



STATE OF NEW JERSEY
DEPARTMENT OF HUMAN SERVICES
DIVISION OF DEVELOPMENTAL DISABILITIES

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Visit us on the web at:
www.state.nj.us/humanservices/ddd

Jennifer Velez
COMMISSIONER

Dawn Apgar
Deputy Commissioner

TEL. (609) 631-2200

February 14, 2013

Dear Provider:

As you may be aware, the Division of Developmental Disabilities (Division) eligibility regulations have recently changed to require Medicaid eligibility as a condition of services. As a result of this change, individuals receiving services from the Division as of January 22, 2013, who are not currently Medicaid eligible, have until March 23, 2013 become Medicaid eligible. The Division is working to identify any individuals who are not currently Medicaid eligible and may be in jeopardy of losing their services.

We are enclosing a list of individuals to whom you are currently providing **day program services** who have been identified as not currently eligible for Medicaid. We have notified each of these individuals via the enclosed letter that they will need to become Medicaid eligible in order to continue to receive Division services in the spring. We are also enclosing for your reference a copy of the *DDD Medicaid Eligibility for the Supports Program* and *Applying for Medicaid* flyers that were sent to these individuals. Lastly, we have enclosed a copy of the *Medicaid Eligibility Troubleshooting Form* that can be filled out and sent to us via email to further assist individuals who are having difficulty in obtaining Medicaid eligibility. If a denial letter has been received, please include this with the *Troubleshooting Form*.

This will require a collaborative process between the Division and the provider community to help ensure that these individuals do not lose their services. To that end, we hope that you will assist these individuals through the Medicaid eligibility process and will assist us in identifying any problems as they arise.

Additional information will be available on the Division's website at: <http://www.state.nj.us/humanservices/ddd/home/index.html> in the coming weeks. If you have any questions or if the information we have sent you about consumers is inaccurate, please do not hesitate email us at DDD.MediElighelpdesk@dhs.state.nj.us.

Sincerely,

A handwritten signature in black ink that reads "Dawn Apgar".

Dawn Apgar, PhD, LSW, ACSW
Deputy Commissioner

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