 et seq.	http://www.state.nj.us/dep/dshw/resource/08 Rules/NJAC%2026G.pdf NJDEP – Division of Solid and Hazardous Waste
Health		
Hospice Licensing Standards	N.J.A.C. 8:42C-1 et seq.	http://www.lexisnexis.com/hottopics/njcode/ NJDOH – Division of Health Facilities Evaluation and Licensing
Licensing Standards for Home Health Agencies	N.J.A.C. 8:42-1 et seq.	http://www.lexisnexis.com/hottopics/njcode/ NJDOH – Certificate of Need and Acute Care Licensure Program
Housing		
Hotel and Multiple Dwelling Law	N.J.S.A. 55:13A-1 et seq.	http://lis.njleg.state.nj.us/cgi-bin/om_isapi.dll?clientID=169456&Depth=2&depth=2&expandheadings=on&headingswithhits=on&hitsperheading=on&infobase=statutes.nfo&record={181DF}&softpage=Doc Frame PG42 NJDCI – Bureau of Housing Inspection
Housing Code	N.J.A.C. 5:28-1 et seq.	http://www.state.nj.us/dca/divisions/codes/codreg/pdf_regs/njac_5_28.pdf NJDCI – Bureau of Housing Inspection
Maintenance of Hotels and Multiple Dwellings	N.J.A.C. 5:10-1 et seq.	http://www.state.nj.us/dca/divisions/codes/codreg/pdf_regs/njac_5_10.pdf NJDCI – Bureau of Housing Inspection
Relocation Assistance and Eviction	N.J.A.C. 5:11-1 et seq.	http://www.state.nj.us/dca/divisions/codes/codreg/pdf_regs/njac_5_11.pdf NJDCI – Division of Codes and Standards – Relocation Assistance Program

The Uniform Construction Code	N.J.A.C. 5:23-1 et seq.	http://www.state.nj.us/dca/divisions/codes/codreg/ucc.html NJDCA – Division of Codes and Standards – Office of Regulatory Affairs & Office of Local Code Enforcement
The Uniform Construction Code: Plumbing Subcode	N.J.A.C. 5:23-3	http://www.state.nj.us/dca/divisions/codes/codreg/pdf_regs/njac_5_23_3.pdf NJDCA – Division of Codes and Standards – Office of Regulatory Affairs & Office of Local Code Enforcement
Involuntary Commitment		
Screening and Screening Outreach Standards (mental health)	N.J.A.C. 10:31 et seq.	http://www.state.nj.us/humanservices/providers/rulefees/regs/ NJ DHS – Division of Mental Health and Addiction Services
Sexually Violent Predator Act	N.J.S.A. 30:4-27.24	http://lis.njleg.state.nj.us/cgi-bin/om_isapi.dll?clientID=64037007&Depth=2&TD=WRAP&advquery=%2230%3a4-27.24%22&depth=4&expandheadings=on&headingswithhits=on&hitsperheading=on&infobase=statutes.nfo&rank=&record={C05E}&softpage=Doc Frame P G42&wordsaroundhits=2&x=0&y=0&zz= NJ DHS & NJDOC
Laboratories		
Operation of Clinical Laboratories	N.J.S.A. 45:9-42.26 N.J.A.C. 8:44	http://www.nj.gov/health/phel/documents/chapter44.pdf http://www.nj.gov/health/phel/documents/title45.pdf http://www.nj.gov/health/phel/clinical-lab-imp-services/ NJDOH - Public Health and Environmental Laboratories - Clinical Laboratory Improvement Service

Regulations Governing the Certification of Laboratories and Environmental Measurements	N.J.A.C. 7:18-1 et seq.	http://www.nj.gov/dep/rules/rules/njac7_18.pdf NJDEP – Office of Quality Assurance – Environmental Laboratory Certification Program
Lead		
Childhood Elevated Blood Lead Levels	N.J.A.C. 8:51-1 et seq.	http://www.lexisnexis.com/hottopics/njcode/ NJDOH - Division of Family Health Services - Child and Adolescent Health Program http://www.state.nj.us/health/childhoodlead/
Lead Hazard Evaluation and Abatement Code	N.J.A.C. 5.17-1 et seq.	http://www.lexisnexis.com/hottopics/njcode/ NJDCA - Division of Codes and Standards – Bureau of Code Services – Asbestos and Lead Safety Unit
Screening of Children for Elevated Blood Lead Levels	N.J.A.C. 8:51A-1 et seq.	http://www.lexisnexis.com/hottopics/njcode/ NJDOH - Division of Family Health Services - Child and Adolescent Health Program
Local Boards of Health		
Establishment of a Local Board	N.J.S.A. 26:3-1 et seq.	http://lis.njleg.state.nj.us/cgi-bin/om_isapi.dll?clientID=64037103&Depth=4&TD=WRAP&advquery=%2226%3a3-1%22&headingswithhits=on&infobase=statutes.nfo&rank=&record={B031}&softpage=Doc_Frame_Pg42&wordsaroundhits=2&x=0&y=0&zz= NJDOH – Public Health Infrastructure, Laboratories, and Emergency Preparedness – Office of Local Public Health

