



RESOLUTION OF THE NEW JERSEY PINELANDS COMMISSION

NO. PC4-13- 23

TITLE: Approving With Conditions Applications for **Public Development** (Application Numbers 1986-0433.006, 2003-0530.008, 2007-0416.001 & 2013-0061.001)

Commissioner Ficcapiglia moves and Commissioner Jackson seconds the motion that:

WHEREAS, the Pinelands Commission has reviewed the Findings of Fact, Conclusion and the recommendation of the Executive Director that the following applications for Public Development be approved with conditions:

- 1986-0433.006 **EVESHAM TOWNSHIP**, Evesham Township, Rural Development Area and Regional Growth Area, development of a recreation complex (Date of Report: July 1, 2013);
- 2003-0530.008 **GREATER EGG HARBOR REGIONAL HIGH SCHOOL DISTRICT**, Egg Harbor City, Pinelands Town, construction of a 1,364 square foot storage building, an 840 square foot building addition and the installation of 1,085 square feet of pavement (Date of Report: June 20, 2013);
- 2007-0416.001 **NEW JERSEY DEPARTMENT OF TRANSPORTATION**, Egg Harbor Township, Regional Growth Area, improvements to three intersections along the U.S. Route 40/N.J. Route 322 right-of-way for left hand turn lanes and U-turns (Date of Report: June 24, 2013); and
- 2013-0061.001 **HAMILTON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**, Hamilton Township, Regional Growth Area, installation of 4,000 linear feet of potable water main (Date of Report: June 20, 2013).

WHEREAS, no request for a hearing before the Office of Administrative Law concerning the Executive Director's recommendation has been received for any of these applications; and

WHEREAS, the Pinelands Commission hereby adopts the Findings of Fact and Conclusion of the Executive Director for each of the proposed developments; and

WHEREAS, pursuant to N.J.S.A. 13A-5h, no action authorized by the Commission shall have force or effect until ten (10) days, Saturdays, Sundays and public holidays excepted, after a copy of the minutes of the meeting of the Commission has been delivered to the Governor for review, unless prior to expiration of the review period and Governor shall approve same, in which case the action shall become effective upon such approval; and

WHEREAS, the Pinelands Commission hereby determines that each of the proposed public developments conform to the standards for approving an application for public development set forth in N.J.A.C. 7:50-4.57 if the conditions recommended by the Executive Director are imposed.

NOW, THEREFORE BE IT RESOLVED that the following applications for public development are hereby **approved** subject to the conditions recommended by the Executive Director.

- 1986-0433.006 **EVESHAM TOWNSHIP**, Evesham Township, Rural Development Area and Regional Growth Area, development of a recreation complex (Date of Report: July 1, 2013);
- 2003-0530.008 **GREATER EGG HARBOR REGIONAL HIGH SCHOOL DISTRICT**, Egg Harbor City, Pinelands Town, construction of a 1,364 square foot storage building, an 840 square foot building addition and the installation of 1,085 square feet of pavement (Date of Report: June 20, 2013);
- 2007-0416.001 **NEW JERSEY DEPARTMENT OF TRANSPORTATION**, Egg Harbor Township, Regional Growth Area, improvements to three intersections along the U.S. Route 40/N.J. Route 322 right-of-way for left hand turn lanes and U-turns (Date of Report: June 24, 2013); and

2013-0061.001

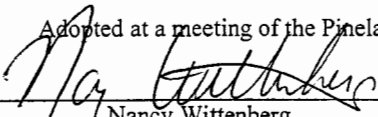
HAMILTON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY,
Hamilton Township, Regional Growth Area, installation of 4,000 linear feet of
potable water main (Date of Report: June 20, 2013).

Record of Commission Votes

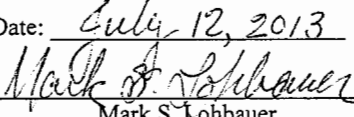
AYE NAY NP ABS				AYE NAY NP ABS				AYE NAY NP ABS						
Ashmun	X				Galletta			X		Prickett	X			
Brown	X				Haas	X				Quinn	X			
DiBello	X				Jackson	X				Rohan Green	X			
Earlen	X				Lloyd	X				Witt	X			
Ficcaglia	X				McGlinchey		X			Lohbauer	X			

Adopted at a meeting of the Pinelands Commission

Date: July 12, 2013



Nancy Wittenberg
Executive Director



Mark S. Lohbauer
Chairman



State of New Jersey
THE PINELANDS COMMISSION
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Chris Christie
Governor

Kim Guadagno
Lt. Governor

General Information: Info@njpines.state.nj.us
Application Specific Information: AppInfo@njpines.state.nj.us

Mark S. Lohbauer
Chairman

Nancy Wittenberg
Executive Director

July 1, 2013

Nancy Jamanow, P.E., P.P.
Director of Community Development
Evesham Township Municipal Building
984 Tuckerton Road
Marlton, NJ 08053

Re: Application # 1986-0433.006
Block 30, Lots 2, 2.03 & 2.04
Block 45, Lot 1
Evesham Township

Dear Ms. Jamanow:

The Commission staff has completed its review of this application for the development of a recreation complex. Enclosed is a copy of a Public Development Application Report. On behalf of the Commission's Executive Director, I am recommending that the Pinelands Commission approve the application with conditions at its July 12, 2013 meeting.

Any interested party may appeal this recommendation in accordance with the appeal procedure attached to this document. If no appeal is received, the Pinelands Commission may either approve the recommendation of the Executive Director or refer the application to the New Jersey Office of Administrative Law for a hearing.

Prior to any development, the applicant shall obtain any other necessary permits and approvals.

Sincerely,

Charles M. Horner, P.P.
Director of Regulatory Programs

Encl. Appeal Procedure

c: Secretary, Evesham Township Planning Board
Evesham Township Environmental Commission
Burlington County Planning Board
Greg Valesi, CME





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 Kim Guadagno
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Mark S. Lohbauer
 Chairman
 Nancy Wittenberg
 Executive Director

PUBLIC DEVELOPMENT
APPLICATION REPORT

(Revised pg.1, para.3: add Rural Development Area)

July 1, 2013

Nancy Jamanow, P.E., P.P.
 Director of Community Development
 Evesham Township Municipal Building
 984 Tuckerton Road
 Marlton, NJ 08053

Application No.: 1986-0433.006

Location: Tuckerton Road
 Block 30, Lots 2, 2.03 & 2.04
 Block 45, Lot 1
 Evesham Township

This application proposes the development of a recreation complex on the above referenced 105.53 acre parcel in Evesham Township. The proposed development includes four baseball fields, a 700 square foot comfort/concession building, expansion of an existing parking lot and associated site improvements. The Evesham Township municipal building is located on Block 45, Lot 1. There is one single family dwelling and a former garden center located on Block 30, Lot 2.03.

STANDARDS

The Commission staff has reviewed the proposed development for consistency with all standards of the Pinelands Comprehensive Management Plan (CMP). The following reviews the CMP standards that are relevant to this application:

Land Use (N.J.A.C. 7:50-5.28(a))

The parcel is located partially in a Pinelands Regional Growth Area (61.3 acres) and partially in a Pinelands Rural Development Area (44.23 acres). The recreation complex is proposed in the Regional Growth Area portion of the parcel. The proposed recreation complex is a permitted land use in a Pinelands Regional Growth Area.

Wetlands Standards (N.J.A.C. 7:50-6.6)

There are wetlands located on and within 300 feet of the above referenced parcel. All proposed development will be located outside of wetlands and the required buffer to wetlands.

Vegetation Management Standards (N.J.A.C. 7:50-6.23 & 6.26)

The proposed development will be located almost entirely in an existing fallow agricultural field. All clearing and soil disturbance is limited to that which is necessary to accommodate the proposed development.

The Landscaping and Revegetation guidelines of the CMP recommend the use of grasses that are tolerant of droughty, nutrient poor conditions. The applicant proposes to utilize a seed mixture which meets that recommendation.

Water Quality Standard (N.J.A.C. 7:50-6.83)

The proposed recreation complex will be served by public sanitary sewer.

Stormwater Management Standards (N.J.A.C. 7:50-6.84(a)6)

The applicant has demonstrated that the proposed development is consistent with the CMP stormwater management standards. To meet the stormwater management standards, the applicant proposes to construct two stormwater infiltration basins on the parcel.

The stormwater management facilities proposed in this application are also designed to allow for Application No. 1985-0619.012, approved by the Commission on May 10, 2013, to meet the CMP stormwater management standards. Application No. 1985-0619.012 proposed the replacement of an existing 10,000 square foot playground on Block 44, Lots 5-8 and 11.01 in Evesham Township. The CMP (N.J.A.C. 7:50-6.84(a)6.vi(4)) provides that the Commission may grant an exception to the CMP stormwater management standards provided a finding is made that proposed alternative stormwater measures warrant the granting of the exception. In approving Application No. 1985-0619.012, the Commission granted such an exception. Approval of Application No. 1985-0619.012 was conditioned upon the stormwater management facilities proposed in the current application (Application No. 1986-0433.006) being approved by the Commission and constructed by January 1, 2014.

The applicant has demonstrated that the two proposed stormwater infiltration basins are sized to accommodate the required volume of stormwater runoff to be stored for the development subject of the current application and for Application No. 1985-0619.012.

Cultural Resource Standards (N.J.A.C. 7:50-6.151)

A cultural resource survey was submitted for a prior application proposing development of a private recreational facility on Block 45, Lots 1 and 2 in Evesham Township (App. No. 1986-0433.001). A cultural resource survey was also submitted for a prior application proposing residential development on Block 30, Lot 2 (App. No. 1986-0434.001). Neither of these applications were ultimately completed with the Commission.

No cultural resources eligible for Pinelands designation were found during the previously completed cultural resource survey for Block 45, Lots 1 and 2 (App. No.1986-0433.001). The previously completed cultural resource survey for Block 30, Lot 2 identified and delineated a total of two areas on Block 30, Lots 2 and adjacent Block 30, Lot 2.04 that may contain potentially significant cultural resources (App. No. 1986-0434.001).

No development is proposed in the southern most of the two previously identified and delineated areas that may contain potentially significant cultural resources. The concerned area is located in wetlands and the required buffer to wetlands.

The current applicant submitted cultural resource information addressing the northern most of the two concerned areas that may contain potentially significant cultural resources. The additional information concluded that no significant cultural resources eligible for Pinelands designation were located in the northern most area.

A condition is included in this Report requiring that an archaeologist be present on the parcel during all construction excavation activities in the northern most identified and delineated area on Block 30, Lot 2 and adjacent Block 30, Lot 2.04. The archeologist shall monitor for the presence of any significant cultural resources that may be uncovered during construction excavation in the concerned area.

