

Training for EOF Directors,
Staff Members, & Other Institutional Staff

September 14, 2006

Agenda

- Introduction of CHE/EOF Staff
- EOF Board of Directors
- EOF Website
- EOF Vision, Mission & Goals
- EOF Calendar & Basic Deadline Dates
- Fiscal Year Budget Cycle
- Fiscal Year Contracts
- Fiscal Reports
- Advance Payments
- Student Grant Payments (Grad. & Undergrad)
- EOF Annual Report
- Questions

EOF Board of Directors

- 10 members
- Appointed by the Governor
- Administer all funds appropriated by the legislature
- Develop, establish and publicize program policy and criteria for the administration of the program

EOF Website Address

<http://www.state.nj.us/highereducation/eof.htm>

EOF Vision

- Through EOF, NJ will be the national leader in providing access to higher education for students from educationally and economically disadvantaged backgrounds
- EOF will contribute to the educational preparation of NJ's diverse population for their entrance into the state's skilled workforce and their appreciation of civic involvement
- Partnerships among the State, EOF Board, CHE & Institutions are key to Fund's future success

Adopted by EOF Board, 1997

EOF Mission

- EOF contributes to the development of a college-educated public that reflects the diversity of New Jersey. In partnership with New Jersey colleges & universities, the Fund provides access to higher education & support for highly motivated students who exhibit the potential for success, but come from families/communities disadvantaged by low income & the lack of access to the quality educational preparation necessary to attend college.
- The Fund seeks to maximize educational opportunities for EOF students by providing direct program services designed to promote persistence through degree completion. EOF supports innovative educational initiatives, supplemental instruction, support services, & leadership development activities to improve the student's chance of academic success.
- In concert with other sources of student financial assistance, the Fund also attempts to make college affordable for those students who find the costs of higher education an impediment to access & student persistence.

EOF Program

- 60 programs @ 41 institutions
- \$43 Million Budget
- 13,000 students
 - ▣ Academic year student grants
 - Summer funding for bridge & continuing students
 - Summer enrichment institutes & partnerships for high achieving EOF students
 - Campus-based support services
 - Graduate & professional school grants
- NJ College Bound & NJGEAR Up students grandfathered
 - Will be extended to include UB students who attend NJ colleges & universities
- Each campus program is distinct
 - Institutions required to match AY-Article IV funding including director's salary

EOF Program Model

Student Monitoring & Information System

Research
& Best Practices

Outreach
Recruitment
Admissions

Assessment
& Evaluation

Summer Program

Pre-freshmen

- Assessment
- Orientation
- Academic
- Structured Study
- Student Leadership & Personal Development
- Renewal Students
- Special Enrichment programs (math, science, law, bio-med)

Academic Year

- Assessment
- Basic Skills
- SI
- Learning Assistance
- Academic Monitoring
- Counseling
- Tutoring
- Structured Study
- Leadership Development
- Career Exploration
- Graduate School Preparation
- Capstone Courses
- Financial Aid