Public Health Practice Standards of Performance for Local Boards of Health in New Jersey	N.J.A.C. 8:52-1 et seq.	http://www.lexisnexis.com/hottopics/njcode/ NJDOH – Public Health Infrastructure, Laboratories, and Emergency Preparedness – Office of Local Public Health
Occupational Health & Safety		
Safety and Health Standards for Public Employees (PEOSH)	N.J.A.C. 12: 100-13	http://www.state.nj.us/health/workplacehealthandsafety/peosh/index.shtml NJDOH – Environmental and Occupational Health Assessment Program - Public Employees Occupational Safety and Health NJDLWD – Office of Public Employees Occupational Safety and Health
Worker and Community Right to Know Act	N.J.S.A. 34:5A-1 et seq.	http://lis.njleg.state.nj.us/cgi-bin/om_isapi.dll?clientID=64034933&Depth=2&TD=WRAP&advquery=%2234%3a5A-1%22&depth=4&expandheadings=on&headingswithhits=on&hitsperheading=on&infobase=statutes.nfo&rank=&record={DC5C}&softpage=Doc Frame PG42&wordsaroundhits=2&x=0&y=0&zz= NJDOH – Division of Epidemiology, Environmental and Occupational Health – Consumer, Environmental, and Occupational Health Service – Environmental & Occupational Health Assessment Program – Right to Know Unit NJDEP – Office of Pollution Prevention and Community Right to Know – Community Right to Know Program NJDLWD – Division of Workplace Standards

Worker and Community Right to Know Rules	N.J.A.C. 8:59-11 et seq.	http://www.lexisnexis.com/hottopics/njcode/ NJDOH – Division of Epidemiology, Environmental and Occupational Health – Consumer, Environmental, and Occupational Health Service – Environmental & Occupational Health Assessment Program – Right to Know Unit
Pesticide		
Pesticide Control Regulations	N.J.A.C. 7:30- 1 et seq.	http://www.nj.gov/dep/enforcement/pcp/pcp-regs.htm NJDEP – Division of Licensing Operations – Solid Waste and Pesticide Enforcement - Bureau of Pesticide Compliance & Enforcement http://www.nj.gov/dep/enforcement/pcp/pcp-bpc.htm
Pollution		
Air Pollution Investigation Guidelines (Powers of the Department/Order to Cease)	N.J.S.A. 13:ID-9 & 26:2C-14	http://lis.njleg.state.nj.us/cgi-bin/om_isapi.dll?clientID=154896&depth=2&expandheadings=off&headingswithhits=on&infobase=statutes.nfo&softpage=TOC Frame Pg42 NJDEP - Division of Air & Hazardous Materials Enforcement http://www.nj.gov/dep/enforcement/dahme.html
Discharge Notification	N.J.A.C. 7:1E-5.1	http://www.lexisnexis.com/njoal/ Site Remediation Program http://www.nj.gov/dep/srp/about/
Noise Control	N.J.A.C. 7:29-1 et seq.	http://www.nj.gov/dep/enforcement/OfficialCopyOfAmendedRegs.pdf NJDEP – Compliance & Enforcement - Bureau of Local Environmental Management http://www.nj.gov/dep/enforcement/blem.html

