**Application Form**

**FY17-18 (July 1, 2017 – June 30, 2018)**

NEW JERSEY STATE COUNCIL ON THE ARTS

P.O. Box 306, 225 W. State St., Trenton, NJ 08625; 609.292.6130; 609.633.1186 TTY; njsca@sos.nj.gov

**Deadline: The deadline is April 5, 2017**. One original and 7 copies of the Folk Arts Apprenticeship application must be postmarked or delivered to NJSCA office**s** at 225 West State Street by 4:00pm on

**April 5, 2017**.

**Apprentice Artist/The Applicant**

 [ ]  I have a Social Security Number (Required to

[ ]  Mr. [ ]  Ms. [ ]  Mrs.       apply. If awarded a grant a Social Security

Name number must be provided with the grant agreement)

Address City County State Zip

        /  /

Telephone Date of Birth Place of Birth

State Legislative District  /  Email Address

Congressional District  /

*(The above district information can be obtained from your county board of elections)*

*Check if applicable:* [ ]  I am a recipient of an FY 2017 Apprenticeship Grant and am applying for a

 second-year grant to continue my study.

**Apprentice/Applicant Certification**

I certify that to the best of my knowledge and belief, the information in this application is true and accurate. I further understand that I must be a bona fide resident of New Jersey to be eligible and agree to submit documentation of same, if requested, and that all funds received will be used exclusively for work completed during the grant period. I will properly credit the NJSCA in all public announcements or information related to the apprenticeship. I also hereby release the NJSCA/Department of State/State of New Jersey, its employees and agents from any liability or responsibility concerning submission of my materials.

Signature of Apprentice Date

**Master Artist**

 [ ]  I have a Social Security Number (Required to

[ ]  Mr. [ ]  Ms. [ ]  Mrs.       apply. If awarded a grant a Social Security

Name number must be provided with the grant agreement)

Address City County State Zip

        /  /

Telephone Date of Birth Place of Birth

State Legislative District  /  Email Address

Congressional District  /

**Apprenticeship Work Plan and Budget**

Name of Apprentice

Name of Master

Traditional art or craft

Dates the proposed apprenticeship will begin   /  /     and end   /  /

How many lessons/meetings      Length of each meeting (in hours)

Location meetings will take place

Topics, skills, or repertoires to be learned including the content and sequence or order of the lessons.

Attach up to one additional page if needed.

|  |  |
| --- | --- |
|  |  |
| Master's fee: $      per hour x      hours =  | $      |
| Materials or supplies (please list):  |  |
|       | $      |
|       | $      |
|       | $      |
|       | $      |
| Travel: (If by car) number of miles     x .31 per mile = | $      |
| Total Apprenticeship cost = | $      |
|  |  |
| **Total request** (no more than $3,000) | $      |

Notes for Work plan and Budget:

* *Please remember that the master's fee must be at least 80% of the total amount requested and materials and travel may not be more than 20% of the total amount requested*
* *In setting the master’s fee, consider the value of his time as well as the rate at which he or she would be paid to perform in public or teach the art at a school*
* *If the Apprenticeship total cost is more than the NJSCA funds requested, please indicated the source of the other funds that will make the full apprenticeship possible*
* *For further guidance on how to prepare a sound work plan, applicants are encouraged to contact Kim Nguyen, Program Officer-Folk Arts at 609.292.4495.*

**Master Information**

Name

*Please answer the following questions with specific details in the space provided.*

1) What is the background of this traditional art in your culture including the history and evolution of the art form? Is this art form in danger of not being practiced anymore or does it help to preserve an endangered language?

2) How is this art or craft important to your community?

3) When, where, and from whom have you learned and developed your art form?

**Master Information**

4) How has this art or craft been important in your own life?

5) Describe your activities and involvement with this and other traditional arts in your cultural community. Please list some of the events and activities at which you’ve performed, presented, or taught.

6) Why do you choose to work with this particular apprentice? What is promising or outstanding about him or her? (Second-year applicants should explain why the apprentice should have a second year of apprenticeship.)

7) Please provide support materials and descriptive details that show your mastery of this traditional art.

**Apprentice Information**

Name

*Please answer the following questions with specific details in the space provided.*

1) How long have you been learning this art or craft? Describe your level of skill. What skills have you mastered and what do you need to learn or develop further?

2) For second-year applicants only: Describe the progress you have made during the first year of your apprenticeship and your current level of mastery. Explain what you accomplished last year and what you want to accomplish through a second year of apprenticeship.

3) How, when, where and from whom have you learned?

4) In what ways have you been involved with traditional activities in your cultural group or community?

**Apprentice Information**

5) Why is it important to you to learn more?

6) Why is it important for you to learn through an apprenticeship rather than through other means, such as classes?

7) Why have you chosen to work with this master artist? What in particular can you learn from him or her rather than from another master?

8) What are your hopes and plans for your future practice of this art or craft?

**Image Support Materials**

IMAGES: If submitting images, follow the instructions for identifying them on page 3 of the Guidelines, and list each one below on this form. In the description of each image explain what the item is called, what it is made from, and what it is used for, for instance.

|  |  |
| --- | --- |
| Image 1 – Master’s Name:       | Image 4 – Apprentice’s Name:       |
| Title of Work:       | Title of Work:       |
| Description:       | Description:       |
| Image 2 - Master’s Name:       | Image 5 - Apprentice’s Name:       |
| Title of Work:       | Title of Work:       |
| Description:       | Description:       |
| Image 3 - Master’s Name:       | Image 6 - Apprentice’s Name:       |
| Title of Work:       | Title of Work:       |
| Description:       | Description:       |

CDs and DVDs: If submitting a CD or DVD follow instructions on Page 3 of the Guidelines for marking them and complete the information requested below. Samples of dancers should show the full body including feet.

**Media Support Materials**

|  |  |
| --- | --- |
| Sample 1: (select one) [ ]  CD [ ]  DVD |  |
| Master’s Name:       | Title of Work:       |
| Date/Place of Performance:       |
| Description of art form:       |
| Sample 2: (select one) [ ]  CD [ ]  DVD |  |
| Apprentice’s Name:       | Title of Work:       |
| Date/Place of Performance:       |
| Description of art form:       |

**Application Checklist**

**Checklist for completed application. Please complete and include with your application.**

**Have you and your master artist:**

[ ]  Completed the Application Form? The form may be downloaded and filled in from the Council’s website: [www.artscouncil.nj.gov](http://www.artscouncil.nj.gov)

[ ]  Signed the Apprentice/Applicant Certification Statement (A-1)?

[ ]  Completed the Apprentice's Section (A-2)?

[ ]  Completed the Master's Section (A-3 and A-4)?

[ ]  Completed the Apprenticeship Work Plan and Budget (A-5 and A-6)?

[ ]  Completed the Support Materials Information (A-7 and/or A-8)?

[ ]  Included labeled support materials?

[ ]  Included the **original** and **seven copies** of this application?

[ ]  Included a stamped, self-addressed mailer for the return of your support materials?