

1 1 . APPENDIX ITEMS

11. Appendix Items

Appendix A - Adult Protective Service Providers

Program Administration	NJ Division of Aging and Community Services PO Box 807 Trenton, NJ 08625-0807	Phone: 1-800-792-8820 Website: www.state.nj.us/health/senior/aps.shtml
Atlantic	Atlantic County Division of Intergenerational Services- Shoreview Building, Room 210 101 South Shore Road Northfield, NJ 08225	Phone: 1-888-426-9243
Bergen	Bergen County Board of Social Services 216 Route 17 North Rochelle Park, NJ 07662	Phone: 201-368-4300 After Hrs: 1-800-624-0275
Burlington	Burlington County Board of Social Services. Human Services Facility 795 Woodlane Road Mount Holly, NJ 08060	Phone: 609-261-1000 After Hrs: 1-866-234-5006 or 856- 234-8888
Camden	Camden County Board of Social Services 600 Market Street, Lower Level Camden, NJ 08102	Phone: 856- 225-8178
Cape May	Cape May County Board of Social Services 4005 Route 9 South Rio Grande, NJ 08242	Phone: 609-886-6200
Cumberland	Cumberland County Guidance Center 2038 Carmel Road P.O. Box 808 Millville, NJ 08332	Phone: 856-825-6810 Ext. 299
Essex	FOCUS, Hispanic Center for Human Dev., Inc. 441-443 Broad Street Newark, NJ 07102.	Phone: 973-624-2528 Ext. 135 or 1-866-903-6287
Gloucester	Gloucester County Board of Social Services 400 Hollydell Drive Sewell, NJ 08080	Phone: 856-582-9200 or 856-256-2150
Hudson	Hudson County Protective Services, Inc. 6018 A Hudson Avenue, 4th Floor West New York, NJ 07093	Phone: 201-295-5160

<i>Adult Protective Service Providers (continued)</i>		
Hunterdon	Hunterdon County Department of Human Services Division of Social Service P.O. Box 2900 Flemington, NJ 08822-2900	Phone: 908-788-1300 After Hrs: 908-782-HELP 908-735-HELP
Mercer	Mercer County Board of Social Services 200 Woolverton Street Trenton, NJ 08650	Phone: 609-989-4346 or 609-989-4347
Middlesex	Middlesex County Board of Social Services P.O. Box 509 New Brunswick, NJ 08903	Phone: 732-745-3635
Monmouth	Family and Children Services of Monmouth County 191 Bath Avenue Long Branch, NJ 07740	Phone: 732-531-9191 After Hrs: 732-222-9111 or 1-800-495-0055
Morris	Morris County Aging, Disabilities and Veterans P.O. Box 900 Morristown, NJ 07963	Phone: 973-326-7282 973-326-7283 After Hrs: 973-285-2900
Ocean	Ocean County Board of Social Services 1027 Hooper Avenue P.O. Box 547 Toms River, NJ 08754	Phone: 732-349-1500 After Hrs: 732-240-6100
Passaic	Passaic County Board of Social Services 80 Hamilton Street Paterson, NJ 07505-2057	Phone: 973-881-2616 After Hrs: 973-345-2676
Salem	Salem County Office on Aging 98 Market Street Salem, NJ 08079	Phone: 856-935-7510 Ext. 8622 or 856-339-8622
Somerset	Somerset County Board of Social Services 73 East High Street PO Box 936 Somerville, NJ 08875-1144	Phone: 908-526-8800 After Hrs: 1-800-287-3607
Sussex	Sussex County Division of Social Services P.O. Box 218 83 Spring Street Newton, NJ 07860	Phone: (973) 383-3600 After Hrs: 1-800-446-6963

<i>Adult Protective Service Providers (continued)</i>		
Union	Catholic Charities of the Archdiocese of Newark 505 South Avenue, East Cranford, NJ 07016	Phone: 908-497-3900
Warren	Warren County Division of Aging & Disability Services 165 County Road Route 519 South Belvidere, NJ 07823	Phone: 908-475-6591

Appendix B - Area Agencies on Aging

<p>◆ Atlantic County Division of Intergenerational Services Shoreview Building, Office #222 101 South Shore Road Northfield, NJ 08225 (609) 645-7700, Ext. 4700 Fax: (609) 645-5940</p> <p>◆ Bergen County Division of Senior Services One Bergen County Plaza, 2nd Floor Hackensack, NJ 07601-7000 (201) 336-7400 Fax: (201) 336-7424</p> <p>◆ Burlington County Office on Aging 49 Rancocas Road PO Box 6000 Mount Holly, NJ 08060 (609) 265-5069 Fax: (609) 265-3725</p> <p>◆ Camden County Division of Senior & Disabled Services Parkview on the Terrace 700 Browning Road, Suite #11 West Collingswood, NJ 08107 (856) 858-3220 Fax: (856) 858-2057</p> <p>◆ Cape May County Department of Aging - Social Services Building 4005 Route 9 South Rio Grande, NJ 08242 (609) 886-2784 & 2785 Fax: (609) 889-0344</p> <p>◆ Cumberland County Office on Aging and Disabled Administration Building 790 East Commerce Street Bridgeton, NJ 08302 (856) 453-2220 & 2221 Fax: (856) 455-1029</p> <p>◆ Essex County Division of Senior Services 50 South Clinton Street 3rd Floor, Suite #3200 East Orange, NJ 07018 (973) 395-8375 Fax: (973) 395-8309</p>	<p>◆ Gloucester County Division of Senior Services 115 Budd Boulevard West Deptford NJ, 08096 (856) 384-6900 Fax: (856) 232-7864</p> <p>◆ Hudson County Office on Aging 595 County Avenue, Building #2 Secaucus, NJ 07094 (201) 369-4313 Fax: (201) 271-4366</p> <p>◆ Hunterdon County Division of Senior Services, Disabilities and Veterans' Services PO Box 2900 Flemington, NJ 08822-2900 (908) 788-1361, 1362 & 1363 Fax: (908) 806-4537</p> <p>◆ Mercer County Office on Aging PO Box 8068 640 South Broad Street Trenton, NJ 08650 (609) 989-6661 & 6662 Fax: (609) 989-6032</p> <p>◆ Middlesex County Department of Aging John F. Kennedy Square, 5th Floor New Brunswick, NJ 08901 (732) 745-3295 Fax: (732) 246-5641</p> <p>◆ Monmouth County Division on Aging, Disabilities & Veterans Interment 21 Main and Court Center Freehold, NJ 07728 (732) 431-7450 Fax: (732) 303-7649</p> <p>◆ Morris County Division on Aging, Disabilities and Veterans 340 West Hanover Avenue, Ground Floor PO Box 900 Morristown, NJ 07963-0900 (973) 285-6848 Fax: (973) 285-6883</p>
---	--

◆ **Ocean County** Office of Senior Services
PO Box 2191
1027 Hooper Avenue,
Building #2, 1st Floor
Toms River, NJ 08754-2191
(732) 929-2091
Fax: (732) 506-5019

◆ **Passaic County** Department of Senior Services, Disabilities and Veterans' Affairs
930 Riverview Drive, Suite #200
Totowa, NJ 07512
(973) 569-4060
Fax: (973) 256-5190

◆ **Salem County** Office on Aging
98 Market Street
Salem, NJ 08079
(856) 339-8622
Fax: (856) 339-9268

◆ **Somerset County** Office on Aging
Somerset County Office on Aging
27 Warren Street
Somerville, NJ 08876
(908) 704-6346
Toll-Free: 1 (888) 747-1122
Fax: (908) 595-0194

◆ **Sussex County** Division of Senior Services
Sussex County Administration Building
1 Spring Street, 2nd Floor
Newton, NJ 07860
(973) 579-0555
Fax: (973) 579-0550

◆ **Union County** Division on Aging
Administration Building
Elizabeth, NJ 07207
(908) 527-4870/4872; Fran: (908) 527-4867
Fax: (908) 659-7410

◆ **Warren County** Division of Senior Services
Wayne Dumont Jr. Administration Building
165 County Road, Suite #245
Route 519 South
Belvidere, NJ 07823-1949
(908) 475-6591
Fax: (908) 475-6588

Appendix C - Centers for Independent Living

Alliance for Disabled in Action (ADA)

629 Amboy Avenue

Edison, NJ 08837

Catchment Area: Middlesex, Somerset, Union Counties

Telephone: 732-738-4388

TTY: 732-738-9644

Website: www.njsilc.org/union

Camden Independent Living Center

2600 Mt. Ephraim Avenue, Suite 413

Camden, NJ 08104

Catchment Area: City of Camden

Telephone: 856-966-0800

TTY: 856-966-0830

Center for Independent Living of South Jersey, Inc. (CIL-SJ)

1200 North Delsea Drive

Plaza 47, Suite 6

Westville, NJ 08093

Catchment Area: Camden and Gloucester Counties

Telephone: 856-853-6490

Toll-Free: 1-800-413-3791

TTY: 856-853-7602

DAWN, Inc.

30 Broad Street, Suite 5

Denville, NJ 07834

Catchment Area: Morris, Sussex and Warren Counties

Telephone: 973-625-1940

Toll-Free: 1-888-383-DAWN

TTY: 973-625-1932

Website: www.dawncil.org

DIAL, Inc. (Disabled Information Awareness and Living, Inc.)

2 Prospect Village Plaza, First Floor

Clifton, NJ 07013

Catchment Area: Essex and Passaic Counties

Telephone: 973-470-8090

TTY: 973-470-2521

Website: www.dial-cil.org

Heightened Independence & Progress (HIP)

131 Main Street, Suite 120

Hackensack, NJ 07601

Catchment Area: Bergen County

Telephone: 201-996-9100

TTY: 201-996-9424

Website:

Heightened Independence & Progress - Hudson (HIP-Hudson)

26 Journal Square, Suite 602

Jersey City, NJ 07306

Catchment Area: Hudson County

Telephone: 201-533-4407
TTY: 201-533-4409
Website:

MOCEANS Center for Independent Living

279 Broadway, Second Floor
Long Branch, NJ 07740
Catchment Area: Monmouth & Ocean Counties
Telephone: 732-571-3703
TTY: 732-571-4878
Website: www.moceanscil.org

Progressive Center for Independent Living, Inc. (PCIL)

1262 Whitehorse-Hamilton Square Road
Madison Square Corporate Center, Suite 102 Building A
Hamilton, NJ 08690
Catchment Area: Mercer County
Phone: 609-581-4500
Toll-Free: 1-877-917-4500
TTY: 609-581-4550
Website: www.pcil.org

Progressive Center for Independent Living, Inc. (PCIL)

4 Walter Foran Boulevard, Suite 410
Flemington, NJ 08822
Catchment Area: Hunterdon County
Phone: 908-782-1055
TTY: 908-782-1081

Resources for Independent Living (R I L)

351 High Street, Suite 103
Burlington, NJ 08016
Catchment Area: Burlington County
Phone: 609-747-7745
TTY: 609-747-1875
Website: www.rilnj.org/

Total Living Center, Inc. (TLC)

707 White Horse Pike, Suite B-8
Absecon, NJ 08202
Catchment Area: Atlantic County
Phone: 609-645-9547
TTY: 609-645-9593
Website: www.tlcenter.org

Tri-County Independent Living Center, Inc.