Graduate Grants
&
Professional
Scholarships

EOF Summer Program Model

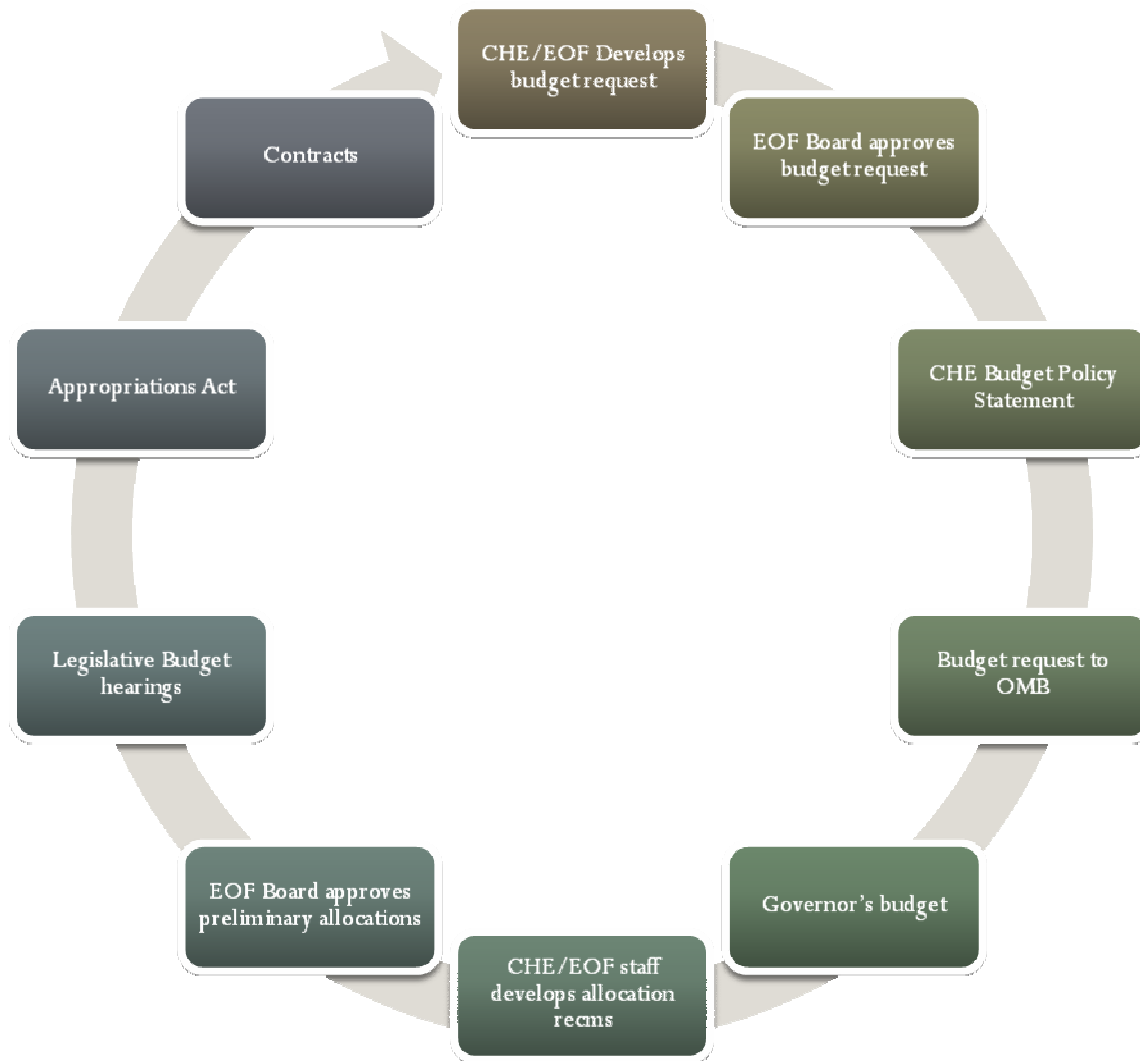
Pre-Freshmen Bridge

- Assessment
- Orientation
- Leadership Development
- Rigorous Curriculum
 - Institutional Faculty
 - Basic Skills
 - Credit Courses

Renewal Students

- Complete Basic Skills Requirements
- Maintain Academic Sequence/progress
- Remove from Academic Probation
- Accelerate/Shorten Time to Graduation
- Enrichment