Permits and Certificates for Minor Facilities	N.J.A.C. 7:27- 8.1, 8.2, 8.4, 8.6-8.9, 8.17, 8.20-8.22, 8.26	http://www.nj.gov/dep/rules/adoptions/Fee Adoption 6 19 06.pdf NJDEP – Division of Air Quality – Air Quality Permitting Program
Pollutant Discharge Elimination System (NJPDES) Rules	N.J.A.C. 7:14 A et seq.	http://www.state.nj.us/dep/dwq/714a.htm NJDEP – Division of Water Quality
Prohibition of Air Pollution	N.J.A.C. 7:27-5.1-5.2	http://www.state.nj.us/dep/aqm/Sub05.pdf NJDEP - Division of Air & Hazardous Materials Enforcement http://www.nj.gov/dep/enforcement/dahme.html
Safe Drinking Water Act Rules	N.J.A.C. 7:10-1 et seq.	http://www.nj.gov/dep/rules/rules/njac7_10.pdf NJDEP – Division of Water Supply and Geoscience – Bureau of Safe Drinking Water
Sludge Quality Assurance	N.J.A.C. 7:14C et seq.	http://www.nj.gov/dep/rules/rules/njac7_14c.pdf NJDEP – Division of Water Quality – Bureau of Pretreatment and Residuals
Smoke-Free Air Act	N.J.S.A. 26:3D-55 & 26:3D-65	http://lis.njleg.state.nj.us/cgi-bin/om_isapi.dll?clientID=154896&depth=2&expandheadings=off&headingswithhits=on&infobase=statutes.nfo&softpage=TOC Frame Pg42 NJDOH – Division of Family Health Services – Office of Tobacco Control
Water Pollution Control Act	N.J.A.C. 7:14-1 et seq.	http://www.state.nj.us/dep/rules/rules/njac7_14.pdf NJDEP – Division of Water Quality

Public Recreational & Bathing Activities		
Public Campgrounds	N.J.A.C. 8:22-1 et seq.	http://www.nj.gov/health/ceohs/sanitation-safety/environmental/ NJDOH – Public Health Sanitation and Safety Program
Public Recreational Bathing	N.J.A.C 8:26: 1A7 - 4A7	http://www.nj.gov/health/ceohs/sanitation-safety/environmental/ NJDOH – Public Health Sanitation and Safety Program
Recycling & Waste		
Recycling Regulations	N.J.A.C. 7:26A-1 et seq.	http://www.nj.gov/dep/rules/nj_env_law.html NJDEP – Division of Solid and Hazardous Waste
Recycling of Used Motor Oil	N.J.A.C. 7:26A-6.1	http://www.lexisnexis.com/njoal/ NJDEP – Division of Solid and Hazardous Waste
Solid Waste Regulations	N.J.A.C. 7:26-1.1- 17.26	http://www.state.nj.us/dep/dshw/resource/rules.htm NJDEP – Division of Solid and Hazardous Waste
Miscellaneous		
Right to Breastfeed in Public Places	N.J.S.A. 26: 4B-4	http://lis.njleg.state.nj.us/cgi-bin/om_isapi.dll?clientID=64037618&Depth=2&TD=WRAP&advquery=%2226%3a%204B-4%22&depth=4&expandheadings=on&headingswithhits=on&hitsperheading=on&infobase=statutes.nfo&rank=&record={B2BF}&softpage=Doc Frame PG42&wordsaroundhits=2&x=0&y=0&zz= Local Boards of Health

Open Public Records Act	N.J.S.A. 47:1A-1 et seq.	http://lis.njleg.state.nj.us/cgi-bin/om_isapi.dll?clientID=64037646&Depth=2&TD=WRAP&advquery=%2247%3a1A-1%22&depth=4&expandheadings=on&headingswithhits=on&hitsperheading=on&infobase=statutes.nfo&rank=&record={145DB}&softpage=Doc Frame PG 42&wordsaroundhits=2&x=0&y=0&zz= State of New Jersey Government Records Council
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Public Health Acronyms

Acknowledgments: This document is based on a list provided in Minnesota’s “Public Health Leader Orientation and Resource Guide” and a list provided by Kevin Sumner, Health Officer, Middle-Brook Regional Health Commission.

Note: This is not a complete list of all Public Health Acronyms. Some acronyms are linked to their sources. The acronyms in this list may or may not be New Jersey specific or referenced in the body of the HOOP document.

Disclaimer: The New Jersey Department of Health does NOT endorse any third party companies, organizations, groups or products and services rendered by these third parties.

