



DIESEL EMISSION INSPECTION PROGRAM

Thank you for your expression of interest regarding the State of New Jersey Diesel Emission Inspection Program and the requirements for licensure as a New Jersey Diesel Emission Inspection Center.

In order to initiate the licensing process, we are providing an overview of the program and the general requirements for licensure. This overview includes a brief history of the program and a Business License Application Package. Please note on the application that a check-off feature exists to denote interest as a Diesel Emission Inspection Center or a Fleet Diesel/Emission Inspection Center.

Please follow all instructions carefully. Should you have any questions concerning the licensing requirements and/or the program, please do not hesitate to contact:

**NJ MOTOR VEHICLE COMMISSION
DIESEL EMISSION INSPECTION CENTER LICENSING
P.O. BOX 168
TRENTON, NJ 08666
(888) 486-3339 ext.5014 toll-free in NJ
(609) 292-6500 ext.5014**



**BUSINESS LICENSE SERVICES
DIESEL EMISSION INSPECTION CENTER LICENSING SECTION
P.O. BOX 168 TRENTON, NJ 08666-0170**

DIESEL EMISSION INSPECTION CENTER LICENSE INFORMATION

GENERAL

The Division of Motor Vehicles and the Department of Environmental Protection have established a Diesel Emission Testing program for heavy-duty diesel trucks, diesel buses and certain other diesel powered vehicles. The annual testing program will be conducted at licensed diesel emission testing centers. Diesel emission testing centers are licensed to conduct emission inspections and certifications for heavy-duty diesel trucks, diesel buses and diesel powered motor vehicles and have the option to register with the division as diesel emission repair facilities. A Diesel Emission Inspection Center (DEIC) license authorizes the center to conduct inspections and certifications in all diesel emission categories as required by State standards and to certify a vehicle for approval or rejection.

A Diesel Emission Inspection Center in the first year of the program will be authorized to make repairs or correct emission control defects. Upon renewal of the initial DEIC License, an inspection facility would be required to register as an Emission Repair Facility (ERF) and pay a biennial registration fee of \$50.00 to continue to qualify as an Emission Repair Facility.

Two (2) Diesel Emission Inspection Center Licenses are available. The first license is issued to diesel emission inspection centers to provide annual inspection certifications, and repair services (if registered), for heavy-duty diesel trucks (18000 lbs) diesel buses, and diesel powered vehicles with a gross vehicle weight rating exceeding 8500 lbs.

The second type is a Fleet Diesel Emission Inspection Center License. This license is issued to owners or lessees of fleets of 25 or more heavy-duty diesel trucks, diesel buses, and diesel powered vehicles to perform annual inspection certifications and repairs of such vehicles (if registered). An applicant must have the facilities, equipment and experience required of a regular Diesel Emission Inspection Center.

The fleet license will allow the licensee to contract with other fleet owners or licensees to perform their annual inspections, certifications and repairs (if registered) but the licensee has the responsibility for insuring that all repair services contracted for are performed at state registered facilities and meet all state standards. The license does not permit fleet owners to perform these services for the general public.

A Diesel Emission Inspection Center may conduct business as a test only or a test and repair facility. All diesel emission test and repair facilities must meet all facility equipment and employee training and experience requirements denoted under applicant requirements. All applicants wishing to register as an Emission Repair Facility will be required to pay an additional \$50.00 biennial registration fee which will be required upon renewal or one year after initial application.

Included in this package are the regulations governing Diesel Emission Inspection Center Licensing. Please review the regulations as you prepare your license application. If you have questions, call (888) 486-3339 ext.5014 toll-free in New Jersey or (609) 292-6500 ext.5014 from out of state.