120 North High Street, Suite #12
Millville, NJ 08332
Catchment Area: Cape May, Cumberland and Salem Counties
Phone: 856-327-5177
TTY: 856-327-5328
Website: www.tricountycil.org

New Jersey Statewide Independent Living Council (SILC)

Official Website: www.njsilc.org

Appendix D - Centers for Primary Care

Atlantic County

Atlanticare Health Services

Mission Health Care
2009 Bacharach Boulevard
Atlantic City, NJ 08401
Telephone: 609-344-5714

Southern Jersey Family Medical Centers, Inc.

860 South White Horse Pike
Hammonton, NJ 08037-5149
Telephone: 609-567-0434

Bergen County

North Hudson Community Action Corporation Health Center

535 Midland Avenue
Garfield, NJ 07026
Telephone: 973-340-1182

Burlington County

Southern Jersey Family Medical Centers

600 Pemberton-Browns Mills Road
Pemberton, NJ 08068
Telephone: 609-894-1100

665 High Street
Burlington City, NJ 08016
Telephone: 609-386-0775

Camden County

CamCare Health Corporation

817 Federal Street, Suite 300
Camden, NJ 08103-1025
Telephone: 856-541-3270

Project H.O.P.E

Bergen Landing Regional Health Center

439 Clinton Street
Camden, NJ 08103
Telephone: 856-968-2320

Cape May County

Cape Community Health Care

410 North Route 9
Cape May Court House, NJ 08210
Telephone: 856-451-4700

Cumberland County

Community Health Care

70 Cohansey Street
Bridgeton, NJ 08302-2139
Telephone: 856-451-4700

Essex County

Newark Community Health Centers, Inc.

741 Broadway
Newark, NJ 07104
Telephone: 973-483-1300

Newark Homeless Health Care

110 Williams Street
Newark, NJ 07102-1304
Telephone: 973-733-5300

Gloucester County

Community Health Care, Inc.

335 North Delsea Drive
Glassboro, NJ 08028
Telephone: 856-863-5720

CamCare Health Corporation

1315 North Delaware Street
Paulsboro, NJ 08066
Telephone: 856-687-2200

Hudson County

Horizon Health Center

714 Bergen Avenue
Jersey City, NJ 07306-4802
Telephone: 201-451-6300 x113

Metropolitan Family Health Network

935 Garfield Avenue
Jersey City, NJ 07304-2731
Telephone: 201-478-5800

North Hudson Community Action Corporation

5301 Broadway
West New York, NJ 07093-2622
Telephone: 201-866-9320

*Centers for Primary Care
(continued)*

Hunterdon County

There are no Centers for Primary Health Care in Hunterdon County. However, there are sites in neighboring Mercer and Morris counties.

Mercer County

Henry J. Austin Health Center

321 North Warren Street
Trenton, NJ 08618-4741
Telephone: 609-278-5900

Middlesex County

Eric B. Chandler Health Center/UMDNJ

277 George Street
New Brunswick, NJ 08901-1311
Telephone: 732-235-6700

Jewish Renaissance Medical Center

272 A Hobart Street
Perth Amboy, NJ 08861-4311
Telephone: 732-376-9333

Monmouth County

Visiting Nurse Association of Central Jersey

Community Health Center
1301 Main Street
Asbury Park, NJ 07712
Telephone: 732-774-6333

Monmouth Family Center

270 Broadway
Long Branch, NJ 07740-7027
Telephone: 732-923-7145

Morris County

Zufall Health Center, Inc.

17 South Warren Street
Dover, NJ 07801
Telephone: 973-328-3344

Ocean County

Ocean Health Initiatives, Inc.

101 Second Street
Lakewood, NJ 08701
Telephone: 732-363-6655

Ocean County (cont.)

301 Lakehurst Road
Toms River, NJ 08753
Telephone: 732-552-0377

Passaic County

North Hudson Community Action Corporation

At Passaic City
110 Main Avenue
Passaic, NJ 07055
Telephone: 973-777-0256

Paterson Community Health Center

32 Clinton Street
Paterson, NJ 07522-1799
Telephone: 973-790-6594

Salem County

Southern Jersey Family Medical Centers

238 East Broadway
Salem, NJ 08079
Telephone: 856-935-7711

Somerset County

There are no Centers for Primary Health Care in Somerset County. However, there are sites in neighboring Mercer, Middlesex, Morris, and Union counties.

Sussex County

Neighborhood Health Center, Newton

238 Spring Street
Newton, NJ 07860
Telephone: 973-383-7001

Union County

Neighborhood Health Center Plainfield

1700-58 Myrtle Avenue
Plainfield, NJ 07063-1038
Telephone: 908-753-6401

Warren County

Neighborhood Health Center Phillipsburg

427 South Main Street
Phillipsburg, NJ 08865
Telephone: 908-454-4600

Appendix E - Commission for the Blind and Visually Impaired

Northern Regional Office:

Phone: 973-648-2111

Address: 153 Halsey Street, 5th Floor, Newark, NJ 07102.

Counties Served: Bergen, Essex, Hudson, Morris, Passaic, Sussex, and Warren

Central Regional Office:

Phone: 732-255-0723

Address: 1510 Hooper Avenue, Suite 240, Toms River, NJ 08753

Counties Served: Monmouth, Ocean, Hunterdon, Mercer, Middlesex, Somerset, and Union

Southern Regional Office:

Phone: 856-482-3700

Address: 2201 Route 38 East, Suite 600, Cherry Hill, NJ 08002

Counties Served: Atlantic, Burlington, Camden, Cape May, Cumberland, Salem, and Gloucester

Hammonton Office:

Counties Served: Atlantic, Cape May, Cumberland, and Salem

Phone: 609-704-6000

Address: 40 N White Horse Pike, Hammonton, NJ 08037-1894

Joseph Kohn Rehabilitation Center:

Phone: 732-937-6363

Address: 130 Livingston Avenue, New Brunswick, NJ 08901

George F. Meyer Instructional Resource Center:

Phone: 973-648-2547

Address: 375 McCarter Highway, Newark, NJ 07114

Business Enterprise Program:

Phone: 609-584-4905

Address: Quakerbridge Plaza, Building 10, Room 102; P.O. Box 721, Trenton, NJ 08625

Appendix F - Congregate Housing Services Providers

Atlantic County	<u>Shalom Towers, Inc.</u> 609-822-6565, ext. 14
Bergen County	<u>Garfield Housing Authority</u> 973-340-4170 Conte Court Belmont Gardens Golden Tower
Camden County	<u>JFH Management Co., Inc.</u> 856-667-6826, ext. 3 Bernard Dublin House Gesher House Saltzman House 856-751-3343, ext. 3
Cape May County	<u>Wildwood Housing Authority</u> 609-729-0220, ext. 3111 Sandman Towers
Cumberland County	<u>Vineland Housing Authority</u> 856-691-7908 or 691-7873 Esther Olivio Towers Kidston Towers Tarklin Acres Towers D'Orazio Terrace Apartments
Essex County	<u>Jewish Community Housing Corp.</u> Jewish Federation Towers 973-731-2020 Jewish Federation Plaza Apartments 973-731-2020 S. Orange B'Nai Brith Federation House 973-761-4602 <u>E. Orange Housing Authority</u> 973-676-6841 Vista Village Concord Towers <u>United Methodist Homes</u> 973-676-2091 Bishop Taylor Manor Pine Ridge of Montclair <u>Housing Authority, City of Orange</u> 973-677-4579 or 973-677-4583 Washington Manor Senior Citizens
Gloucester County	<u>Gloucester County Housing Authority</u> 856-845-3597, ext. 501 Carino Park Apartments Colonial Park Apartments Deptford Park Apartments Nancy J. Elkins Senior Housing

Congregate Housing Services Providers (continued)

Hudson County

Hudson Lutheran Housing, Corp.

201-792-6600

Muhlenberg Gardens

Wittenberg Manor

Bayonne Housing Authority

201-437-8173

The Back Bay Gardens

Mercer County

Architects Housing Company I

609-695-1099, ext. 13

Architect's Housing

Princeton Community Housing, Inc.

609-921-0929

Elm Court I and II

Trent Center West, Inc.

609-392-8378

Trent Center West

Middlesex County

S. Brunswick Community Dev. Corp.

732-355-9009

Charleston Place I and II

Oak Woods Senior Residence

Township of Woodbridge

732-636-0143

Stern Towers

Adams Towers

Finn Towers

Older American Housing in Spotswood, Inc.

732-416-9244

Crescent Park Senior Housing

Woodmere Senior Housing

Ocean Senior Citizens Housing, Corp.

732-531-4145

Poplar Village

Monmouth County

Presbyterian Homes & Services, Inc.

732-988-9033 or 732-988-9090

Asbury Tower

Gables at W. Windsor (Mercer Co.)

Wheaton Pointe at E. Windsor (Mercer Co.)

