

PUBLIC NOTICE

HUMAN SERVICES

DIVISION OF MENTAL HEALTH AND ADDICTION SERVICES

Notice of Availability of Funds to Assist in Start-up of Behavioral Health Homes in Bergen and Mercer Counties

Take notice that, in compliance with N.J.S.A. 52:14-34.4 and 34.6, the Division of Mental Health and Addiction Services (DMHAS) hereby announces the availability of grants for Start-Up Funding for Behavioral Health Homes (BHH) in Bergen and Mercer Counties.

Purpose: DMHAS is soliciting proposals for start-up funding for organizations interested in providing BHH services in New Jersey. Since these awards are meant to assist providers in building BHH within their organization, DMHAS is looking for those providers who are active members in the BHH Learning Community (LC) and intend to become a certified health home in New Jersey to apply.

Amount of funding available: It is anticipated that a maximum of \$200,000 will be available for startup funding for BHH, with each award at a maximum of \$50,000. DMHAS may make as many as ten (10) awards available depending on eligible requests, amounts requested, and number of requests. These one-time dollars may be used for expenses such as minor renovations, minor equipment costs, information technology (IT) upgrades, and new employee recruitment. Specifically, this RFP is to assist providers in developing and building the initial infrastructure of a working BHH.

Organizations that may apply: In order to be eligible for consideration, an applicant must be a fiscally viable corporation duly registered to conduct business within the State of New Jersey. The following eligibility criteria shall apply:

1. Applicants must be licensed by DHS to provide mental health treatment and/or support services.
2. Applicants must be a current member of or have “graduated” from the New Jersey BHH Learning Community.
3. Applicants must be certified or provisionally certified as a BHH by DMHAS, or have applied for certification.
4. In the event that funds from this contract are necessary to achieve BHH provisional certification, the applicant must attest to use the funds to bring its organization into compliance for certification.
5. Applicants must have a New Jersey address and be able to conduct business from a facility located in New Jersey. Non-public applicants must demonstrate

that they are incorporated through the New Jersey Department of State, and provide documentation of their current non-profit status under Federal IRS 501(c) (3) regulations, as applicable.

6. All New Jersey and out-of-state corporations must obtain a Business Registration Certificate (BRC) from the Department of the Treasury, Division of Revenue prior to conducting business in the State of New Jersey. Proof of valid business registration with the Division of Revenue, Department of the Treasury, State of New Jersey, shall be submitted by the bidder and, if applicable, by every subcontractor of the bidder, with the bidder's bid. No contract will be awarded without proof of business registration with the Division of Revenue. Any questions in this regard can be directed to the Division of Revenue at (609) 292-1730. Form NJ-REG. can be filed online at www.state.nj.us/njbgs/services.html.
7. Before performing work under the contract, all subcontractors of the contractor must provide to the contractor proof of New Jersey business registration. The contractor shall forward the business registration documents on to DMHAS.
8. Applicants must not be suspended or debarred by DMHAS or any other State or Federal entity from receiving funds.

Procedure to apply: Effective Friday, August 15, 2014 eligible and interested organizations may obtain a copy of the RFP at: <http://www.state.nj.us/humanservices/providers/grants/rfprfi/> or by contacting Helen Staton at 609-633-8781 or helen.staton@dhs.state.nj.us. Proposals must be submitted in accordance with requirements stipulated in the RFP.

Deadline by which all proposals must be submitted: Proposals must be received by September 15, 2014 no later than 5:00 p.m. and include one (1) signed original and five (5) copies. Faxed or electronic proposals, as well as those received after the deadline, will not be accepted and will be returned without review.

For United States Postal Service, please address to:
Helen Staton
Division of Mental Health and Addiction Services
222 South Warren Street
PO Box 700
Trenton, NJ 08625

For express mail, courier service or hand delivery, please address to:
Helen Staton
Division of Mental Health and Addiction Services
222 South Warren Street, 3rd Floor
Trenton NJ 08625

You will NOT be notified that your package has been received. If you require a phone number for delivery, you may use 609-633-8781.

Date by which applicants will be notified of preliminary decision to accept or reject proposal: Applicants will be notified no later than October 10, 2014.

Jennifer Velez, Commissioner

Date