

ATLANTIC CAPE COMMUNITY COLLEGE

# INSTITUTIONAL PROFILE

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SEPTEMBER 2014



ATLANTIC  
CAPE  
COMMUNITY  
COLLEGE

INSTITUTIONAL  
RESEARCH,  
ASSESSMENT, &  
PLANNING

FACILITIES,  
PLANNING,  
& RESEARCH

**SUBMITTED TO:**

**THE NEW JERSEY SECRETARY OF HIGHER EDUCATION**

## ATLANTIC CAPE COMMUNITY COLLEGE

### PREFACE

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#### OVERVIEW

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Atlantic Cape Community College is a comprehensive, student-centered institution of higher education that prepares students to live and work in the 21<sup>st</sup> Century – an increasingly culturally diverse society, where technology is used in all areas of life and where modern communications has made us all citizens of the world. Accordingly, we offer the residents of Atlantic and Cape May counties, and others, associate degrees, liberal arts transfer programs, certificate programs and a wide range of technical training and courses for professional and personal growth. We provide access to these courses and programs by maintaining a moderate tuition rate, pursuing open admissions and affirmative action policies, and offering developmental programs and other support services. We respond to the economic, social, academic, cultural, and workforce needs of a diverse constituency by working in partnership with other schools, business and industry, and government. Atlantic Cape Community College and its employees serve the community by providing educational and support services that encourage students to pursue academic excellence, professional growth, and high ethical standards throughout their lives.

#### MISSION STATEMENT

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- ❖ Atlantic Cape Community College creates opportunity by providing access to superior educational programs.

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## INSTITUTIONAL HISTORY

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In 1947, the President's Commission of Higher Education brought the concept of the community-centered school into reality. The community college movement gained momentum throughout the United States during the 1950s as the student population accelerated its growth in the years following World War II.

In Atlantic County, various groups urged that a college be established in this area with the goals of providing an educational service to the entire community and discovering and developing individual talents at low cost with easy access. The Citizens' Centennial Committee on Adult Education for Atlantic City was instrumental in stimulating interest in a local college. The efforts of such groups, combined with those of educators, legislators and individuals, resulted in the passage of the New Jersey County College Act, which established county colleges in 1962.

Following the passage of the New Jersey County College Act, a special committee of County Freeholders and educators prepared a study that showed the need for such an institution in Atlantic County. In December 1963, the New Jersey Department of Education granted approval for the establishment of Atlantic Community College which became the second community college to be organized by the state on April 14, 1964.

The site for the college was selected on November 19, 1964, and official ground-breaking ceremonies for its nine-building complex in Mays Landing were held in November 1966. Atlantic Community College opened its doors to students in September 1966 using facilities rented from Atlantic City High School. In February 1968, the college moved to its present campus on the Black Horse Pike (U.S. Route 322) in Mays Landing. In the Spring of 1982, major work was completed on a two-year, \$7 million expansion project. This project included two new buildings, expanded student service facilities, the Academy of Culinary Arts and additional classroom and office space. The William J. Spangler Library on the Mays Landing campus was expanded and renovated in 1990, adding a mezzanine level, a computer lab with space for more than 90 personal computers, faculty and administrative offices, small study/meeting rooms, a classroom/meeting room and typing, video and audio tape rooms. In October 1991 The Academy of Culinary Arts completed an expansion that added 28,250 square feet of space. The addition provided a new entrance and atrium lobby, teaching kitchens, classrooms, a 90-seat gourmet restaurant, service and storage areas, and administrative and faculty offices. In 2009-2010, the College renovated the gymnasium locker rooms and added a state-of-the-art fitness center for students and staff. In 2013, the College began construction of a Science, Technology, Engineering, and Math building on the Mays Landing Campus.

In the Spring of 1982 the former Atlantic City Electric Company building, located in Atlantic City, was purchased by Atlantic County for the college. By 1984, a \$4 million renovation project transformed the aging building into a beautiful modern facility housing the College's Casino Career Institute (CCI) the College's Atlantic City Campus. CCI was the country's first gaming school affiliated with an institution of higher education. The College's Atlantic City Campus was renamed in memory of Atlantic County's first county executive, Charles D. Worthington, in April 2001. Mr. Worthington was involved with the College, first as chairperson of its Educational Opportunity Fund Advisory Board and then as Atlantic County Executive in supporting the establishment of many college programs and the development of the Atlantic City Campus. At this campus, a second

major renovation was completed in 2008. This renovation houses the Health Professions Institute in 9,000 square feet of previously underutilized space. Currently, construction on the Caesars Entertainment Wing for Hospitality and Gaming Studies is ongoing. Construction of this facility began in 2013 to bring the College's renowned culinary and hospitality training to Atlantic City.

Since 1973, the college has been the main provider of community college education to Cape May County residents. For many years, Cape May County officials studied ways to bring better higher educational opportunities to its residents. In July 1995, the New Jersey Commission on Higher Education declined Cape May County's request for an independent college and recommended that it enter into a partnership with a neighboring community college, citing such benefits of a joint college as a larger population base, economies of scale, immediate availability and accreditation of curricula, and elimination of duplication of efforts and costs. Cape May County requested jointure proposals in February 1997. As a result, on January 1, 1999 Atlantic Community College officially became a joint college encompassing Atlantic and Cape May counties. The Board of Trustees approved a new name for the joint college: Atlantic Cape Community College (Atlantic Cape) in February 1999. The Cape May County Campus (CMCC) opened in August 2005. The 68,000-square-foot facility features a brick façade and two wings that house an information commons that includes a combination library and computer lab; a 100-seat lecture hall; a cafeteria; and 19 classrooms—including chemistry and biology labs, three academic computer labs, two continuing education computer labs and one distance education classroom. In addition, Atlantic Cape provides support services facilities, including counseling, testing, tutoring and financial aid offices as well as administrative offices at CMCC.



