

PUBLIC NOTICE

HUMAN SERVICES

DIVISION OF MENTAL HEALTH AND ADDICTION SERVICES

Notice of Availability of Grant Funds to Provide Career Services: Supported Employment for Consumers of Mental Health Services

Take notice that, in compliance with N.J.S.A. 52:14-34.4 and 34.6, the Division of Mental Health and Addiction Services (DMHAS) hereby announces the availability of the following grant program funds:

Name of Program: Supported Employment for Consumers of Mental Health Services.

Purpose:

The DMHAS is announcing the availability of funds to provide recovery-oriented career services, specifically Supportive Employment (SE) for persons with Mental Illness and/or Co-Occurring Disorders (MI/COD). Applicants will propose strategies that promote and actively support recovery, independent living, economic self-sufficiency, personal growth and fulfillment through employment.

The overall intention of this Request for Proposal is to continue the DMHAS service delivery system's capacity to promote integrated employment opportunities through the following goals:

- Maximize the number of individuals with MI/COD who secure and retain competitive employment in integrated settings with support;
- Ensure that employment and career development are integral to the agency's recovery mission and service system in core functions such as planning, systems development, monitoring, evaluation and human resource development;
- Make available a flexible array of services and supports that assist individuals to obtain and retain part or full-time integrated competitive employment and/or career-related education/training based on informed choice and the person's strengths and preferences; and
- Build intra-agency, local and regional inter-agency/resource partnerships with such entities as psychiatric rehabilitation, clinical and housing providers, as well as business and industry to maximize resources, support and insure the continuity of service delivery.

Amount of funding available:

SE services are being rebid in the 13 counties listed below. Annualized funding up to the amount listed below is available through this announcement to provide supported employment opportunities in the following counties: Atlantic; Burlington; Camden; Cape May; Cumberland; Gloucester; Hunterdon; Mercer;

Ocean; Passaic; Salem; Sussex; and Warren. DMHAS expects applicants to deliver 2,586 units of service at \$58 per unit for \$150,000.

Organizations that may apply: In order to be eligible for consideration for this Request for Proposal, an applicant must be a fiscally viable corporation duly registered to conduct business within the State of New Jersey.

The applicant must demonstrate the ability to comply with all rules and regulations for any DMHAS program element of service proposed by the applicant.

The applicant must comply with the terms and conditions of the Department of Human Services' (DHS) contracting rules and regulations as set forth in the DHS Standard Language Document, the Contract Reimbursement Manual (CRM), and the Contract Policy and Information Manual (CPIM).

Any fiscally viable corporation, as noted above, which meets the qualifications of the DHS Contract Policy and Information Manual, N.J.A.C. 10:3, may apply. A copy of this manual can be accessed from the webpage of the Office of Contract Policy and Management webpage at:

<http://www.state.nj.us/humanservices/ocpm/home/resources/manuals/index.html>

Applicants may contact the DMHAS Contract Unit at 609-777-0628 with general questions about the requirements in these manuals.

Procedure to apply: Effective August 4, 2014 eligible and interested organizations may obtain a copy of the Request for Proposal at: <http://www.state.nj.us/humanservices/dmhs/info/notices/> or by contacting Alicia Meyer, Coordinator, at (609) 777-0069 or at alicia.meyer@dhs.state.nj.us Proposals must be submitted in accordance with requirements stipulated in the Request for Proposal.

Mandatory Bidders' Conference: A Mandatory Bidders' Conference will be conducted for interested applicants. All applicants intending to submit a proposal in response to this request must attend the mandatory Bidders' Conference on August 11, 2014. Information regarding the time and location of the bidder's conference may be found in the Request for Proposal. *Proposals submitted by an applicant not in attendance at the bidder's conference will not be considered.*

Deadline by which all applications must be submitted: Applications must be received by 4:00 pm on September 8, 2014. Respondents must submit proposals electronically in PDF format to RFP.submissions@dhs.state.nj.us. Additionally, one hard copy of the proposal with an original signature and six additional hard copies must be submitted to the attention of Sandra Opoku (see RFP for mailing address) no later than 4:00 pm, September 8, 2014. No format other than the PDF and one original signed hardcopy and six hard copies will be accepted for this RFP.

Date by which applicants will be notified of preliminary decision to accept or reject proposal:

Applicants will be notified no later than October 13, 2014.

Jennifer Velez, Commissioner

Date