CHECKLIST OF ITEMS FOR DIESEL LICENSING

1. Corpcode number (this number is assigned to businesses when they register their vehicles. Please check your vehicle registration-15 digit number.)
2. Initial Application
3. Supplementary Application
4. Child Support Certification
5. List of diesel inspectors and/or certification
6. License fee \$250.00
7. License Certification Form
8. Copy of corporate papers (if applicable)
9. Original Certificate of Insurance
10. Color photo of each officer, owner, or partner
11. Fingerprint receipt from Sagem Morpho Inc.
12. Copy of equipment lease/purchase
13. Copy of Certificates listed below:
 - A. NJ Sales Tax Identification
 - B. NJ Unemployment Registration
 - C. Federal Employer Identification

APPLICATION FOR LICENSE

FOR OFFICE USE ONLY

License No. _____

Date _____

Reg. No. _____

Email _____

Approved by _____

The undersigned hereby applies for the license(s) checked in Part 3 and submits the following certified statement:

Corp Code _____

 1. _____
 Name of Business (if corporation, corporate name)

Business phone _____

Trade Name _____

2. Please Check

 Corporation Partnership Proprietorship

Street Address _____

 Other _____

City _____ Zip Code _____ County _____

3. Please Check appropriate Box for License:

All applicants please provide the following information and attach copies of proof thereof:

A. NJ Sales Tax Identification Number _____

 Leasing Company

 New & Used Motor Vehicle Dealer

B. NJ Unemployment Registration Number _____

 Driving School

 Auto Body Repair Facility

C. Federal Employer Identification Number _____

 Moped Dealer

 Used Motor Vehicle Dealer

 Junkyard

 Fleet DEIC

 Private Inspection Facility

 DEIC

 Fleet Fleet Inspection Facility

4. Complete the following for proprietor, partners, or corporate officers:

 Other _____

Name

Title

Home Address

Telephone Number

5. Have the owners, partners, or officers ever been arrested, charged or convicted of a criminal or disorderly persons offense in this or any other state?

 Yes if yes, explain:

 No

6. Do you knowingly intend to employ a person who has been convicted of the above, or any other crime or who was previously licensed as any of the above in this or any other state and was subject to license suspension or revocation?

 Yes _____

 No Give name and address of person _____

7. Have the owners, partners or corporate officers ever held any of the above licenses?

 Yes

 No If yes, please explain the type of license and license numbers _____

BUSINESS LICENSE SERVICES SUPPLEMENTARY APPLICATION

BUSINESS NAME	BUSINESS PHONE #
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1. FULL NAME INCLUDING MIDDLE NAME AND SUFFIX, IF ANY

2. STREET ADDRESS	CITY	STATE
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3. HOW LONG HAVE YOU LIVED AT THE ABOVE ADDRESS?	HOME PHONE #
--	--------------

4. LIST THE CITIES, STATES OR FOREIGN COUNTRIES WHERE YOU LIVED BEFORE AND HOW LONG YOU WERE IN EACH STATE OR COUNTRY.

5. DATE OF BIRTH (MO. DAY, YEAR)	6. PLACE OF BIRTH: (CITY, STATE OR FOREIGN COUNTRY)
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7. SEX	8. HEIGHT	9. WEIGHT	10. COLOR OF EYES
--------	-----------	-----------	-------------------

11. SOCIAL SECURITY NUMBER	12. DRIVER LICENSE NUMBER (STATE)
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13. HAVE YOU, IN THIS OR ANY OTHER STATE OR COUNTRY EVER BEEN ARRESTED, CHARGED OR CONVICTED OF A CRIME, DISORDERLY PERSONS OFFENSE, VIOLATION OF CONSUMER PROTECTION LAWS OR REGULATIONS? YES NO

IF YES, ATTACH EXPLANATION DESCRIBING NATURE OF OFFENSE, DATE, CITY AND STATE WHERE OFFENSE OCCURRED, IDENTIFY COURT OR ADMINISTRATIVE TRIBUNAL BEFORE THE CASE WAS TRIED, DATE AND SENTENCE.

14. I CERTIFY THAT THE INFORMATION PROVIDED HEREIN AND ATTACHMENTS, IF ANY, IS TRUE AND COMPLETE TO THE BEST OF MY KNOWLEDGE AND BELIEF.