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Dr. Peter L. Mora  
President

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## II. DATA BY CATEGORY

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### A. ACCREDITATION STATUS

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#### INSTITUTIONAL ACCREDITATION

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Atlantic Cape Community College (Atlantic Cape) is accredited by the Middle States Association of Colleges and Schools, Commission on Higher Education. The Middle States Association of Colleges and Schools is a regional institution accrediting body recognized by the U.S. Department of Education. MSCHE visited Atlantic Cape in 2006 and full accreditation was reaffirmed in March 2008. A five-year periodic review took place in 2013. Atlantic Cape accreditation was reaffirmed for the next five years.

#### PROFESSIONAL ACCREDITATION AND CERTIFICATIONS

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The Associate in Applied Science degree program in Nursing is accredited by the NJ Board of Nursing and the National League for Nursing Accrediting Commission, Inc.

The Respiratory Care Program offered in cooperation with the Rutgers-School of Health-Related Professions (Rutgers-SHRP), is accredited by the Committee on Accreditation for Respiratory Care. Upon successful completion of the program, students receive a joint Associate in Applied Science degree from Atlantic Cape and Rutgers-SHRP.

The Paralegal Programs have the approval of the American Bar Association.

The American Association of Collegiate Registrars and Admissions Officers, though not an accrediting agency, has given Atlantic Cape an "A" rating, which indicates that the credits for Atlantic Cape students transferring to other institutions should be given full value.

Atlantic Cape is an approved education provider for Counseling Skills in Addiction Counseling as prescribed by Addiction Professionals Certification Board of New Jersey.

The Culinary Arts programs are accredited by the American Culinary Federation Education Foundation Accrediting Commission.

The Hospitality Management program is accredited by the Accreditation Commission for Programs in Hospitality Administration (ACPHA).

The Surgical Technology program, offered through the continuing education non-credit department, is accredited by the Commission on Accreditation of Allied Health Education Programs (CAAHEP).



## B. NUMBER OF STUDENTS SERVED

### 1. ENROLLMENT BY ATTENDANCE STATUS

**Table II.B.1.**

Attendance Status, Fall 2013		
	Num	Pct
<b>Full-time</b>	3,675	50.7%
<b>Part-time</b>	3,579	49.3%
<b>Total</b>	7,254	

Source: IPEDS Fall Enrollment Survey

### 2. NON-CREDIT ENROLLMENT

**Table II.B.2.**

Non-Credit - FY 2013				
	Total # of Registrations <sup>1</sup>	Unduplicated Headcount	Total Clock Hours*	Total FTEs <sup>2</sup>
<b>Open Enrollment</b>	3,840	3,434	80,590	179
<b>Customized Training</b>	3,321		30,346	67

<sup>1</sup>Includes all registrations in any course that started on July 1, 2011 through June 30, 2012

<sup>2</sup>FTEs were computed by converting clock hours to credit hours (by dividing by 15), then converting credit hours to FTEs (dividing by 30).

\*One Clock Hour = 60 minutes

Source: SURE Non-Credit Open Enrollment file and NJ IPEDS Form #31, Customized Training

### 3. UNDUPLICATED ENROLLMENT

**Table II.B.3.**

Unduplicated Enrollment, FY 2013		
Headcount Enrollment	Credit Hours	FTE
10,422	161,773	5,392

Source: IPEDS 12-Month Enrollment Survey

## C. CHARACTERISTICS OF UNDERGRADUATE STUDENTS

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### 1. ENROLLMENT IN REMEDIATION

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Atlantic Cape administers the Accuplacer® Placement Test to all entering students. Testing is coordinated by the Director of Testing.

**Table II.C.1.a.**

<b>Enrollment Fall, 2013</b>		
<b>Total Enrollment</b>	<b>Enrolled in Remedial Courses</b>	<b>% of Total</b>
7,254	2,027	27.9%

**Table II.C.1.b.**

<b>FTFT Students in Remediation, Fall 2013</b>		
<b>Total FTFT Students Total</b>	<b>Enrolled in Remedial Courses</b>	<b>% of FTFT</b>
1,264	775	61.3%

**Table II.C.1.c.**

<b>FTFT Students in Remediation by Subject Area, Fall 2013</b>		
<b>Subject Area</b>	<b>Number Enrolled</b>	<b>% of FTFT</b>
Algebra	645	51.0%
English/Reading/Writing	489	38.7%

Source: SURE Fall Enrollment File

## 2. RACE/ETHNICITY, SEX, &amp; AGE

Table II.C.2.a.