PUBLIC COMMENT

The applicant has provided the requisite public notices. Legal notice to required land owners within 200 feet of the above referenced parcel was completed on February 28, 2013. Newspaper public notice was completed on March 7, 2013. The application was designated as complete on the Commission's website on June 3, 2013. The Commission's public comment period closed on June 13, 2013. No public comment regarding this application was received by the Pinelands Commission.

CONDITIONS

1. Except as modified by the below conditions, the proposed development shall adhere to the plan, consisting of 28 sheets, prepared by CME Associates and dated as follows:
 - Sheets 1, 10 and 22- dated January 20, 2013 and revised May 15, 2013
 - Sheets 2, 11, 14, 17-21 & 24-28 – dated January 20, 2013
 - Sheets 3-9, 12, 13, 15 and 23 – dated January 20, 2013 and revised May 6, 2013
 - Sheet 16 – dated January 20, 2013 and revised April 23, 2013
2. Disposal of any construction debris or excess fill may only occur at an appropriately licensed facility.
3. The Township shall retain an archaeologist to be present during all construction excavation activities in the northern most identified and delineated area on Block 30, Lot 2 and Block 30, Lot 2.04. The archeologist shall monitor during construction excavation for the presence of any significant cultural resources. In accordance with the provisions of the CMP (N.J.A.C. 7:50- 6.158 (b)), if during the course of construction excavation of the previously identified and delineated area, any potentially significant cultural resources are discovered, the applicant shall immediately cease construction excavation in the concerned area and notify the Pinelands Commission. At the conclusion of

construction excavation in the concerned area, the archaeologist shall advise the Commission, in writing, of the results of the required monitoring.

4. Any proposed revegetation shall adhere to the "Vegetation" standards of the CMP. Where appropriate, the applicant is encouraged to utilize the following Pinelands native grasses for revegetation: Switch grass, Little bluestem and Broom-sedge.
5. Prior to any development, the applicant shall obtain any other necessary permits and approvals.
6. Silt fencing, hay bales or other appropriate measures shall be installed prior to construction to preclude sedimentation from entering wetlands and shall be maintained in place until all development has been completed and the area has been stabilized.
7. If the concerned stormwater management facilities for App. No. 1986-0433.006 are not approved by the Commission and constructed by January 1, 2014, Evesham Township shall secure an amended Commission approval for App. No. 1985-0619.012 by April 1, 2014 and demonstrate consistency with the stormwater management standards of the CMP (N.J.A.C. 7:50-6.84(a)6).

CONCLUSION

As the proposed development conforms to the standards set forth in N.J.A.C. 7:50-4.57, it is recommended that the Pinelands Commission **APPROVE** the proposed development subject to the above conditions.



Chris Christie
Governor

Kim Guadagno
Lt. Governor

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Application Specific Information: AppInfo@njpines.state.nj.us



Mark S. Lohbauer
Chairman

Nancy Wittenberg
Executive Director

PINELANDS COMMISSION APPEAL PROCEDURE

The Pinelands Comprehensive Management Plan (N.J.A.C. 7:50-4.91) provides an interested party the right to appeal any determination made the by Executive Director to the Commission in accordance with N.J.A.C. 7:50-4.91. An interested party is someone who has a specific property interest sufficient to require a hearing on constitutional or statutory grounds. Only appeal requests submitted by someone meeting the definition of an interested party will be transmitted to the New Jersey Office of Administrative Law for a hearing. Any such appeal must be made in writing to the Commission within eighteen days of the date of the Executive Director's determination and must include the following information:

1. the name and address of the person requesting the appeal;
2. the application number;
3. the date on which the determination to be appealed was made;
4. a brief statement of the basis for the appeal; and
5. a certificate of service (a notarized statement) indicating that service of the notice has been made, by certified mail, on the clerk of the county, municipal planning board and environmental commission with jurisdiction over the property which is subject of this decision.

Within 15 days following receipt of a notice of valid appeal, the Executive Director shall initiate the procedures for assignment of an Administrative Law Judge to preside at the hearing pursuant to the Administrative Procedures Act, N.J.S.A. 52:14B-1 et seq., and the procedures established by the Office of Administrative Law. The time, date and location of such hearing shall be designated by the Office of Administrative Law.



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Mark S. Lohbauer
 Chairman

Nancy Wittenberg
 Executive Director

June 20, 2013

Charles Muller, School Business Administrator
 Greater Egg Harbor Regional High School District
 1824 Dr. Dennis Foreman Drive
 Mays Landing, NJ 08330

Re: Application # 2003-0530.008
 Block 85, Lots 1 & 16
 City of Egg Harbor City

Dear Mr. Muller:

The Commission staff has completed its review of this application for the construction of a 1,364 square foot storage building, an 840 square foot building addition and the installation of 1,085 square feet of pavement. All proposed development is accessory to an existing school on the parcel. Enclosed is a copy of a Public Development Application Report. On behalf of the Commission's Executive Director, I am recommending that the Pinelands Commission approve the application with conditions at its July 12, 2013 meeting.

Any interested party may appeal this recommendation in accordance with the appeal procedure attached to this document. If no appeal is received, the Pinelands Commission may either approve the recommendation of the Executive Director or refer the application to the New Jersey Office of Administrative Law for a hearing.

Prior to any development, the applicant shall obtain any other necessary permits and approvals.

Sincerely,

Charles M. Horner, P.P.
 Director of Regulatory Programs

Encl: Appeal Procedure

c: Secretary, City of Egg Harbor City Planning Board
 City of Egg Harbor City Environmental Commission
 Atlantic County Department of Regional Planning and Development





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Lt. Governor

State of New Jersey

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Mark S. Lohbauer
Chairman

Nancy Wittenberg
Executive Director

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PUBLIC DEVELOPMENT APPLICATION REPORT

June 20, 2013

Charles Muller, School Business Administrator
Greater Egg Harbor Regional High School District
1824 Dr. Dennis Foreman Drive
Mays Landing, NJ 08330

Application No.: 2003-0530.008

Location: Block 85, Lots 1 & 16
City of Egg Harbor City

This application proposes the construction of a 1,364 square foot storage building and an 840 square foot building addition, and the installation of 1,085 square feet of pavement on the above referenced 65 acre parcel in the City of Egg Harbor City. All proposed development is accessory to the existing Cedar Creek High School located on the parcel.

The 840 square foot building addition and 1,085 square feet of pavement were constructed prior to approval by the Commission in violation of the application requirements of the Pinelands Comprehensive Management Plan (CMP). This application is intended to resolve that violation.

STANDARDS

The Commission staff has reviewed the proposed development for consistency with all standards of the CMP. The following reviews the CMP standards that are relevant to this application:

Land Use (N.J.A.C. 7:50-5.27(a))

The development is located in the Pinelands Town of Egg Harbor City. The proposed development is a permitted land use in a Pinelands Town.

Wetlands Standards (N.J.A.C. 7:50-6.6)

There are wetlands located within 300 feet of the above referenced parcel. The applicant has demonstrated that the proposed development will not result in a significant adverse impact on wetlands if a 250 foot buffer to wetlands is maintained. The proposed development is located greater than 250 feet from wetlands.

Vegetation Management Standards (N.J.A.C. 7:50-6.23 & 6.26)

The proposed development will be located within existing paved and maintained grassed areas. The proposed clearing and soil disturbance is limited to that which is necessary to accommodate the proposed development.

The Landscaping and Revegetation guidelines of the CMP recommend the use of grasses that are tolerant of droughty, nutrient poor conditions. The applicant does not propose any revegetation.

PUBLIC COMMENT

The CMP does not require public notice for minor development applications. The application was designated as complete on the Commission's website on May 29, 2013. The Commission's public comment period closed on June 13, 2013. No public comment regarding this application was received by the Commission.

CONDITIONS

1. Except as modified by the below conditions, the proposed development shall adhere to the plan, consisting of three sheets, prepared by Remington, Vernick & Walberg Engineers, all sheets dated March 2013.
2. Disposal of any construction debris or excess fill may only occur at an appropriately licensed facility.
3. Any proposed revegetation shall adhere to the "Vegetation" standards of the CMP. Where appropriate, the applicant is encouraged to utilize the following Pinelands native grasses for revegetation: Switch grass, Little bluestem and Broom-sedge.
4. Prior to any development, the applicant shall obtain any other necessary permits and approvals.

CONCLUSION

As the proposed development conforms to the standards set forth in N.J.A.C. 7:50-4.57, it is recommended that the Pinelands Commission **APPROVE** the proposed development subject to the above conditions.



Chris Christie
Governor

Kim Guadagno
Lt. Governor

State of New Jersey

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Mark S. Lohbauer
Chairman

Nancy Wittenberg
Executive Director

PINELANDS COMMISSION APPEAL PROCEDURE

The Pinelands Comprehensive Management Plan (N.J.A.C. 7:50-4.91) provides an interested party the right to appeal any determination made the by Executive Director to the Commission in accordance with N.J.A.C. 7:50-4.91. An interested party is someone who has a specific property interest sufficient to require a hearing on constitutional or statutory grounds. Only appeal requests submitted by someone meeting the definition of an interested party will be transmitted to the New Jersey Office of Administrative Law for a hearing. Any such appeal must be made in writing to the Commission within eighteen days of the date of the Executive Director's determination and must include the following information:

1. the name and address of the person requesting the appeal;
2. the application number;
3. the date on which the determination to be appealed was made;
4. a brief statement of the basis for the appeal; and
5. a certificate of service (a notarized statement) indicating that service of the notice has been made, by certified mail, on the clerk of the county, municipal planning board and environmental commission with jurisdiction over the property which is subject of this decision.

Within 15 days following receipt of a notice of valid appeal, the Executive Director shall initiate the procedures for assignment of an Administrative Law Judge to preside at the hearing pursuant to the Administrative Procedures Act, N.J.S.A. 52:14B-1 et seq., and the procedures established by the Office of Administrative Law. The time, date and location of such hearing shall be designated by the Office of Administrative Law.



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Mark S. Lohbauer
 Chairman

Nancy Wittenberg
 Executive Director

June 24, 2013

Steven Hochman
 New Jersey Department of Transportation
 P.O. Box 600
 Trenton, NJ 08625

Re: Application # 2007-0416.001
 U.S. Route 322/ N.J. Route 40 Right-of-Way
 Egg Harbor Township

Dear Hochman:

The Commission staff has completed its review of this application for proposed road improvements within the above referenced road right-of way. In this area, the road is known as both U.S. Route 322 and N.J. Route 40. Enclosed is a copy of a Public Development Application Report. On behalf of the Commission's Executive Director, I am recommending that the Pinelands Commission approve the application with conditions at its July 12, 2013 meeting.

