

G. Profile of the Institution

1. Degree and Certificate Programs

**Table II G.1
Active Degree Programs: Fall 2010**

<p>Associates of Arts (A.A.) Communication Criminal Justice Early Childhood Education English Humanities Journalism Musical Studies Psychology Sociology Teacher Education Theater</p>

<p>Associate in Applied Science (A.A.S.) Accounting American Sign Language- English Interpreter Training Program Criminal Justice <i>Corrections</i> Early Childhood Education Electronic Engineering Technology Fire Science Technology Health Information Technology Information Technology <i>Network Administration</i> <i>Technical Support</i> <i>Web Technology</i> Nurse Education <i>LPN Mobility</i> Radiography Technical Studies</p>

<p>Associate of Science (A.S.) Applied Computer Science Business Administration Accounting/ Management/Marketing <i>Fashion Marketing</i> <i>Hospitality Management</i> <i>Information Technology</i> <i>International Business</i> <i>Professional Sales</i> <i>Public Administration</i> Health Science Human Services Generalist <i>Addictions Option</i> <i>Gerontology Option</i> Liberal Arts <i>Biotechnology</i> <i>Engineering Science</i> <i>Environmental Science</i> <i>Exercise Science</i> <i>Mathematics</i> <i>Pre-Professional Scientific</i> <i>Science</i></p>
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Credit Certificate (30 Credits or More)

Corrections
Criminal Justice
Fire Science
General Studies
Human Service Specialist
Information Technology
 Network Administration
 Technical Support
 Web Technology
Legal Administrative Assistant
Medical Coding
Medical Transcription
Word Processing Specialist

Certificate of Achievement

American Sign Language and Deaf Studies
AutoCAD Drafting
Child Development Associate
Computerized Accounting
Cyber Security & Computer Forensics
E-Commerce
Emergency Management
Fitness Specialist
Graphic Design & Digital Media
Infant and Toddler
Microcomputer Software Specialist
Network Administration
PC Basic Skills
Sales Associate
Web Technology