Allaire Crossing

Friendship Gardens

W. Long Branch Senior Citizens Housing

732-229-2901

Peter Cooper village

Morris County

Housing Authority of the County of Morris

973-540-0389

Morris Mews Sr. Citizens Complex

Congregate Housing Services Providers (continued)

Passaic County

Boulevard Seniors, L.P.
973-540-0389
Boulevard Seniors, L.P.
Daughters of Miriam Apts.
973-253-5311
Miriam Apt. I and II
UJA Federation of Northern NJ
973-881-8611
Federation Apartments
Clifton Senior Citizen Housing
973-778-0484
Evergreen Manor

Salem County

Penns Grove Housing Authority
856-299-0101
Penn Tower South

Somerset County

Wilentz Senior Residence
732-873-0286
Ridge Oak, Inc.
908-221-0266
Ridge Oak

Sussex County

Sparta Ecumenical Council on Senior Citizen Housing
973-729-4311, ext. 22
Knoll Heights Village
Knoll View Village

Union County

Westfield Senior Housing
908-233-8354, press #6
Westfield Senior Citizens
Cranford Housing Board
908-272-9180
Edward K. Gill Apartments
Cranford-Lincoln Apartments
Housing Authority of Summit
908-273-6413
Summit Senior Citizens

Appendix G - County Welfare Agencies

Agency	Phone	Fax
Atlantic County Dept. of Family & Community Development 1333 Atlantic Avenue Atlantic City NJ 08401-8297	609-348-3001	609-343-2374
Bergen County Bd. of Social Services 216 Route 17 North Rochelle Park NJ 07662-3300	201-368-4200	201-368-8710
Burlington County Bd. of Social Services Human Services Facility 795 Woodlane Road Mount Holly NJ 08060-3335	609-261-1000	609-261-0463
Camden County Bd. of Social Services Aletha Wright Admin. Building 600 Market Street Camden NJ 08102-8800	856-225-8800	856-225-7797
Cape May County Bd. of Social Services Social Services Building 4005 Route 9 South Rio Grande NJ 08242-1911	609-886-6200	609-889-9332
Cumberland County Bd. of Social Services 275 North Delsea Drive Vineland NJ 08360-3607	856-691-4600	856-692-7635
Essex County Dept. of Citizen Services Division of Welfare 18 Rector Street, 9 th Floor Newark NJ 07102	973-733-3000	973-643-3985
Gloucester County Bd. of Social Services 400 Hollydell Drive Sewell NJ 08080	856-582-9200	856-582-6587
Hudson County Dept. of Family Services Division of Welfare John F. Kennedy Office Building 100 Newkirk Street Jersey City NJ 07306	201-420-3000	201-420-0343
Hunterdon County Div. Of Social Services Community Services Center 6 Gauntt Place, PO Box 2900 Flemington NJ 08822-2900	908-788-1300	908-806-4588
Mercer County Board of Social Services 200 Woolverton Street, PO Box 1450 Trenton, NJ 08650-2099	609-989-4320	609-989-0405
Middlesex County Board of Social Services 181 How Lane, PO Box 509 New Brunswick, NJ 08903	732-745-3500	732-745-4558 Work First NJ 732-745-4555

<i>County Welfare Agencies (continued)</i>		
Monmouth County Div. of Social Services Kozloski Road, PO Box 3000 Freehold, NJ 07728	732-431-6000	732-431-6017 Work First NJ 732-431-6267
Morris County Office of Temporary Assistance Program Services 340 W. Hanover (Morris Twp.) PO Box 900 Morristown, NJ 07963-0900	973-326-7800	973-829-8531
Ocean County Board of Social Services 1027 Hooper Avenue, PO Box 547 Toms River, NJ 08754-0547 *Northern Satellite Office <i>Northern Ocean County Resource Center</i> <i>225 Fourth Street</i> <i>Lakewood, NJ 08701</i> *Southern Satellite Office <i>333 Haywood Road</i> <i>Manahawkin, NJ 08050</i>	732-349-1500 732-370-8854 609-978-2100	732-244-8075 Work First NJ 732-473-0669 732-905-9797 609-978-2126
Passaic County Board of Social Services 80 Hamilton Street Paterson, NJ 07505-2060	973-881-0100	973-881-3232
Salem County Board of Social Services 147 S. Virginia Avenue Penns Grove, NJ 08069-1797	856-299-7200	856-299-3245
Somerset County Board of Social Services 73 E. High Street, PO Box 936 Somerville, NJ 08876-0936	908-526-8800	908-231-9010
Sussex County Div. of Social Services 83 Spring Street, PO Box 218 Newton, NJ 07860-0218	973-383-3600	973-383-3627
Union County Div. of Social Services 342 Westminster Avenue Elizabeth, NJ 07208-3290	908-965-2700	Work First NJ 908-965-2758
Warren County Div. of Temporary Assistance and Social Services Court House Annex Second & Hardwick Streets, (501 Second Street - mailing) Belvidere, NJ 07823	908-475-6301	908-475-1533

Appendix H - Division of Developmental Disabilities – Regional Offices

Central Office

PO Box 726
Trenton, NJ 08625-0726
Telephone: 1-800-832-9173

Northern Regional Offices:

1-B Laurel Drive
Flanders, NJ 07836
Telephone: 973-927-2600
Counties Served: Morris, Sussex, and
Warren

100 Hamilton Plaza, 7th Floor
Paterson, NJ 07505
Telephone: 973-977-4004
Counties Served: Bergen, Hudson, and
Passaic

Lower Central Regional Offices:

11A Quakerbridge Plaza
Hamilton, NJ 08619
Telephone: 609-588-2727
Counties Served: Hunterdon, Mercer, and
Middlesex

Juniper Plaza, Suite 1-J
3499 Route 9 North
Freehold, NJ 07728
Telephone: 732-863-4500
Counties Served: Ocean and Monmouth

Upper Central Regional Offices:

110 East 5th Street
Plainfield, NJ 07060
Telephone: 908-226-7800
Counties Served: Union and Somerset

275 Greenbrook Road
Green Brook, NJ 08812
Telephone: 732-968-8100
Counties Served: Somerset

153 Halsey Street, 2nd Floor
P.O. Box 47013
Newark, NJ 07101
Telephone: 973-693-5080
Counties Served: Essex

Southern Regional Offices:

2 Echelon Plaza
221 Laurel Road, Suite 210
Voorhees, NJ 08043
Telephone: 856-770-5900
Counties Served: Burlington, Camden,
and Gloucester

5218 Atlantic Avenue, Suite 205
Mays Landing, NJ 08330
Telephone: 609-476-5200
Counties Served: Atlantic, Cape May,
Cumberland, and Salem

Appendix I - Division of Vocational Rehabilitation Service Offices

(Central) TRENTON

1 John Fitch Plaza
P.O. BOX 398, 10TH FL, 08625-0398
609-292-5987 609-292-8347 (FAX)
609-292-2919 (TTY)
dvradmin@dol.state.nj.us

NEW BRUNSWICK (Middlesex)

506 Jersey Avenue, P.O. Box 2672, 08901
732-937-6300 732-937-6358 (FAX)
732-545-8147 (TTY)
dvrnewbr@dol.state.nj.us

BRIDGETON (Cumberland, Salem)

40 E. Broad Street, Suite 204, 08302-2881
856-453-3888 856-453-3909 (FAX)
856-453-3923 (TTY)
dvrbridg@dol.state.nj.us

PATERSON (Passaic)

370 Broadway, 07501-2195
973-977-4285 973-279-5895 (FAX)
973-523-1474 (TTY)
dvrpater@dol.state.nj.us

CAMDEN (Camden)

2600 Mt. Ephraim Avenue, 08104-3290
856-614-2500 856-614-2538 (FAX)
856-614-2504 (TTY)
[dvrkamde@dol.state.nj.us](mailto:dvrcamde@dol.state.nj.us)

PLEASANTVILLE (Atlantic)

2 South Main Street, Suite 2, 08232
609-813-3933 609-813-3959 (FAX)
609-813-3958 (TTY)
dvratlcy@dol.state.nj.us

ELIZABETH (Union)

65 Jefferson Avenue, 4th Floor
07201-2306
908-820-3112 908-965-2976 (FAX)
908-820-3132 (TTY)

SOMERVILLE (Somerset, Hunterdon)

75 Veterans Memorial Drive, Suite 101,
08876-2952
908-704-3030 704-3476 (FAX)
732-545-8147 (TTY)
[dvrsoomer@dol.state.nj.us](mailto:dvrsomer@dol.state.nj.us)

HACKENSACK (Bergen)

60 State Street, 2nd Floor, 07601-5471
VACANT, Manager
201-996-8970 201-996-8880 (FAX)
201-487-6348 (TTY)
dvrhackk@dol.state.nj.us

THOROFARE (Gloucester)

Gloucester Regional Service Center
215 Crown Point Road, Suite 200 08086-
2153
856-384-3730 856-384-3777 (FAX)
856-384-3778(TTY)
dvrdeptf@dol.state.nj.us

HACKETTSTOWN (Sussex, Warren)

223 Stiger Street
Suite A, 07840-1217
908-852-4110 908-813-9745 (FAX)
908-852-0213 (TTY)
dvrhackn@dol.state.nj.us

TOMS RIVER (Ocean)

1027 Hooper Avenue
Building 6, 3rd Floor, Suite 1, 08753
732-505-2310 732-505-2317(FAX)
732-505-2319(TTY)
[dvrtoomsr@dol.state.nj.us](mailto:dvrtomsr@dol.state.nj.us)

JERSEY CITY (Hudson)
438 Summit Avenue, 07306-3187
201-217-7180 201-217-7287 (FAX)
201-217-7290 (TTY)
dvrjericy@dol.state.nj.us

TRENTON (Mercer)
Labor Station Plaza, P.O. Box 959
28 Yard Avenue, 08625-0959
609-292-2940 609-984-3553 (FAX)
609-984-1568 (TTY)
dvrtrent@dol.state.nj.us

MORRISTOWN (Morris)
7 Sussex Avenue, 2nd Floor 07960-3886
973-631-6304 973-631-6309 (FAX)
973-539-3665 (TTY)
dvrmorri@dol.state.nj.us

WESTAMPTON (Burlington)
795 Woodlane Road, 08060
609-518-3948 609-518-3956 (FAX)
609-518-3957 (TTY)
dvrburli@dol.state.nj.us

NEPTUNE (Monmouth)
60 Taylor Avenue, 07753-4844
732-775-1799 732-775-1666 (FAX)
732-775-1711 (TTY)
dvrneptu@dol.state.nj.us

WILDWOOD (Cape May)
3810 New Jersey Avenue, 08260
609-523-0330 609-523-0212 (Fax)
dvrwildw@dol.state.nj.us

NEWARK (Essex)
990 Broad Street, 2nd Floor
Newark, NJ 07102
973-648-3494 973-648-3902 (FAX)
973-648-2733 (TTY)
dvrnewar@dol.state.nj.us

Appendix J - Medical Assistance Customer Centers

Northern Regional Offices:

10 Park Place, Suite 340
Morristown, NJ 07960-7101
Telephone: 973-631-6440
Counties Served: Morris, Hunterdon, Somerset, Sussex, and Warren

