

**New Jersey State Council on the Arts**

**Folk Arts Apprenticeship Grant Program**

**Fiscal Year 2018 Program Guidelines and Information**

**APPLICATION DEADLINE: APRIL 5, 2017**

Grant application workshops are conducted statewide. Workshops are FREE and registration is required.   
To register please contact Kim Nguyen at [kim.nguyen@sos.nj.gov](mailto:kim.nguyen@sos.nj.gov) or 609-292-4495.

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| **February 5, 2017 2:00 p.m. – 3:00 p.m.**  Folklife Program for New Jersey  East Jersey Olde Town Village  1050 River Road  Piscataway, NJ 08854  Eva Walters 732-745-4489  [www.co.middlesex.nj.us](http://www.co.middlesex.nj.us)  [eva.walters@co.middlesex.nj.us](mailto:eva.walters@co.middlesex.nj.us) | **March 8, 2017 11:00 a.m. – 12: 00 p.m.**  New Jersey State Council on the Arts  225 West State Street, 4th Flr.  Trenton, NJ 08625  Kim Nguyen 609-292-4495  [www.artscouncil.nj.gov](http://www.artscouncil.nj.gov)  [kim.nguyen@sos.nj.gov](mailto:kim.nguyen@sos.nj.gov) |
| **February 10, 2017 11:00 a.m. – 12:00 p.m.**  Perkins Center for the Arts  35 King highway  Moorestwon, NJ 08057 Karen El Amin 856-235-6488[www.perkinscenter.org](http://www.perkinscenter.org) [tellintales@comcast.net](mailto:tellintales@comcast.net) | **March 11, 2017 2:00 p.m. – 3:00 p.m.**  Kennedy Dancers Professional Repertory Co  79 Central Avenue  Jersey City, NJ 07306  Diane Dragone 201-659-2190  [www.kennedydancers.org](http://www.kennedydancers.org)  [kennedydancers@aol.com](mailto:kennedydancers@aol.com) |
| February 24, 2017 4:00 p.m. – 5:00 p.m. Down Jersey Folklife Center  Wheaton Arts and Cultural Center  1501 Glasstown Rd.  Millville, NJ 08332  Iveta Pirgova 856-825-6800  <http://www.wheatonarts.org>  [ipirgova@wheatonarts.org](mailto:ipirgova@wheatonarts.org) | **March 19, 2017 2:00 p.m. – 3:00 p.m.**  Jersey Shore Folklife Center/Tuckerton Seaport  120 Main Street  Tuckerton, NJ 08087  Jaclyn Wood 609-296-8868 [www.tuckertonseaport.org](http://www.tuckertonseaport.org) [jaclynw@tuckertonseaport.org](mailto:jaclynw@tuckertonseaport.org) |

**On-going individualized workshops in your community are available by appointment.**

**Please contact Kim Nguyen at** [**kim.nguyen@sos.nj.gov**](mailto:kim.nguyen@sos.nj.gov) **or 609-292-4495.**

The Council gratefully acknowledges the above organizations for hosting these workshops. All workshop sites are conducted at accessible sites. Applicants in need of accessibility services should contact   
Don Ehman at [donald.ehman@sos.nj.gov](mailto:donald.ehman@sos.nj.gov) no later than two weeks prior to the workshop date.

**Guidelines**

**Folk Arts Support**

The New Jersey State Council on the Arts recognizes that diversity is one of New Jersey's most significant and valuable characteristics. The state's many geographic and demographic settings -- from mountains to coastal plains, from farms to city neighborhoods -- are interwoven with communities whose traditional folk arts and crafts are valued ways of expressing identity and strengthening group ties. Support for these traditional arts and artists contribute to social stability and harmony at the same time that it increases the dynamic array of artistic resources of the state.