Any interested party may appeal this recommendation in accordance with the appeal procedure attached to this document. If no appeal is received, the Pinelands Commission may either approve the recommendation of the Executive Director or refer the application to the New Jersey Office of Administrative Law for a hearing.

Prior to any development, the applicant shall obtain any other necessary permits and approvals.

Sincerely,

Charles M. Horner, P.P.
 Director of Regulatory Programs

Encl: Appeal Procedure

c: Secretary, Egg Harbor Township Planning Board
 Egg Harbor Township Environmental Commission
 Atlantic County Department of Regional Planning and Development
 Gary Diamond





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PUBLIC DEVELOPMENT
APPLICATION REPORT

June 24, 2013

Steven Hochman
 New Jersey Department of Transportation
 P.O. Box 600
 Trenton, NJ 08625

Application No.: 2007-0416.001

Location: U.S. Route 322/N.J. Route 40 Right-of Way
 Egg Harbor Township

This application proposes road improvements within the U.S. Route 322/ N.J. Route 40 right-of-way in Egg Harbor Township. In this area of Egg Harbor Township, the road is known as both U.S. Route 322 and N.J. Route 40.

The applicant proposes improvements at three intersections along the U.S. Route 322/ N.J. Route 40 right-of-way to provide for left hand turns and U-turns. The three intersection improvements will occur at the intersection of the U.S. Route 40/N.J. Route 322 right-of-way and Ivins, Tremont and Ridge Avenues. In addition, eight existing centered median openings along the U.S. Route 40/Route N.J. 322 right-of-way, between Ivins and Ridge Avenues, will be closed to vehicular traffic. The applicant has indicated that the proposed road improvements will enhance traffic safety.

STANDARDS

The Commission staff has reviewed the proposed development for consistency with all standards of the Pinelands Comprehensive Management Plan (CMP). The following reviews the CMP standards that are relevant to this application:

Land Use (N.J.A.C. 7:50-5.28(a))

The proposed development is located in a Pinelands Regional Growth Area. The proposed road improvements are a permitted land use in a Regional Growth Area.

Vegetation Management Standards (N.J.A.C. 7:50-6.23 & 6.26)

The proposed development will be located within existing paved and maintained grassed areas. The proposed clearing and soil disturbance is limited to that which is necessary to accommodate the

proposed development.

The Landscaping and Revegetation guidelines of the CMP recommend the use of grasses that are tolerant of droughty, nutrient poor conditions. To stabilize disturbed areas, the applicant proposes to utilize a seed mixture which meets that recommendation.

Stormwater Management Standards (N.J.A.C.7:50-6.84(a)6)

The applicant has demonstrated that the proposed development is consistent with the stormwater regulations contained in the CMP. The applicant will be constructing underground stormwater infiltration swales.

PUBLIC COMMENT

This applicant has provided the requisite public notices. Newspaper public notice was completed on January 16, 2013. The application was designated as complete on the Commission's website on June 3, 2013. The Commission's public comment period closed on June 13, 2013. No public comment regarding this application was received by the Commission.

CONDITIONS

1. Except as modified by the below conditions, the proposed development shall adhere to the plan, consisting of 18 sheets, prepared by Arora and Associates, P.C. and dated as follows:

Sheet 1 – undated
Sheets 2-18 – June 11, 2013
2. Disposal of any construction debris or excess fill may only occur at an appropriately licensed facility.
3. Any proposed revegetation shall adhere to the "Vegetation" standards of the CMP. Where appropriate, the applicant is encouraged to utilize the following Pinelands native grasses for revegetation: Switch grass, Little bluestem and Broom-sedge.
4. Prior to any development, the applicant shall obtain any other necessary permits and approvals.

CONCLUSION

As the proposed development conforms to the standards set forth in N.J.A.C. 7:50-4.57, it is recommended that the Pinelands Commission **APPROVE** the proposed development subject to the above conditions.



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PINELANDS COMMISSION
APPEAL PROCEDURE

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2. the application number;
3. the date on which the determination to be appealed was made;
4. a brief statement of the basis for the appeal; and
5. a certificate of service (a notarized statement) indicating that service of the notice has been made, by certified mail, on the clerk of the county, municipal planning board and environmental commission with jurisdiction over the property which is subject of this decision.

Within 15 days following receipt of a notice of valid appeal, the Executive Director shall initiate the procedures for assignment of an Administrative Law Judge to preside at the hearing pursuant to the Administrative Procedures Act, N.J.S.A. 52:14B-1 et seq., and the procedures established by the Office of Administrative Law. The time, date and location of such hearing shall be designated by the Office of Administrative Law.



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General Information: Info@njpines.state.nj.us
 Application Specific Information: AppInfo@njpines.state.nj.us

Mark S. Lohbauer
 Chairman

Nancy Wittenberg
 Executive Director

June 20, 2013

Stephen Blankenship
 Hamilton Township Municipal Utilities Authority
 6024 Ken Scull Avenue
 Mays Landing, NJ 08330

Re: Application # 2013-0061.001
 Babcock Road
 Hamilton Township

Dear Mr. Blankenship:

The Commission staff has completed its review of this application for the installation of 4,000 linear feet of potable water main. Enclosed is a copy of a Public Development Application Report. On behalf of the Commission's Executive Director, I am recommending that the Pinelands Commission approve the application with conditions at its July 12, 2013 meeting.

Any interested party may appeal this recommendation in accordance with the appeal procedure attached to this document. If no appeal is received, the Pinelands Commission may either approve the recommendation of the Executive Director or refer the application to the New Jersey Office of Administrative Law for a hearing.

Prior to any development, the applicant shall obtain any other necessary permits and approvals.

Sincerely,

Charles M. Horner, P.P.
 Director of Regulatory Programs

Encl: Appeal Procedure

c: Secretary, Hamilton Township Planning Board
 Hamilton Township Environmental Commission
 Atlantic County Department of Regional Planning and Development
 John Helbig





State of New Jersey
 THE PINELANDS COMMISSION
 PO Box 359
 NEW LISBON, NJ 08064
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Chris Christie
 Governor

Kim Guadagno
 Lt. Governor

General Information: Info@njpines.state.nj.us
 Application Specific Information: AppInfo@njpines.state.nj.us

Mark S. Lohbauer
 Chairman

Nancy Wittenberg
 Executive Director

PUBLIC DEVELOPMENT
APPLICATION REPORT

June 20, 2013

Stephen Blankenship
 Hamilton Township Municipal Utilities Authority
 6024 Ken Scull Avenue
 Mays Landing, NJ 08330

Application No.: 2013-0061.001

Location: Babcock Road
 Hamilton Township

This application proposes the installation of 4,000 linear feet of twelve inch potable water main within the above referenced right-of-way between State Route 40 and Atlantic Avenue in Hamilton Township.

STANDARDS

The Commission staff has reviewed the proposed development for consistency with all standards of the Pinelands Comprehensive Management Plan (CMP). The following reviews the CMP standards that are relevant to this application:

Land Use (N.J.A.C. 7:50-5.28(a))

The proposed development is located in a Pinelands Regional Growth Area. The proposed potable water main is a permitted land use in a Regional Growth Area.

Wetlands Standards (N.J.A.C. 7:50-6.6 & 6.13)

There are wetlands located within 300 feet of the proposed development. The proposed development will be located within the required buffer to those wetlands.

The CMP permits water mains (linear improvements) in wetland buffers provided the applicant demonstrates that certain conditions are met. The applicant has demonstrated that there is no feasible alternative to the proposed water main that does not involve development in wetland buffers or that will result in a less significant adverse impact to wetland buffers. In addition, the proposed development will not result in a substantial impairment of the resources of the Pinelands. With the conditions below, all practical measures are being taken to mitigate the impact on the wetland buffers. The applicant has indicated that the proposed water main will stabilize water system pressure and provide improved

potable water supply to existing commercial and residential development in the area. The applicant has demonstrated that the need for the water main overrides the importance of protecting the wetland buffer.

Vegetation Management Standards (N.J.A.C. 7:50-6.23 & 6.26)

The proposed water main will be located under existing maintained grass road shoulders. The proposed clearing and soil disturbance is limited to that which is necessary to accommodate the proposed development.

The Landscaping and Revegetation guidelines of the CMP recommend the use of grasses that are tolerant of droughty, nutrient poor conditions. To stabilize disturbed areas, the applicant proposes to utilize a seed mixture which meets that recommendation.

PUBLIC COMMENT

This applicant has provided the required public notice. Newspaper public notice was completed on April 9, 2013. The application was designated as complete on the Commission's website on May 3, 2013. The Commission's public comment period closed on June 13, 2013. No public comment regarding this application was received by the Pinelands Commission.

CONDITIONS

1. Except as modified by the below conditions, the proposed development shall adhere to the plan, consisting of six sheets (Sheets 1, 10-12, 16 & 17), prepared by Adams, Rehmann & Heggan Associates, Inc. and dated as follows:
 - Sheet 1 – undated
 - Sheets 10 & 12 – March 27, 2013
 - Sheet 11 – March 27, 2013; revised to April 3, 2013
 - Sheets 16 & 17 – December 31, 2012; revised to April 3, 2013
2. Disposal of any construction debris or excess fill may only occur at an appropriately licensed facility.
3. Any proposed revegetation shall adhere to the "Vegetation" standards of the CMP. Where appropriate, the applicant is encouraged to utilize the following Pinelands native grasses for revegetation: Switch grass, Little bluestem and Broom-sedge.
4. Prior to any development, the applicant shall obtain any other necessary permits and approvals.
5. Silt fencing, hay bales or other appropriate measures shall be installed prior to construction to preclude sediment from entering wetlands and shall be maintained in place until all development has been completed and the area has been stabilized.

CONCLUSION

As the proposed development conforms to the standards set forth in N.J.A.C. 7:50-4.57, it is recommended that the Pinelands Commission **APPROVE** the proposed development subject to the above conditions.



Chris Christie
Governor
Kim Guadagno
Lt. Governor

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www.nj.gov/pinelands

General Information: Info@njpines.state.nj.us
Application Specific Information: AppInfo@njpines.state.nj.us



Mark S. Lohbauer
Chairman
Nancy Wittenberg
Executive Director

PINELANDS COMMISSION APPEAL PROCEDURE

The Pinelands Comprehensive Management Plan (N.J.A.C. 7:50-4.91) provides an interested party the right to appeal any determination made by the Executive Director to the Commission in accordance with N.J.A.C. 7:50-4.91. An interested party is someone who has a specific property interest sufficient to require a hearing on constitutional or statutory grounds. Only appeal requests submitted by someone meeting the definition of an interested party will be transmitted to the New Jersey Office of Administrative Law for a hearing. Any such appeal must be made in writing to the Commission within eighteen days of the date of the Executive Director's determination and must include the following information:

1. the name and address of the person requesting the appeal;
2. the application number;
3. the date on which the determination to be appealed was made;
4. a brief statement of the basis for the appeal; and
5. a certificate of service (a notarized statement) indicating that service of the notice has been made, by certified mail, on the clerk of the county, municipal planning board and environmental commission with jurisdiction over the property which is subject of this decision.

