

## **NOTICE OF FUNDING AVAILABILITY**

### **STATE OF NEW JERSEY DEPARTMENT OF HUMAN SERVICES DIVISION OF MENTAL HEALTH AND ADDICTION SERVICES**

#### **Statewide Services and Special Projects for Substance Abuse Prevention Part 1 – Community-Based Services Part 2 – Special Projects**

**TAKE NOTICE** that, in compliance with N.J.S.A. 52:14-34.4, 34.5 and 34.6, the Division of Mental Health and Addiction Services (DMHAS) hereby announces the availability of the grant program funds described herein.

**Program Name:**

Statewide Services and Special Projects for Substance Abuse Prevention Part 1 – Community-Based Services and Part 2 – Special Projects

**Purpose:**

This two part RFP is for statewide services and special projects for substance abuse prevention. The guidelines and requirements specified in the RFP were developed by DMHAS in accordance with and support of the DMHAS Substance Abuse Prevention Strategic Plan. Part 1 of the RFP is for community-based service contracts. Each county in the State has been assigned a funding allocation from the total funds available based on its relative need. The funding allocation can be found in an Attachment to the RFP and is determined based on the presence and intensity of social indicators, past 30-day use rates, and treatment admission rates, as well as need and risk factors within each county. Part 2 of the RFP is for two special projects service contracts: 1) prevention services for families of military personnel who are living or stationed in New Jersey; and 2) prevention services for minority Gay/Lesbian/Bisexual/Transgendered or Questioning (GLBTQ) youth (aged 12-24) in New Jersey.

**Available Funding Amount:**

A total of up to \$5,750,000, divided into two parts, subject to State appropriation, is expected to be available. Part 1 provides approximately \$5,200,000 for community-based service contracts. Part 2 provides approximately \$550,000 for special projects service contracts consisting of approximately \$325,000 for prevention services for families of military personnel and approximately \$225,000 for prevention services for minority GLBTQ youth. Funding for all services will be provided by the Federal Substance Abuse Prevention and Treatment (SAPT) Block Grant and administered by DMHAS.

**Who Can Apply/Bidder Qualifications:**

To be eligible for consideration for this RFP, bidders must meet or agree to the following requirements:

1. The bidder must have a New Jersey address and be able to conduct business from a facility located in New Jersey.
2. The bidder must be a fiscally viable non-profit organization.
3. The bidder must have all outstanding Plans of Correction (PoC) for deficiencies submitted to DMHAS for approval prior to submission.
4. The bidder must not appear on the State of New Jersey Consolidated Debarment Report at <http://www.state.nj.us/treasury/debarred/debarsearch.htm> or be suspended or debarred by any other State or Federal entity from receiving funds.
5. The bidder must have a governing body that provides oversight as is legally permitted. No member of the Board of Directors may be employed as a consultant for the successful bidder.
6. The bidder must comply with all rules and regulations for any DMHAS program element of service proposed by the bidder.
7. A non-public bidder must demonstrate that it is incorporated through the New Jersey Department of State and provide documentation of its current non-profit status.
8. The bidder must comply with the terms and conditions of the Department of Human Services' contracting rules and regulations as set forth in the Standard Language Document, the Contract Reimbursement Manual (CRM) and the Contract Policy and Information Manual (CPIM). A copy of this manual can be accessed from the web at: <http://www.state.nj.us/humanservices/ocpm/home/resources/manuals/>.
9. The bidder must attend the Mandatory Bidders Conference as described in the RFP.

**Proposal Procedure:**

Effective September 26, 2014, the Request for Proposal (RFP) is available at [www.state.nj.us/humanservices/providers/grants/rfprfi/index.html](http://www.state.nj.us/humanservices/providers/grants/rfprfi/index.html). A proposal must be submitted that comports with the RFP requirements and instructions.

**Proposal Receiving Office:**

Helen Staton  
Division of Mental Health and Addiction Services  
Capital Place One, 4<sup>th</sup> Floor  
222 South Warren Street  
PO Box 700  
Trenton, NJ 08625-0700

Change the zip code to 08608 if you are using UPS or FedEx.

**Submission Deadline:**

Proposals must be received by 5:00 p.m. eastern standard time on October 30, 2014.

**Notification Date:**

Bidders will be notified on or before December 1, 2014.

---

Jennifer Velez, Commissioner

---

Date