The folk arts and crafts are those that are traditionally learned as part of the lifestyle of a community whose members share identity based upon ethnic origin, religion, occupation, or geographical region. Highly varied, these traditions are shaped by the aesthetics and values of the community and are *passed from generation to generation.*

Some are fleeting -- the decorative *mehendi* painted on a Rajastani Indian bride's hands before her wedding; the Karpathian Greek *mandinathes,* composed and sung for the funeral of a friend. Others are enduring -- a finely crafted *cuatro*, the ten-stringed guitar that is the hallmark of Puerto Rican *jibaro* music*;* a Seabright skiff used by Monmouth County lifeguards. Some are part of festival -- West African-derived Trinidadian stilt dances performed for Carnival. Others are for daily life -- the strip quilts made by African American women; the brightly-colored grape baskets woven by Palestinian women. Some are endangered arts and art forms that help preserve endangered languages such as the Native American courting flute or the distinct dialect spoken by Khmer Krom (Cambodian-Vietnamese). All of these and many, many others are practiced in New Jersey.

Through its **Folk Arts Program**, the New Jersey State Council on the Arts provides support tailored to the needs of communities and their traditional folk artists and folk arts activities. Grants to organizations support community based folk arts activities, as well as events and projects that bring them to other audiences.

**Folk Arts Apprenticeship Grants**Folk Arts Apprenticeship Grants encourage communities to continue passing on their valued traditions in traditional settings, by providing stipends so that master folk artists and craftsmen can help apprentices develop greater skill. Since 1995, these grants have supported apprenticeships in many different cultural communities, reflecting the rich array of traditional arts in our state. A list of art forms that have been supported in the past is presented on page 6.

**Awards**

Apprenticeship awards will vary with the proposed work plan, but will not exceed $3,000. At least 80% of the award must be used to compensate the master for his or her time, with the remainder used for travel, materials, or supplies.

**When the Apprenticeship  
Can Take Place**

The grant period for the Apprenticeship Program is July 1, 2017 to June 30, 2018.

**Who May Apply**

A master folk artist is someone who has learned a traditional art as part of community life and has attained a high level of excellence in the eyes of other community members. An apprentice is someone from the same cultural group who has demonstrated ability and commitment to learning and practicing the traditional art of the master.

Apprentices must be at least eighteen years of age at the time of this grant application deadline and must be residents of New Jersey. Students enrolled in out-of-state educational institutions are eligible as long as they retain their NJ resident status.

**Guidelines**

*(****Who May Apply****, Continued)*

Verification of residency will be required. Apprentices are encouraged to work with master folk artists who are also residents of New Jersey whenever possible.

Master and apprentice should be members of the same cultural group that share identity based on religion, occupation, ethnicity, language, or location and have learned the art or craft in traditional community settings rather than formal public institutions.

Apprenticeships are eligible for funding for a second year. Second-year applicants must include a description and support materials that demonstrate the progress made during the first year of the apprenticeship.

Apprentices who have received two consecutive years of Council Apprenticeship funds may not reapply to the program for the next three consecutive years.

Grant funds may not be used for foreign travel, hospitality costs, capital improvements, the purchase of permanent equipment or to support on-going, school-based classes.

One application per apprentice per year may be submitted.

A master artist may be proposed by no more than two apprentice applicants in a single grant cycle. It is the responsibility of the applying apprentice and the master to comply with this requirement. If two apprenticeships that include the same master are funded, the training must still be conducted one-on-one and not in a group or class setting.

**Requirements**

Lessons should be one-on-one unless the art form can only be performed with another person. This program does not fund group classes.

The master and the apprentice must develop the work plan together. The work plan should set out clear goals and a structure to achieve them including the content and sequence of the sessions.

The application must be submitted in English, preferably using the computer generated form, but it may be typewritten, or legibly handwritten.

The master and the apprentice each complete their designated section of the application and submit support materials that demonstrate their levels of skill.

The apprentice is financially and legally responsible for the grant. He or she receives the funds, pays the master, and provides the final report.

Apprenticeships are carried out any time between July 1, 2017 and June 30, 2018.

The apprentice and master both file final reports with the Arts Council after completing the apprenticeship. Forms will be provided by Council staff.