EOF Budget Cycle



EOF Budget

Article III

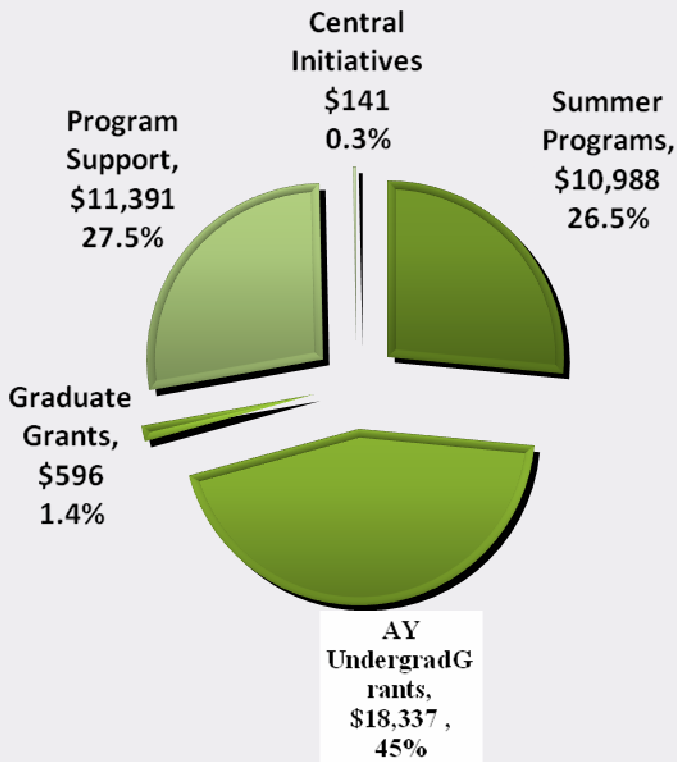
- Also known as Opportunity Grants or student grants
- Academic year EOF undergraduate or graduate student financial aid grants
- Cost of education expenses during summer session

Article IV

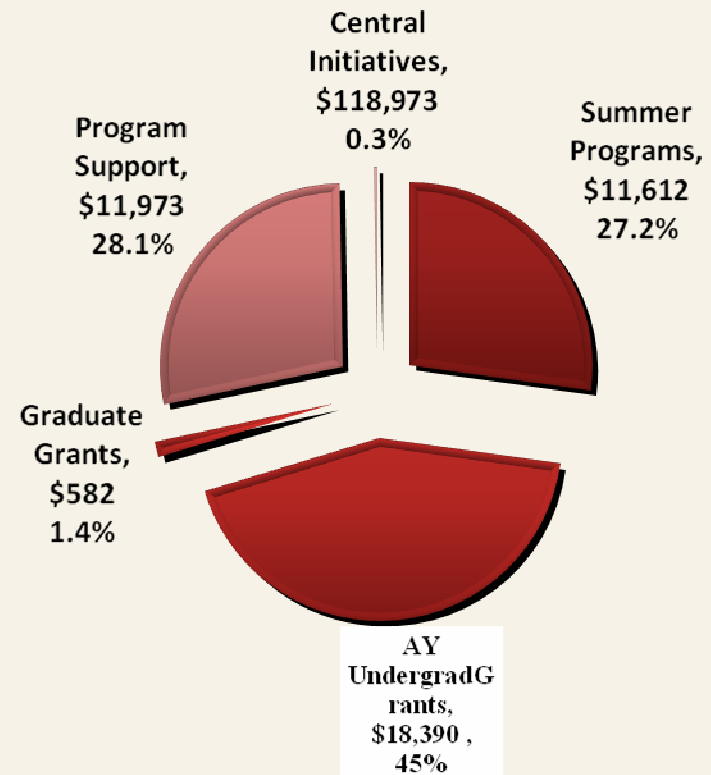
- Also known as Supplemental Opportunity Grants or program support funds –
- Allocated to participating colleges and universities to provide program support services to EOF-eligible students
 - fiscal year (summer, fall and spring) campus program staff & support services
 - Special Projects
- Central Initiatives
 - system-wide collaborative projects; and instruction and support services for activities and courses provided specifically for the EOF
- Pre-freshman summer program

EOF Allocations by Program Area (\$000)

FY 2006 (4/2005)



FY 2007 (4/20/2006)



EOF Contract Budget Attachments

- B3 Academic Year Article IV
Program Support Cost
- Program Support Costs (Art. III
& Art. IV)
- Cost of Education (Art. III)