Non-Credit Program

Culinary Arts

2. Continuing Education Programs

Table II G.2

<p>Business Courses Basic Skills Communications - Customer Service Communications - Team Building Computer Basics Computer Training ESL 1 ESL 2 ESL 3 Project Management Supervisory training</p> <p>Career Programs Culinary Arts Program Customer Service and Retail Training Program Industry Center Training Project Introduction to Teaching New Pathways to Teaching in NJ – Alternate Route Program – Stage I New Pathways to Teaching in NJ- Alternate Route Program – Stage II Notary Public Education Pharmacy Technician Certification Program Phlebotomy Technician Certification Program Project Learn ServSafe Substitute Teacher Training TLD Careers Wedding Planner</p> <p>Certificate Programs Entrepreneur Certificate Program Legal 1-Start Up Specifics Legal 2-Contracts Marketing Strategies for Business Success Small Business Recordkeeping Small Business Taxes The Business Plan Understanding Financial Statements Human Services Specialist Certificate</p>	<p>Computer Courses MS Access Part 1 MS Excel Part 1 MS Excel Part 2 MS Excel Part 3 MS Outlook MS Power Point MS Windows MS Word Part 1 MS Word Part 2</p> <p>Emergency Response Arson Detection for the First Responder Automobile Firefighting Basic Automobile Extrication Basic Trauma Life Support Building Construction Principles: Fire Resistive & Non-Combustible Building Construction Wood & Ordinary Coaching Emergency Vehicle Operator Company Officer Course Confined Space Awareness Confined Space Operations CPR Training Critical Incident Stress Management Electrical Emergency Response Elevator Rescue Lecture Emergency Response to terrorism- Basic Concepts Emergency Response to terrorism: Tactical Considerations for Company Officers EMT Basic EMT Core Fire Official Firefighter I Firefighter II First Responder Incident Command Level I-100, I-200, and NIMS 700 Incident Command System (ICS 300) International Trauma Life Support</p>
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<p>Paramedic assistant Rope Rescue Technician Weapons of Mass Destruction Awareness</p> <p>GED</p> <p>GED Testing GED Test Preparation</p> <p>Online Courses</p> <p>A+ Certification Preparation Accounting Fundamentals Accounting Fundamentals II Achieving Success with Difficult People Achieving Top Search Engine Positions Administrative Assistant Applications Advanced Grant Proposal Writing Advanced Microsoft Excel Advanced Microsoft Word Assisting Aging Parents Big Ideas in Little Books Certificate in Bioenergy and Spiritual Healing Certificate in End of Life Care Certificate in Gerontology Certificate in Growth and Development Through the Lifespan Certificate in Oxygenation Issues Certificate in Spirituality, Health, and Healing Computer Skills for the Workplace Creating a Successful Business Plan Creating Web Pages Design Projects for the Adobe Illustrator CS2 Designing Effective Websites Discover Digital Photography Enhancing Language Development in Childhood Everyday Math Film Literacy Fundamentals of Supervision and Management GED Math Test GED Preparation Genealogy Basics Get Paid To Travel Grammar Refresher Grammar Refresher (US) GRE Preparation - Course 1 (Verbal and Analytical)</p>	<p>GRE Preparation - Course 2 (Quantitative) Growing Plants for Fun and Profit Guiding Kids on the Internet Handling Medical Emergencies Integrating Technology in the K-5 Classroom Intermediate C3 Programming Intermediate Java Programming Intermediate Microsoft Access Intermediate Microsoft Excel Intermediate Microsoft Word Intermediate PHP and MySQL Introduction to Alice 2.0 Programming Introduction to ASP.NET Introduction to C++ Programming Introduction to Microsoft Access Introduction to Microsoft Excel Introduction to Microsoft FrontPage 2003 Introduction to Microsoft PowerPoint Introduction to Microsoft Word Introduction to Natural Health and Healing Introduction to Perl Programming Introduction to Photoshop CS2 Introduction to Python 2.5 Programming Introduction to QuickBooks 2007 Introduction to Ruby Programming Introduction to the Internet Introduction to Windows XP Keys to Effective Communication Learn to Buy and Sell on eBay Making Movies with Windows XP Managing Customer Service Marketing Your Nonprofit Medical Terminology Merrill Ream Speed Reading Paralegal Preparation Photographing People with Your Digital Camera Photoshop 7 for the Absolute Beginner Principals of Sales Management Resume Writing Workshop SAT/ACT Preparation – Part I SAT/ACT Preparation – Part II Secrets of Better Photography</p>
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<p>Solving Classroom Discipline Problems Start Your Own eBay Drop-Off Store The Craft of Magazine Writing The Creative Classroom Understanding Adolescents Understanding the Human Resource Function Writing Effective Grant Proposals</p> <p>Personal Improvement</p> <p>Civics Education and Naturalization College Placement Test English Refresher College Placement Test Math Refresher Create a LinkedIn Profile for your job search English for the Workplace Job Hunting on the Internet LinkedIn Basics for Your Job Search Pest Control - Bed Bug Basics Pest Control - Rodents Pest Control-Cockroaches Resume Tips to Land an Interview Watercraft & Boating Certification</p> <p>Professional Development</p> <p>Accent Reduction Autism and Applied Behavior Analysis for Educators Cooperative Discipline: A Different Approach to Classroom Management for Educators SHRM Learning System</p> <p>Retail & Customer Service</p> <p>Communication & Listening Skills Dealing with Difficult People Leadership Skills for Managers Overcoming Math Anxiety for Retail Employment Providing Personalized Customer Service Communications - Team Building Communications - Customer Service</p> <p>TLD Careers ESL Level 1 ESL Level 2 ESL Level 3 Computer Basics</p> <p>Basic Skills</p>	
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