Within 15 days following receipt of a notice of valid appeal, the Executive Director shall initiate the procedures for assignment of an Administrative Law Judge to preside at the hearing pursuant to the Administrative Procedures Act, N.J.S.A. 52:14B-1 et seq., and the procedures established by the Office of Administrative Law. The time, date and location of such hearing shall be designated by the Office of Administrative Law.



RESOLUTION OF THE NEW JERSEY PINELANDS COMMISSION

NO. PC4-13- 24

TITLE: Approving With Conditions an Application for a **Public Development** (Application Number 1986-0479.005)

Commissioner Jackson moves and Commissioner Lloyd seconds the motion that:

WHEREAS, the Pinelands Commission has reviewed the Findings of Fact, Conclusion and the recommendation of the Executive Director that the following application for a Public Development be approved with conditions:

1986-0479.005 PEMBERTON TOWNSHIP BOARD OF EDUCATION, Pemberton Township, Regional Growth Area, construction of a twelve stall parking lot (Date of Report: June 20, 2013).

WHEREAS, no request for a hearing before the Office of Administrative Law concerning the Executive Director's recommendation has been received; and

WHEREAS, the Pinelands Commission hereby adopts the Findings of Fact and Conclusion of the Executive Director; and

WHEREAS, pursuant to N.J.S.A. 13A-5h, no action authorized by the Commission shall have force or effect until ten (10) days, Saturdays, Sundays and public holidays excepted, after a copy of the minutes of the meeting of the Commission has been delivered to the Governor for review, unless prior to expiration of the review period and Governor shall approve same, in which case the action shall become effective upon such approval; and

WHEREAS, the Pinelands Commission hereby determines that the proposed public development conforms to the standards for approving an application for Public Development set forth in N.J.A.C. 7:50-4.57 if the conditions recommended by the Executive Director are imposed.

NOW, THEREFORE BE IT RESOLVED that the following application for Public Development is hereby **approved** subject to the conditions recommended by the Executive Director.

1986-0479.005 PEMBERTON TOWNSHIP BOARD OF EDUCATION, Pemberton Township, Regional Growth Area, construction of a twelve stall parking lot (Date of Report: June 20, 2013).

Record of Commission Votes

AYE NAY NP ABS				AYE NAY NP ABS				AYE NAY NP ABS			
Ashmun	X			Galletta			X	Prickett			X
Brown	X			Haas	X			Quinn	X		
DiBello	X			Jackson	X			Rohan Green	X		
Earlen	X			Lloyd	X			Witt	X		
Ficcaglia	X			McGlinchey			X	Lohbauer	X		

Adopted at a meeting of the Pinelands Commission
Nancy Wittenberg
Nancy Wittenberg
Executive Director

Date: July 12, 2013
Mark S. Lohbauer
Mark S. Lohbauer
Chairman



State of New Jersey

THE PINELANDS COMMISSION

PO Box 359

NEW LISBON, NJ 08064

(609) 894-7300

www.nj.gov/pinelands



Chris Christie
Governor

Kim Guadagno
Lt. Governor

General Information: Info@njpines.state.nj.us
Application Specific Information: AppInfo@njpines.state.nj.us

Mark S. Lohbauer
Chairman

Nancy Wittenberg
Executive Director

June 20, 2013

Pat Austin
Pemberton Township Board of Education
P.O. Box 228
Pemberton, NJ 08068

Re: Application # 1986-0479.005
Block 773, Lots 3, 4, 10.01 & 10.02
Block 941, Lot 2
Pemberton Township

Dear Ms. Austin:

The Commission staff has completed its review of this application for the construction of a twelve stall parking lot. Enclosed is a copy of a Public Development Application Report. On behalf of the Commission's Executive Director, I am recommending that the Pinelands Commission approve the application with conditions at its July 12, 2013 meeting.

Any interested party may appeal this recommendation in accordance with the appeal procedure attached to this document. If no appeal is received, the Pinelands Commission may either approve the recommendation of the Executive Director or refer the application to the New Jersey Office of Administrative Law for a hearing.

Prior to any development, the applicant shall obtain any other necessary permits and approvals.

Sincerely,

Charles M. Horner, P.P.

Director of Regulatory Programs

Enc: Appeal Procedure

c: Secretary, Pemberton Township Planning Board
Pemberton Township Environmental Commission
Burlington County Planning Board
Dante Guzzi, P.E.





Chris Christie
Governor

Kim Guadagno
Lt. Governor

State of New Jersey

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(609) 894-7300

www.nj.gov/pinelands



Mark S. Lohbauer
Chairman

Nancy Wittenberg
Executive Director

General Information: Info@njpines.state.nj.us
Application Specific Information: AppInfo@njpines.state.nj.us

PUBLIC DEVELOPMENT APPLICATION REPORT

June 20, 2013

Pat Austin
Pemberton Township Board of Education
P.O. Box 228
Pemberton, NJ 08068

Application No.: 1986-0479.005

Location: Block 773, Lots 3 - 4, & 10.01 - 10.02
Block 941, Lot 2
Pemberton Township

This application proposes the construction of a twelve stall parking lot on the above referenced 43.32 acre parcel in Pemberton Township. The Joseph T. Stackhouse School, Isaiah Haines School and the Harker-Wylie School are located on the parcel.

The applicant also proposes to repave existing paved parking areas and paved internal access roads. The repaving of existing paved surfaces does not require application to the Commission

STANDARDS

The Commission staff has reviewed the proposed construction of a twelve stall parking lot for consistency with all standards of the Pinelands Comprehensive Management Plan (CMP). The following reviews the CMP standards that are relevant to this application:

Land Use (N.J.A.C. 7:50-5.28(a))

The proposed development is located in a Pinelands Regional Growth Area. The proposed development is a permitted land use in a Regional Growth Area.

Vegetation Management Standards (N.J.A.C. 7:50-6.23 & 6.26)

The proposed development will be located within an existing maintained grassed area. The proposed clearing and soil disturbance is limited to that which is necessary to accommodate the proposed development.

The Landscaping and Revegetation guidelines of the CMP recommend the use of grasses that are tolerant of droughty, nutrient poor conditions. The applicant does not propose any revegetation.

PUBLIC COMMENT

The CMP does not require public notice for minor development applications. The application was designated as complete on the Commission's website on May 3, 2013. The Commission's public comment period closed on June 13, 2013. No public comment regarding this application was received by the Pinelands Commission.

CONDITIONS

1. Except as modified by the below conditions, the proposed development shall adhere to the plan, consisting of five sheets, prepared by Dante Guzzi Engineering Associates, all sheets dated April 25, 2013
2. Disposal of any construction debris or excess fill may only occur at an appropriately licensed facility.
3. Any proposed revegetation shall adhere to the "Vegetation" standards of the CMP. Where appropriate, the applicant is encouraged to utilize the following Pinelands native grasses for revegetation: Switch grass, Little bluestem and Broom-sedge.
4. Prior to any development, the applicant shall obtain any other necessary permits and approvals.

CONCLUSION

As the proposed development conforms to the standards set forth in N.J.A.C. 7:50-4.57, it is recommended that the Pinelands Commission **APPROVE** the proposed development subject to the above conditions.



Chris Christie
Governor

Kim Guadagno
Lt. Governor

State of New Jersey

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Mark S. Lohbauer
Chairman

Nancy Wittenberg
Executive Director

PINELANDS COMMISSION APPEAL PROCEDURE

The Pinelands Comprehensive Management Plan (N.J.A.C. 7:50-4.91) provides an interested party the right to appeal any determination made the by Executive Director to the Commission in accordance with N.J.A.C. 7:50-4.91. An interested party is someone who has a specific property interest sufficient to require a hearing on constitutional or statutory grounds. Only appeal requests submitted by someone meeting the definition of an interested party will be transmitted to the New Jersey Office of Administrative Law for a hearing. Any such appeal must be made in writing to the Commission within eighteen days of the date of the Executive Director's determination and must include the following information:

1. the name and address of the person requesting the appeal;
2. the application number;
3. the date on which the determination to be appealed was made;
4. a brief statement of the basis for the appeal; and
5. a certificate of service (a notarized statement) indicating that service of the notice has been made, by certified mail, on the clerk of the county, municipal planning board and environmental commission with jurisdiction over the property which is subject of this decision.

Within 15 days following receipt of a notice of valid appeal, the Executive Director shall initiate the procedures for assignment of an Administrative Law Judge to preside at the hearing pursuant to the Administrative Procedures Act, N.J.S.A. 52:14B-1 et seq., and the procedures established by the Office of Administrative Law. The time, date and location of such hearing shall be designated by the Office of Administrative Law.



RESOLUTION OF THE NEW JERSEY PINELANDS COMMISSION

NO. PC4-13- 25

TITLE: Approving With Conditions an Application for a **Public Development** (Application Number 2009-0063.003)

Commissioner Lloyd moves and Commissioner Ficcaglia seconds the motion that:

WHEREAS, the Pinelands Commission has reviewed the Findings of Fact, Conclusion and the recommendation of the Executive Director that the following application for a Public Development be approved with conditions:

2009-0063.003 CUMBERLAND COUNTY OFFICE OF EMERGENCY MANAGEMENT, Maurice River Township, Pinelands Village, construction of 170 foot high local communications facility and a 1,764 square foot equipment compound (Date of Report: June 20, 2013).

WHEREAS, no request for a hearing before the Office of Administrative Law concerning the Executive Director's recommendation has been received; and

WHEREAS, the Pinelands Commission hereby adopts the Findings of Fact and Conclusion of the Executive Director; and

WHEREAS, pursuant to N.J.S.A. 13A-5h, no action authorized by the Commission shall have force or effect until ten (10) days, Saturdays, Sundays and public holidays excepted, after a copy of the minutes of the meeting of the Commission has been delivered to the Governor for review, unless prior to expiration of the review period and Governor shall approve same, in which case the action shall become effective upon such approval; and

WHEREAS, the Pinelands Commission hereby determines that the proposed public development conforms to the standards for approving an application for Public Development set forth in N.J.A.C. 7:50-4.57 if the conditions recommended by the Executive Director are imposed.