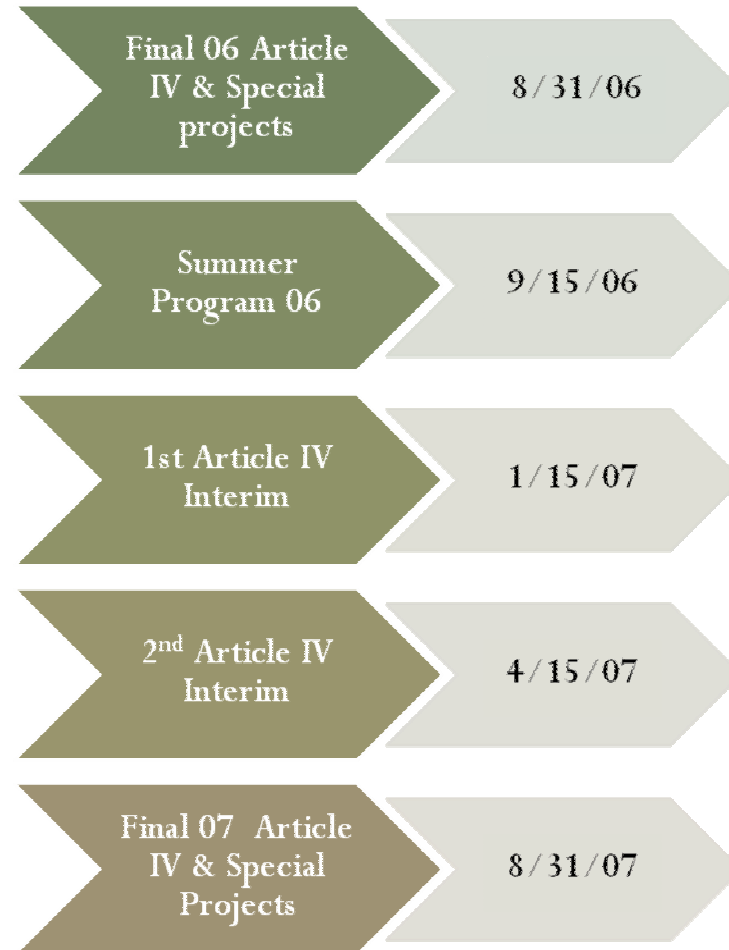
EOF Contract Budget Attachments

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|----|--|---|
| A. | Attachment A | Contract Provisions |
| B. | Attachment A1 | Contract Provisions (Rutgers University) |
| C. | Attachment B1 | EOF Summer Support & Cost of Education Budget |
| D. | Attachment B2 | EOF Undergraduate & Graduate Allocations |
| E. | Attachment B3 | EOF Academic Year Program Support Budget |
| F. | Attachment B4 | EOF Special Project Budget (if applicable) |
| G. | Attachments C1 -3 | Expenditure Reports sent under separate cover |
| H. | Attachment C4 – 5 | Annual Report sent under separate cover |
| I. | Attachment D1 | Grant Deadlines and Project Specifications |
| J. | Attachment D2 | Program Mission & Goals |
| K. | Master Contract for Commission on Higher Education Programs – On File with the Institution | |