A	
AC	Alternative Care
<u>ACA</u>	Affordable Health Care for America Act
<u>ACIP</u>	Advisory Committee on Immunization Practices: an advisory committee of the Centers for Disease Control and Prevention
<u>ACHE</u>	American College of Healthcare Executives
ACO	Administrative Consent Order
<u>ADA</u>	Americans with Disabilities Act
ADL	Activities of Daily Living
<u>AFSCME</u>	American Federation of State, County and Municipal Employees
AIDS	Acquired Immune Deficiency Syndrome
<u>APHA</u>	American Public Health Association
<u>APHL</u>	Association of Public Health Laboratories
<u>ARC</u>	American Red Cross
<u>ASTHO</u>	Association of State and Territorial Health Officials
B	
BBP	Bloodborne Pathogens
BOA	Board of Adjustment
BOE	Board of Education

BOH	Board of Health
BT	Bioterrorism
C	
C/O	Certificate of Occupancy
C&TC	Child and Teen Checkups
CAC	Community Alternative Care
CAP	Community- Acquired Pneumonia
CART	County Animal Response Team
CDC	Centers for Disease Control and Prevention (U.S.)
<u>CDRSS</u>	Communicable Disease Reporting and Surveillance System (New Jersey Department of Health)
<u>CDS</u>	Communicable Disease Service
CDS-HEs	Communicable Disease Service Health Educators
<u>CEHA</u>	County Environmental Health Act/Agency
<u>CERCLA</u>	Comprehensive Environmental Response, Compensation, and Liability Act
CERT	Community Emergency Response Teams
CHA	Community Health Assessment
<u>CHES</u>	Certified Health Education Specialist
CHIP	Community Health Improvement Plan
CHNA	Community Health Needs Assessment
CHP	Community Health Profile
CI	Critical Infrastructure
CMS	Centers for Medicare and Medicaid Services
CO	Carbon Monoxide
<u>COBRA</u>	Consolidated Omnibus Budget Reconciliation Act
COG	Continuity of Government
COOP	Continuity of Operations Plan
CQI	Continuous Quality Improvement
<u>CSTE</u>	Council of State and Territorial Epidemiologists
Cty	County
D	
<u>DGMQ</u>	Division of Global Migration and Quarantine

<u>DHHS</u>	U.S. Department of Health and Human Services
<u>DHS</u>	U.S. Department of Homeland Security
<u>DMHAS</u>	Division of Mental Health and Addiction Services (within the New Jersey Department of Human Services)
<u>DOC</u>	Department of Corrections
<u>DTB</u>	Disaster and Terrorism Branch of the Divisions of Mental Health and Addiction Services (within the New Jersey Department of Human Services)
E	
<u>ECC</u>	Emergency Communications Center (phone bank within NJDOH CDS)
<u>EHPA</u>	Emergency Health Powers Act, N.J.S.A. 26:13-1 et seq.
<u>EMS</u>	Emergency Medical Services
<u>EPA</u>	U.S. Environmental Protection Agency
<u>EPCRA</u>	Emergency Planning and Right-to-Know Act
<u>EPH</u>	Environment and Public Health
<u>Epi</u>	Epidemiology
<u>ESAR-VHP</u>	Emergency System for Advance Registration of Volunteer Health Professionals
<u>ESF</u>	Emergency Support Function
<u>ESU</u>	Emergency Services Units
F	
<u>FACHE</u>	Fellow of the American College of Healthcare Executives
<u>FDA</u>	Food and Drug Administration
<u>FEMA</u>	Federal Emergency Management Agency
<u>FLSA</u>	Fair Labor Standards Act
<u>FQHC</u>	Federally Qualified Health Center
<u>FTE</u>	Full Time Employee
<u>FSIS</u>	Food Safety and Inspection Service (U.S. Department of Agriculture)
<u>FY</u>	Fiscal Year
H	
<u>HAN</u>	Health Alert Network
<u>HAZMAT</u>	Hazardous Materials
<u>HCC</u>	Health Command Center (NJ)
<u>HCP</u>	Health Care Provider

HCW	Healthcare Worker
HD	Health Department
HERC	Health Educator/Risk Communicator (NJ)
<u>HHS</u>	U.S. Department of Health and Human Services
<u>HIPAA</u>	Health Insurance Portability and Accountability Act (U.S.)
HO	Health Officer (NJ)
HpB	Hepatitis B
HpC	Hepatitis C
<u>HRSA</u>	U.S. Health Resources and Services Administration
HVAC	Heating, Ventilation, and Air Conditioning
I	
IAQ	Indoor Air Quality
ICS	Incident Command System
ILI	Influenza-like Illness
ISP	Influenza Surveillance System
IT	Information Technology
J	
JIC	Joint Information Center
L	
LEPC	Local Emergency Planning Council (NJ)
LHD	Local Health Department
LHR	Local Health Report (NJ)
<u>LINCS</u>	Local Information Network and Communications System (NJ)
LOI	Letter of Interpretation (wetlands)
<u>LRN</u>	Laboratory Response Network (New Jersey Department of Health)
LTCFs	Long Term Care Facilities
LUST	Leaking Underground Storage Tank
M	
<u>MAPP</u>	Mobilizing for Action through Planning and Partnerships
MCC	Medical Coordination Center (NJDOH)
MCH	Maternal and Child Health

