

**New Jersey State Council on the Arts  
Grant Period Extension Request**

Funds awarded from a Council grant must be spent or encumbered (obligated in a contract, purchase order, or other formal commitment) by the end of the grant period. If you will not be able to spend/encumber all the grant funds or complete the funded activities within the grant period, you must file a Grant Period Document Extension Request. This form must be submitted before the end of the grant period.

**Email the completed form to your program officer:**

**Samantha Clarke**, Program Officer  
(Arts Education & Lifelong Learning, Multidisciplinary)  
[samantha.clarke@sos.nj.gov](mailto:samantha.clarke@sos.nj.gov)

**Lindsay Dandeo**, Program Officer  
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**Diane Felcyn**, Program Officer  
(Crafts, Multidisciplinary, Visual Arts)  
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**Mary Eileen Fouratt**, Program Officer  
(Access, Community Arts)  
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**Jessica Gaines**, Program Officer  
(Dance, Literature, Opera/Musical Theatre, Theatre)  
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**Kim Nguyen**, Program Officer  
(Folk Arts)  
[kim.nguyen@sos.nj.gov](mailto:kim.nguyen@sos.nj.gov)

Grantee name: \_\_\_\_\_

Email address: \_\_\_\_\_

Grant number (found in SAGE): # \_\_\_\_\_

Type of grant (check one):

- |  |  |
|--|--|
| <input type="checkbox"/> Creative Aging            | <input type="checkbox"/> General Operating Support |
| <input type="checkbox"/> Capital Arts Project      | <input type="checkbox"/> General Program Support   |
| <input type="checkbox"/> Co-Sponsored Project      | <input type="checkbox"/> Local Arts Program        |
| <input type="checkbox"/> Folk and Traditional Arts | <input type="checkbox"/> Other: _____              |
| <input type="checkbox"/> Apprenticeship            |  |
| <input type="checkbox"/> Heritage Fellowship       |  |

Current Grant Period: \_\_\_\_\_

Requested Grant Period: \_\_\_\_\_

Reason an extension is needed: \_\_\_\_\_

*All requests are subject to review and approval.*

\_\_\_\_\_  
Name/Title

\_\_\_\_\_  
Grantee Signature

\_\_\_\_\_  
Date

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For use by New Jersey State Council on the Arts:

The above extension has been approved.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date