Enrollment by Race/Ethnicity, Fall 2013						
	FT		PT		Total	
<b>White</b>	1,789	48.7%	1,691	47.2%	3,480	48.0%
<b>Black</b>	512	13.9%	576	16.1%	1,088	15.0%
<b>Hispanic</b>	571	15.5%	537	15.0%	1,108	15.3%
<b>Asian</b>	327	8.9%	256	7.2%	583	8.0%
<b>Am. Indian</b>	25	0.7%	16	0.4%	41	0.6%
<b>Alien</b>	31	0.8%	13	0.4%	44	0.6%
<b>Race Unknown</b>	420	11.4%	490	13.7%	910	12.5%
<b>Total</b>	3,675	100.0%	3,579	100.0%	7,254	100.0%

Table II.C.2.b.

Enrollment by Sex, Fall 2013						
	FT		PT		Total	
<b>Male</b>	1,679	45.7%	1,330	37.2%	3,009	41.5%
<b>Female</b>	1,996	52.7%	2,249	62.8%	4,254	58.5%
<b>Total</b>	3,675	50.7%	3,579	49.3%	7,254	100.0%

Table II.C.2.c.

Enrollment by Age, Fall 2013						
	FT		PT		Total	
<b>&lt;18</b>	24	0.7%	33	0.9%	57	0.8%
<b>18-19</b>	1,578	42.9%	483	13.5%	2,061	28.4%
<b>20-21</b>	1,030	28.0%	713	19.9%	1,743	24.0%
<b>22-24</b>	448	12.2%	675	18.9%	1,123	15.5%
<b>25-29</b>	269	7.3%	589	16.5%	858	11.8%
<b>30-34</b>	121	3.3%	360	10.1%	481	6.6%
<b>35-39</b>	72	2.0%	217	6.1%	289	4.0%
<b>40-49</b>	96	2.6%	328	9.2%	424	5.8%
<b>50-64</b>	35	1.0%	158	4.4%	193	2.7%
<b>65+</b>	2	0.1%	23	0.6%	25	0.3%
<b>Unk</b>	0	0.0%	0	0.0%	0	0.0%
<b>Total</b>	3,675	100.0%	3,579	100.0%	7,254	100.0%

## 3. NUMBER OF STUDENTS RECEIVING FINANCIAL ASSISTANCE

Under each state-funded aid program, including both need-based & merit-based, both grants and loans (TAG, EOF, OSRP, Distinguished Scholars, Urban Scholars, NJSTARS and NJCLASS).

Table II.C.3.

Financial Aid from State-Funded Programs, AY 2012-2013			
	Recipients	Dollars	\$/Recipient
<b>State Programs</b>			
Tuition Aid Grants (TAG)	2,443	2,072,000	848.14
Educational Opportunity Fund (EOF)	383	193,000	503.92
Outstanding Scholars (OSRP)	0	0	
Distinguished Scholars	0	0	
Urban Scholars	2	1,000	500.00
NJ STARS	206	310,000	1,504.85
NJCLASS Loans	37	156,000	4,216.
Pell Grants	8,274	15,179,000	1,834.54
College Work Study	191	188,000	984.29
Perkins Loans	0	0	
SEOG	837	167,000	199.52
PLUS Loans	58	217,000	3,741.38
Stafford Loans (Subsidized)	2,289	4,255,000	1,858.89
Stafford Loans (Unsubsidized)	1,848	3,335,000	1,804.65
SMART & ACG or other	0	0	
Grants/Scholarships	708	365,000	515.54
Loans	0	0	

Source: NJ IPEDS Form #41 Student Financial Aid Report

## 4. PERCENT OF STUDENTS WHO ARE NEW JERSEY RESIDENTS

Table II.C.4.

First-time Full Time Enrollment By State Residence, Fall 2013			
State Residents	Non-State Residents	Total	% State Residents
1,883	3	1,886	99.8%

Source: IPEDS Fall Enrollment Survey

## D. STUDENT OUTCOMES

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### 1. GRADUATION & TRANSFER RATES

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**Table II.D.1.a**

**Fall 2010 FTFT Two Year Graduation Rate**

<b>Fall 2010 Cohort</b>	1,396	
<b>Graduated after 2 years</b>	48	3.4%

Source: IPEDS Graduation Rate Survey

**Table II.D.1.b.**

**Fall 2010 FTFT Three Year Graduation & Transfer Rate**

	Cohort	Graduated		Transferred	
<b>Total</b>	1349	216	16.0%	270	20.0%
<b>White</b>	542	107	19.7%	100	18.5%
<b>Black</b>	125	10	8.0%	28	22.4%
<b>Hispanic</b>	111	17	15.3%	30	27.0%
<b>Asian</b>	49	13	26.5%	15	30.6%
<b>Alien</b>	42	6	14.3%	0	0%
<b>Other</b>	480	63	13.1%	97	20.2%

Source: IPEDS Graduation Rate Survey

### 2. FIRST TIME STUDENTS RETENTION RATES

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**Table II.D.2.**

**Fall 2012 to Fall 2013**

	Fall 2012 Cohort	Retained	Rate
<b>Full Time</b>	1,144	710	62.1%
<b>Part Time</b>	596	265	44.5%