100 Hamilton Plaza, 5th Floor
Paterson, NJ 07505-2021
Telephone: 973-977-4077
Counties Served: Passaic, Bergen

153 Halsey Street, 4th Floor
Newark, NJ 07101-8004
Telephone: 973-648-3700
County Served: Essex

438 Summit Street, 4th Floor
Jersey City, NJ 07306-3186
Telephone: 201-217-7100
County Served: Hudson

Central Regional Offices:

45 Kilmer Road
Edison, NJ 08817
Telephone: 732-777-6977
Counties Served: Middlesex and Union

Juniper Business Plaza
3499 Highway 9 North, Suite 1H-A
Freehold, NJ 07728-3287
Telephone: 732-761-3600
Counties Served: Monmouth and Ocean

Southern Regional Offices:

Augusta Building
852 South White Horse Pike
Hammonton, NJ 08037-2018
Telephone: 609-567-0572
Counties Served: Atlantic, Cape May and Cumberland

1 Port Center, Suite 401
2 Riverside Drive
Camden, NJ 08037-1018
Telephone: 609-561-7569
Counties Served: Camden, Burlington, Gloucester, Mercer, and Salem

Appendix K - Mental Health Administrator's Offices

Atlantic	Atlantic County Mental Health Board 101 South Shore Road Northfield, NJ 08225	Phone: 609-645-7700
Bergen	Bergen County Mental Health Board 327 East Ridgewood Avenue Paramus, NJ 0765	Phone: 201-634-2753
Burlington	Burlington County Mental Health Board PO Box 6000 795 Woodlane Road Mount Holly, NJ 08060	Phone: 609-265-5545
Camden	Camden County Mental Health Board 6981 North Park Drive East, Suite 309-310 Pennsauken, NJ 08109-4212	Phone: 856-663-3998
Cape May	Cape May County Mental Health Board #4 Moore Road – DN 907 Cape May Court House, NJ 08210	Phone: 609-465-1055
Cumberland	Cumberland County Mental Health Board 590 Shiloh Pike P.O. Box 808 Bridgeton, NJ 08302	Phone: 856-453-7804
Essex	Essex County Mental Health Board 204 Grove Avenue Cedar Grove, NJ 07009	Phone: 973-571-2821 / 2822
Gloucester	Gloucester County Mental Health Board 204 E. Holly Avenue Washington Township, NJ 08080	Phone: 856-582-9200 or 856-256-2150
Hudson	Hudson County Mental Health Board c/o Meadowview Hospital 595 County Avenue Secaucus, NJ 07094	Phone: 201-271-4344
Hunterdon	Hunterdon County Mental Health Board Department of Human Services Building 3, Route 31 Flemington, NJ 08822-2900	Phone: 908-788-1253
Mercer	Mercer County Mental Health Board 6400 South Broad Street PO Box 8068 Trenton, NJ 08650	Phone: 609-989-6574 / 6575
Middlesex	Middlesex County Mental Health Board Department of Human Services JFK Square – 5 th Floor New Brunswick, NJ 08901	Phone: 732-745-4518

<i>Mental Health Administrators Offices (continued)</i>		
Monmouth	Monmouth County Mental Health Board DHS Building Kozloski Road Freehold, NJ 07728-1255	Phone: 732-431-7200
Morris	Morris County Mental Health Board 30 Schuyler Place – CN 900 Morristown, NJ 07960-0900	Phone: 973-285-6852
Ocean	Ocean County Mental Health Board 1027 Hooper Avenue, Building 2 P.O. Box 2191 Toms River, NJ 08754	Phone: 732-506-5374
Passaic	Passaic County Mental Health Board 80 401 Grand Street Paterson, NJ 07505	Phone: 973-22-3188
Salem	Salem County Mental Health Board 94 Market Street Salem, NJ 08079	Phone: 856-339-8618
Somerset	Somerset County Mental Health Board Department of Human Services PO Box 3000 Somerville, NJ 08876-1262	Phone: 908-704-6310
Sussex	Sussex County Mental Health Board c/o Juvenile Detention Center 135 Morris Pike Newton, NJ 07860	Phone: 973-948-6000, ext. 225
Union	Union County Mental Health Board Administration Building Elizabethtown Plaza Elizabeth, NJ 07207	Phone: 908-527-4846
Warren	Warren County Mental Health Board Department of Human Services 202 Mansfield Street Belvidere, NJ 07823	Phone: 908-475-6092 / 6080

Appendix L - Mental Health Counseling

NJ Division of Mental Health Services (DMS)

50 East State Street
PO Box 727
Trenton, NJ 08625-0727

Phone: 1-800-382-6717

Website: <http://www.state.nj.us/humanservices/>

Office of Community Services

Northern Regional Offices

Serving Bergen, Essex, Hudson, Morris, Passaic & Sussex Counties

Phone: 973-977-4397

Serving Hunterdon, Somerset & Warren Counties

Phone: 609-777-0678

Southern Regional Offices

Serving Mercer, Middlesex, Monmouth, Ocean & Union Counties

Phone: 609-777-0678

Serving Atlantic, Burlington, Camden, Cape May, Cumberland, Gloucester and Salem Counties

Phone: 609-567-7352

The DMHS serves adults with serious and persistent mental illnesses. Contact the Community Services Office in your area to be directed to the local mental health counseling services to which you can access.

Mental health counselors strive to educate and support people in their own personal development. Mental health counselors work with individuals, groups and communities on a variety of mental health issues, including:

- Addiction / substance abuse
- Aging
- Anger management
- Career issues
- Depression
- Marital and relationship problems
- Self image
- Stress
- Suicide

Appendix M – Office of Disability Services

Atlantic County

Atlantic County Office of Disability
Services
Shoreview Building
101 South Shore Road
Northfield, NJ 08225-2359
Phone: 1-888-426-9243

Bergen County

Bergen County Division on Disability
Services
1 Bergen County Plaza, 2nd Floor
Hackensack, NJ 07601
Phone: 201-336-6500
TTY: 201-336-6505

Burlington County

Burlington County Office of Human
Services / Disability Unit
795 Woodland Road
PO Box 6000
Mt. Holly, NJ 08060
Phone: 609-265-5144

Camden

Camden County Dept. of Health &
Human Services
Division of Senior and Disabled
Services
700 Browning Road, Suite 11
West Collingswood, NJ 08107
Phone: 856-858-3220
TTY: 856-858-2742

Cape May County

Cape May County Office of Disability
Services
4 Moore Road, DN 606
Cape May Court House, NJ 08210
Phone: 609-465-4117 Ext. 28

Cumberland County

Cumberland County Office for the
Disabled
800 East Commerce Street
Bridgeton, NJ 08302
Phone: 856-453-2156

Essex County

Essex County Office for the Disabled
50 South Clinton Street, Suite 4300
East Orange, NJ 07018
Phone: 973-395-8494

Gloucester County

Gloucester County Office of Disability
Services
115 Budd Boulevard
Woodbury, NJ 08096
Phone: 856-384-6840
TTY: 856-384-6846

Hunterdon County

Hunterdon County Dept. of Human
Services
Division of Senior Disability and Veteran
Services
PO Box 2900
Flemington, NJ 08822
Phone: 908-788-1361

Mercer County

Mercer County Office for the Disabled
Joyce McDade Administration Building
PO Box 8068
640 South Broad Street
Trenton, NJ 08650-0068
Phone: 609-989-6468
TTY: 609-989-6865

Middlesex County

Middlesex County Office for the
Disabled
Middlesex County Administration
Building
John F. Kennedy Square, 5th Floor
New Brunswick, NJ 08901
Phone: 732-745-4013
TTY: 732-745-4013

***Office of Disability Services
(continued)***

Monmouth County

Monmouth County Office for the Disabled
21 Main and Court Center
PO Box 1255
Freehold, NJ 07728
Phone: 732-431-7399
TTY: 732-431-2066

Morris County

Morris County Office for the Disabled
PO Box 900
Morristown, NJ 07963-0900
Phone: 973-285-6855

Ocean County

Ocean County Office for Individuals with Disabilities
1027 Hooper Avenue, Building # 2, 3rd Floor
Toms River, NJ 08754
Phone: 732-506-5374
TTY: 732-506-5062

Passaic County

Senior, Disability Services & Veterans' Affairs Dept.
930 Riverview Drive, Suite 200
Totowa, NJ 07512
Phone: 973-569-4077

Salem County

Salem County Office for the Disabled
94 Market Street
Salem, NJ 08079
Phone: 856-935-7510 Ext. 8316

Somerset County

Somerset Office for the Disabled
27 Warren Street
Somerville, NJ 08876-1262
Phone: 908-704-6334
TTY: 908-704-6359

Sussex County

Sussex County Div. of Community & Youth Services/Disability
Sussex County Juvenile Detention Center
135 Morris Turnpike
Newton, NJ 07860
Phone: 973-948-6000 Ext. 223
TTY: 973-948-0793

Union County

Union County Office for the Disabled
Union County Administration Building,
4th Floor
10 Elizabethtown Plaza
Elizabeth, NJ 07207
Phone: 908-527-4840

Warren County

DAWN, Inc
30 South Broad Street, Suite 5
Denville, NJ 07834
Phone: 973-625-1940
TTY: 973-625-1932

Please Note: If a TTY number is not listed, please use the **NJ Relay Service** by dialing **7-1-1**.