NOW, THEREFORE BE IT RESOLVED that the following application for Public Development is hereby **approved** subject to the conditions recommended by the Executive Director.

2009-0063.003 CUMBERLAND COUNTY OFFICE OF EMERGENCY MANAGEMENT, Maurice River Township, Pinelands Village, construction of 170 foot high local communications facility and a 1,764 square foot equipment compound (Date of Report: June 20, 2013).

Record of Commission Votes

AYE NAY NP ABS				AYE NAY NP ABS				AYE NAY NP ABS			
Ashmun	X			Galletta			X	Prickett			X
Brown	X			Haas	X		X	Quinn	X		
DiBello	X			Jackson	X			Rohan Green	X		
Earlen	X			Lloyd	X			Witt	X		
Ficcaglia	X			McGlinchey			X	Lohbauer	X		

Adopted at a meeting of the Pinelands Commission
Nancy Wittenberg
Nancy Wittenberg
Executive Director

Date: July 12, 2013
Mark S. Lohbauer
Mark S. Lohbauer
Chairman



State of New Jersey

THE PINELANDS COMMISSION

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www.nj.gov/pinelands



Chris Christie
Governor

Kim Guadagno
Lt. Governor

General Information: Info@njpinelands.state.nj.us
Application Specific Information: AppInfo@njpinelands.state.nj.us

Mark S. Lohbauer
Chairman

Nancy Wittenberg
Executive Director

June 20, 2013

Joseph C. Sever
Cumberland County Office of Emergency Management
637 Bridgeton Avenue
Bridgeton, NJ 08302

Re: Application # 2009-0063.003
Block 116, Lot 28
Maurice River Township

Dear Mr. Sever:

The Commission staff has completed its review of this application for the construction of a 170 foot high local communications facility (communication tower). Enclosed is a copy of a Public Development Application Report. On behalf of the Commission's Executive Director, I am recommending that the Pinelands Commission approve the application with conditions at its July 12, 2013 meeting.

Any interested party may appeal this recommendation in accordance with the appeal procedure attached to this document. If no appeal is received, the Pinelands Commission may either approve the recommendation of the Executive Director or refer the application to the New Jersey Office of Administrative Law for a hearing.

Prior to any development, the applicant shall obtain any other necessary permits and approvals.

Sincerely,

Charles M. Horner, P.P.
Director of Regulatory Programs

Encl: Appeal Procedure

c: Secretary, Maurice River Township Planning Board
Maurice River Township Environmental Commission
Cumberland County Planning Board
April Fijalkowski





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Chris Christie
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Kim Guadagno
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General Information: Info@njpinelands.state.nj.us
 Application Specific Information: AppInfo@njpinelands.state.nj.us

Mark S. Lohbauer
 Chairman

Nancy Wittenberg
 Executive Director

PUBLIC DEVELOPMENT
APPLICATION REPORT

June 20, 2013

Joseph C. Sever
 Cumberland County Office of Emergency Management
 637 Bridgeton Avenue
 Bridgeton, NJ 08302

Application No.: 2009-0063.003

Location: Block 116, Lot 28
 Maurice River Township

This application proposes the construction of a 170 foot high local communications facility (communications tower) and a 1,764 square foot equipment compound on the above referenced 1.37 acre lot in Maurice River Township. There is an existing firehouse (Cumberland Volunteer Fire Company) located on the lot.

STANDARDS

The Commission staff has reviewed the proposed development for consistency with all standards of the Pinelands Comprehensive Management Plan (CMP). The following reviews the CMP standards that are relevant to this application:

Land Use (N.J.A.C. 7:50-5.27(a))

The proposed development is located in the Pinelands Village of Cumberland-Hesstown. The proposed local communications facility (communication tower) is a permitted land use in a Pinelands Village.

The proposed local communication facility (communications tower) will be 170 feet high. In a Pinelands Village, a proposed local communications facility (communications tower) shall not exceed a height of 35 feet unless a comprehensive plan for siting local communications facilities (communications towers) in the entire Pinelands Area has been certified (approved) by the Pinelands Commission. On May 11, 2012, the Commission certified (approved) the New Jersey State Office of Information Technology's "Comprehensive Public Safety Tower Plan for Pinelands" (OIT Plan), dated August 23, 2012, last revised November 3, 2001. The OIT Plan authorizes the siting of fifty local communication facilities (communications towers) within the Pinelands Area. The proposed local communications facility (communication tower) subject of this application is identified in Table 12: Cumberland County Future Sites on page 96 of the OIT Plan as Site No. 1 "Cumberland Volunteer Fire Company."

Vegetation Management Standards (N.J.A.C. 7:50-6.23 & 6.26)

The proposed development will be partially located within an existing stoned area and partially within a forested area. The proposed 1,764 square feet of clearing and soil disturbance is limited to that which is necessary to accommodate the proposed development.

The Landscaping and Revegetation guidelines of the CMP recommend the use of grasses that are tolerant of droughty, nutrient poor conditions. The applicant does not propose revegetation of the 1,764 square feet of disturbance.

PUBLIC COMMENT

The CMP does not require public notice for minor development applications. The application was designated as complete on the Commission's website on May 3, 2013. The Commission's public comment period closed on June 13, 2013. No public comment regarding this application was received by the Commission.

CONDITIONS

1. Except as modified by the below conditions, the proposed development shall adhere to the plan, prepared by Gibson Associates, P.A. and dated June 20, 2012.
2. Disposal of any construction debris or excess fill may only occur at an appropriately licensed facility.
3. Any proposed revegetation shall adhere to the "Vegetation" standards of the CMP. Where appropriate, the applicant is encouraged to utilize the following Pinelands native grasses for revegetation: Switch grass, Little bluestem and Broom-sedge.
4. Prior to any development, the applicant shall obtain any other necessary permits and approvals.

CONCLUSION

As the proposed development conforms to the standards set forth in N.J.A.C. 7:50-4.57, it is recommended that the Pinelands Commission **APPROVE** the proposed development subject to the above conditions.



Chris Christie
Governor

Kim Guadagno
Lt. Governor

State of New Jersey

THE PINELANDS COMMISSION

PO Box 359

NEW LISBON, NJ 08064

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General Information: Info@njpines.state.nj.us

Application Specific Information: AppInfo@njpines.state.nj.us



Mark S. Lohbauer
Chairman

Nancy Wittenberg
Executive Director

PINELANDS COMMISSION APPEAL PROCEDURE

The Pinelands Comprehensive Management Plan (N.J.A.C. 7:50-4.91) provides an interested party the right to appeal any determination made by the Executive Director to the Commission in accordance with N.J.A.C. 7:50-4.91. An interested party is someone who has a specific property interest sufficient to require a hearing on constitutional or statutory grounds. Only appeal requests submitted by someone meeting the definition of an interested party will be transmitted to the New Jersey Office of Administrative Law for a hearing. Any such appeal must be made in writing to the Commission within eighteen days of the date of the Executive Director's determination and must include the following information:

1. the name and address of the person requesting the appeal;
2. the application number;
3. the date on which the determination to be appealed was made;
4. a brief statement of the basis for the appeal; and
5. a certificate of service (a notarized statement) indicating that service of the notice has been made, by certified mail, on the clerk of the county, municipal planning board and environmental commission with jurisdiction over the property which is subject of this decision.

Within 15 days following receipt of a notice of valid appeal, the Executive Director shall initiate the procedures for assignment of an Administrative Law Judge to preside at the hearing pursuant to the Administrative Procedures Act, N.J.S.A. 52:14B-1 et seq., and the procedures established by the Office of Administrative Law. The time, date and location of such hearing shall be designated by the Office of Administrative Law.



RESOLUTION OF THE NEW JERSEY PINELANDS COMMISSION

NO. PC4-13- 26

TITLE: To Adopt the Pinelands Commission's Fiscal Year 2014 Budgets for the Operating Fund, the Kirkwood Cohansey Aquifer Assessment Study Fund and the Pinelands Conservation Fund

Commissioner Haas moves and Commissioner Robert Green seconds the motion that:

WHEREAS, pursuant to the Pinelands Protection Act, the Pinelands Commission is charged with the continuing implementation and monitoring of the Pinelands Comprehensive Management Plan; and

WHEREAS, the State of New Jersey has appropriated \$2,469,000 to support the Commission's operations during Fiscal Year 2014; and

WHEREAS, the Department of the Treasury informed the Commission that \$687,000 of budgeted health benefits and pension costs will be covered through the State's interdepartmental accounts in FY2014; and

WHEREAS, the Commission anticipates that additional funding sources of \$1,016,800 will be available to further support the Commission's operations; and

WHEREAS, the FY 2014 Operating Budget anticipates a \$120,120 draw from the Commission's unreserved, undesignated fund balance; and

WHEREAS, the Commission is adopting an Operating Budget for FY2014 totaling \$4,172,800; and

WHEREAS, the remaining unreserved, undesignated fund balance amount is sufficient to cover unforeseen or emergency expenditures in the near future; and

WHEREAS, the Kirkwood Cohansey Aquifer Assessment Study Fund budget for FY2014 recommends expenditures of \$75,000 which will be drawn from the Fund Balance for this project; and

WHEREAS, a financial plan for the Pinelands Conservation Fund (PCF), which designated three programs (Land Acquisition, Conservation Planning and Research, and Community Planning and Design) within the Fund, was approved by the Commission in April 2005, and revised in August 2009; and

WHEREAS, during FY2014, the budget for the Land Acquisition program totals \$1,800,833; and

WHEREAS, the FY2014 budget for the Conservation Planning and Research program totals \$392,019; and

WHEREAS, the FY2014 budget for the Community Planning and Design program totals \$202,801; and

WHEREAS, the total budget for the Pinelands Conservation Fund during FY2014 totals \$2,395,653; and