SIGNATURE: _____ DATE _____

1. FULL NAME INCLUDING MIDDLE NAME AND SUFFIX. IF ANY

2. STREET ADDRESS	CITY	STATE
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3. HOW LONG HAVE YOU LIVED AT THE ABOVE ADDRESS?	HOME PHONE #
--	--------------

4. LIST THE CITIES, STATES OR FOREIGN COUNTRIES WHERE YOU LIVED BEFORE AND HOW LONG YOU WERE IN EACH STATE OR COUNTRY.

5. DATE OF BIRTH (MO. DAY, YEAR)	6. PLACE OF BIRTH: (CITY, STATE OR FOREIGN COUNTRY)
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7. SEX	8. HEIGHT	9. WEIGHT	10. COLOR OF EYES
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13. HAVE YOU, IN THIS OR ANY OTHER STATE OR COUNTRY EVER BEEN ARRESTED, CHARGED OR CONVICTED OF A CRIME, DISORDERLY PERSONS OFFENSE, VIOLATION OF CONSUMER PROTECTION LAWS OR REGULATIONS? YES NO

IF YES, ATTACH EXPLANATION DESCRIBING NATURE OF OFFENSE, DATE, CITY AND STATE WHERE OFFENSE OCCURRED, IDENTIFY COURT OR ADMINISTRATIVE TRIBUNAL BEFORE THE CASE WAS TRIED, DATE AND SENTENCE.

14. I CERTIFY THAT THE INFORMATION PROVIDED HEREIN AND ATTACHMENTS, IF ANY, IS TRUE AND COMPLETE TO THE BEST OF MY KNOWLEDGE AND BELIEF.

SIGNATURE: _____ DATE _____

CHILD SUPPORT CERTIFICATION FORM

Business Name

Applicant's Name (Print)

Date of Birth

Social Security Number

Under the provisions of N.J.S.A. 2A:17-56.7 et seq., responses to the questions listed below are required. Misstatements will be just cause to take administrative action including, but not limited to, denial of licensure, immediate suspension or revocation of the license.

1. Do you have a child support obligation? Yes No
2. If yes, do the arrearage amounts equal or exceed the amount of child support payable for six months? Yes No
3. Are you subject to a child-support warrant? Yes No

I certify that the foregoing responses made by me are true and I am aware that the making of false statements may subject me to contempt of court.

Signature

Date



Motor Vehicle Commission

Trenton, New Jersey

STATE OF NEW JERSEY
BUSINESS LICENSING SERVICES BUREAU

TO ALL MOTOR VEHICLE DIESEL EMISSION CENTERS

The Motor Vehicle Commission has now established a live fingerprint scan process to streamline criminal background checks required as a condition of certification as a licensed Motor Vehicle Diesel Emission Center.

As part of the Business License application process, it is required that all proprietors, partners and corporate officers schedule an appointment with the States fingerprint scan vendor **MorphoTrak** (formerly Sagem Morpho, Inc.).

All you need do is call this toll free number **1-877-503-5981 (English or Spanish Operators) or TTY-1-800-673-0353 (HEARING IMPAIRED Modem Required)** to arrange an appointment to be scanned at an established site. **When scheduling your appointment, you will be asked to provide certain personal information including your driver's license and social security number.** Please make sure you have this information available when scheduling your appointment. In addition, you will be asked to provide the following Motor Vehicle identification numbers:

ORIGINATING AGENCY REFERRAL NUMBER (ORI)	NJ920530Z
AGENCY CASE NUMBER	(Your Driver License Number)
CATEGORY	MVS
DOCUMENT TYPE	RS1
STATUTE	39:8-69 DIESEL INSPECTION FACILITY LICENSING

Please complete the applicant information form contained on the back of this letter. Though certain information is already filled in, you will need to supply certain personal information in blocks 9 through 26 as well as your driver's license number in block 7 which will be used as your agency case number. Please have this form filled in and present it when you appear for your appointment along with the proper photo identification as noted on the back of this letter.