Public access to folk arts is an important vehicle for increased appreciation and understanding of other cultures. The Arts Council will endeavor to develop public program opportunities and will encourage masters and apprentices to participate.

**How Applications are Evaluated**

The panel of folk arts specialists will review each application on the following criteria:

**Excellence** of the master artist, as demonstrated in support materials

**Preparation** and **commitment** of the apprentice, as demonstrated in support materials and indicated in application

**Shared cultural heritage** of master and apprentice

**Traditionality** of the art form within the shared community of the master and apprentice

**Adequacy** and appropriateness of the work plan and budget

**Guidelines**

**Priorities**

The Council will place a higher priority for support for applications that represent:

**Endangered arts** and arts that help preserve **endangered languages** that are disappearing due to the lack of master artists, materials, marketable means to attract the general public or the community’s youth population.

**Community based** that are valuable to communities, but not likely involved in professional individual networks or taught in a formal or institutional process.

**The** **broad diversity of communities and art forms** of the state that have not previously been supported through the Apprenticeship program.

**Support Materials**

**A complete application includes support materials from both the master and the apprentice. These materials are the most important means for assessing the artistry and achievement of the applicants. It is to the advantage of the applicant to provide audiovisual materials of the best quality and to follow instructions carefully. Materials should be relevant to and focus on the traditional art form. Work samples should demonstrate both the community content of the art form and the virtuosity of the master and apprentice. Be sure to identify the master and master’s work and apprentice and apprentice’s work on work samples.**

Applicants should take care in the selection of support materials, and please know that panelists will be directed to review your website and/or other internet sources (such as YouTube) to better assess artistic quality. If samples of artistic work are not available online, then applicants must provided documentation of artistic quality. CDs or DVDs you choose to submit should present samples of the master artist and apprentice’s best work; panelists will assume what you show are the best possible samples.

For ***crafts*** and ***visual arts****,* please submit six images on CD -- three of the master's work and three of the apprentice's. On the CD provide a caption with the name of the artist and the number of the slide. Complete the "Image Support Materials" section of the application. On the form write the name of the artist and the number of the image and describe in detail the art or craft that is pictured in the image. Attach the CD to the form.  
  
For ***musical***and ***spoken arts***, please submit two CDs, or DVDs one of the master and one of the apprentice. Label each disk with the name of the artist and “#1” for the master artist and “#2” for the apprentice artist. The DVD or CD may be of an entire performance. However, since the panelists may view or listen to DVDs or CDs for no more than a total of six minutes for each application, be sure that you indicate the CD or DVD track(s) that best demonstrates the artistic quality of the artist.  
  
**Dance** applicants should be sure the work sample shows the performer’s entire body, including the feet, and that the performance includes the most important skills for the art form.  
  
On Page A-8 of the application, complete the “Media Support Materials” section. Write the name of the artist, the title of the work, and the date and place of the performance. If the DVD or CD portrays the master and/or apprentice with others in a group, explain how the panel can identify the master or apprentice. Provide a description of the art form, including the instruments played (if any) and any other important information, such as the symbolism of the art form or its traditional usage.

***Other*** documents that may be submitted, but are not required, include a biography of the artists, articles about them or the art form, photographs, publications, or a maximum of two letters of support from people who are familiar with the work of the artist and knowledgeable about the traditional art form. No more than five other documents may be submitted.

**Guidelines**

*(****Support Materials****, Continued)*

The Council must retain the support materials of successful applicants. Therefore, it is best not to send your only copy of a DVD or CD. If your application is not funded and you would like the CDs or DVDs returned, please include a stamped, self-addressed mailer of adequate size and postage.

**Application Process**

There are several ways to receive assistance in applying for a Folk Arts Apprenticeship grant.   
  
***We encourage all potential applicants to contact Folk Arts Program Officer Kim Nguyen to discuss the application and how best to develop it.*** Contact Kim at 609-292-4495, or email [kim.nguyen@sos.nj.gov](mailto:kim.nguyen@sos.state.nj.us).

