

## NOTICE OF FUNDING AVAILABILITY

### STATE OF NEW JERSEY DEPARTMENT OF HUMAN SERVICES DIVISION OF MENTAL HEALTH AND ADDICTION SERVICES

#### **Supportive Housing and Community Support Services for Individuals Discharged from State Psychiatric Hospitals who are Dually Diagnosed (DD-MI)**

**TAKE NOTICE** that, in compliance with N.J.S.A. 52:14-34.4, 34.5 and 34.6, the Division of Mental Health and Addiction Services (DMHAS) hereby announces the availability of the grant program funds described herein.

**Program Name:** Supportive Housing and Community Support Services for Individuals Discharged from State Psychiatric Hospitals who are Dually Diagnosed (DD-MI)

**Purpose:** The New Jersey Division of Mental Health and Addiction Services (DMHAS), is pleased to release this Request for Proposals (RFP) to develop or expand supportive housing to serve a minimum of 20 individuals who are Dually Diagnosed (DD-MI) in a New Jersey State Psychiatric Hospital.

Specifically, the DMHAS seeks to facilitate the discharge of individuals on Conditional Extension Pending Placement (CEPP)<sup>1</sup> status by developing five (5) new supportive housing opportunities in the Greystone Park Psychiatric Hospital catchment area (Bergen, Essex, Hudson, Hunterdon, Morris, Passaic, Somerset, Sussex, Union and Warren Counties), five (5) new supportive housing opportunities in the Trenton Psychiatric catchment area (Mercer, Middlesex and Monmouth Counties), and ten (10) supportive housing opportunities in the Ancora Psychiatric Hospital catchment area (Atlantic, Burlington Camden, Cape May, Cumberland, Gloucester, Ocean and Salem Counties). The current RFP will pair housing subsidies funded by the DMHAS and administered by the New Jersey Housing Mortgage and Finance Agency with service dollars to develop or expand community supportive housing programs.

**Available Funding Amount:** The total annualized funding is \$1,870,000, subject to State appropriations.

**Who Can Apply/Bidder Qualifications:** To be eligible for consideration for this RFP, the bidder must satisfy the following requirements:

- The bidder must be able to demonstrate experience in successfully providing services to individuals dually diagnosed with a developmental disability and serious mental illness;

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<sup>1</sup> In New Jersey, the status of CEPP was created by a 1983 New Jersey Supreme Court decision in re: S.L., 94 N.J. 128 (1983), for individuals who no longer met the standard for involuntary commitment, but for whom there was no present appropriate placement in the community.

- The bidder must be licensed by the DHS Office of Licensing as a Supportive Housing provider N.J.A.C. 10:37A prior to the start of services. If the bidder is not licensed at the time of the submission of its proposal, the bidder must articulate, as a part of the phase-in plan, the estimated amount of time it will take for the bidder to become a licensed provider;
- The bidder must be willing to accept, into service, all consumers identified by the Division;
- For a bidder that currently has a supportive housing contract with the DMHAS, the bidder must be able to demonstrate a 90% or better occupancy rate in the program as of June 30, 2014, with an exception for beds awarded in the last two quarters of SFY 2014;
- The bidder must be fiscally viable based upon an assessment of the bidder's audited financial statements;
- The bidder must not appear on the State of New Jersey Consolidated Debarment Report at <http://www.state.nj.us/treasury/debarred/debarsearch.htm> or be suspended or debarred by any other State or Federal entity from receiving funds.
- The bidder shall not employ a member of the Board of Directors in a consultant capacity;
- The bidder shall not employ a member of the Board of Directors in a consultant capacity;
- Pursuant to N.J.S.A. 52:32-44, a for-profit bidder and each proposed subcontractor must have a valid Business Registration Certificate on file with the Division of Revenue, i.e., this statutory requirement does not apply to non-profit organizations, private colleges and universities, or state and municipal agencies;
- The bidder must comply with the terms and conditions of the Department of Human Services (DHS) contracting rules and regulations as set forth in the Standard Language Document, the Contract Reimbursement Manual (CRM) and the Contract Policy and Information Manual (CPIM). These documents are available on the web at: <http://www.state.nj.us/humanservices/ocpm/home/resources/manuals/>; and
- The bidder must attend the Mandatory Bidders Conference as described in the RFP.

**Proposal Procedure:** Effective January 2, 2015 the RFP is available at [www.state.nj.us/humanservices/providers/grants/rfprfi/index.html](http://www.state.nj.us/humanservices/providers/grants/rfprfi/index.html) and <http://www.state.nj.us/humanservices/dmhs/info/notices/>. A proposal must be submitted that comports with the RFP requirements and instructions.

**Proposal Receiving Office:** Alicia Meyer, RFP Coordinator  
 Division of Mental Health and Addiction Services  
 Capital Place One, 3rd Floor  
 222 South Warren Street  
 Po Box 700  
 Trenton, NJ 08625-0700

**Submission Deadline:** Proposals must be received by 5:00 p.m. Eastern Standard

Time on February 9, 2015.

**Notification Date:** Bidders will be notified on or before March 16, 2015.

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Jennifer Velez, Commissioner

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Date