**FY 2024** **INSTITUTION/PROGRAM**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Contract Attachment B1 - EOF Program Mission Statement & Program Goals & Objectives**

**Submission of B1 Contract Attachment**

Deadline for submission of B1 Contract Budget Attachment - **July 13, 2023**

Initial B1 budget contract submissions for OSHE/EOF approval must be emailed to: **EOF@oshe.nj.gov**

**Emails must include in the subject line your institution/program name and the appropriate contract budget attachment included *(i.e. XYZ University FY24 B1 and B3 Contract Budget Attachments)***

**EOF Program Mission Statement & Support Services**

1. Describe the overall mission of the campus-based EOF program.
2. Describe how your program’s mission supports the overall mission of your institution.
3. Describe how your program’s mission relates to the OSHE/EOF mission.
4. Please provide a list of the services to be provided during FY24.

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**EOF Program Objectives and Goals**

There are **7 mandatory program objectives and goals listed below**. Programs may add additional program objectives and goals. **Each of the 7 mandatory goals and objectives must be addressed.**

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| **1. Pre-first Year & Renewal Summer Program** |
| 1. What is the objective and goal of your Pre-first Year & Renewal Summer Program? |
| 1. How many Pre-first Year students are you looking to support during the Summer Program? (Please provide a specific number (i.e. XXX students). |
| 1. How many Renewal students are you looking to support during the Summer Program? (Please provide a specific number (i.e. XXX students). |
| 1. How will the program assess the effectiveness of the summer program & what is the program’s criteria for success (Examples: Percentage of students to complete the summer program/orientation? Number of students to place out of a developmental course? Etc.) |
| 1. Summary of Data Collected: Describe the type of data you will collect to assess the effectiveness and success of the summer program. |
| 1. Use of Results: How will you use the information/data collected? (i.e. Changes for next summer? Adjustment in support for students for the Academic Year? Etc.) |

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| **2. Recruitment & Admission** |
| 1. What is the identification, recruitment, and admission strategy for the program’s target population? |
| b1) How many EOF students did the program support during AY 2022-2023?  b2) What is the total enrollment goal for the program for AY 2023-2024? (Please provide a  specific number (not a percentage).) |
| c) Based on the information provided in b2, if no additional students will be sought, please  provide a justification as to why the program will not seek to support more students. |
| d) How will the program assess the effectiveness its recruitment and admission efforts? |
| e) Summary of Data Collected: Describe the type of data you will collect to assess the  effectiveness of the program’s recruitment and admission strategy. |
| f) Use of Results: How will you use the information/data collected? |

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| **3. Assessment of Student Learning and Developmental Skills – Academic Support** |
| 1. What is the objective and goal of the program’s academic support efforts? |
| 1. How will the program assess the effectiveness of the academic support provided to students & what is the program’s criteria for success? |
| 1. Summary of Data Collected: Describe the type of data you will collect to assess the effectiveness of the academic support provided to students. |
| 1. Use of Results: How will you use the information/data collected? |

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| **4. Student Learning and Development – Counseling Component** |
| 1. What is the objective and goal of your program’s counseling component? |
| 1. How will the program assess the effectiveness of its counseling component & what is the program’s criteria for success? |
| 1. Summary of Data Collected: Describe the type of data you will collect to assess the effectiveness and success of the program’s counseling component. |
| 1. Use of Results: How will you use the information/data collected? |

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| **5. Plans to address student retention: Program Retention Goals** |
| a1) What percentage of students (all cohorts) does the program aim to retain from Spring 2023 into Fall 2023? (Please provide actual percentage goal)  a2) What percentage of students (excluding those who graduate) does the program aim to retain from Fall 2023 into Spring 2024? (Please provide actual percentage goal)  a3) What percentage of students does the program aim to retain at the completion of the Spring 2024 term? (Please provide actual percentage goal) |
| 1. How will the program assess the effectiveness of its retention efforts? |
| 1. Summary of Data Collected: Describe the type of data you will collect to assess the effectiveness and success of the program’s retention efforts. |
| 1. Use of Results: How will you use the information/data collected? |

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| **6. Plans to address student persistence and time to completion** |
| a1) Please describe how the program plans to address student persistence (i.e. the number of students who are achieving satisfactory academic progress (SAP)) and time to completion?  a2) What is the program’s overall goal for SAP (i.e. what percentage of students will achieve SAP at the conclusion of AY2023-24)? |
| 1. How will the program assess the effectiveness of its efforts to address student persistence and time to completion? |
| 1. Summary of Data Collected: Describe the type of data you will collect to assess the effectiveness of the program’s efforts to address student persistence and time to completion. |
| 1. Use of Results: How will you use the information/data collected? |

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| **7. Plans to address student graduation (or transfer to a senior institution if applicable), and student participation in graduate/professional school/post-graduate training and career planning** |
| a) Please describe how the program plans to address student graduation (or transfer to a senior institution if applicable) and it’s offering of information and support for students interested in post-graduate activities (i.e. pursuing graduate/professional school, post-graduate training, and career planning). |
| 1. How will the program assess the effectiveness of its efforts to address student graduation and support for students interested in pursuing post-graduate activities (i.e. pursuing graduate/professional school, post-graduate training, and career planning)? |
| 1. Summary of Data Collected: Describe the type of data you will collect to assess the effectiveness of the program’s efforts to address student graduation and support for students interested in pursuing post-graduate activities (i.e. pursuing graduate/professional school, post-graduate training, and career planning). |
| 1. Use of Results: How will you use the information/data collected? |