Source: IPEDS Fall Enrollment Survey, Part E

## E. FACULTY CHARACTERISTICS

## 1. FULL-TIME FACULTY BY RACE/ETHNICITY, SEX, AND TENURE STATUS

Table II.E.1

Fall 2013																
	White		Black		Hispanic		Asian*		Amer. Ind.		Alien		Race Unk*		Total	
	M	W	M	W	M	W	M	W	M	W	M	W	M	W	M	W
<b>TENURE</b>																
<b>Professors</b>	4	6	1												5	6
<b>Associate Prof.</b>	11	12	1	1		1	1	1							13	15
<b>Assistant Prof.</b>	7	16		1											7	17
<b>All Others</b>																
<b>TOTAL</b>	22	34	2	2		1	1	1							25	38
<b>W/O TENURE</b>																
<b>Professors</b>																
<b>Associate Prof.</b>																
<b>Assistant Prof.</b>	6	13						1							6	14
<b>All Others</b>	8	5													8	5
<b>TOTAL</b>	14	18						1							14	19
<b>TOTAL</b>																
<b>Professors</b>	4	6	1												5	6
<b>Associate Prof.</b>	11	12	1	1		1	1	1							13	15
<b>Assistant Prof.</b>	13	29		1				1							13	31
<b>All Others</b>	8	5													8	5
<b>TOTAL</b>	36	52	2	2		1	1	2							39	57

Source: IPEDS Human Resources Survey

\* Note: Asian includes Pacific Islanders ; and Unknown includes 2 or More Races

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**2. PERCENTAGE OF COURSE SECTIONS TAUGHT BY FULL-TIME FACULTY**


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**Table II.E.2**


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**Percentage of Courses taught, Fall 2013**


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<b>Total Course Sections</b>	<b>Full-time Faculty</b>		<b>Part-time Faculty*</b>	
<b>1256</b>	499	39.7%	757	60.3%

\*Note: Includes Full-time Administrators  
Source: Atlantic Cape Institutional Research

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**3. RATIO OF FULL-TO PART-TIME FACULTY**


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**Table II.E.3**


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**Ratio of Full- to Part-time Faculty, Fall 2013**


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<b>Full-time</b>	96	21.8%
<b>Part-time</b>	344	78.2%
<b>Total</b>	440	100.0%

Source: IPEDS Human Resources Survey

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## F. CHARACTERISTICS OF THE TRUSTEES

### 1. RACE/ETHNICITY & SEX

**Table II.F.1**

<b>Governing Board Characteristics</b>			
	Male	Female	Total
<b>White</b>	9	3	12
<b>Black</b>	1		1
<b>Hispanic</b>		2	2
<b>Asian</b>			
<b>Am. Indian</b>			
<b>Alien</b>			
<b>Unknown</b>			
<b>Total</b>	10	5	15

### 2. LIST OF TRUSTEES WITH TITLES AND AFFILIATIONS

**TABLE II.F.2**

<b>2014 BOARD OF TRUSTEES</b>			
<b>NAME</b>	<b>TITLE</b>	<b>AFFILIATION</b>	<b>REPRESENTATION</b>
DAVID A EVANS	CHAIRPERSON	GALLOWAY TWP SCHOOLS	STATE OF NJ
MARIA IVETTE TORRES	VICE CHAIRPERSON	OAKCREST HS (RET)	ATLANTIC CNTY
MARIA MENTO	TREASURER	ACUA CFO	ATLANTIC CNTY
DAVID COSKEY	TRUSTEE	LONGPORT MEDIA, LLC	CAPE MAY CNTY
THOMAS DOWD	TRUSTEE	EXECUTIVE SCHOOL SUPERINTENDENT	ATLANTIC CNTY
BRIAR GIBBONS	TRUSTEE	ALUMNI REPRESENTATIVE	
JAMES KENNEDY, ESQ.	TRUSTEE	REVEL ENTERTAINMENT	ATLANTIC CNTY
BRIAN LEFKE	TRUSTEE	ACUA VP	ATLANTIC CNTY
MARY LONG	TRUSTEE	EDUCATOR (RET)	CAPE MAY CNTY
THOMAS MILHOUS	TRUSTEE	AVIATION CONSULTANT	ATLANTIC CNTY
DR. PETER MORA	EX-OFFICIO	ATLANTIC CAPE	
DONALD PARKER	TRUSTEE	CARLISLE & ASSOC, LLC	ATLANTIC CNTY
DR RICHARD STEPURA	TRUSTEE	EXECUTIVE SCHOOL SUPERINTENDENT	CAPE MAY CNTY
HELEN WALSH	TRUSTEE	ADMINISTRATOR (RET)	ATLANTIC CNTY

### 3. URLs OF WEB PAGES WITH INFORMATION ON TRUSTEES

<http://www.atlantic.edu/about/board/trustees.html>



## G. PROFILE OF THE INSTITUTION

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### 1. DEGREE & CERTIFICATE PROGRAMS

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#### ASSOCIATE IN ARTS

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The associate in arts (A.A.) degree nomenclature is appropriate for programs in the liberal arts, humanities, or fine and performing arts; such programs are transfer-oriented. For A.A. degrees, general education courses should total no fewer than 45 semester credit hours or equivalent.

##### Associate in Arts Degree Programs

Communication

Liberal Arts

Options:

Business Administration

Child Development/Child Care

Preschool-Grade 3 Education

Elementary/Middle School Education

English

Secondary Education

History

Liberal Arts

Literature

Performing Arts

Psychology

Social Science

Sociology

Studio Art

## ASSOCIATE IN SCIENCE

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The associate in science (A.S.) degree nomenclature is appropriate for programs in mathematics, the sciences, business, or in allied health fields if the program is intended as pre-baccalaureate work; such programs are transfer-oriented. General education courses for the A.S. degree should total no fewer than 30 semester credit hours or the equivalent.

