



**State of New Jersey**  
DEPARTMENT OF MILITARY AND VETERANS AFFAIRS  
POST OFFICE BOX 340  
TRENTON, NEW JERSEY 08625-0340

RICHARD J. CODEY  
*Acting Governor*  
*Commander-in-Chief*

GLENN L. LETH  
*Major General*  
*The Adjutant General*

**TAG POLICY LETTER 6-05\***

**1 October 2005**

**POSITION-VACANCY PROMOTION (PVP) POLICY**

**1. PURPOSE:**

- a. Provide a mechanism for meeting the needs of the service by promoting qualified officers prior to Department of the Army Mandatory Selection Board (DAMSB).
- b. Motivate officers to perform at the highest levels.
- c. Recognize officers of exceptional ability.

**2. REFERENCES**

- a. AR 135-155, paragraph 2-13 & 2-14, dated 24 Oct 2001, Promotion of Commissioned Officers and Warrant Officers Other Than General Officers.
- b. NGR (AR) 600-100, dated 15 Apr 1994, Commissioned Officer-Federal Recognition and Related Personnel Actions.
- c. Reserve Officer Personnel Management Act (ROPMA), dated 1 October 1996, Commissioned Officer-Federal Recognition and Related Personnel Actions.

**3. PROMOTION PRIORITY:** PVPs will be identified and announced through the G-1. Officers who meet the selection criteria for the advertised position may be nominated by their chain of command. Officers selected by DAMSB should be considered prior to implementing the PVP process.

**4. PVP SELECTION CRITERIA:** Individuals recommended for PVPs must provide/meet the following criteria:

- 1) OERs: current and profiled.
- 2) Civilian Education: Baccalaureate Degree is mandatory.
- 3) Army Physical Fitness Test (APFT): Current record APFT with passing score.
- 4) Height/Weight: Officer must meet height and weight requirements as outlined in AR 600-9.
- 5) Department of the Army Photo: Each applicant must present a current DA Photo.
- 6) Branch: Officer must be branch qualified, possess the Area of Concentration or Functional Area required for the recommended position.
- 7) Commander's Recommendation: Officer must be recommended for promotion by all Commanders in their respective chain of command. PVPs received without chain of command recommendations will be returned without action.

***\*TAG Policy Letter 02-8, dated 19 June 02 is rescinded.***

a. Rank specific requirements:

- (1) From 1LT to CPT
  - a) Two (2) years time-in-grade (TIG)
  - b) Assignments commensurate with grade and branch
- (2) From CPT to MAJ
  - a) Four (4) years time-in-grade
  - b) Military Education requirements for promotion to Major
  - c) Assignments commensurate with grade and branch
- (3) From MAJ to LTC
  - a) Four (4) years time-in-grade
  - b) Assignments commensurate with grade and branch
  - c) Military Education requirements for promotion to LTC
- (4) From LTC to COL
  - a) Three (3) years time-in-grade
  - b) Assignments commensurate with grade and branch
  - c) For Major Subordinate Command (MSC) assignments, applicant must have completed successful Battalion-Level Command and meet branch requirements
  - d) Selected for, or enrolled in, Senior Service College (for MSC only)


5. PVP PROMOTION PACKAGE PREPARATION: Promotion Recommendation Packages (PRP) will include the following:

- a. Recommendation memoranda by each commander in the officer's chain of command through brigade level.
- b. Supporting documentation as outlined in paragraph 4 above

6. PACKAGE REVIEW: All PVPPs will be submitted to G1 OPM. Incomplete files will not be considered by the FRB, and packages will be returned to the units without action.

7. QUALIFIED CANDIDATE LIST: The Federal Recognition Board (FRB) will recommend to The Adjutant General a list of qualified candidates.

8. Questions concerning the administrative process and promotion criteria can be addressed to COL Jeronimo Guareno at (609) 562-0652 or CW2 Kimberly D. Conley at (609) 562-0627.