State Arts Council staff will also conduct workshops to assist applicants at sites around the state. Contact the Folk Arts Program Officer to schedule a workshop specifically for your community or organization. In addition, you may also receive assistance with your application from a folk cultural specialist at one of the folklife programs around the state. See the directory of folklife programs on page 7 for contact information.

**Evaluation Process**

All applications will be reviewed by a panel of experts in folk arts and traditional cultures. They will assess the quality of each application, based upon *How Applications Are Evaluated* listed on page 3. The Council’s Grants Committee will then review the panel's evaluations and make funding recommendations to the full Council. The Council plans to vote on recommendations at its annual meeting in July 2017 and applicants will be notified in writing immediately after the meeting.

**Payments and Reporting**

The first payment, 85% of the award, will be advanced to the apprentice after the grant contract has been completed and submitted. The final 15% of the award will be made after the final report has been submitted and approved. Final reports will be due by July 30, 2018 and will include a description of the work completed and a brief accounting of expenditures.

**Please Note:**  Funds awarded through an apprenticeship grant may be taxable. It is not possible for the State Arts Council to determine this for individuals. If it is a matter of concern for you, please contact a tax specialist or the IRS for information on how receipt of an award will affect your tax situation.

**Deadline**

One original and 7 copies of the application along with support materials must be postmarked or delivered to the New Jersey State Council on the Arts **no later** than **April 5, 2017**.

Address all applications to:

**New Jersey State Council on the Arts**

**Folk Arts Apprenticeships**

**PO Box 306**

**Trenton, NJ 08625-0306**

**Additional Resources**

# Art forms supported through the New Jersey State Council on the Arts Folk Arts Apprenticeship program over the past twenty years include the following:

Hoh Daiko Drumming

W. Bengalese and Bangladesh Folk Songs

Abenaki Birchbark Canoe-making

Cuban Lace and embroidery work

Puerto Rican Bomba and Plena

Indian Classical Music

Tabla - Indian Percussion

Peking Opera Singing

Chinese Knotting

Yoruba/lueumi Afro-Cuban Percussion

Embroidery/Sewing of Wedding Costume

Rug Hooking

Indian Odissi Dance

Native American Dance & Music

African American Gospel Music

Classical-Indigenous Cuatro Music

Weaving and Loom Building

Puerto Rican Cuatro Making

Yiddish Song

Bengalese Ritual Decorative Painting

Storytelling

Ukrainian Pysanky Painting

Irish Set Dance

Orisha sacred drumming

Jamaica Pottery

Cambodian Classical Dance

Guatemalan Weaving

Indian Kathak Classical Dance

Lindy Hop/Jitterbug

Brazillian Capoeira

Mesodmexican fesco

Irish flute

Italian Lace bobbin

West African baliphone

Korean Pansori

Orisha Dance

Indian Bharata Natyam Dance

Indian Mridangah Drums

Jinghu - Chinese Opera Instrument

Temari-Hand ball

Guinean West African Dance

Decoy Carving

Barnegat Decoy Carving

Native American water Drum Making

Palestinian Embroidery and Craft

Philippine Baybayin

Nigerian Storytelling

Batik Painting

Indian Carnatic Classical

Philippine Bandurria La-ud/Octavina

Puerto Rican Folk/Country Music

Puerto Rican Jibaro Music

Greek Pastry making

Pinelands Region Basketry

Japanese Kabuki Dance

African American Folk Music

Blacksmithing

Chinese designs

Ukrainian Traditional Folk Dance

Ukrainian Traditional Folk Embroidery

Kutchi Embroidery

Italian St. Joseph’s table

Mexican folk dance

Bata drumming

Bulgarian drummaking

Iconography

Bespoke Handsewn Shoe Making

Uilleann Pipes

Klezmer Clarinet

**Additional Resources**

Folk Arts and Folklife Centers Around New Jersey

You may wish to contact one of the statewide or regional folk arts centers in the state, which can provide additional application assistance and other potential programs or services to assist you in your work.