**PINELANDS COMMISSION
OPERATING BUDGET REVENUES
FISCAL YEAR 2014**

Revenue Source	FY2011	FY2012	FY2013		FY2014	Notes
	Audited	Unaudited	Budget	Projected	Anticipated	
State Appropriation	2,169,000	2,319,000	2,469,000	2,469,000	2,469,000	1
State Supplemental Funding (Salary Program)	150,000	150,000	0	0	0	2
State Supplemental Funding (PDC Purchase Prog. Admin.)	3,527	793	700	1,000	0	
State Supplemental Funding (Fringe Benefits)	687,000	687,000	687,000	687,000	687,000	3
Miscellaneous Income	792	923	500	800	500	
Insurance Claim Reimbursements	2,193	0	0	0	0	
Interest Income	4,732	1,158	1,000	1,900	1,500	4
Interest Income - Snake Study Escrow	27	5	0	0	0	
Interest Income - Fence Escrow	43	10	0	0	0	
MTMUA Hydrologic Monitoring	3,690	3,840	4,000	3,990	4,150	5
CCMUA Hydrologic Monitoring	5,960	6,080	6,200	6,200	6,330	5
EPA Buffer Grant	30,787	22,074	46,000	5,000	36,000	6
NPS - Long Term Environmental Monitoring	204,972	186,641	170,000	235,000	180,000	7
NPS - Long Term Economic Monitoring	60,467	57,299	87,000	93,500	100,000	7
NPS - Pinelands Information and Research Center Grant	16,367	24,639	0	0	0	
T-Mobile Cell Tower Review Escrow	0	26,790	0	0	0	
Sanctuary Settlement	3,663	1,945	0	1,000	0	
PDC Bank - Services	1,000	0	0	0	0	
NJDEP - Efficiency Study	0	19,800	0	0	0	
Stockton College MOA	0	10,819	0	9,000	0	8
Commute Reimbursement	285	0	0	0	0	
Cancellation Prior Year Encumbrance	11,271	0	0	0	0	
Vehicle Auction Proceeds	3,240	0	0	4,995	0	9
Wetlands Permitting	7,080	8,160	3,500	8,600	4,000	10
Pinelands Application Fees	440,805	505,923	425,000	470,000	425,000	11
Utility Companies ROW Program	59,200	59,200	59,200	59,200	59,200	12
Stafford Township MOA	24,140	488	2,000	200	2,000	13
TOTAL REVENUE	3,890,241	4,092,587	3,961,100	4,056,385	3,974,680	
Microfilm Reserve Anticipated	1,894	1,329	6,500	1,600	3,700	14
Degree Assistance Reserve Anticipated	4,225	4,134	0	0	0	
Computer Reserve Anticipated	0	28,744	104,000	77,000	14,300	15
Parcel Data Reserve Anticipated	1,950	1,875	0	0	0	
Administrative Assessment (Pnlds. Conserv. Fund)	60,000	60,000	60,000	60,000	60,000	16
Undesignated Fund Balance Anticipated	39,996	0	220,500	0	120,120	17
TOTAL OTHER INCREASES	108,065	96,082	391,000	138,600	198,120	
TOTAL REVENUE AND OTHER INCREASES	3,998,306	4,188,669	4,352,100	4,194,985	4,172,800	

June 21, 2013

**PINELANDS COMMISSION
OPERATING BUDGET EXPENDITURES
FISCAL YEAR 2014**

Expenditure Account	FY2011 Audited	FY2012 Unaudited	FY2013		FY2014 Anticipated	Notes
			Budget	Projected		
PERSONNEL						
Salaries & Wages	2,505,946	2,374,193	2,483,000	2,500,000	2,473,700	18
Fringe Benefits	1,202,167	1,211,603	1,299,300	1,211,000	1,229,100	19, 41
TOTAL PERSONNEL	3,708,113	3,585,796	3,782,300	3,711,000	3,702,800	
SUPPLIES						
Printing & Office Supplies	10,102	9,412	43,260	35,000	30,500	20
Vehicular Supplies	7,260	6,142	6,800	5,800	6,300	21
Household Supplies	4,279	5,494	8,000	7,900	7,500	22
Fuel & Utilities	40,830	36,235	42,000	38,000	39,000	23
Other Supplies	1,383	3,697	11,600	7,000	5,700	24
TOTAL SUPPLIES	63,854	60,980	111,660	93,700	89,000	
SERVICES						
Travel	5,435	3,351	7,000	5,000	5,500	25
Telephone	26,209	24,568	26,000	24,200	24,800	26
Postage	8,057	7,277	8,500	7,000	8,000	27
Insurance	37,800	38,220	42,000	41,500	41,300	28, 41
Information Processing	30,154	29,815	43,000	35,000	44,500	29
Household Services	2,240	2,164	2,500	2,300	2,500	30
Professional Services	81,252	132,236	149,000	90,000	128,000	31, 41
Other Services	7,172	12,655	14,900	10,000	21,200	32
TOTAL SERVICES	198,319	250,286	292,900	215,000	275,800	
MAINTENANCE & RENT						
Maintenance - Buildings & Grounds	1,745	18,175	45,000	4,000	51,800	33
Maintenance - Equipment	7,806	4,432	9,000	6,000	7,300	34
Maintenance - Vehicular	3,884	2,463	3,800	4,100	4,000	35
Rent - Other	12,325	9,779	9,000	6,500	9,800	36
TOTAL MAINTENANCE & RENT	25,760	34,849	66,800	20,600	72,900	
IMPROVEMENTS & ACQUISITIONS						
Improvements - Buildings & Grounds	0	0	0	0	8,000	37
Acquisitions - Vehicles	0	0	0	0	0	
Acquisitions - Equipment	2,260	(80)	23,200	11,500	3,700	38
Acquisitions - Information Processing Equipment	0	34,125	75,240	71,000	20,600	39
TOTAL IMPROVEMENTS & ACQUISITIONS	2,260	34,045	98,440	82,500	32,300	
TOTAL EXPENDITURES	3,998,306	3,965,956	4,352,100	4,122,800	4,172,800	40

June 21, 2013

**PINELANDS COMMISSION
OPERATING BUDGET
FISCAL YEAR 2014 NOTES
June 21, 2013**

1. The Governor's budget includes a FY2014 State Appropriation to the Commission in the amount of \$2,469,000. This amount is equal to the FY2013 State Appropriation. The Commission's FY2014 appropriation is \$779,000 less than the FY2008 State Appropriation.
2. Although the FY2014 does not include an amount for Supplemental Funding (Salary Program), if the ongoing contract negotiations with the Union result in any salary increases a specific request will be made to OMB to fund such increases.
3. State Supplemental Funding (Fringe Benefits) totaling \$687,000 helps to offset the Commission's health and pension costs. Since FY2004, the Department of the Treasury has agreed to help the Commission finance its escalating health benefits premiums through an Interdepartmental Account. Beginning in FY2009, the amount of assistance was calculated using projected health and pension costs not funded through other sources. Using this calculation, the Commission requested \$888,740 in FY2011, \$838,218 in FY2012, \$837,927 in FY2013 and \$844,809 in FY 2014 but was only approved to receive \$687,000.
4. Interest Income is earned in the Commission's checking account and the cash management fund designated for general use. Interest income for the Kirkwood Cohansey Aquifer Study and the Pinelands Conservation Fund is reflected in the budgets for those programs. Interest rates have sharply declined over recent years and lower cash balances resulting from reduced appropriations have greatly affected interest income over the several years and will continue to do so in FY2014.
5. Monitoring for the Monroe Township MUA and the Camden County MUA hydrologic projects will continue into FY2014. Anticipated revenue is calculated using the amount to be paid to the USGS for this monitoring.
6. In March 2008, the Commission accepted a grant from the U.S. Environmental Protection Agency to conduct a study titled "The Effectiveness of Upland Buffer Zones in Mitigating the Impact of Suburbanization on the Integrity of Wetland Communities". Revenue is based upon grant-related expenditures and is reimbursed at the 75% level.
7. The Commission is entering its 20th year of the Environmental and Economic Long Term Monitoring programs. This anticipated revenue from the National Park Service is based upon that program's projected expenses during the fiscal year, which are reimbursed in full.
8. The Commission staff has been working with Stockton College to develop an alternative permitting process MOA pursuant to N.J.A.C. 7:50-4.52(c)1. Should the Commission ultimately approve such MOA, Stockton College would be obligated to reimburse the Commission for staff

costs associated with the development of the MOA and review of any development projects under the MOA. During the past two fiscal years, the staff costs associated with the development of the MOA are approximately \$20,000.

9. During FY2013, the Commission received \$4,995 as Vehicle Auction Proceeds for the surrender of a 2006 Dodge Stratus. This vehicle had been assigned to the previous Executive Director but the current Executive Director could not justify using this vehicle. During its April 30, 2013 meeting, the Personnel and Budget Committee unanimously approved a motion that the auction's proceeds be placed in the vehicle replacement reserve.

Upon Commission approval of the FY2014 Operating Budget, \$4,995 will be reclassified from the undesignated fund balance to the Reserve for Vehicle Replacement.

10. The anticipated revenue from the NJDEP Wetlands Permitting program that the Commission helps to administer reflects the estimated permit fees to be received and is authorized through language in the Appropriations Act.

11. Application Fees of \$425,000 are anticipated to be received during FY2014. This important component of the Commission's Operating Budget fluctuates tremendously from month to month. This funding source will be closely monitored throughout the fiscal year.

12. In October 2009, the Commission adopted the New Jersey Pinelands Electric Transmission Right-of-Way Maintenance Plan that authorizes the Utility Companies to maintain electric transmission rights-of-way without applying to the Commission. According to the Memorandum of Agreement, the companies pay an annual fee to cover the Commission's inspection and monitoring expenses.

13. In July 2006, the Commission approved a Memorandum of Agreement with Stafford Township and Ocean County Regarding Landfill Closure and Redevelopment of the Stafford Business Park. This MOA provides for the reimbursement of Commission costs associated with the creation and implementation of the agreement. It is estimated that these costs will total \$2,000 during FY2014.

14. The \$3,700 anticipated revenue from the Microfilm Reserve equals the amount being recommended in the expenditure accounts for items relating to permanent record storage, including microfilming and document imaging. The remaining balance in the Microfilm Reserve account will be held in reserve to sustain the future costs of the long term records management project.

15. The FY2014 anticipated revenue from the Computer Reserve estimated at \$14,300 equals the amount being recommended for new file server in the Acquisition – Information Processing Equipment account. In FY2013, approximately \$77,000 from this Reserve funded the replacement of 14 computers with dual monitors, a file server and RAM upgrades for 24 computers. The remaining balance at the end of FY2014 in the Reserve for Computer Replacement, estimated at \$104,000, will be held in reserve to sustain future technology related costs.

16. In April 2005, the Commission adopted a financial plan for the Pinelands Conservation Fund. Included in the plan is an annual assessment of \$20,000 from each of the three programs (see Pinelands Conservation Fund budget note #5). This \$60,000 administrative assessment will finance costs associated with cash management activities, accounting services, procurement services and centralized support services.

17. The projected amount needed from the Undesignated Fund Balance to balance the FY2014 budget deficit is \$120,120. Traditionally, the actual amount drawn from the fund balance at the fiscal year end is lower than anticipated. The amount in the Commission's fund balance is sufficient to cover the \$120,120 while leaving enough money to fund unforeseen expenses, emergencies and a similar budget deficit in the next few years.