After supplying this information you will be scheduled for an appointment at one of the electronic scan sites. You will be required to pay a one-time fee in the amount of **\$51.00** incorporating all required background checks. Payment must be made by certified check or money order made out to the name of the State contractor **MORPHOTRAK**. **AT THE TIME OF SCANNING YOU WILL RECEIVE A RECEIPT FROM THE STATE'S VENDOR. PLEASE SUBMIT THIS RECEIPT OR A COPY THEREOF AS PART OF YOUR BUSINESS LICENSE APPLICATION PACKAGE.**

If you have any questions concerning this procedure, please contact the following area:

**NEW JERSEY MOTOR VEHICLE COMMISSION
BUSINESS LICENSING SERVICES BUREAU
DIESEL EMISSION CENTER LICENSING SECTION
(609) 292-6500 ext.5014**

PLEASE BRING THIS LETTER AND PHOTO IDENTIFICATION WITH YOU WHEN YOU APPEAR TO BE FINGERPRINTED



New Jersey Motor Vehicle Commission

Business License Services
P.O. Box 168
Trenton, New Jersey 08666-0168

BUSINESS HOURS

Name of Business _____ License No. _____

Address _____

Days Open for Business

Business Hours

Monday	From	To
Tuesday	From	To
Wednesday	From	To
Thursday	From	To
Friday	From	To
Saturday	From	To

Signature of Proprietor, partner or officer _____

Date _____



NEW JERSEY MOTOR VEHICLE COMMISSION

CERTIFICATION

This is to certify that I understand the license for which I am making an application may be issued prior to the standard investigation, to include character investigation and facility compliance.

It is, therefore, understood that should any derogatory or disqualifying information be received subsequent to the issuance of the license, I will immediately and voluntarily surrender all items issued.

Signed: _____

Proprietor, Partner or
Corporate Officer

Business Name

Date

STATE OF NEW JERSEY

DIESEL EMISSION INSPECTOR(S)_____
Business Name_____
License #

I, the undersigned, certify that the below listed employee(s) meet the Diesel Emission Inspector certification requirements.

Name	Address	List Certification(s)
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Licensee's Name & Title_____
Date_____
MVC Investigator's Signature & ID#_____
Date_____
DMC Supervisor's Signature & ID#_____
Date**ATTACH COPY OF THE CERTIFICATION(S)**

DEIC
TABLE "A" RATE CHART
(Please Print or Type)

HOURLY RATE \$ _____ INSPECTION FEE \$ _____

FACILITY NAME: _____ LIC: NO. _____

ADDRESS _____
Street City State Zip Code

REINSPECTION CHARGE FOR VEHICLES NOT REPAIRED HERE

<u>CHECK</u>	<u>TIME REQUIRED</u>	<u>OUR CHARGE</u>
Credentials	.1 Hour*	_____
Emission Control Apparatus	.2 Hours	_____
Governor	.2 Hours	_____
Exhaust System	.2 Hours	_____
Emission Control System	.2 Hours	_____
Engine Emissions (Opacity)	.2 Hours	_____

NOTE* If this is the only item to be reinspected on a vehicle, the reinspection shall be considered to be .2 hours

Sale Tax cannot be charged for the above items.

COMPLETE THIS FORM WITH YOUR CHARGES AND MAIL TO:

MOTOR VEHICLE COMMISSION
BUSINESS LICENSE SERVICES
P.O. BOX 168
TRENTON, NEW JERSEY 08666-0168



State of New Jersey

James E. McGreevey
Governor

Department of Environmental Protection
Bureau of Motor Vehicle Inspection and Maintenance
P.O. Box 437 – 380 Scotch Road
Trenton, NJ 08625
609-530-4035, 609-530-5342 (fax)

Bradley M. Campbell
Commissioner

January 13, 2003

To: Robert H. Wager Co., Inc.
570 Montroyal Road
Rural Hall, NC 27045
Mike Wager

RE: Smokemeter approval process pursuant to N.J.A.C. 7:27B-4.15;
Approval or the Wager 7500