Kim Nguyen

New Jersey State Council on the Arts

225 West State Street 4th Floor

P.O. Box 306

Trenton, NJ 08625-0306

609-292-6130

[www.artscouncil.nj.gov](http://www.artscouncil.nj.gov)

[kim.nguyen@sos.nj.gov](mailto:kim.nguyen@sos.state.nj.us)

Other languages spoken: Vietnamese

Eva Walters

Folklife Program for New Jersey

Middlesex County Cultural and Heritage Commission

75 Bayard St.

New Brunswick, NJ 08901

732-745-4489  
[www.co.middlesex.nj.us](http://www.co.middlesex.nj.us)

[eva.walters@co.middlesex.nj.us](mailto:eva.walters@co.middlesex.nj.us)

Other languages spoken: Gujarti

Jaclyn Wood

Jersey Shore Folklife Center

Tuckerton Seaport

120 West Main St/PO Box 52

Tuckerton, NJ 08087

609-296-8868

### [www.tuckertonseaport.org](http://www.tuckertonseaport.org)

[jaclynw@tuckertonseaport.org](mailto:jaclynw@tuckertonseaport.org)

Karen El Amin

Perkins Center for the Arts

30 Irvin Avenue

Collingswood, NJ 08109

# 856-235-6488 x305 [www.perkinscenter.org](http://www.perkinscenter.org)

[tellintales@comcast.net](mailto:tellintales@comcast.net)

Iveta Pirgova

Down Jersey Folklife Center

Wheaton Arts and Cultural Center

1501 Glasstown Road

Millville, NJ 08332-1566

856-825-6800 X131

[www.wheatonarts.org](http://www.wheatonarts.org)

[ipirgova@wheatonarts.org](mailto:ipirgova@wheatonarts.org)

Other languages spoken: Bulgarian, Turkish, Russian, and Serbo-Croatian

You are encouraged to contact your County Arts Agency which can possibly provide other programs and services to assist you in your work.   
  
**Atlantic County Office of Cultural & Heritage Affairs**

**County Arts Agencies**

40 Farragut Avenue

Mays Landing, NJ 08330

609-625-2776 x6314

**Bergen County Division of Cultural & Historic Affairs**

1 Bergen County Plaza

Fourth Floor

Hackensack, NJ 07601-7076

201-336-7276

**Burlington County Division of Cultural Affairs & Tourism**

Smithville Road

P.O. Box 6000

Eastampton, NJ 08060

609-265-5838

**Camden County Cultural & Heritage Commission**

PO Box 200 College Drive

Wilson Hall West #107

Haddon Township, NJ 08012

856-227-7200 x4273

**Cape May County Division of Culture & Heritage**

**Department of Tourism**

4 Moore Road DN #139

Cape May Court House, NJ 08210

609-463-6415

**Cumberland County Cultural & Heritage Commission**

Tourism and Cultural Affairs

164 West Broad Street

Bridgeton, NJ 08302

856-453-2175

**Essex County Division of Cultural & Historic Affairs**

22 Crestmont Road

Verona, NJ 07044

973-239-7072

**Gloucester County Cultural & Heritage Commission**

1400 Tanyard Road

Sewell, NJ 08080

856-464-5214

**Hudson County Division of Cultural & Heritage Affairs**

583 Newark Avenue

Jersey City, NJ 07306

201-459-2070

**Hunterdon County Cultural & Heritage Commission**

P.O. Box 2900

Route 12 County Complex Bldg #1

Flemington, NJ 08822-2900

908-788-1490

**Mercer County Cultural & Heritage Commission**

McDade Administration Building

640 S. Broad Street

Trenton, NJ 08650-8068

609-989-6701

**Middlesex County Cultural & Heritage Commission**

703 Jersey Avenue

New Brunswick, NJ 08901-305

732-745-4489

**Monmouth County Arts Council**

105 Monmouth Street

Red Bank, NJ 07701-1197

732-212-1890

**Morris Arts**

14 Maple Ave Suite 301

Morristown, NJ 07960

973-285-5115 x 11

**Ocean County Cultural & Heritage Commission**

P.O. Box 2191

14 Hooper Avenue

Toms River, NJ 08754-2191

732-929-4779

**Passaic County Cultural & Heritage Council**

Passaic Co. Community College

Cultural Affairs Dept.