18. The Commission's authorized staffing level is 66 full time equivalent positions (FTEs). Since FY2007, unfilled vacancies have steadily increased to a total of 23 unfilled full time equivalent positions or more than 35% of the authorized staffing level. Late in FY2013, the Governor's office approved a fixed duration (one year), part-time position funded by the Pinelands Conservation Fund for an amount not to exceed \$20,000.

The FY2014 salaries and wages budgets (Operating, Kirkwood Cohansey Study and Pinelands Conservation Fund) finance only 43.5 of the 66 authorized full time equivalent positions including the part-time position noted above. The salaries and wages budget finances these positions at the current salaries and no increases have been budgeted at this time. A new agreement between the Commission and the Communications Workers of America, Local 1040 is expected to be negotiated in the near future. It is possible that the upcoming negotiations may have a budgetary impact, at which time revisions to the FY2014 operating budget will be presented to the Commission.

\$211,550, or 8.5%, of the Operating Budget's salary expense is reimbursable by special revenue sources. In addition, the salary expenses budgeted in the Kirkwood Cohansey Study and the Pinelands Conservation Fund totaling \$384,800 are fully financed by those funds.

19. The fringe benefits budget includes expenditures for the employer's share of Social Security (\$176,000), Medicare (\$41,200), disability insurance (\$1,800), flexible savings accounts (\$1,200) and miscellaneous administrative charges (\$650). The employer liability of pension related funds is estimated at \$331,775. The Commission's escalating health benefit premiums for active and retired employees are estimated at \$940,500 with a \$95,000 reduction for coinsurance payments from staff members. Also included is \$6,100 for dental insurance premiums and \$675 for participation in the Employee Advisory Service. Lastly, \$175,800 of the total fringe benefits budget is projected to be funded by the Kirkwood Cohansey Study (\$23,000) and the Pinelands Conservation Fund (\$152,800) as shown in those budgets.

Upon Commission approval of the FY2014 Operating Budget, the Executive Director will be authorized to pay the employer share of Social Security and Medicare at an amount not to exceed the budgeted funding of \$217,200.

20. The printing and office supplies budget includes expenditures for printing; office, computer, mailing, copying, and meeting supplies; office and computer equipment with an item cost of less

than \$1,000; reference materials; scientific report printing/publication; and service awards. Grant-related expenses account for \$3,475 of this budget. One time expenditures include \$2,800 for shelving for permanent records (funded from the Microfilm Reserve), \$5,880 for printing of the plan review report and \$850 for plastic file storage boxes.

21. The majority of the vehicular supplies budget is gasoline for Commission vehicles. Other costs budgeted in this account include replacement tires, supplies used for routine vehicular maintenance and other miscellaneous supplies such as keys, mats, scrapers and first aid kits. In FY2010, the Commission's fleet was reduced from seven to five vehicles and then in FY2013 from five to four vehicles. However, high gasoline prices have offset some of the savings of a smaller fleet.

22. The household supplies budget provides for the purchase of materials to perform minor buildings and grounds maintenance, cleaning supplies, household paper products, basic kitchen supplies, household equipment costing less than \$1,000 and other operating supplies.

23. The fuel and utilities budget covers expenditures for heating gas, electricity, water and sewer. During the latter part of FY2011, the Commission was accepted into the State's cooperative purchasing for electricity usage charges and has realized savings of approximately \$2,500 per year.

24. The other supplies budget covers expenditures for supplies and equipment (less than \$1,000) supporting map-making, scientific research, fieldwork, and photographic needs. Grant-related expenditures are a significant portion (over 78 %) of this account, totaling \$4,480 for FY2014.

25. The travel budget covers reimbursements to the staff for business mileage on their personal vehicles, tolls and parking, and meal allowances. The majority of the travel budget is used to reimburse Commissioners for business mileage and tolls.

26. The telephone budget includes basic service, toll charges, the service cost of a data circuit, conference calls, and cellular phone service and toll charges. The Commission has saved money by changing methods of placing conference calls.

27. The postage budget finances general postage fees, parcel delivery charges and post office box rental charges. Over the last several years, this account has decreased as more correspondence is sent electronically including public outreach.

28. The insurance budget covers estimated premiums for automobiles, general liability, fire, theft, workers' compensation, volunteers and the umbrella liability policy. Through the years, the Commission has realized premium savings by participating in the State's Tort Claims Fund and by including the Commission's buildings under the State's property insurance. In FY2011, the automobile insurance premium was lower because of two less vehicles. In the latter months of FY2013, another vehicle was eliminated and similar coverage was combined. These coverage changes have helped to offset rising premiums.

Upon Commission approval of the FY2014 Operating Budget, the Executive Director will be authorized to pay the State's insurance broker an amount not to exceed the budgeted funding of \$41,300 to cover the Commission's insurance premiums.

29. The FY2014 budget for information processing includes \$17,465 for software maintenance agreements, \$13,150 for software and data purchases, \$3,400 for payroll processing, \$2,000 for database administration services, \$1,000 for on-line legal services and \$2,000 for hardware maintenance. New for FY2014, is \$5,000 for potential maintenance charges payable to the State's Office of Technology for an upgraded time reporting system. Over \$13,640 of this budget is reimbursable through grants or special revenue.

30. The household services budget covers trash removal, alarm (security and fire) monitoring, and exterminating services. As a cost saving measure, trash removal services were changed to bi-weekly in FY2011.

31. The professional services account covers expenditures for legal fees, technical and consulting services, and other miscellaneous services. Estimated costs include \$50,000 for legal fees associated with DAG services, \$50,000 for labor counsel for continuing negotiations, \$1,500 for the Office of Administrative Law assessment and \$500 for other legal fees. Grant related technical services totaling \$9,500 are budgeted. Also included is \$10,000 for accounting services, \$5,500 for continuing office efficiency improvements and \$1,000 for temporary services.

In December 2012, the Commission approved Resolution No. PC4-12-43 that authorized the Executive Director to pay an amount not to exceed \$97,685.30 to McElroy, Deutsch, Mulvaney & Carpenter, LLP for labor attorney fees beginning in FY2012. The FY2014 budget includes an additional \$50,000 for these services for a total of \$147,685.30 through the end of FY2014.

Upon Commission approval of the FY2014 Operating Budget, the Executive Director will be authorized to pay McElroy, Deutsch, Mulvaney & Carpenter, LLP an amount not to exceed \$147,685.30 for labor attorney fees.

32. Expenditures in the other services budget include annual subscriptions (\$550), required memberships (\$1,450), meeting expenses (\$1,100), advertising (\$2,500), research related fees (\$450), training (\$12,200), banking fees (\$1,950) and charges to repair / replace highway and interpretive signs (\$1,000).

33. The maintenance - buildings and grounds budget for FY2014 includes a major maintenance project estimated at an amount not to exceed \$40,000 to prepare and paint all or part of the exterior of the Fenwick Manor building. This project was originally budgeted for completion during FY2013 but the mailing of the Request for Proposal was delayed. \$5,000 is included for installation of an underground drainage system in front of the Commission's main building. The remaining \$6,800 is available for minor maintenance services (tree trimming, plumbing, electrical, HVAC, etc.).

34. The maintenance - equipment budget provides for the inspection, maintenance and repair of certain building systems and other equipment. Included is \$5,400 for the buildings' systems (fire

equipment, elevator, security, and access), \$900 for office equipment, \$500 for scientific equipment and \$500 for maintenance equipment.

35. The maintenance - vehicular budget finances routine maintenance, vehicular fees, and repairs, including any needed body work, not performed by the Commission's Maintenance Technician.

36. Since FY2011, several changes in the rent - other budget have occurred. In FY2011 a smaller postage machine was rented saving thousands in acquisition, rental and maintenance expenses. During FY2012, two of four copiers were eliminated. In FY2013, copier rental costs were reduced by more than \$2,500. The FY2014 budget including \$300 for the postage meter, \$2,150 for a black and white copier, \$1,050 for excess copy charges, \$200 for the safe deposit box and \$200 to rent a carpet cleaning machine. In the early part of the fiscal year, a copier is scheduled to be replaced. Staff has been discussing the merits of a copier that can also produce color copies in addition to black and white copies. The FY2014 budget includes the possible rental of a color copier estimated at \$5,900.

37. One item is budgeted in the improvements - buildings and grounds account. A supplemental air conditioning unit for the file server room estimated at \$8,000 is budgeted this year. It is critical that this technology equipment does not overheat. The new unit will be activated only if the temperature rises to a certain level.

38. The acquisitions - equipment budget contains \$3,700 for scientific equipment supporting the long term environmental monitoring program funded by the National Park Service.

39. The acquisitions - information processing equipment budget includes the replacement of three computers (\$4,300) and a file server (\$14,300). This budget also finances a grant supported laptop computer (\$2,000). The file server will be financed by the Computer Reserve (see note #15).

40. The total estimated Operating Budget expenditures for FY2014 equal \$4,172,800. During the fiscal year, certain unforeseen and/or emergency expenditures may become necessary. The Personnel and Budget Committee has discussed this issue and recommends that the Executive Director be authorized to exceed the budget of an expenditure category (personnel, supplies, services, maintenance/rent, improvements/acquisitions) by no more than 10% provided that funds are available in other expenditure categories to ensure that the total Operating Budget is not exceeded and provided further that the combined salary budgets for the Operating Fund, Kirkwood-Cohansey Study and the Pinelands Conservation Fund do not exceed \$2,858,500.

41. Several expenditure account budgets include funding for various services and benefits which are reimbursed to the State of New Jersey and are over the Executive Director's authorized contracting limit of \$36,000. These consist of employee health benefits, the employer liability assessed by the Division of Pensions and the Commission's attorney (DAG) fees.

Upon Commission approval of the FY2014 Operating Budget, the Executive Director will be authorized to pay the State of New Jersey for the aforementioned items in an amount not to exceed the budgeted funding.