  
GLENN K. RIETH  
Major General, NJARNG  
The Adjutant General

2 Encls

1. Promotion Memorandum
2. PVP Recommendation Memorandum – (Chain of Command)

OFFICE SYMBOL

1 July 2005

MEMORANDUM THRU

Commander, Headquarters and Headquarters Detachment, 119<sup>th</sup> Support Battalion (Corps), 550 South Egg Harbor Road, Hammonton, New Jersey 08037-3341  
Commander, 57<sup>th</sup> Troop Command, 1008 Absecon Boulevard, Atlantic City, New Jersey 08401-2536

FOR J1-Army, ATTN: Officer Personnel Branch, 3650 Saylor's Pond Road, Fort Dix, New Jersey 08640-7600

SUBJECT: Recommendation for Promotion of Officer

1. Under the provisions of Chapter 8, NGR 600-100, recommend that the following named officer be promoted in the Army National Guard:

- a. Name: Carter, Mary Ann
- b. SSN: 777-11-3333
- c. Branch: OD
- d. Area of concentration and/or functional area: 91B
- e. Present grade: 1LT
- f. Present assignment and unit: Maintenance Officer, Headquarters and Headquarters Detachment, 119<sup>th</sup> Support Battalion (Corps), Paragraph and Line No. 107/01
- g. Grade, assignment, and unit for which recommended: CPT, Maintenance Officer, Headquarters and Headquarters Detachment, 119<sup>th</sup> Support Battalion (Corps), (WP6EAA), Paragraph and Line No. 107/01
- h. Mailing address: 8 Valley View Road Yardville, New Jersey 08620

2. This officer has clearly demonstrated the required fitness for the responsibilities and duties of the position, grade and branch for which recommended.

- a. The following periods of service are creditable for promotion to the next higher grade, from 010827 to present.
- b. The officer meets the minimum military and civilian educational requirements (PQR attached).
- c. Individual meets the height and weight standards of AR 600-9: Yes/No.
- d. Height 69 inches, Weight 195 pounds, Body Fat percentage 29%, maximum allowable Body Fat Percentage 31%.
- e. Individual passed last APFT on \_\_\_\_\_.

Encl  
PQR

MICHAEL M. MYERS  
CPT, QM, NJARNG  
Commanding

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**NEW JERSEY ARMY NATIONAL GUARD  
119<sup>th</sup> CORPS SUPPORT BATTALION  
550 SOUTH EGG HARBOR ROAD  
HAMMONTON, NEW JERSEY 08037-3341**

REPLY TO  
ATTENTION OF

OFFICE SYMBOL

1 October 2005

MEMORANDUM THRU J1-Army, ATTN: Officer Personnel Branch, 3650 Saylors Pond Road, Fort Dix, New Jersey 08640-7600

FOR Federal Recognition Board

SUBJECT: Recommendation for Position-Vacancy Promotion of Major (MAJ) Timothy A. Stealth

1. MAJ Stealth is one of the finest officers with whom I have served in my career spanning twenty-two years. He has repeatedly demonstrated his military initiatives and his leadership abilities on many fronts. There is no occasion in which I have not been extremely satisfied in MAJ Stealth's ability to accomplish the mission while simultaneously establishing new standards for those who follow. This is why he is the best candidate for the Battalion Commanders Position.
2. MAJ Stealth's reputation precedes him. Many of our National Guard personnel have had the privilege of serving under MAJ Stealth, and when a military transfer for MAJ Stealth is anticipated there is immediate motivation from those whom he will be leading. He is a true leader...tough but focused and he commands the respect of all who serve him.
3. MAJ Stealth's outstanding performance in all assignments has been consistently demonstrated. He is head-and-shoulders above his contemporaries. But the one characteristic that separates him most from his contemporaries is his unique leadership style. MAJ Stealth transforms his leadership technique with each assignment. He assesses his military personnel, equipment and resources and designs a plan-of-action that never fails.
4. The changing roles and commitment of the National Guard make it difficult to adequately define the phrase "leadership characteristics". The one element that remains constant; however, is how superior officers gauge the success of our subordinate leaders. We gauge their success based on the end-result of the assigned mission.
5. MAJ Stealth has always prevailed in his military assignments and mission accomplishment. He is well groomed for the Battalion Command and exhibits the willingness and motivation to succeed. MAJ Stealth should be a number one contender for the Battalion Commander's position as his potential for more demanding assignments and a higher-level command is well established.

MICHAEL M. ROBOST  
COL, QM, NJARNG  
Commanding

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