The Department has completed its evaluation of the Wager 7500 smokemeter, which was submitted into the referenced process for approval pursuant to N.J.A.C. 7:27B-4.15. The Department hereby approves the use of 'this smokemeter and all units prepared in a like manner, for use in official inspections by a Diesel Emissions Inspection Center licensed by the 'Director of the Division of Motor Vehicles pursuant to N.J.A.C. 13:20-47. It is incumbent upon the Robert H. Wager Co., Inc., to ensure that all units supplied for this purpose meet all of the referenced specifications including software formatting consistent with the unit submitted to the Department except as listed below, and that such units are capable of measuring engine RPMs and oil temperature as set forth in N.J.A.C. 7:27B-4.15.

The Robert H. Wager Co., Inc. has agreed to the following conditions:

- 1- Robert H. Wager Co., Inc., will provide the approved software version for, and recalibrate the Data Collection Units of all Model 7500 units sold in New Jersey prior to the official date of approval. A customer list and notice of the data that the recalibrated units have been returned to the customer will be provided to the Department.
- 2- The software version as approved will be designated "Version 4.0 NJ".
- 3- A copy of any updated software, or an example of any modified hardware, will be provided to the Department for evaluation of regulatory compliance prior to general release.



State of New Jersey

James E. McGreevey
Governor

Department of Environmental Protection
Bureau of Motor Vehicle Inspection and Maintenance
P.O. Box 437 – 380 Scotch Road
Trenton, NJ 08625
609-530-4035, 609-530-5342 (fax)

Bradley M. Campbell
Commissioner

On this day, January 13, 2003, the smokemeters listed below have been approved for use by a Diesel Emissions Inspection Center, licensed by the Director of the Division of Motor Vehicles, for the purpose of official testing pursuant to the procedures set forth at N.J.A.C. 7:27B-4.

Make and Model	Conditions and Options	Manufacturer Information
Berkeley Model 300	-New Jersey software and printing format -Engine RPM measurement -Engine oil temperature measurement	Telonic Berkeley, Inc. P.O. Box 277 2825 Laguna Canyon Road Laguna Beach, CA 92652 1-800-854-2436
Bosch RTT 100	-New Jersey software and printing format -Engine RPM measurement -Engine oil temperature measurement	Robert Bosch Corporation Dept. UA/ASW 2800 South 25 th Avenue Broadview, IL 60153 708-865-5374
CalTest 1000	-New Jersey software and printing format -Engine RPM measurement -Engine oil temperature measurement	CalTest Instruments, Inc. 126 Marine Avenue Wilmington, CA 90744 310-835-5377
OTC 3405S (CalTest 1000 submitted as OTC 3405S)	-New Jersey software and printing format -Engine RPM measurement -Engine oil temperature measurement	OTC-SPX Corporation 655 Eisenhower Drive PO Box 995 Owatonna, MN 55060-0995 Marc Rosone; 507-455-7000
Wager Model 6700, and Model 7500* *PC based, fully software driven	-New Jersey software and printing format -Engine RPM measurement -Engine oil temperature measurement	Robert H. Wager Co., Inc. 570 Montroyal Road Rural Hall, NC 27045 Mike Wager; 800-562-7024
Red Mountain Engineering Smoke Check 1667	-New Jersey software and printing format -Engine RPM measurement -Engine oil temperature measurement	Red Mountain Engineering, Inc. 25 Spectrum Pointe Drive Lake Forest, CA 92630 Diane Cooke; 949-595-4475

NOTICE:

1. This list will be continuously updated as qualifying smokemeters are approved. To obtain a current list of approved smokemeters, please send a written request to the New Jersey Department of Environmental Protection- Bureau of Transportation Control at P.O. Box 437, Trenton, NJ 08625
2. Inclusion of a smokemeter on the above list, or, approval of a smokemeter by the New Jersey Department of Environmental Protection (NJDEP), means only that the smokemeter has been determined by NJDEP to conform to the specifications set forth at N.J.A.C. 7:27B-4.15- Specifications for a Smokemeter for Determining Compliance with N.J.A.C. 7:27-14.