Appendix N - One Stop Career Centers

Atlantic / Cape May

2 South Main Street
Pleasantville, NJ 08232
609-813-3900
Hours: Mon. – Fri. 8:30am – 4:30pm

44 North Whitehorse Pike
Hammonton, NJ 08037-1860
609-561-8800
Hours: Mon. – Fri. 8:30am – 4:30pm

3810 New Jersey Avenue
Wildwood, NJ 08260-0210
609-729-0997
Hours: Mon. – Fri. 8:30am – 4:30pm

Bergen

60 State Street, 2nd Floor
Hackensack, NJ 07601-5427
201-329-9600x5640
Hours: Mon. – Fri. 8:30am – 4:30pm]

Burlington

P.O. Box 6100
795 Woodlane Road, Floor 2
Westampton, NJ 08060
609-518-3900
Hours: Mon. – Fri. 8:30am – 4:30pm

Camden

2600 Mt. Ephraim Avenue, Suite 102
Camden, NJ 08104-3290
856-614-3150
Hours: Mon. – Fri. 8:30am – 4:30pm

Cumberland / Salem

275 North Delsea Drive, 2nd Floor
Vineland, NJ 08360-8067
856-696-6600
Hours: Mon. – Fri. 8:30am – 4:30pm

Salem County One-Stop Admin.
174 E. Broadway, Floor 2,
Salem, NJ 08079
Hours: Mon. – Fri. 8:30am – 4:30pm

Essex

50 S. Clinton Street, 2nd Floor
East Orange, NJ 07018-3120
973-395-3255
Hours: Mon. – Fri. 8:30am – 4:30pm

990 Broad Street
Newark, NJ 07102
973-648-3370
Hours: Mon. – Fri. 8:30am – 4:30pm

Gloucester

215 Crown Point Road, Suite 200
Thorofare, NJ 08086-0159
856-384-3700
Hours: Mon. – Fri. 8:30am – 4:30pm

Hunterdon / Somerset - Greater Raritan

75 Veterans Memorial Drive,
Suite 102, Somerville, NJ 08876-2950
908-704-3000
Hours: Mon. – Fri. 8:30am – 4:30pm

Hudson

4800 Broadway
Union City, NJ 07087
201-271-4529
Hours: Mon. – Fri. 8:30am – 4:30pm

438 Summit Avenue, 1st Floor
Jersey City, NJ 07306
201-795-8800
Hours: Mon. – Fri. 8:30am – 4:30pm

Hunterdon

Hunterdon County Education Services
Commission
215 Sand Hill Road (Route 31 South),
Bldg. 7-ESC Complex
Flemington, NJ 08822
908-782-2371
Hours: Mon. – Fri. 8:30am – 4:30pm

***One Stop Career Centers
(continued)***

Mercer

26 Yard Avenue
1st Floor, Station Plaza 4
Trenton, NJ 08625-0954
609-292-0620
Hours: Mon. – Fri. 8:30am – 4:30pm

Middlesex

506 Jersey Avenue
New Brunswick, NJ 08901-1392
732-937-6200
Hours: Mon. – Fri. 8:30am – 4:30pm

161 New Brunswick Avenue
3rd floor, Suite 300
Perth Amboy, NJ 08861
732-293-5016
Hours: Mon. – Fri. 8:30am – 4:30pm

Monmouth

60 Taylor Avenue
Neptune, NJ 07753
732-775-1566
Hours: Mon. – Fri. 8:30am – 4:30pm

Morris/Sussex/Warren

107 Bassett Highway
Dover, NJ 07801-3896
973-361-9050
Hours: Mon. – Fri. 8:30am – 4:30pm

30 Schuyler Place
Morristown, NJ 07960
973-631-6321
Hours: Mon. – Fri. 8:30am – 4:30pm

75 South Main Street
Phillipsburg, NJ 08865-2339
908-859-0400
Hours: Mon. – Fri. 8:30am – 4:30pm

Ocean

1027 Hooper Avenue, Building 6
Toms River, NJ 08753
732-286-5616
Hours: Mon. – Fri. 8:30am – 4:30pm

1959 Route 9
Toms River, NJ 08755
732-286-6446 X261
Hours: Mon. – Fri. 8:30am – 4:30pm

Passaic

370 Broadway - 2nd Floor
Paterson, NJ 07501-2192
973-977-4350
Hours: Mon. – Fri. 8:30am – 4:30pm

25 Howe Avenue
Passaic, NJ 07055-4007
973-916-2645
Hours: Mon. – Fri. 8:30am – 4:30pm

Union

208 Commerce Place
Elizabeth, NJ 07201-2306
908-820-3181
Hours: Mon. – Fri. 8:30am – 4:30pm

200 West Second Street
Plainfield, NJ 07060
908-412-7980
Hours: Mon. – Fri. 8:30am – 4:30pm

Appendix O - Sheriff's Offices

Atlantic County	609-641-0111
Bergen County	201-336-3500
Burlington County	609-265-5796
Camden County	856-225-5470
Cape May County	609-463-6420
Cumberland County	856-451-4449
Essex County	973-621-4111
Gloucester County	856-384-4600
Hudson County	201-915-1300
Hunterdon County	908-788-1166
Mercer County	609-989-6125
Middlesex County	732-745-3366
Monmouth County	732-431-7139
Morris County	973-285-6600
Ocean County	732-929-2044
Passaic County	973-389-5900
Salem County	856-935-7510
Somerset County	908-231-7140
Sussex County	973-579-0850
Union County	908-527-4450
Warren County	908-475-6309

Appendix P - Transportation Services – County Listing

For specific transportation information and service guidelines or to schedule a ride, contact the transportation program in your county:

Atlantic County

Atlantic County Transportation
609-645-5910

Bergen County

Bergen County Special Transportation
201-368-5955

Burlington County

Burlington County Transportation System
(BCTS)
1-800-836-0580

Camden County

Sen-Han Transit of Camden County
856-456-3344

Cape May County

Cape May County Fare Free Transportation
609-889-3700

Cumberland County

Cumberland Area Transit System (CATS)
856-691-7799

Essex County

Essex County Special Transportation
973-678-1300

Gloucester County

Gloucester County Special Transportation
Services
856-307-4845

Hudson County

Hudson County Transcend
201-271-4307 or 271-4308

Hunterdon County

Hunterdon County Consolidated
Transportation System - The Link
1-800-842-0531

Mercer County

Mercer County TRADE
609-530-1972

Middlesex County

Middlesex County Area Wide Transportation
Service (AWTS)
1-800-221-3520

Monmouth County

Monmouth County Division of Transportation
(SCAT)
732-431-6480

Morris County

Morris Area Paratransit System
973-829-8103

Ocean County

Transportation Services Department –
Ocean Ride
732-736-8989
1-877-929-2082 (to Schedule a Ride from
Southern Ocean County)

Passaic County

Passaic County Paratransit
973-305-5756

Salem County

Salem County Specialized Transportation
856-339-8622

Somerset County

Somerset County Transportation
908-231-7115

Sussex County

Sussex County Transit
973-579-0483

Union County

Union County Para-Transit System
908-241-8300

Warren County

Warren County Transportation System
908-475-6236

**New Jersey Council on Special
Transportation**
Website: www.njcost.com

**New Jersey Transit (bus, rail & Access
Link)**
Website: www.njtransit.com

Appendix Q - Veterans Administration NJ Health Care System

<p><u>East Orange VA Medical Center Campus</u> 385 Tremont Avenue East Orange, NJ 07018-1095 973-676-1000</p>	<p><u>Lyons VA Medical Center Campus</u> 151 Knollcroft Road Lyons, NJ 07939 908-647-0180</p>
<p>Fort Monmouth Community Clinic Paterson Army Health Clinic Building 1075, Stephenson Avenue Fort Monmouth, NJ 07703 732-532-4500</p>	<p>James J. Howard Community Clinic 970 Route 70 Brick, NJ 08724 732-206-8900</p>
<p>Elizabeth Community Clinic 654 East Jersey Street, Suite 2A Elizabeth, NJ 07206 908-994-0120</p>	<p>Trenton Community Clinic 171 Jersey Street-Building 36 Trenton, NJ 08611-2425 609-989-2355</p>
<p>Hackensack/Bergen County Community Clinic 385 Prospect Avenue Hackensack, NJ 07601 201-487-1390</p>	<p>Jersey City Community Clinic 115 Christopher Columbus Drive Jersey City, NJ 07302 201-435-3055/3305</p>
<p>New Brunswick Community Clinic 317 George Street New Brunswick, NJ 08901 732-729-0646</p>	<p>Morristown Community Clinic 340 West Hanover Avenue Morristown, NJ 07960 973-539-9791/9794</p>
<p>Newark Community Clinic 20 Washington Place Newark, NJ 07102 973-645-1441</p>	<p>Paterson Community Clinic St. Joseph's Hospital & Medical Center 275 Getty Avenue Paterson, NJ 07503 973-247-1666</p>

Appendix R - Veterans Service Offices (County Listing)

ATLANTIC

Atlantic County Office of
Veterans Affairs
6601 Ventnor Avenue,
Suite 307
Ventnor NJ 08406
609-487-6932

BERGEN

Division of Veterans
Services
One Bergen County Plaza,
2nd Floor
Hackensack NJ 07601
201-336-6325, 6328, 6329,
6326, 7406

BURLINGTON

Dept. of Veterans Affairs
795 Woodlane Road
Human Services Building
Mt. Holly NJ 08060
609-265-5008, 5154

CAMDEN

Department of Veterans
Affairs
30 Collier Drive
P.O. Box 1535
Blackwood, NJ 08012
856-566-7297
856-566-7295 Fax

CAPE MAY

Veterans Bureau
4005 Route 9 South
Rio Grande NJ 08242
609-886-2762

CUMBERLAND

Cumberland Veterans
Affairs Office
122 E. Main Street,
Suite 100
Millville NJ 08332
856-293-0437

ESSEX

Veterans Bureau
50 South Clinton Street,
Suite 3200
East Orange NJ 07018
973-395-8394

GLOUCESTER

Office of Veterans Affairs
211 County House Road
Washington Township
Sewell NJ 08080
856-401-7660

HUDSON

Veterans Services
County of Hudson
Dept. of Health & Human
Services
595 Newark Avenue,
Room 104
Jersey City NJ 07306
201-795-5610

HUNTERDON

Interment Officer
24 Stryker Street
Lambertville NJ 08530
609-397-8190

MERCER

Department of Veterans
Affairs
2280 Hamilton Avenue
Hamilton NJ 08619
609-989-6120

MIDDLESEX

Dept. of Human Services
Middlesex County Admin.
Building
John F. Kennedy Square,
5th Floor
New Brunswick NJ 08901
732-745-4051

MONMOUTH

Interment Office
PO Box 3000, Kozloski
Road
Freehold NJ 07728
732-308-2988

MORRIS

County Dept. of Human
Services
Veterans Services
340 W. Hanover Avenue
Morris Township NJ
07960-2777
973-285-6868

OCEAN

Veterans Service Bureau
1027 Hooper Avenue,
Building 2
PO Box 2191
Toms River NJ 08754-2191
732-929-2096

PASSAIC

Veterans Service Office
Administration Building
309 Pennsylvania Avenue
Paterson NJ 07505
973-881-4173

SALEM

Veterans Service Office
92 Market Street
Salem NJ 08079
856-339-8603

SOMERSET

Department of Veterans
Services
92 E. Main Street
Somerville NJ 08876
908-704-6329

SUSSEX

Interment Officer
P.O. Box 844
Stanhope NJ 07874
973-347-8333

UNION

Office of Veterans Affairs
Union County
Administration
Building
3rd Floor
10 Elizabethtown Plaza
Elizabeth NJ 07207
908-659-7407
or 866-640-7115
908-558-2566 Fax

WARREN

Interment Officer
8 Hughes Lane
Belvidere NJ 07823
908-475-2413
Assistant Supervisor
6 Hemlock Lane
Belvidere NJ 07823
908-475-5098

Checklists

In an attempt to assist you to determine the most appropriate option for your specific needs, we have provided several checklists and things to consider for many of the long-term support options available.

