



2013 NOFA Proposal Process

A. **New Applications: Letter of Interest followed by Full Proposal**

- Applicants who have never applied to the council for funding must attend one of our pre-bid meetings to be held in March.
- As in prior years, the Letter of Interest and Proposal Process is a two-step procedure.
- There is no “set aside” this year for unfunded activity.
- PLEASE SEE www.njcdd.org for Letter of Interest Application
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Required Documents:

Letter of Interest (provided) – deadline **February 4, 2013**

Notice of selection for full proposal packet (if solicited) – **March 11, 2013**

Full proposals due if selected - deadline **May 3, 2013**

Notice of Award: **Week of August 5, 2013**

(Bidders workshops to be held in March – check www.njcdd.org for details)

B. **Second-Third Year Projects up for consideration**

- Applicants *do not* have to attend pre-bid meeting.
- Letter of Interest is simple statement of intent to apply for continuation
- Proposal consists of *detailed* discussion of progress toward existing goals, logical outline of proposed activity bringing the project to the next levels, and possible presentation to the Council's Grants committee. [*Council staff will prepare this presentation for the Grant Committee's response in each case.*]
- Application can be for *up to two years* of a project resulting in the deliverables stated, based on the initial application project design.
- Applicant must identify sources of continuing support for project upon completion, provide assessment of potential for such support from each source and provide a timeline for applying for and/or securing each resource.
- Continuing projects will either be funded, funded with modification or not funded based on their reports and (perhaps) a presentation to the Council's Grants committee.

Reapplication - Required Documents:

Letter of **Intent** (format) – deadline **March 1, 2013**

Proposal Package sent to Interested Parties – **March 04, 2013**

Project Continuation Proposal Package - deadline **May 3, 2013**

Notice of Award: **Week of August 5, 2013**

NJCDD NOFA Council Plan Objectives for FY 14 Subcontracts

The Council is seeking proposals for activities and or programs which explore and demonstrate approaches to achieve one or more of the following objectives in the areas of Health, Community Supports and Housing:

GOAL 1) HEALTH

A) Objective: Improving healthy living for people with developmental disabilities.

Description: A proposed project to reach out to state agencies, service providers and HMOs to effect systems change regarding healthy living for people with developmental disabilities. The grant recipient will work in service settings, i.e. group homes and day programs to teach and implement healthy living amongst the individuals and their caregivers. The program will emphasize all areas of healthy living, including diet, nutrition and exercise. The program will keep data on successful interventions and implementations. Methods used should be available for dissemination with anticipation the program can be replicated.

B) Objective: Assistance in navigating the health care system.

Description: The project will develop a website and written materials for distribution on the effective navigation of the health care system in New Jersey. The project will be geared towards people with developmental disabilities and their families. The recipient of the grant must show they are able to maintain the website and update written materials for a minimum of **three years** after the grant period is completed. **The funding for this grant will be for a maximum of two years.**

GOAL 2) COMMUNITY SUPPORTS

Objective: Including people with developmental disabilities in their communities.

Description: The project will reach out to non-disability related entities to initiate and or enhance the meaningful inclusion of people with developmental disabilities in their activities. These entities may include but are not limited to, religious programs, recreation departments, arts and cultural projects, towns, municipalities, and Chambers of Commerce. Successful candidates will be asked to demonstrate how they will conduct outreach to include people with developmental disabilities.

GOAL 3) HOUSING

A) Objective: Innovative models for homes, housing and overcoming architectural barriers for people with developmental disabilities.

Description: The grantee will conduct a comprehensive study to evaluate the options and success of projects that look at innovative methods of providing homes for people with developmental disabilities. Projects should include innovative models of providing support while incorporating self-determination. These may include house sharing models, innovative design / redesign, etc. The recommendations from the study must include benefits and disadvantages of each model, including a cost analysis and recommendation for implementation and monitoring funded models. Studies can be up to two years.

It is anticipated the Council may fund another project to pilot the models recommended by the study once this project is completed.