### Associate in Science Degree Programs

Aviation Studies  
Aviation Studies – Professional Pilot Option  
Biomedical Science  
Business Administration  
Business Administration - Economics Option  
Chemistry  
Computer Information Systems  
Computer Information Systems – Geographic Information Systems  
Criminal Justice  
Environmental Science  
General Studies  
Health Services  
Human Services  
Mathematics  
Paralegal Studies  
Pre- Engineering  
Science and Mathematics  
Science and Mathematics - Biology Option

## ASSOCIATE IN APPLIED SCIENCE

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The associate in applied science (A.A.S.) degree nomenclature is appropriate for programs that emphasize career preparation in the applied arts and sciences, typically at the technical or semiprofessional level. Such programs are designed to prepare students for job entry at completion of the program, notwithstanding any articulation agreements with four-year programs that may be in effect for a particular A.A.S. program. General education courses shall total no fewer than 20 semester credit hours or the equivalent.

### Associate in Applied Science Degree Programs

Accounting  
Accounting - Accounting Information Systems Option  
Air Traffic Control Terminal  
Baking and Pastry  
Business Administration  
Computer Programming  
Computer Programming - Database Design and Development Option  
Computer Systems Support  
Culinary Arts  
Food Service Management  
Hospitality Management  
New Media Studies  
Nursing  
Office Systems Technology  
Office Systems Technology – Computer Applications Option  
Paralegal Studies  
Radiologic Technology  
Respiratory Therapy  
Technical Studies

## CERTIFICATE PROGRAMS

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Certificate programs contain fewer semester credits than degree programs and certify students in a particular employment area. Credits earned through a certificate program may be applied to an associate degree in a related field or in general education. The certificate program shall consist of 30-36 semester hours, which includes general education courses of 6 semester credit hours or the equivalent.

### Certificate

Business Paraprofessional Management

Computer Security

Human Services

## PROFESSIONAL SERIES PROGRAMS

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The Professional Series are groups of selected courses in related subject areas which provide students with entry-level skills for specific jobs. Each series can be taken on a part-time basis, with many courses being offered online. Students can complete many of the series in less than a year; others have certain sequence courses, which may take longer. Students begin and end a series at their own pace. Upon completion of a series, students receive a letter of recognition from the College. All credits earned may be applied toward an associate degree in one of Atlantic Cape's degree programs.

### Professional Series Programs

#### Specialist

Accounting  
 Addiction Counseling  
 Bilingual Office Assistant  
 Computer Forensics  
 Computer Security  
 Computerized Accounting  
 Educational Office  
 Geographic Information Systems Office  
 Help Desk  
 Legal Office  
 Media Production  
 Medical Office  
 Microsoft Office  
 Office Professional  
 Oracle Database and GIS  
 Oracle SQL Programming & Database Design  
 Personal Computer  
 Records and Information Management  
 Small Business Management

#### Specialization

Baking and Pastry  
 Catering  
 Food Service Management  
 Hot Food

#### Professional

Business Leadership  
 Electronic Business  
 Hospitality Marketing  
 Human Resources  
 Restaurant Supervision  
 Visual Communication  
 Web Design

#### Other

Android Programmer  
 Child Development Associate (CDA)  
 Civics Series  
 Commercial Pilot  
 iPhone Programmer  
 Project Management

## CONTINUING EDUCATION

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Atlantic Cape Community College provides a wide range of educational and training programs to meet the needs of individuals and businesses in the Atlantic/Cape May region. For those new to the workforce or looking to enhance personal skills, Atlantic Cape provides learning opportunities to students at many sites throughout the two counties. Partnerships with local business and industry ensure that both the companies' need for skilled workers and the individual's need to increase skills are met. Continuing education programs and collaborations include:

### Career and Technical Training Certificate Programs

Career Training Certificate Programs prepare students for entry-level positions in a variety of demand occupations. Career Training Programs are designed to help one obtain the skills and accreditations necessary to begin a new career or change careers in a few months. Experienced teachers utilizing modern, state-of-the-art equipment provide students with a well-rounded curriculum designed to successfully obtain employment. Upon successful completion, college credit is awarded for many Career Training Programs.

### Career and Technical Training Programs

- Computer Technical Solutions Series
  - A+ Certification
  - Network+ Certification
  - Network Administration
  - Operating System Concepts
  - Business Technology Specialist
  - Microsoft Certified Solutions Associate (MCSA)
  - Building Analyst Certification
- Pharmacy Technician
- Certified Electronic Health Record Specialist (CEHRS)
- EKG/Telemetry Technician
- Medical Assistant
- Certified Home Health Aide for CNA's
- Certified Nurse Aide (CNA)
- Phlebotomy Technician
- Emergency Medical Technician Certification
- EMT Refresher Course
- Surgical Technologist
- Culinary Training Program
- Baking and Pastry Training Program
- Retail Management
- Project Management
- Waste and Wastewater Management

Atlantic Cape Community College is a Microsoft IT and Cisco Academy. Affiliation with both academies enables learning institutions to connect the world of education to the world of work by

enabling faculty and students to acquire new technology skills in an academic setting. Cutting-edge curriculum and cutting-edge software tools provide students with experience in real-world challenges in the classroom environment.