Appendix S - Advance Directive Checklist - Things to Consider

Below is a checklist of questions to ask yourself as you prepare your advance directive.

Thinking about your Health Care Wishes

- Why am I writing an advance directive?
- What are my treatment wishes?
 - In situations near the end of life?
 - In situations of serious injury or illness?

Talking with Others

- Physicians and other health care professionals
 - Do I understand the medical terminology?
 - Do they understand my wishes?
- My family, friends and others
 - Have I directly and thoroughly discussed my wishes with them?
 - Do they understand my wishes?

Selecting a Health Care Representative

- Am I confident that my designated representative understands my personal values and health care wishes?
- Does my health care representative understand his/her responsibilities?
- Has he/she clearly agreed to serve as my representative and to communicate my wishes to my doctor and others concerned with my care?
- Have I selected an alternative health-care representative?

My instructions

- Have I clearly stated my instructions and included other relevant information about my treatment wishes regarding:
 - The provision, withholding or withdrawal of specific treatments?
 - Artificially provided fluids and nutrition?
 - The medical conditions in which I want my wishes implemented?
 - Special considerations I may have concerning my care and treatment?

Advance Directive Checklist – Things to Consider (continued)

Witnesses

- Have I had my directive properly witnessed?

Distribution of Advance Directive

- Have I given a copy of my directive to those who should have one, such as:
 - My health care representative?
 - My physician or other health care provider?
 - The hospital or nursing home, which I am about to enter?
 - Family members, friends, alternate representative and my religious advisor?

Periodic review

- Have I made a note to review my directive on a regular basis in the future?

Appendix T - Assisted Living and Nursing Home Checklist

If you decide to pursue a community-based living arrangement, there are some steps you can follow to help make the best possible choice. It is a good idea to visit more than one setting to get an idea of what is available in your community so you can make a well-informed decision about which facility will adequately meet your needs. In exploring your choices, it is a good idea to consult the following sources:

- Ask the provider to show you their latest state inspection report and/or their state license.
- Ask for references from former residents or their family members.
- Call the NJ Department of Health and Senior Services for information on any complaints about a long term care facility (1-800-792-9770). Please note, the NJ Department of Community Affairs, Bureau of Rooming and Boarding House Standards is responsible for the inspection and licensure of Boarding Homes. For more information about this type of setting call 609-633-6251 or 609-984-1706.

The following checklist will help as you visit facilities, meet professionals, and assess the appropriateness of each residence.

Cost & Finances

- Can you take a copy of the basic rates with you?
- What is included in the facility's basic package?
- What does the basic service package cost? What is the cost of additional services?
- Is there a Contract/Resident Agreement available for review?
- What are the billing, payment and credit policies of the facility?
- What is the policy for rate increases? Under what circumstances might fees change and how much notice will be given?
- Under what circumstances can a Contract/Resident Agreement be terminated?
- What is the refund policy if a resident leaves before the end of the month?
- Are there any programs available to help cover the cost of services?
- Does the facility accept Medicaid funds as a form of payment? Would the facility accept Medicaid in the future if a resident becomes eligible and can no longer pay privately for services?
- Are residents asked to move if there is a change in health status?
- Can residents handle their own finances, or should family members or outside party be designated?

Environment & Location

- Take time to look and listen to what is going on in the lobby and other gathering areas. Imagine yourself living there, and think about how you would fit in.
- Do you like the location and appearance of the facility?

Assisted Living and Nursing Home Checklist (continued)

- Is it close to friends and relatives?
- Are there shops, a library, post office, a park or other public places within walking distance? Is there an outside area to sit or walk?
- Is public transportation close by?
- Do residents appear happy and comfortable?
- Do the residents look like people you or your loved one would want to live with?
- Do staff members treat residents with respect and dignity?

Physical Setting

Common Areas

- Is the residence nicely decorated? Does it offer a home-like “look and feel”?
- Can residents find their way around the facility?
- Are doorways, hallways and rooms accommodating to wheelchairs and walkers?
- Are elevators available for those who cannot manage stairs?
- Are there handrails to help walking in the corridors and in the bathroom?
- Are there non-skid floors and firm carpets to assist walking?
- Is the facility clean, free of odors and well heated or cooled?
- Does the facility have a sprinkler system and clearly marked exits?
- Is the facility free from obvious hazards?
- Is there free use of the kitchen? Activity rooms? Toilet facilities? Dining room? Grounds?
- Can residents smoke?
- Where and when is the mail delivered and sent out?
- Is there a secure environment for wanderers?

Individual Unit Areas

- Are different sizes and types of units available? Are units single or double occupancy?
- Are the rooms clean, safe and adequate?
- What pieces of furniture are provided? Is there a rental fee for items provided?
- Can you bring some of your own furniture or other personal items?
- Is there a way to get furniture donated for your room if you don't own any?
- Are there arrangements made to help you move your belongings in/out?
- If this unit is a shared room, how are roommates selected?
- Is there storage space available?
- Is there access to temperature control within the room?
- Do units have their own lockable doors?
- Do units have a telephone or cable TV? How is billing handled?
- Are there shared bathrooms? If so, how many residents are there per bath?

Assisted Living and Nursing Home Checklist (continued)

- Is there a sit-down shower?
- Are there fire sprinklers and smoke alarms installed?
- Are kitchenettes available? May residents keep food in their units?
- Is there a 24-hour emergency call system available?
- Is there a sufficient level of privacy?

Staffing

- Can you speak with the staff members who will be providing direct care?
- Who will provide personal care? Nursing care?
- What language(s) do staff members speak?
- Who has the most daily interaction with the residents?
- When is a registered nurse (RN) on the premises?
- How many nurses aides are available at different times of the day?
- What is the staff ratio per resident?
- Do aides handle all job functions within the residence (assistance with bathing and/or dressing, dining, light housekeeping) or are their jobs defined to more specific activities?
- Is there a security system in place?
- What is the employee turnover rate?
- What training and qualifications are required of all employees?
- Is the staff caring, cheerful and attentive to resident needs?

Services

- Can the residence provide a list of basic services?
- Are doctors, nurses and emergency assistance available if needed?
- What is the procedure for responding to a resident's medical emergency?
- How will specialized services, such as physical therapy and occupational therapy, be arranged?
- Are pharmacy services offered on-site? What are the policies regarding storage of medication, assistance with medication, training and supervision of staff?
- Is self-administration of medications allowed? How is it monitored?

Emergency Procedures

- Are emergency/evacuation procedures clearly posted throughout the facility?
- Does staff know what the procedures are? Are there practice drills, when?

House Policies

- What is included in the statement of Resident's Rights and Responsibilities?
- What are the policies regarding visitors and pets?
- Are there accommodations for guests to visit or stay over?

Assisted Living and Nursing Home Checklist (continued)

- Are pets allowed in the residence, what types? Who is responsible for their care?
- Can residents be absent from the facility? For what reasons and for how long?

Activities

- What type of activities are offered and when?
- How are the residents notified of available activities?
- Will staff plan for resident's activities, such as hair appointments or social gatherings?
- Will you and/or your loved one be able to attend religious services of your choice?

Transportation

- Attempt to view the vehicle and ask if it is handicap accessible, air conditioned, and maintained regularly.
- Is transportation available to activities outside of the residence?
- Is there a limit to the distance that transportation is offered and the type of trip for which transportation is available?
- Are trips scheduled on a limited basis or are they available regularly?
- Can residents arrange transportation on short notice?
- Is transportation arranged by the resident or a staff member?
- Is there a charge per trip? If so, in what case and how much?

Meals

- Be sure to make at least one visit during a scheduled mealtime and arrange to sample a meal if possible.
- Is the food pleasing, nutritious, adequate and attractively served?
- Are there specific meal times, or can you snack throughout the day or evening?
- Must everyone eat at the same time or is the facility flexible?
- Is seating assigned? If so, what arrangements are in place for residents to change and sit with others?
- Does the menu allow for choices at each meal?
- How do the residents make their selection? At mealtime or the day before?
- Can residents request special meals?
- Will the facility meet your dietary or cultural food preferences?
- Does someone check on a resident if he or she does not attend a meal?
- Is there help available to assist a resident to the dining room?
- Are wheelchairs and walkers permitted in the dining area?
- Is a resident able to have trays sent to his/her room in case of an illness?
- Can residents receive help cutting food or feeding themselves?
- Are private dining areas available?
- Are guests meals available?

Assisted Living and Nursing Home Checklist (continued)

- ❑ Can residents have alcoholic beverages?

Other Questions

- ❑ How is a discharge from the facility determined?
- ❑ How often and by whom are the care plans completed? How often does the record keeping or documentation occur?
- ❑ How involved are families? What are the steps taken to encourage family members to visit residents and participate in their care?
- ❑ What if a resident has no immediate family available for support? Who will be able to assist him/her with tasks such as letter writing?
- ❑ If a resident is admitted to a hospital, what will happen to their room and what will it cost?
- ❑ What are the complaint, suggestion or grievance procedures at the facility?
- ❑ Who licenses/funds the facility and how can you contact that agency?

Visit the Facility More Than Once

You should consider visiting one day unannounced and then again at a scheduled time, when you have made an appointment to speak with a representative. You may also find that spending some extra time around the facility and observing the daily routines will give you a better idea of what it would be like to live there.

Appendix U - Day Care Checklist

Things to Ask/Consider

Prior to determining if a Day Care program is appropriate for you or your loved one, an investigation of the facility and staff should be conducted. Below is a comprehensive ADHS selection checklist to assist you with this decision.

- **Characteristics and Services a Day Care program should include:**
 - ❑ A safe and secure environment
 - ❑ Social activities
 - ❑ Physical assistance with eating, walking, toileting, and medication administration
 - ❑ Physical, speech and occupational therapies
 - ❑ Meal service with special diet considerations
 - ❑ Physical exercise programs
 - ❑ Cognitive programs
 - ❑ Transportation services
 - ❑ Hours of operation
 - ❑ Social services to assist in planning for care

- **Locate a Day Care Program**

For names and phone numbers of a Day Care program in your area:

 - Contact your county AAA
 - Ask your family physician
 - Search the web or the telephone book (Adult Day Care; Senior Citizens' Services)

- **Make Telephone Contact**

Call the Day Care program to request a brochure, which describes their eligibility criteria, daily rates, application process, monthly activity calendar, and meal menu.