<u>MCHES</u>	Master Certified Health Education Specialist
MHA	Mental Health Administrators
<u>MHANI</u>	Mental Health Association in New Jersey
MLC-3	Multi State Learning Collaborative
<u>MMWR</u>	Morbidity and Mortality Weekly Report
MOA	Memorandum of Agreement
MOU	Memorandum of Understanding
MPH	Master of Public Health [degree]
MSDS	Material Safety Data Sheet
N	
<u>NACCHO</u>	National Association of County and City Health Officials
<u>NALBOH</u>	National Association of Local Boards of Health
<u>NEDSS</u>	National Electronic Disease Surveillance system (NEDSS)
<u>NEHA</u>	National Environmental Association
<u>NIH</u>	National Institutes of Health
<u>NIMS</u>	National Incident Management System
<u>NIOSH</u>	National Institute of Occupational Safety and Health
<u>N.J.A.C.</u>	New Jersey Administrative Code
<u>NJACCHO</u>	New Jersey Association of County and City Health Officials
<u>NJAPHNA</u>	New Jersey Association of Public Health Nurse Administrators
NJCEPH	New Jersey Collaborative for Excellence in Public Health
NJCPHP	New Jersey Center for Public Health Preparedness
<u>NJCSC</u>	New Jersey Civil Service Commission
<u>NJDA</u>	New Jersey Department of Agriculture
<u>NJDCA/DCA</u>	New Jersey Department of Community Affairs
<u>NJDCE</u>	New Jersey Department of Children and Families
<u>NJDEP</u>	New Jersey Department of Environmental Protection
<u>NJDHS</u>	New Jersey Department of Human Services
<u>NJDMAVA</u>	New Jersey Department of Military and Veteran Affairs
<u>NJDOE</u>	New Jersey Department of Education
<u>NJDOH</u>	New Jersey Department of Health

<u>NJDOT</u>	New Jersey Department of Transportation
<u>NJEHA</u>	New Jersey Environmental Health Association
<u>NJEPIS</u>	New Jersey Emergency Preparedness Inventory System
<u>NJIIS</u>	New Jersey Immunization Information System
<u>NJLMN</u>	New Jersey Learning Management Network
<u>NJNG</u>	New Jersey National Guard
<u>NJMRC</u>	New Jersey Medical Reserve Corps
<u>NJOAG</u>	New Jersey Office of the Attorney General
<u>NJOEM</u>	New Jersey Office of Emergency Management
<u>NJOHSP</u>	New Jersey Office of Homeland Security and Preparedness
<u>NJPVS</u>	New Jersey Preparedness Vaccination System
<u>N.J.S.A.</u>	New Jersey Statutes Annotated
<u>NJSP</u>	New Jersey State Police
<u>NJLBHA</u>	New Jersey Local Boards of Health Association
<u>NJPHA</u>	New Jersey Public Health Association
<u>NJPHI</u>	New Jersey Public Health Institute
<u>NJPIES</u>	New Jersey Poison Information and Education System
<u>NJSOPHE</u>	New Jersey Society for Public Health Education
<u>NNPHI</u>	National Network of Public Health Institutes
<u>NPHPS</u>	National Public Health Performance Standards
<u>NPI</u>	Non-Pharmaceutical Intervention
O	
<u>OCOM</u>	Office of Communications (NJDOH)
<u>OEM</u>	Office of Emergency Management
<u>OIE</u>	Office of International des Epizooties (World Organization of Animal Health)
<u>OLPH</u>	Office of Local Public Health (New Jersey Department of Health)
<u>OSHA</u>	Occupational Safety and Health Administration
P	
<u>PB</u>	Planning Board
<u>PCB</u>	Polychlorinated Biphenols
<u>PCE</u>	Perchloroethylene