### Casino Career Institute

The Casino Career Institute (CCI), located in the Worthington Atlantic City Campus at 1535 Bacharach Boulevard in Atlantic City, provides services to the people and gaming industry of Atlantic County. It has been approved by the NJ Department of Higher Education and licensed by the NJ Casino Control Commission.

Thirty-five years ago, Atlantic Cape Community College founded CCI in response to the advent of gaming in the state of New Jersey. This resulted in CCI becoming the first gaming school in the nation affiliated with a fully accredited community college. Since that time, CCI has prepared more than 50,000 people for positions in slot technology, surveillance, security, and table games and created successful customized training programs for incumbent workers in the industry locally and nationally.

CCI graduates are recognized and employed around the world at all levels in the industry. Our instructors are recognized experts in the field and provide leading edge training supported by a high-quality and effective curriculum. CCI works closely with professionals in the industry to craft customized training and consulting services to meet employer and worker needs. CCI has become a recognized educational leader that has developed formal partnerships with other educational institutions and government agencies around the world.

### Institute for Service Excellence

The Institute for Service Excellence (ISE) provides training to potential workers in retail, dining, tourism, hospitality, financial services and other service industry employers. The ISE provides learning opportunities for our clients to achieve improved financial prosperity, individual performance and productivity, and implementation and mastery of technology. The Institute works closely with area employers for job placement services. The Institute is located at the Worthington Atlantic City Campus and trains workers for the high-growth hospitality and emerging retail industries. The Institute provides ESL, youth training programs, GearUP!, and retail, sales and service training to unemployed and underemployed individuals and workers seeking to advance their skills.

### Adult Basic Skills/Literacy

The program delivers educational services for adults who lack the basic skills necessary for literate functioning, productive employment, effective parenting and citizenship in Atlantic and Cape May counties. Courses include Adult Basic Education, GED Preparation and English as a Second Language integrated with Civics Education.

### Health Professions Institute Facility (HPI)

HPI opened in 2008 and occupies approximately 5,600 square feet of the more than 9,000 square feet of renovations on the first floor of the Worthington Atlantic City Campus. The Institute includes a science lab, lecture classrooms and a computer center. Students receive comprehensive

allied and auxiliary health training for a number of health care careers, such as Surgical Technician, Certified Nurse Aide, Medical Terminology, Phlebotomy Technician, EKG, CPR, and Medical Administrative Office Specialist, Emergency Medical Technician, Certified Home Health Aid.

The Institute was funded by a \$1.2 million capital grant from the U.S. Department of Commerce and \$1.8 million in state and Atlantic County funds, plus approximately \$350,000 from the Casino Reinvestment Development Authority for the A & E expenses. The project also was backed by the Atlantic Cape May WIB Healthcare Partnerships and executives in the health care industry.

The creation of the Health Professions Institute came in response to the growing demand for skilled health care workers in the region. The Healthcare Industry is the second largest employer in Atlantic and Cape May Counties. The Health Professions Institute improves opportunities for individuals to acquire skills for these demand occupations with high wage potential, benefits and career mobility. The programs prepare students for the necessary certification exams and/or entry-level positions in their selected field as well as articulated credit in Atlantic Cape health programs.

#### Training Services for Business

Atlantic Cape's Office of Corporate Training works with area employers to provide consultation and training solutions to meet 21<sup>st</sup> century workforce challenges and opportunities. Atlantic Cape delivers customized training programs and targeted consulting services to businesses and organizations in Atlantic and Cape May counties. The Office of Corporate Training also provides comprehensive needs assessments and assistance with customized training applications to the NJ Department of Labor and Workforce Development to help our customers leverage funding for training and development programs needed to update the skills of incumbent workers.

#### Professional Development and Personal Enrichment

Atlantic Cape provides courses to meet the educational training, personal and professional development needs of Atlantic and Cape May county residents. Community education programs offer a wide range of workshops and seminars to help professionals enhance their skills or learn new ones. Atlantic Cape is a CEU and CPE provider for continuing education programs. Classes are offered evenings and weekends at all three college sites and at various locations throughout Atlantic and Cape May counties.

- Club 50 Plus offers topical workshops and seminars designed to enhance the personal, professional and social lives of senior citizens living in Atlantic and Cape May counties. The college conducts workshops at convenient locations throughout the region where participants enjoy quality instruction and state of the art facilities.
- The Green Education Institute provides education and training to realtors, contractors, construction workers, architects, electricians, designers, builders, municipal officials and those who seek an understanding of green building principles, methodologies and sustainability for professional or personal interest.



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## 2. OTHER

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### REGIONAL ATLANTIC CAPE COLLABORATIONS

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2013-present Shore Medical Center of Radiologic Technology has partnered with Atlantic Cape to provide students in Shore's School of Radiologic Technology who successfully complete the two-year program and all prerequisite courses at Atlantic Cape will receive an Associate in Applied Science degree in radiologic technology.

The Northeast Resiliency Consortium (NRC), composed of Atlantic Cape and six community colleges in the Northeast and two national organizations (Achieving the Dream and the Carnegie Foundation for the Advancement of Teaching), has been awarded \$23.5 million from the U.S. Department of Labor's Trade Adjustment Assistance Community College Career and Training program to develop training programs committed to creating a highly skilled and resilient workforce.

