

## **PUBLIC NOTICE**

### **DEPARTMENT OF HUMAN SERVICES OFFICE OF RECOVERY**

#### **Notice of Availability of Grant Funds to Provide Legal Services to Super Storm Sandy Survivors**

**Take notice** that, in compliance with N.J.S.A. 52:14-34.4 and 34.6, the Office of Recovery within the Department of Human Services hereby announces the availability of the grant program funds listed below.

#### **Name of Program: Legal Services to Super Storm Sandy Survivors**

**Purpose:** The Office of Recovery, on behalf of the NJ Department of Children and Families, the NJ Department of Health, and the NJ Department of Human Services, seeks proposals to provide services to New Jersey residents with legal issues caused by Super Storm Sandy and that warrant professional legal assistance. The legal services being sought include but are not limited to landlord-tenant issues, evictions, insurance delays and or denials, consumer contract problems and mortgages/foreclosures.

**Amount of funding available:** The funding available through the contract(s) resulting from the subject Request for Proposal (RFP) is \$4.5 million.

**Organizations that may apply:** In order to be eligible for consideration for this RFP, an applicant must be a fiscally viable entity.

The applicant must demonstrate the ability to comply with all rules and regulations for all program elements of services proposed by the Offeror.

The applicant must comply with the terms and conditions of the Department of Human Services' contracting rules and regulations as set forth in the DHS Standard Language Document, the Contract Reimbursement Manual (CRM), and the Contract Policy and Information Manual (CPIM).

Any fiscally viable entity, as noted above, which meets the qualifications of the Department of Human Services' Contract Policy and Information Manual, N.J.A.C. 10:3, may apply. A copy of this manual may be accessed on the web at [http://dhs.state.nj.us/humanservices/ocpm/contract\\_manuals.htm](http://dhs.state.nj.us/humanservices/ocpm/contract_manuals.htm).

**Procedure to apply:** Effective January 6, 2014, eligible and interested entities may obtain a copy of the RFP at: <http://www.state.nj.us/humanservices/dmhs/publicnotices.html>. Proposals must be submitted in accordance with requirements stipulated in the RFP.

**Mandatory Bidders Conference:** Not applicable to this RFP.

**Deadline by which all applications must be submitted:** Offeror proposals must be received by 4:00 PM Eastern Time on February 3, 2014. Offerors must submit proposals electronically in PDF format. No format other than the PDF will be accepted for this RFP.

**Date by which applicants will be notified of preliminary decision to accept or reject proposal:** Offerors will be notified of a preliminary decision within seven (7) business days of the submission date presented above.

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Jennifer Velez, Esq., Commissioner

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Date