1 College Boulevard

Paterson, NJ 07505-1179

973-684-6555

**Salem County Cultural & Heritage Commission**

94 Market Street

Salem, NJ 08079

856-935-7510 x8384

**Somerset County Cultural & Heritage Commission**

Somerset County Admin. Building

P.O. Box 3000

20 Grove Street

Somerville, NJ 08876-1262

908-231-7110

**Sussex County Arts & Heritage Council**

133 Spring Street

Newton, NJ 07860

973-383-0027

**Union County Division of Cultural & Heritage Affairs**

633 Pearl Street

Elizabeth, NJ 07202-3623

908-558-2550

**Warren County Cultural & Heritage Commission**

Shippen Manor

8 Belvidere Avenue

Oxford, NJ 07863-3014

908-453-4381

**The New Jerset State Council on the Arts**

**Mission**

In 1966, the legislature passed and the governor signed a law creating the New Jersey State Council on the Arts and directing us to do all that is necessary and appropriate to: support, encourage, and foster public interest in the arts; enlarge public and private resources devoted to the arts; promote freedom of expression in the arts; and facilitate the inclusion of art in every public building in New Jersey.   
  
**Goals**

Build and strengthen New Jersey communities through the arts.

Advance quality arts education and lifelong learning for everyone.

Broaden, deepen and diversify arts participation for people of all ages, abilities and backgrounds.

Increase support for New Jersey artists and arts organizations.

Improve access to and the use of technology in the New Jersey arts industry.

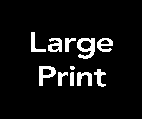
Increase public awareness of the value of the arts.

Employ Arts Council resources to leverage other support for the arts.  
  
**How We Are Funded**Public support for the arts in New Jersey is drawn from a dedicated, renewable revenue source--the Hotel/Motel Occupancy Fee--established in 2003. Under this law, 22.68% of the fees collected shall be annually allocated to the Arts Council with a minimum annual appropriation of $16 million. Additionally, the Arts Council receives an annual, competitive federal grant from the National Endowment for the Arts.



Funding for this grant program has been made possible in part by support from the National Endowment for the Arts.

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| **State of New Jersey** |
| The Honorable Chris Christie, *Governor* |
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| **Department of State** |
| The Honorable Kim Guadagno, *Lieutenant Governor,*  *Secretary of State* |
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| **The New Jersey State Council on the Arts**  Elizabeth A. Mattson, *Chair* |
| Sharon Burton Turner, *First Vice Chair* |
| Kevin M. O’Brien, *Second Vice Chair* |
| Gary Blackman |
| Mary-Grace Cangemi |
| Lawrence K. Carlbon |
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| Ofelia Garcia |
| Joyce C. Goore |
| Carol Ann Herbert |
| Dolores A. Kirk |
| Ruth Lipper |
| Trudy Rosato Simpson |
| Lana Gold Walder |
| The Honorable Kim Guadagno, *Ex Officio* |
| The Honorable Thomas H. Kean, Jr., *Ex Officio* |
| The Honorable Valerie Vainieri Huttle, *Ex Officio* |
|  |
| Nicholas Paleologos, *Executive Director* |
| Kim Nguyen*, Program Officer - Folk Arts* |
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This application is available in Large Print. If you are in need of any special accommodation in filing a State Arts Council Grant application, please contact the **Council Office** at 609-292-6130 (voice); 609-633-1186 (TTY). Callers with hearing or speech impairments may also use the NJ Relay Service by dialing **711.**