In the wake of natural and man-made disasters in the Northeast over the past year, the NRC will become the region's leader in addressing the employment needs of three industry sectors that are instrumental in helping local communities respond, recover and adapt in times of crises. The industry sectors include health care, information technology and environmental technologies.

Through a sustained and coordinated effort, Atlantic Cape will work with Achieving the Dream, the Carnegie Foundation, and the community college partners and employers to build regional capacity for helping trade-impacted, unemployed persons, veterans and other workers in obtaining the skills, competencies and credentials needed to transition seamlessly into demand occupations and to advance along a career pathway. The resiliency theme will unite the partner colleges in building stronger, safer and more prosperous communities throughout the Northeast, while mitigating the short- and long-term effects of recent disasters and future threats.

2012-present GEAR UP (Gaining Early Awareness and Readiness for Undergraduate Programs) Atlantic City and Pleasantville is a discretionary grant program funded by the U.S. Department of Education and administered by New Jersey Department of Higher Education. Our partners include Atlantic City Public Schools, Pleasantville Public Schools, Atlanticare, Boys and Girls Club of Atlantic City, Girl Scouts of Central and Southern New Jersey, Jersey Shore Council of the Boy Scouts of America, Rowan University-GEAR UP and GEAR UP for Success at Cumberland Community College. Its goal is to increase the number of low-income students who are prepared to enter and succeed in postsecondary education.

- 2009-2012 Geographic Information Systems (GIS) Workforce Education Project of Southern New Jersey, a partner between Atlantic Cape and various area schools, community employers and organizations.
- 2002-2007 The Borgata Resort and Spa Casino – Atlantic City Jobs and Opportunities Program, job readiness and literacy instruction.
- 2005–2013 Institute for Service Excellence Retail Skills Center with NRF, Kravco-Simon, Atlantic Cape May WIB, NJ DOL and Workforce Development, CRDA, employer partners (Macys, Target, and Ecolab, among many others). Skills Center relocated to Worthington Atlantic City Campus 2013.
- 2004 Retail Industry Potential Worker Training for 288 new workers including English as a Second Language, Job Readiness and Sales/Customer Service training.
- 2003-2006 Robert Wood Johnson New Jersey Health Initiative 3-year planning grant to enhance workforce supply of registered nurses.
- 2003-2004 US DOL Bilingual Culinary training program collaboration with Nevada Partners, Las Vegas. Training incumbent workers to move up the career ladder.
- 2001-2003 SJ HOPE – Trained and placed over 900 new workers in the hospitality industry, trained more than 1,300 incumbent workers in career ladder programs, established an employer-based technology center at Caesars Atlantic City.
- 2001 Atlantic City Partners – US DOL grant to build regional industry-wide collaboration for recruitment and placement in the hospitality industry.
- 1998-2001 Atlantic City First – 1,000 potential workers trained and placed in the area’s hospitality industry.
- 1992-present Casino Consortium – More than 30,000 incumbent workers trained in hospitality industry alone.

## H. MAJOR RESEARCH AND PUBLIC SERVICE ACTIVITIES

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### 1. RESEARCH AND DEVELOPMENT EXPENDITURES

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**Table II.H.1**

<b>FY2012</b>	<b>Amount (\$)</b>
<b>Federally Financed Academic R&amp;D Expenditures</b>	<b>0</b>
<b>Institutionally Financed Academic R&amp;D Expenditures</b>	<b>0</b>
<b>Total Academic R&amp;D Expenditures</b>	<b>0</b>

Note: Dollar amount as reported to the National Science Foundation (NSF) on Form #411 (Survey of Research and Development Expenditures at Colleges and Universities).

### 2. RESEARCH

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Institutional Research, Planning and Assessment projects:

- Achieving the Dream – Student Success Goals & Interventions Assessment
- Yearly Institutional Effectiveness Assessment - Annual Outcomes Report
- High School Cohorts Enrollment & Retention Report

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### 3. PUBLIC SERVICE ACTIVITIES

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Atlantic Cape Community College is committed to public service and community participation. During fiscal year 2014, the college was involved in the following projects.

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#### ATLANTIC CAPE CULTURAL EVENTS JULY 1, 2013 THROUGH JUNE 30, 2014

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#### **Atlantic Cape Foundation Charitable Events**

Atlantic Cape Community College Scramble “Fore” Scholarships Golf Tournament

Atlantic Cape Community College 31st Annual Restaurant Gala

#### **Global Cuisine Series**

The Academy of Culinary Arts offers amateur chefs and food enthusiast’s opportunities to learn how to prepare three- and four-course meals with an international flair.

An Evening in Puerto Rico	October 22
An Evening in Lebanon	November 12
An Evening in the Philippines	December 3
An Evening in Burgundy	January 14
An Evening in Oaxaca	February 4
An Evening in Piedmont	February 18
An Evening in the French Quarter	March 4
An Evening in Jamaica	April 8

#### **Dessert Series**

The Academy of Culinary Arts offers amateur chefs and food enthusiast’s opportunities to learn how to prepare international desserts for the winter holidays.

French Desserts	October 16
Italian Desserts	October 30
Spanish Desserts	November 20
German Desserts	December 11

#### **Beaujolais Nouveau Wine Celebration**

At one minute past midnight on the third Thursday of each November, more than one million cases of Beaujolais Nouveau, the newest wine from the Beaujolais region of France, begin a journey to all parts of the world. Wine enthusiasts celebrated the release of several nouveau wines on Friday, Nov. 22, at the Academy of Culinary Arts. In conjunction with the Atlantic City chapter of the Chaîne des Rôtisseurs, the Academy treated guests to authentic French country food and tantalizing desserts prepared and served by ACA students.

