

NEW APPLICATION FOR FUNDING GRADING FORM

NJ DIVISION OF HIGHWAY TRAFFIC SAFETY

Inter/Intra Agency Advisory, Consultative or Deliberative Material

To be completed for each application

APPLICANT:	
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<u>Standard Cover Sheet /Certification Sheet</u> (Maximum total points allowed for section: 6 points; 3 points for each criterion.)	Points	
Applicant provides all information required including DUNS, CCR and Tax ID #.		
Applicant has appropriate grant period and project period and supplied an e-mail address.		
SECTION TOTAL		
SECTION COMMENTS		

<u>Signature Page/Project Description</u> (Maximum total points allowed for section: 6; 2 points for each criterion.)	Points	
Applicant's traffic safety problem corresponds to a NJDHTS priority area.		
Applicant displays capacity or ability to implement the proposed program/project.		
Proper signatures provided including e-mail addresses and phone numbers.		
SECTION TOTAL		
SECTION COMMENTS		

<u>Scope of Services</u> (Maximum total points allowed for section: 8; 4 points for each criterion.)	Points	
Applicant provides a clear summary of project.		
Applicant clearly describes what will be accomplished if a grant is awarded.		
SECTION TOTAL		
SECTION COMMENTS		

<u>Assessment of Need /Problem Identification</u> (Maximum total points allowed for section: 20; 5 points for each criterion.)	Points	
Applicant clearly defines the problem to be addressed with statistical information.		
Narrative provides a clear description of target population that includes demographic information (i.e., age, sex, race).		
Applicant provides at least three years of supporting data that has been carefully analyzed using <i>Plan4Safety</i> or other data analysis system.		
Applicant provides most current year of data (not just fatality data).		
SECTION TOTAL		
SECTION COMMENTS		

<u>Objectives/Methodology/Evaluation:</u> (Maximum total points allowed for section: 30; 10 points for each criterion.)	Points	
Each objective is clearly stated, specific and measurable.		
Applicant has included a minimum one strategy in support of each objective.		
Each strategy shows how objectives will be accomplished.		
SECTION TOTAL		
SECTION COMMENTS		

Budget Summary and Details/Other Sources of Funding (Maximum total points allowed for section: 30 points total per program; 6 points for each criterion.)	Points	
Proposed costs stated in budget summary are reasonable in relation to the objectives and methodology described in application.		
Applicant has not exceeded 4% cap for promotional items (or has provided proper justification if above the cap).		
Applicant has demonstrated that the staff or staff to be hired has the appropriate qualifications.		
Applicant details all contractual services required for the implementation of project/program and has demonstrated or provided valid justification for such services.		
Applicant has demonstrated commitment to identifying local share or securing other sources of funding.		
SECTION TOTAL		
SECTION COMMENTS		

FINAL SCORING SHEET

SECTION	TOTAL POINTS ALLOWED	POINTS AWARDED	
Standard Grant Cover Sheet/Certification Sheet	6		
Signature Page/Project Description	6		
Scope of Services	8		
Assessment of Need/Problem Identification	20		
Objectives/ Methodology/Evaluation	30		
Budget Summary and Details/Other Sources of Funding	30		
SUB SCORE			
FINAL SCORE	100		

FINAL RECOMMENDATIONS

Do you recommend for funding? Yes/No

Please provide a synopsis of your recommendation indicating strengths and weaknesses of proposed project.

STRENGTHS:

WEAKNESSES:

RECOMMENDATIONS: