**New Jersey State Council on the Arts Document Extension Request**

Applicants and grantees are encouraged to submit documents by the established deadlines. However, should you need to request an extension to a deadline, please use this form to make the request.

Extensions for applications may be difficult to approve as the timing for distribution of applications to panels for review may not permit additional time. Grant agreements and final reports are reviewed in the order received, and first and final payments are dependent upon receipt and review of these documents, therefore an extension can delay the receipt of payment.

Complete the information below, print the form and mail or fax it to: New Jersey State Council on the Arts

Extension Request

P.O. Box 306 Trenton, NJ 08625 Fax: 609-989-1440

Grantee/Applicant name:

Grant number (for audits, agreements and reports – found on grant agreement): #

Type of grant/application (check one):

General Operating Support Arts in Communities

General Program Support Building Arts Participation

Arts Education Special Initiative Southern NJ Staffing Initiative

Arts Project Support Folk Arts Apprenticeship

Projects Serving Artists Local Arts Program

Local Arts Staffing Initiative

Requesting extension to the filing date for the following document: Application Final Report

Grant Agreement Interim Report

Audit/Financial Statements Other:

Original deadline (mm/dd/yy):

Date you wish to extend the deadline to (mm/dd/yy):

Reason an extension is needed:

***All requests are subject to review and approval.***

Name/Title Applicant/Grantee Signature Date

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For use by NJ State Council on the Arts:

The above extension has been approved.

Signature Date