PCO	Pest Control Operator
PD	Police Department
<u>PEOSH</u>	Public Employees Occupational Safety and Health (New Jersey Department Of Health)
<u>PERS</u>	Public Employees Retirement System
<u>PHAB</u>	Public Health Accreditation Board
PHACE	Public Health Associations Collaborative Effort
<u>PHEL</u>	Public Health Environmental Laboratories (New Jersey Department of Health)
PHEP	Public Health Emergency Preparedness
<u>PHILEP</u>	Division of Public Health Infrastructure, Laboratories, and Emergency Preparedness (NJDOH)
<u>PHIN</u>	Public Health Information Network
PHN	Public Health Nurse
PHPF	Public Health Priority Funding
PI	Performance Improvement
PIO	Public Information Officer
POD	Point of Dispensing (mass prophylaxis clinic)
PPE	Personal Protective Equipment
PSA	Public Service Announcement
Q	
QI	Quality Improvement
R	
<u>REHS</u>	Registered Environmental Health Specialist
RN	Registered Nurse
RODS	Real-time Outbreak and Disease Surveillance
ROIC	Regional Operations Intelligence Center (NJ State Police)
<u>RTK</u>	Right-to-Know
<u>RWJF</u>	Robert Wood Johnson Foundation
S	
<u>SACCHO</u>	State Association of County and City Health Officials
SEOC	State of Emergency Operations Center
SNS	Strategic National Stockpile

<u>SOPHE</u>	Society for Public Health Education
SSS	Strategic State Stockpile
STD	Sexually Transmitted Disease
STI	Sexually Transmitted Infection
T	
<u>TASE</u>	Tobacco Age of Sale Enforcement
TB	Tuberculosis
TCC	Technical Coordinating Committee
TCE	Trichloroethylene
U	
<u>USDA</u>	United States Department of Agriculture
UST	Under Ground Storage Tank
V	
VDP	Vaccination Distribution Plan
VMI	Vendor Managed Inventory
VNA	Visiting Nurse Association
<u>VPDP</u>	Vaccine Preventable Disease Program (NJDOH)
W	
<u>WHO</u>	World Health Organization
<u>WIC</u>	Women, Infants, Children
<u>WNV</u>	West Nile Virus

Quick Links & Key Public Health Organizations

Quick Links
<u>Communicable Disease Reporting and Surveillance System (NJ CDRSS)</u>
<u>Directory of Local Health Departments in New Jersey</u>
<u>Federally Qualified Health Centers in New Jersey</u>
<u>Hippocrates</u>
<u>Office of Local Public Health, New Jersey Department of Health</u>
<u>Public Health Practice Standards of Performance for Local Boards of Health in New Jersey (N.J.A.C. 8:52 et seq.)</u>
<u>New Jersey Department of Health</u>
<u>New Jersey Health Alert Network (Local Information Network and Communications System – LINCS)</u>
<u>New Jersey Learning Management Network (NJLMN)</u>

Organization	Acronym
<u>American College of Healthcare Executives</u>	ACHE
<u>American Public Health Association</u>	APHA
<u>American Red Cross</u>	ARC
<u>Association of State and Territorial Health Officials</u>	ASTHO

<u>Centers for Disease Control and Prevention</u>	CDC
<u>U.S. Department of Health and Human Services</u>	DHHS / HHS
<u>U.S. Department of Homeland Security</u>	DHS
<u>Food and Drug Administration</u>	FDA
<u>Federal Emergency Management Agency</u>	FEMA
<u>National Association of County and City Health Officials</u>	NACCHO
<u>National Association of Local Boards of Health</u>	NALBOH
National Environmental Health Association	NEHA
<u>National Institutes of Health</u>	NIH
<u>National Institute of Occupational Safety and Health</u>	NIOSH
<u>New Jersey Association of County and City Health Officials</u>	NJACCHO
<u>New Jersey Association of Public Health Nurse Administrators</u>	NJAPHNA
<u>New Jersey Department of Health</u>	NJDOH
New Jersey Environmental Health Association	NJEHA
New Jersey Local Boards of Health Association	NJLBHA
New Jersey Medical Reserve Corps	NJMRC
New Jersey Office of Homeland Security and Preparedness	NJOHSP

<u>New Jersey Prevention Network</u>	NJPN
<u>New Jersey Society for Public Health Education</u>	NJSOPHE
<u>Office of Local Public Health (NJ)</u>	OLPH
<u>Occupational Safety and Health Administration</u>	OSHA
<u>Public Health Information Network</u>	PHIN
<u>Society for Public Health Education</u>	SOPHE
<u>World Health Organization</u>	WHO

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