- **Important Information to Obtain/Consider:**
 - ❑ Owner or sponsoring agency
 - ❑ Years of operation
 - ❑ License or certification
 - ❑ Hours/Days of operation
 - ❑ Transportation options
 - ❑ Daily/hourly rates
 - ❑ Additional fees
 - ❑ Waiver/grants accepted by facility for payment
 - ❑ Staff ratio

Day Care Checklist (continued)

- **Plan a Visit**

After obtaining general information, it is important to visit the perspective centers to ensure you are comfortable with the facility and that your needs will be addressed. You should visit two or more centers for a comparison. The following is a checklist of what you may want to ask/consider:

- Did you feel welcomed?
- Did someone spend time finding out what you want and need?
- Were the services and activities clearly described?
- Was information pertaining to staffing, program procedures, costs and agency expectations fully described?
- Was the facility clean, pleasant and free of odor?
- Was the building wheelchair accessible?
- Was there sturdy, comfortable furniture?
- Was there an area for relaxation?
- Was there an area to isolate a sick participant?
- Did the participants and staff appear cheerful?
- Are volunteers assisting with the program?
- Do participants assist with planning activities and events?

- **Check References**

Speak with two or three participants, or their caregivers, who are actively using the agency to gauge their opinion of the programs and services offered.

- **Take a Trial Run**

Make arrangements for you or your loved one to attend the center for a day or two, prior to deciding which agency best fits your needs. It can take several visits before a new participant feels comfortable in a new setting. Be sure to have all questions and concerns addressed.

Appendix V - Home Care Checklist

It is important to consider the quality and cost of the services offered by different agencies prior to obtaining their services. Essentially, there are three stages to this process: Screening, evaluating, and monitoring.

- **Screening Home Care Agencies**

Screen a few agencies with these preliminary questions:

- ❑ Is the agency Medicare or Medicaid certified?
- ❑ Does the agency offer the specific care needed (e.g., skilled nursing care vs. personal care and meals)?
- ❑ Did a hospital or rehabilitation center discharge planner, social worker, or doctor recommend the agency?
- ❑ Does the agency have staff that can communicate effectively in a language other than English, if needed?
- ❑ Does the agency do background check on all staff?

- **Evaluating Home Care Agencies**

After screening several home care agencies, you may want to choose one or two for an in-depth evaluation. The following questions can guide you:

- ❑ **How will the agency assess needs?** Most agencies begin by sending someone to make an initial assessment of needs. Although an in-depth assessment prior to this point, the agency will need to determine the appropriate level of services.
- ❑ **What is the training and experience of the caregivers?** Ask what training the agency provides to its caregivers, and if the home care aides are certified by the agency. Does the agency require that its caregivers participate in a continuing education program? Ask if the caregivers are trained to identify and report changes in services needs and health conditions.
- ❑ **What specific caregivers will be assigned to you or your loved one?** Do the caregivers have experience or receive special training in the type of care that is needed, such as Alzheimer's care? Do they have training with a particular type of assistive technology, such as a hooyer lift? How long have they been working in the home care field?
- ❑ **What services are provided?** Sometimes an aide who helps with bathing and dressing can't cook meals, or someone who cleans and does shopping isn't licensed to drive with their client in the car. Aides also may not be able to administer medications.
- ❑ **How does the agency develop the plan of care and supervise the caregiver?** Does a medical professional or experienced supervisor evaluate and supervise the caregiver in the home and get input from the individual? How much control and personal independence does an agency provide to its clients? How does an agency involve the individual and family members in the process of

Home Care Checklist (continued)

- assigning and supervising caregivers? Does the agency seek input from the individual on his or her care plan?
 - How does the agency assure continuity of care?** Having a limited number of caregivers is less confusing and more comforting to an individual. Can the agency reasonably ensure that the same caregiver(s) will provide the home care services each week? How long do caregivers stay with the agency? What is the turnover rate? If a substitute caregiver is sent, when does the agency provide notice to the individual or family? Ask how the agency assures that the substitute caregiver will be familiar with the care plan and needs of the individual?
 - What special support services are provided?** For instance, does the agency provide a 24-hour phone line?
 - How can the agency be paid?** If you are paying for the services, compare the billing process and payment plans offered by different agencies. Compare how often you will be billed and whether you will be required to pay in advance. Ask if there are additional costs, such as fees or deposits, not included in the price quoted. Will you have to pay extra for holidays or weekends? If special equipment is needed, will it be covered by insurance or will the agency pay for it?
 - How much will the caregiver be paid?** Does the caregiver earn enough to be dependable? Paying a decent wage, although costly for you, will minimize turnover. (Note: If you are paying for services directly, pay by check or get receipts for all cash payments.)
- **Monitoring Home Care Agencies**

It is important to monitor the service delivery from home health agencies. The following is a checklist that can be used for home health care monitoring.

 - Is staff polite and respectful?
 - Is staff properly trained and licensed to perform the type of health care needed?
 - Is the plan of care fully explained?
 - Is participation in care plan development encouraged?
 - Does the staff check for physical and emotional changes each visit?
 - Does the agency respond quickly to requests?
 - Does staff respond quickly to changes in health or behavior?
 - Is privacy respected?
 - Are complaints handled appropriately and in a timely manner?

Appendix W- Home Safety Checklist

Created by Rebuilding Together in partnership with the Administration on Aging

Use this list to identify fall hazards and accessibility issues of the homeowner and family members.

1. Exterior Entrances and Exits

- Note condition of walk and drive surface; existence of curb cuts
- Note handrail condition, right and left sides
- Note light level for driveway, walk, porch
- Check door threshold height
- Note ability to use knob, lock, key, mailbox, peephole, and package shelf
- Do door and window locks work?

2. Interior Doors, Stairs, and Halls

- Note height of door threshold, knob and hinge types; clear width door opening; determine direction that door swings
- Note presence of floor level changes
- Note hall width, adequate for walker/wheelchair
- Determine stair flight run: straight or curved
- Note stair rails: condition, right and left side
- Examine light level, clutter hazards
- Note floor surface texture and contrast

3. Bathroom

- Are basin and tub faucets, shower control and drain plugs manageable?
- Are hot water pipes covered?
- Is mirror height appropriate, sit and stand?
- Note ability to reach shelf above, below basin
- Note ability to step in and out of the bath and shower
- Can resident use bath bench in tub or shower?
- Note toilet height; ability to reach paper; flush; come from sit to stand posture
- Is space available for caregiver to assist?

4. Kitchen

- Note overall light level, task lighting
- Note sink and counter heights
- Note wall and floor storage shelf heights
- Are under sink hot water pipes covered?
- Is there under counter knee space?
- Is there a nearby surface to rest hot foods on when removed from oven?
- Note stove control location (rear or front)

Home Safety Checklist (continued)

5. Living Room, Dining Room, Bedroom

- Chair, sofa, bed heights allow sitting or standing?
- Do rugs have non-slip pad or rug tape?
- Chair available with arm rests?
- Able to turn on light, radio, TV, place a phone call from bed, chair, and sofa?

6. Laundry

- Able to hand-wash and hang clothes to dry?
- Able to access automatic washer/dryer?

7. Telephone and Door

- Phone jack location near bed, sofa, chair?
- Able to get phone, dial, hear caller?
- Able to identify visitors, hear doorbell?
- Able to reach and empty mailbox?
- Wears neck/wrist device to obtain emergency help?

8. Storage Space

- Able to reach closet rods and hooks, open bureau drawers?
- Is there a light inside the closet?

9. Windows

- Opening mechanism at 42 inches from floor?
- Lock accessible, easy to operate?
- Sill height above floor level?

10. Electric Outlets and Controls

- Sufficient outlets?
- Outlet height, wall locations
- Low vision/sound warnings available?
- Extension cord hazard?

11. Heat, Light, Ventilation, Security, Carbon Monoxide, Water Temp Control

- Are there smoke/CO detectors and a fire extinguisher?
- Thermometer displays easily readable?
- Accessible environmental controls?
- Pressure balance valve available?
- Note rooms where poor light level exists
- Able to open windows; slide patio doors?
- Able to open drapes or curtains?

Home Safety Checklist (continued)

HELP PREVENT FALLS: Use this list to prioritize work tasks. Leave a copy of this list with the family so they can make further improvements.

1. Exterior Entrances, Exits

- Increase lighting at entry area
- Install stair rails on both sides
- Install door lever handles; double-bolt lock
- Install beveled, no step, no trip threshold
- Remove screen or storm door if needed
- Create surface to place packages when opening door
- Install peephole on exterior door
- Repair holes, uneven joints on walkway
- Provide non-slip finish to walkway surface
- Add ramp

2. Interior Doors, Stairs, Halls

- Create clear pathways between rooms
- Apply color contrast or texture change at top and bottom stair edges
- Install door lever handle
- Install swing-clear hinges to widen doorway. Minimum width: 32 inches
- Install beveled thresholds (max 1/2 inch)
- Replace or add non-slip surface on steps
- Repair or install stair handrails on both sides

3. Bathroom

- Install swing-clear hinges to widen doorway. Minimum width: 32 inches
- Install secure wall reinforcement and place grab bars at toilet, bath and shower
- Install adjustable-height shower head
- Install non-slip strips in bath/shower
- Secure floor bathmat with non-slip, double-sided rug tape
- Elevate toilet height by adding portable seat or raising toilet base on a pedestal
- Adapt flush handle or install flush sensor
- Adapt or relocate toilet paper dispenser
- Round counter corners to provide safety
- Insulate hot water pipes if exposed
- Create sitting knee clearance at basin by removing vanity door and shelves underneath
- Install mirror for sitting or standing view
- Install good-quality non-glare lighting
- Install shower with no threshold if bathing abilities are severely limited

Home Safety Checklist (continued)

4. Kitchen

- Increase task lighting at sink, stove, etc.
- Install D-type cupboard door handles
- Install adjustable shelving to increase access to upper cabinets
- Increase access to under counter storage space by installing pull-out units
- Insulate hot water pipes if exposed
- Install hot-proof surface near oven
- Install switches and outlets at front of counter
- Install pressure-balanced, temperature-regulated, lever faucets
- Create sitting knee clearance under work sites by removing doors or shelves
- Improve color contrast of cabinet and counters surface edges for those with low vision
- Add tactile and color-contrasted controls for those with low vision

5. Living Room, Dining Room, Bedroom

- Widen or clear pathways within each room by rearranging furniture
- Secure throw and area rug edges with double-sided tape
- Improve access to and from chairs and beds by inserting risers under furniture legs
- Use side bed rail or chairs with armrests
- Install telephone jack near chair or bed
- Enlarge lamp switch or install touch-control lamp at bedside
- Install adjustable closet rods, shelving and light source for better storage
- access
- Install vertical pole adjacent to chair and sofa
- Raise furniture to appropriate height using leg extender products
- Install uniform level floor surfaces using wood, tile or low pile rugs

6. Laundry

- Build a counter for sorting and folding clothes
- Adjust clothesline to convenient height
- Relocate laundry appliances

7. Telephone and Door

- Install phone jacks near bed, sofa, and chair
- Install peephole at convenient height
- Install flashing light or sound amplifier to indicate ringing doorbell for those with visual or hearing problems
- Install mailbox at accessible height

Home Safety Checklist (continued)

8. Storage Space

- Install lights inside closet
- Install adjustable closet rods and shelves
- Install bi-fold or pocket doors

9. Windows

- Install handles and locks that are easy to grip, placed at appropriate heights

10. Electrical Outlets and Controls

- Install light fixtures or outlet for lamps
- Install switches at top and bottom of stairs

11. Heat, Air, Light, Security, Water Temp, Carbon Monoxide Controls

- Install smoke/CO detectors, fire extinguishers
- Increase residents' access to environmental control systems

Comments:

Appendix X - Caregiver Bill of Rights

I have the right to...