**PINELANDS COMMISSION
KIRKWOOD COHANSEY AQUIFER ASSESSMENT STUDY
FISCAL YEAR 2014 BUDGET**

	FY2011 Audited	FY2012 Unaudited	FY2013		FY2014 Anticipated	Notes
			Budget	Projected		
REVENUE PROJECTIONS						
State Approp.- Kirkwood Cohansey Aquifer Study	0	0	0	0	0	
Interest Income	2,735	332	350	250	150	1
Total Revenue	2,735	332	350	250	150	
Reserve for K/C Study Anticipated	669,473	11,272	0	0	0	2
K/C Study Fund Balance Anticipated	0	394,340	117,650	29,630	74,850	3
Total Revenue/Reserve Anticipated	672,208	405,944	118,000	29,880	75,000	

Expenditure Account	FY2011 Audited	FY2012 Unaudited	FY2013		FY2014 Anticipated	Notes
			Budget	Projected		
PERSONNEL						
Salaries & Wages	125,596	82,610	80,000	20,000	50,000	4
Fringe Benefits	44,147	31,351	29,600	9,000	23,000	5
TOTAL PERSONNEL	169,743	113,961	109,600	29,000	73,000	
SUPPLIES						
Printing & Office Supplies	3,999	0	8,000	0	1,500	6
Vehicular Supplies	0	0	0	0	0	
TOTAL SUPPLIES	3,999	0	8,000	0	1,500	
SERVICES						
Travel	71	115	100	0	50	
Telephone	0	0	0	0	0	
Information Processing	360	888	300	760	450	
Professional Services	496,962	290,980	0	0	0	
Other Services	1,073	0	0	120	0	
TOTAL SERVICES	498,466	291,983	400	880	500	
MAINTENANCE & RENT						
Maintenance - Equipment	0	0	0	0	0	
Maintenance - Vehicular	0	0	0	0	0	
Rent - Other	0	0	0	0	0	
TOTAL MAINTENANCE & RENT	0	0	0	0	0	
IMPROVEMENTS & ACQUISITIONS						
Acquisitions - Vehicles	0	0	0	0	0	
Acquisitions - Equipment	0	0	0	0	0	
Acquisitions - Information Processing Equip	0	0	0	0	0	
TOTAL IMPROVEMENTS & ACQUISITIONS	0	0	0	0	0	
Total Expenditures	672,208	405,944	118,000	29,880	75,000	

end of	FY 2011	FY 2012	FY 2013	FY 2014	
Balance of Reserve (Deferred Revenue) Account	11,272	0	0	0	2
Fund Balance (Interest Earnings, cumulative)	764,152	369,812	340,182	265,332	3
Available Funding - Kirkwood Cohansey Study	775,424	369,812	340,182	265,332	

**PINELANDS COMMISSION
KIRKWOOD COHANSEY AQUIFER ASSESSMENT FUND
FISCAL YEAR 2014 BUDGET NOTES**

June 21, 2013

1. The funds provided from the Water Supply Fund to prepare the Kirkwood Cohansey Aquifer Assessment and Report are kept in a separate cash account. The interest income estimated at \$150 stays within the program and is available to help fund the project. This amount is lower than in past years because of the decline in interest rates and a lower cash balance as the program nears completion. The cumulative interest earnings are accounted for as Fund Balance.
2. Early in FY 2012, the balance of funds provided from the Water Supply Fund in the Reserve (Deferred Revenue) account was exhausted.
3. In FY2013, it is projected that approximately \$29,000 will need to be drawn from the Fund Balance. In FY2014 it is anticipated that an additional \$74,850 will be needed from the Fund Balance to fund the staff's preparation and the printing of the final report. It is likely that any remaining Fund Balance existing at the end of the fiscal year will be used to support the Commission's development of water supply policies and/or regulations.
4. The FY2014 salaries and wages budget finances salary expenses of employees who spend time working on this project and are estimated at \$50,000.
5. The fringe benefits budget represents the chargeable benefits calculated using the OMB issued "Employee Benefit" reimbursement rates for FY2014.
6. The printing and office supplies budget of \$1,500 represents the estimated cost to print and publish the final report.

**PINELANDS COMMISSION
PINELANDS CONSERVATION FUND
FISCAL YEAR 2014 BUDGET**

Revenue Source	FY2011 Audited	FY2012 Unaudited	FY2013		FY2014 Anticipated	Notes
			Budget	Projected		
Stafford Township (Existing Landfills Assessment)	0	152,900	0	0	0	
EPA Grant - Intermittent Ponds	0	28,791	61,500	40,000	65,000	1
EPA Grant - Natural and Created Wetlands	0	0	30,000	25,000	100,000	2
Septic Technologies Study - Pilot Program	0	0	0	10,204	0	
Interest Income - Land Acquisition	13,164	2,262	1,000	1,800	500	3
Interest Income - Conservation Planning & Research	10,637	2,335	2,500	3,000	3,000	3
Interest Income - Community Planning & Design	9,060	1,949	1,700	2,400	2,400	3
Total Revenue	32,861	188,237	96,700	82,404	170,900	
Cancellation of Prior Year Encumbrances	0	108,396	0	20,000	0	
Reserves for Pinelands Conservation Activities	1,035,765	1,521,395	4,275,700	3,223,896	2,224,753	4
Total Revenue/Other Sources Anticipated	1,068,626	1,818,028	4,372,400	3,326,300	2,395,653	

Expenditure Account	FY2011 Audited	FY2012 Unaudited	FY2013		FY2014 Anticipated	Notes
			Budget	Projected		
<u>Land Acquisition</u>						
Salaries & Wages	31,467	77,700	36,000	33,000	41,600	
Fringe Benefits	11,061	29,487	13,300	15,000	18,900	
Information Processing	650	434	1,010	350	816	
Professional Services	73,752	31,057	121,500	70,100	53,850	
Land Acquisition	675,792	1,137,155	3,717,000	2,812,800	1,665,667	
Administrative Assessment	20,000	20,000	20,000	20,000	20,000	5
Total Land Acquisition Expenditures	812,722	1,295,833	3,908,810	2,951,250	1,800,833	6

Conservation Planning and Research

Salaries & Wages	60,414	120,760	167,900	138,000	187,400	
Fringe Benefits	21,235	45,828	61,900	62,500	85,500	
Printing & Office Supplies	0	273	200	600	300	
Household Supplies (clothing)	0	0	300	0	730	
Other Supplies	0	47	600	350	4,520	
Travel	132	302	1,350	300	8,250	
Information Processing	1,770	2,112	1,900	1,000	21,469	
Technical Services	0	0	0	0	61,600	
Professional Services	0	160,000	20,000	0	0	
Other Services	0	0	1,500	550	2,250	
Acquisitions - Equipment	0	0	7,500	5,300	0	
Acquisitions - Information Processing Equipment	0	5,425	6,000	4,800	0	
Administrative Assessment	20,000	20,000	20,000	20,000	20,000	5
Total Conservation Planning/Research Expenditures	103,551	354,747	289,150	233,400	392,019	7

Community Planning and Design

Salaries & Wages	97,438	105,626	110,000	82,000	105,800	
Fringe Benefits	34,250	40,084	40,700	37,100	48,400	
Printing & Office Supplies	0	244	0	0	100	
Other Supplies	0	10	0	0	0	
Travel	73	295	370	150	100	
Postage	0	157	250	200	100	
Information Processing	360	506	1,020	1,300	1,751	
Other Services	232	526	2,100	900	300	
State Aid and Grants	0	0	0	0	26,250	
Administrative Assessment	20,000	20,000	20,000	20,000	20,000	5
Total Community Planning/Design Expenditures	152,353	167,448	174,440	141,650	202,801	8

Total Expenditures	1,068,626	1,818,028	4,372,400	3,326,300	2,395,653	
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**PINELANDS COMMISSION
PINELANDS CONSERVATION FUND
FISCAL YEAR 2014 BUDGET NOTES**

June 21, 2013

1. In November 2011, the Commission accepted a multi-year grant from the U.S. Environmental Protection Agency to conduct a study titled "Assessing the Ecological Integrity of Intermittent Ponds and Their Vulnerability to Land-use Impacts". Revenue is based upon grant-related expenditures and is reimbursed at the 75% level.
2. In November 2012, the Commission accepted a multi-year grant from the U.S. Environmental Protection Agency to conduct a study titled "Comparing the Functional Equivalency of Natural and Created Wetlands". Revenue is based upon grant-related expenditures and is reimbursed at the 75% level.
3. The funds provided from Atlantic City Electric (formerly Conectiv) and other related revenue sources are kept in three separate cash accounts, one for each program of the Fund. The FY2014 estimated interest income totals \$5,900 and is comprised of interest income from the three cash accounts. All interest income stays within the particular program and is available to help fund the various projects.
4. The difference between the revenues and expenditures for the year, estimated at \$2,224,753, is financed from the Reserves for Pinelands Conservation Activities. Each of the three programs (Land Acquisition, Conservation Planning and Research, and Community Planning and Design) has its own reserve account. During FY2010, the reserve accounts for the CMCMUA landfill expansion and Hammonton wastewater projects were closed upon completion. By resolution, the revenue realized from the CMCMUA landfill expansion project was transferred into the reserve accounts for the three programs.
5. The financial plan that designated these three programs within the Fund was approved by the Commission in April 2005 and includes a \$20,000 assessment from each of the three programs to cover administrative expenses as described in Operating Budget note #16.
6. The Land Acquisition program budget for FY2014 totals \$1,800,833. Personnel costs (salaries/wages and fringe benefits) are estimated at \$60,500 in support of the land acquisition and permanent land protections initiatives. Land acquisitions could total up to \$1,665,667 with consultant fees to facilitate the land purchases up to \$37,850. Also budgeted is \$16,000 for NJDEP to assist with administration of the Limited Practical Use program. Software maintenance supporting the land acquisition program is anticipated to be \$816. Rounding out the budget is the \$20,000 administrative assessment mentioned above.

7. The Conservation Planning and Research program budget for FY2014 totals \$392,019. Personnel costs (salaries/wages and fringe benefits) are estimated at \$272,900 to support the following initiatives and special projects: analysis of landfill capping alternatives, a comprehensive Hammonton wastewater management/water supply policy, implementation of the alternate septic system pilot program / septic system management, the roadside plants management project, management of threatened and endangered species data, planning associated with the Black Run – Kettle Run rule, an assessment of the existing Pinelands landfills, and the two EPA research projects on intermittent ponds and natural / created wetlands. Also included in this year's budget is \$61,600 for technical services from the USGS associated with the natural / created wetlands study and miscellaneous expenses (software, mileage, reference books, training, and scientific supplies and equipment) supporting the conservation planning and research program equal \$37,519. Rounding out the budget is the \$20,000 administrative assessment mentioned above.

8. The Community Planning and Design program budget for FY2014 totals \$202,801. Personnel costs (salaries/wages and fringe benefits) are estimated at \$154,200 to support the following initiatives and special projects: implementation of the clustering ordinances, the Pinelands Development Credit and density rules, administrative responsibilities supporting the Pinelands Development Credit Bank, wastewater management in Pinelands village communities, the creation of a new lot status layer for the geographic information system and to investigate expediting permits in non-residential sewer service areas. Aid to Municipalities to help offset advertising costs to publish the septic ordinances is included for 35 towns at \$750 for a total of \$26,250. Miscellaneous expenses (software, postage, printing, meeting expenses and legal advertisements) supporting the program equal \$2,351. Rounding out the budget is the \$20,000 administrative assessment mentioned above.