

## NOTICE OF FUNDING AVAILABILITY

### STATE OF NEW JERSEY DEPARTMENT OF HUMAN SERVICES DIVISION OF MENTAL HEALTH AND ADDICTION SERVICES

#### MEDICALLY ENHANCED SUPPORTIVE HOUSING AND COMMUNITY SUPPORT SERVICES FOR INDIVIDUALS DISCHARGED FROM STATE PSYCHIATRIC HOSPITALS

**TAKE NOTICE** that, in compliance with N.J.S.A. 52:14-34.4, 34.5 and 34.6, the Division of Mental Health and Addiction Services (DMHAS) hereby announces the availability of the grant program funds described herein.

**Program Name:** Medically Enhanced Supportive Housing and Community Support Services for Individuals Discharged from State Psychiatric Hospitals

**Purpose:** DMHAS is pleased to release this Request for Proposals (RFP) to develop or expand medically enhanced supportive housing to serve a minimum of 50 individuals who are in a New Jersey state psychiatric hospital. The DMHAS seeks to facilitate the discharge of individuals on Conditional Extension Pending Placement (CEPP)<sup>1</sup> status. The current RFP will pair housing subsidies funded by the DMHAS and administered by the New Jersey Housing Mortgage and Finance Agency (NJHMFA) with service dollars to develop or expand community supportive housing programs.

Specifically, the DMHAS is seeking to develop new Medically Enhanced Supportive Housing for ten (10) individuals in the APH catchment area, fifteen (15) in the TPH catchment area, and twenty-five (25) individuals in the GPPH catchment area including five (5) in Bergen County, five (5) in Essex County, five (5) in Hudson County, five (5) in Morris County, and five (5) in Passaic County.

**Available Funding Amount:** The total annualized funding is \$1,950,000 subject to State appropriations.

**Who Can Apply/Bidder Qualifications:** To be eligible for consideration, the bidder must satisfy the following requirements:

- The bidder must be able to demonstrate experience in successfully providing services to individuals diagnosed with a serious mental illness;
- The bidder must be licensed by the Department of Human Services (DHS) Office of Licensing as a Supportive Housing provider N.J.A.C. 10:37A prior to the start of services. If the bidder is not licensed at the time of the submission of its

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<sup>1</sup> In New Jersey, the status of CEPP was created by a 1983 New Jersey Supreme Court decision in re: S.L., 94 N.J. 128 (1983), for individuals who no longer met the standard for involuntary commitment, but for whom there was no present appropriate placement in the community.

- proposal, the bidder must articulate, as a part of the phase-in plan, the estimated amount of time it will take for the bidder to become a licensed provider;
- The bidder must be located in the Ancora Psychiatric Hospital (APH), Greystone Park Psychiatric Hospital (GPPH) and Trenton Psychiatric Hospital (TPH) catchment areas. The hospital catchment areas applicable to this RFP are as follows:
    - a. APH - Atlantic, Burlington, Camden, Cape May, Cumberland, Gloucester, Ocean and Salem
    - b. GPPH - Bergen, Essex, Hudson, Morris, and Passaic
    - c. TPH - Mercer, Middlesex and Monmouth
  - The bidder must be willing to accept into service all consumers identified by the Division;
  - The bidder may be a non-profit or for-profit or governmental entity;
  - For a bidder that has a contract with DMHAS in place when this RFP is issued, that bidder must have all outstanding Plans of Correction (PoC) for deficiencies submitted to DMHAS for approval prior to submission;
  - The bidder must be fiscally viable based upon an assessment of the bidder's audited financial statements;
  - The bidder must not appear on the State of New Jersey Consolidated Debarment Report at <http://www.state.nj.us/treasury/debarred/debarsearch.htm> or be suspended or debarred by any other State or Federal entity from receiving funds;
  - The bidder shall not employ a member of the Board of Directors in a consultant capacity;
  - Pursuant to N.J.S.A. 52:32-44, a for-profit bidder and each proposed subcontractor must have a valid Business Registration Certificate on file with the Division of Revenue, i.e., this statutory requirement does not apply to non-profit organizations, private colleges and universities, or state and municipal agencies;
  - The bidder must comply with the terms and conditions of DHS' contracting rules and regulations as set forth in the Standard Language Document, the Contract Reimbursement Manual (CRM) and the Contract Policy and Information Manual (CPIM). These documents are available on the web at: <http://www.state.nj.us/humanservices/ocpm/home/resources/manuals>; and
  - The bidder must attend the Mandatory Bidders conference as described in the RFP.

**Proposal Procedure:** Effective March 3, 2015 the RFP is available at [www.state.nj.us/humanservices/providers/grants/rfprfi/index.html](http://www.state.nj.us/humanservices/providers/grants/rfprfi/index.html) and [www.state.nj.us/humanservices/dmhas/provider/funding/](http://www.state.nj.us/humanservices/dmhas/provider/funding/). A proposal must be submitted that comports with the RFP requirements and instructions.

**Proposal Receiving Office:** Alicia Meyer  
Division of Mental Health and Addiction Services  
Capital Place One, 3rd Floor  
222 South Warren Street  
Po Box 700  
Trenton, NJ 08625-0700

**Submission Deadline:** Proposals must be received by 5:00 p.m. Eastern Standard Time on April 7, 2015.

**Notification Date:** Bidders will be notified on or before May 12, 2015.

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Jennifer Velez, Commissioner

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Date