- take care of myself and to expect that others will support me in acknowledging that this is not a selfish act.
- recognize my physical and emotional limits and to seek help from others.
- protect my individuality and to maintain facets of my life that are separate from my loved one.
- reject any attempts by my loved ones or others to manipulate me through guilt, anger or depression.
- occasionally express my own emotions that may include frustration, anger and sadness.
- receive consideration, affection, forgiveness, and acceptance just as others expect these from me.
- plan for my own future, in anticipation of the time when my loved one no longer needs my help.
- expect that community resources will be available or developed to support me in caring for my loved one and myself.

Appendix Z - Where to Find My Important Papers

Name:

Social Security No.:

Spouse's/Partner's Name:

Social Security No.:

Address:

Telephone number:

Date Prepared:

Copies Given to:

Steps for Getting Your Affairs in Order

1. Put your important papers and copies of legal documents in one place.
2. Tell a trusted family member or friend where you put all your important papers.
3. Give consent in advance for your doctor or lawyer to talk with your caregiver as needed.

Item	Where to find it	Notes/Updates
My Will (original)		
Power of attorney - healthcare		
Power of attorney - finance		
Spouse's/Partner's Will (original)		
Safe Combination		
Trust agreement		
Life insurance policy		
Health insurance policy		
Homeowners policy		
Car insurance policy		
Employment contracts		
Partnership agreements		
List of checking, saving accounts		
List of credit cards		
Retirement papers		

Deferred compensation; IRA				
Funeral arrangements				
Titles and deeds				
Mortgage notes				

List of stored & loaned items				
Auto ownership records (title)				
Birth certificate				
Military/veterans papers				
Marriage certificate				
Children's birth certificate				
Divorce/separation records				
Other				
Other				

Important Names, Addresses, and Phone Numbers
Emergency Contact: _____
Doctor(s): _____
Address: _____
Clergy: _____
Attorney: _____
Address: _____
Accountant: _____
Address: _____
Insurance Agent: _____
Other: _____

Appendix AA - What you need to know about Applying for Medical Assistance for the Aged, Blind and Disabled

When you apply for medical assistance you will be asked to provide documents containing information that can verify both your personal and your financial information. The more documents you are able to provide the easier it will be to process your application. If some documents are not available, information can sometimes be verified through outside resources. **However, using outside resources may cause delays in processing your application.** The following information explains what documents you will need to apply:

Basic Information:

In order to qualify for Medicaid you must be 65 years old or blind or disabled and either a U.S. citizen or lawfully admitted for permanent residence (or certain eligible aliens) and a resident of New Jersey. Proof of your marital status is needed along with your spouse's social security number and date of birth because the resources of your spouse will also be used in determining your financial eligibility. Listed in the columns below are examples of documentation that can assist in the processing of your application. Only one document from each column is needed. Be aware that some documents provide proof for more than one category. For example, a US Passport will prove your age, citizenship and identity. Documents that should be included with your application include but are not limited to:

Age

US Passport
Birth Certificate
Driver's License
Baptismal Certificate
State issued I.D.

Citizenship

US Passport
Birth Certificate
Naturalization Papers
Alien Registration Card
Final Adoption Decree

Identity*

US Passport
Photo License
School I.D.
US Military I.D.

Marital Status

Marriage Certificate
Divorce Decree
Death Certificate
Separation Papers

*Consult with your County Welfare Agency to obtain a more detailed list of tiered verifications that can be accepted.

Proof of Residency

Any of the following documents will provide proof of New Jersey residency:

- | | |
|---|--|
| <input type="checkbox"/> Copy of Deed to Home | <input type="checkbox"/> Current Utility Bill |
| <input type="checkbox"/> Rent Receipt | <input type="checkbox"/> NJ Driver's License |
| <input type="checkbox"/> Apartment Lease | <input type="checkbox"/> Statement from Landlord |

What you need to know about Applying for Medical Assistance for the Aged, Blind and Disabled (continued)

Financial Information:

You must meet certain income criteria and be resource eligible. The income can be earned (receiving a pay check), or unearned (receiving interest from an investment account). Listed below are examples of documents that can prove how much money you receive each month. Documents showing income include but are not limited to:

- Most Recent Pay Stubs
- Social Security Check or Award Letter*
- Railroad Retirement Check or Award Letter*
- Temporary Disability Check or Award Letter*
- Pension Checks
- Unemployment Check Stubs
- Workers Compensation Check Stubs
- Support/Alimony Checks or Court Date
- VA Check or Award Letter*
- Reparation Payments
- Payments from Boarders
- SSI Check or Award Letter*
- Dividend Checks
- Federal Income Tax Returns including: Schedule C – Net Profit from Business, Schedule D – Capital Gains, Schedule E – Rental Real Estate, Schedule K – Partner’s Share of Income

*Award Letter Preferred

Available Resources

You are allowed \$2000/\$4000 in resources, (more if applicant is married). In order to present the clearest picture of your financial situation, please bring copies of the following items:

- Checking Accounts*
- Savings Accounts*
- Credit Union Shares/Accounts*
- Money Market Accounts*
- Christmas/Vacation Club Accounts*
- Certificates of Deposit
- Annuities
- Stocks or Bonds
- Retirement Accounts
- Special Needs Trusts
- Copies of Life Insurance
- Life Insurance Trust Shares
- Policies with cash value

***The last three (3) months of statements or passbook entries for every financial account prior to applying for Medicaid must be provided. In addition, three (3) months worth of statements or passbook entries for those same accounts for the past three (3) years should be provided. This documentation is also required for any accounts closed within the past 3 years. You may be asked to provide statements for the entire look-back period prior to your application if there has been a large amount of money removed or transferred from your accounts for any reason.**

What you need to know about Applying for Medical Assistance for the Aged, Blind and Disabled (continued)

Living Expenses

If you are currently living with your spouse and one of you is applying for nursing home placement through the Medicaid Program, you will need to document your monthly living expenses. Some of the documents that you can provide to show your living expenses include, but are not limited to:

- Rent Receipts
- Mortgage Statements
- Real Estate Tax Bills
- Telephone Bills
- Gas/Oil Bills
- Electric Bills
- Water/Sewer Bills
- Renter Insurance
- Home Owners Insurance
- Health Insurance Bills
- Unpaid Medical Bills
- Outstanding Loans

In addition to the documentation listed in the categories above **please** bring any documents that show you have designated a **Power of Attorney** or a **Third Party Signator** to help you with your finances. If you are a third party applying for an incapacitated individual, please include any **Guardianship** documentation.

You may be asked to provide information in addition to that which is listed in this document. The reason additional information may be requested is to insure that the County Welfare Agency has the most complete understanding of your situation as possible. You will be helping them to provide you with the most suitable care for your circumstances.

For further information contact your local County Welfare Agency.
(See **Appendix G** for a complete listing of **County Welfare Agencies**)

Appendix BB - Who Pays for Long-Term Care? (2010)

Long-Term Care Service	Medicare	Private Medigap Insurance	Medicaid	You Pay on Your Own*
Nursing Home Care	Pays in full for days 0-20 if you are in a Skilled Nursing Facility following a recent hospital stay. If your need for skilled care continues, may pay for days 21 through 100 after you pay a \$133.50/day co-payment	May cover the \$133.50/day copayment if your nursing home stay meets all other Medicare requirements.	May pay for care in a Medicaid-certified nursing home if you meet functional and financial eligibility criteria.	If you need only personal or supervisory care in a nursing home and/or have not had a prior hospital stay, or if you choose a nursing home that does not participate in Medicaid or is not Medicare-certified.
Assisted Living Facility (and similar facility options)	Does not pay	Does not pay	In some states, may pay care-related costs, but not room and board	You pay on your own except as noted under Medicaid if eligible.
Continuing Care Retirement Community	Does not pay	Does not pay	Does not pay	You pay on your own
Adult Day Services	Not covered	Not Covered	Varies by state, financial and functional eligibility required	You pay on your own [except as noted under Medicaid if eligible.]
Home Health Care	Limited to reasonable, necessary part-time or intermittent skilled nursing care and home health aide services, and some therapies that are ordered by your doctor and provided by Medicare-certified home health agency. Does not pay for on-going personal care or custodial care needs only (help with activities of daily living).	Not covered	Pay for, but states have option to limit some services, such as therapy	You pay on your own for personal or custodial care, except as noted under Medicaid, if you are eligible

Appendix CC – 2009/2010 Federal Poverty Guidelines

The 2009/2010 Poverty Guidelines for the 48 Contiguous States and the District of Columbia	
Persons in family	Poverty guideline
1	\$10,830
2	14,570
3	18,310
4	22,050
5	25,790
6	29,530
7	33,270
8	37,010
For families with more than 8 persons, add \$3,740 for each additional person.	

Please note that programs may have a higher income threshold for eligibility and therefore, you should check with the entity that processes applications and conducts eligibility screenings.

For additional information regarding Federal Poverty Guidelines, please visit the U.S. Department of Health and Human Services at <http://aspe.hhs.gov/POVERTY/>.