### Careme's Café Series

Take the intimate feel of a coffee-house, add top-notch live contemporary folk/rock, mix in a light gourmet dinner and you are enjoying an evening at Careme's Café. Since the café series first emerged in 1996, demand for tickets has grown along with the program's reputation for really good entertainment. Only about 60 guests are admitted to each performance, so it is a good idea to buy tickets well in advance. The Café Series is held in Careme's Café, the gourmet restaurant operated by the Academy of Culinary Arts on Atlantic Cape's Mays Landing Campus. Academic year 2013-2014 performances:

Anna Egge	November 2013
Gina Roche	December 2013
Patty Blee	February 2014

### Theater Productions

Walter E. Edge Theater, serves as the center for theater and dance instruction. Each fall and spring semester, the college's Theater and Dance programs produce a play and/or choreoproject. These productions are open to the public. The schedule is available on line at <http://www.atlantic.edu/calendars/index.php> or by calling call (609) 625-1111, ext. 5250, for more information.

The performing Arts Club of Atlantic Cape produced *London Suite*, a four-act play by Neil Simon in April 2014.

### Literary Events

In honor of National Poetry Month, the college hosted poet BJ Ward for a reading in April. A Paterson Poetry Prize finalist, Ward grew up in New Jersey and earned a B.A. at Richard Stockton College of New Jersey and an M.A. at Syracuse University.

His poems have been featured on Garrison Keillor's National Public Radio program, *The Writer's Almanac*, and he has received fellowships from the Geraldine R. Dodge Foundation, the New Jersey State Council on the Arts, and the Artist/Teacher Institute, as well as a Pushcart Prize. He has taught at the Frost Place Seminar for Young Poets, the New Jersey Governor's School for the Arts, and Warren County Community College.

He is the author of several collections of poetry, including *Jackleg Opera: Collected Poems 1990-2013*, *Gravedigger's Birthday* (2002), and *17 Love Poems With No Despair* (1997).

### Art Gallery

The Atlantic Cape Community College Art Gallery moved into a new space within the William Spangler Library April 25<sup>th</sup>. The Grand Opening of the relocated Gallery will be held in September 2014. The Gallery features year-round exhibition opportunities for selected regional and nationally known artists in all media. The mission of the gallery is to recognize all forms of visual art, with shows that change frequently. Call (609) 625-1111, ext. 5346, for more information.

## I. MAJOR CAPITAL PROJECTS

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Atlantic Cape Community College is now seven years into its facilities master plan, Blue Print 2020, and continues progress towards its implementation as follows.

### Mays Landing Campus

A 1.75 megawatt solar photovoltaic project was begun in May, 2013 and completed in October 2013. In partnership with Marina Energy, the project will generate up to 38% of Atlantic Cape's total annual electric consumption

Major projects at the Mays Landing Campus included in the college's facilities master plan Blue Print 2020 that have been completed are: Campus HVAC system renovations and replacements, renovations to J building and the Information Commons, the cleaning and re-sealing of the exteriors of all buildings, upgrade of campus lighting, and the renovation of the gymnasium into a full-service fitness center.

Currently ongoing construction project at Mays Landing is the \$16 million Science Technology Engineering and Mathematics (STEM) building. This state-of-the-art 32,475 square foot building, the centerpiece of Blue Print 2020 Master Plan, will be eligible for LEED Silver certification for its "green" design, and is expected to be completed by Fall 2014. The building will feature science labs, computer labs, office space and a partially vegetated roof with walkways. The building also will be home to the air traffic control and aviation studies degree programs and the Technology Studies Institute.

The board approved the professional services contract for Spiegle Architectural Group of Trenton, NJ to design a new Student Success and Career Planning Center in May Landing, and repurpose space on both Cape May County Campus and Worthington Atlantic City Campuses for that same purpose. They also are working on designs for renovations to C building cafeteria, and classrooms in A/D/H/J/K buildings. Target dates for construction will be fall 2015 for CMCC and WACC Student Success and Career Planning Centers with Mays Landing construction for the Student Success and Career Planning Center scheduled to be completed the end of 2015/beginning of 2016.

### Worthington Atlantic City Campus

In 2009, renovations have enhanced WACC's branch campus status, which includes a cafeteria, information commons, bookstore, student life center and bake shop. The college now offers all courses required for many degree programs.

In 2010, the conceptual design and programming for a Hospitality Studies wing was completed. It was presented to the Casino Reinvestment Development Authority for project approval and matching funds. Both Atlantic County and the CRDA have provided \$ 5 million each for the project. The approved project will incorporate teaching kitchens, a simulated casino floor and computer labs. The design was completed in 2011. Construction began in late 2012 with completion expected to be in Spring of 2014.

With funding from the State's bond program, a portion of the building will be renovated in mid-2014 to include the Student Success Center

### Cape May County Campus

A 450 kilowatt solar photovoltaic project was begun in May, 2013 and completed in October 2013. In partnership with Marina Energy, the project will generate up to 10% of Atlantic Cape's total annual electric consumption.

With funding from the State's bond program, a portion of the building will be renovated in mid-2014 to include the Student Success Center