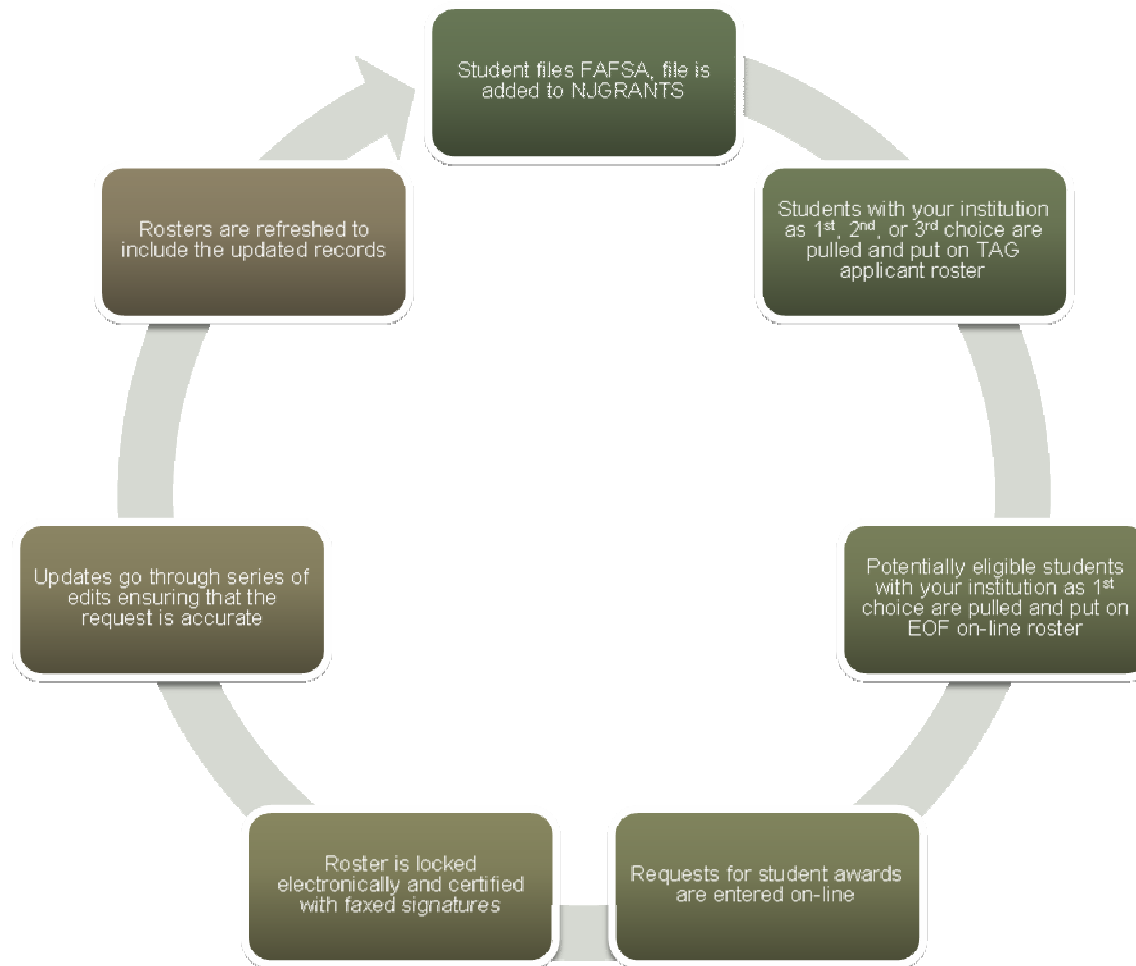
Advance Payments

- Summer Program
- 75% of Article III allocation
- 100% of Article IV allocation
- Academic Year Article III
 - Fall $\frac{1}{2}$ of total allocation
 - Spring $\frac{1}{2}$ of actual fall expenditure
- Article IV
 - 75 % of allocation

EOF Expenditure Reports



EOF Student Payment Cycle



EOF On-Line Supplemental Roster

- Electronic student payment request system
- For undergraduate students during the academic year
- Located on HESAA's website within E-ADMINISTRATOR
(id/password required)

Pre-Printed Roster includes students who:

- Filed a complete and active FAFSA
- Listed your institution as college of 1st choice
- Meet the basic income eligibility and residence requirements
- Are returning students who may or may not have been automatically renewed

Automatic Renewal Program

- Students must meet ALL criteria in order to be automatically renewed for EOF:
 - Student name and social security number are the same as previous spring semester
 - Attending the same institution where payment for the previous spring was received
 - Full-time payment received during the previous spring semester
 - Have a complete and active file on NJGRANTS

On-line Technical Assistance

- For assistance regarding IDs, passwords, or any technical problems concerning access to the system, call HESAA's HELP DESK at 609-588-3315
- For assistance concerning data entry into the on-line roster or any EOF related student payment problems, call Mary Alice Everett at 609-984-2800

Graduate Student Grant Payments

- Electronic Student Grant Payment Process
 - EOF, King, & Ferguson
- www.nj.gov/highereducation/EOFGradGrants.htm

ANNUAL REPORT

- Completed report (hard copy only) due in CHE/EOF by October 31st; original plus 1 copy
- Used to produce Program Performance Criteria (PPC)

ANNUAL REPORT

- Report forms available on-line in mid-July on EOF website
 - www.state.nj.us/highereducation/eof.htm
- Final Enrollment Report is available via e-mail in mid-July
 - Report is provided for reference only; it may not be updated
 - Includes students who were awarded as of print date
 - Only students appearing on this report should be included in the Annual Report

