

# New Jersey Department of Transportation

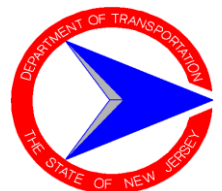
## Safe Routes to School Design Assistance Program

Local Aid and Economic Development  
January 2018

Presented By: Laine Rankin and Julie Seaman  
Local Aid and Economic Development

# Background Information– FHWA’s Every Day Counts

- ▶ FHWA initiative launched in 2009
- ▶ An effort to bring a better, faster, and smarter approach to highway and bridge construction
- ▶ Currently in 3<sup>rd</sup> round of EDC
  - EDC-3 (2015–2016)
  - EDC-2 (2013–2014)
  - EDC– (2011– 2012)
- ▶ EDC-2 promoted a three prong strategy to help local public agencies
- ▶ <https://www.fhwa.dot.gov/innovation/everydaycounts/>



# EDC 2–Locally Administered Projects Three Pronged Strategy

- ▶ LPA Certification/Qualification Programs
- ▶ Flexibility in Consultant Services
- ▶ Stakeholder Partnering



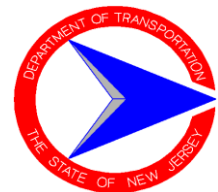
# Procurement of Professional Services for Federal Aid Projects

- ▶ Brooks Act – Qualifications Based Selection (QBS) process. Based on qualifications and experience, not cost.
  - Approved written procurement policies and procedures
  - Solicitation, evaluation, ranking, and selection
  - Negotiation of fee proposal and contract terms
  - Monitoring of consultant’s work
  - Evaluation of consultant’s performance at contract completion



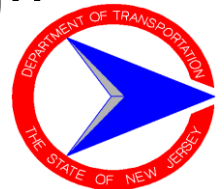
# SRTS Design Assistance Program– Establish Consultant Pool

- ▶ NJDOT issues RFP using NJDOT procurement process and prequalified consultants
- ▶ NJDOT evaluates, ranks, and selects a pool of qualified design consultants. Current pool includes:
  - NV5
  - McCormick Taylor
  - Greenman–Pederson, Inc.



# SRTS Design Assistance Program– Consultant Selection & Negotiation

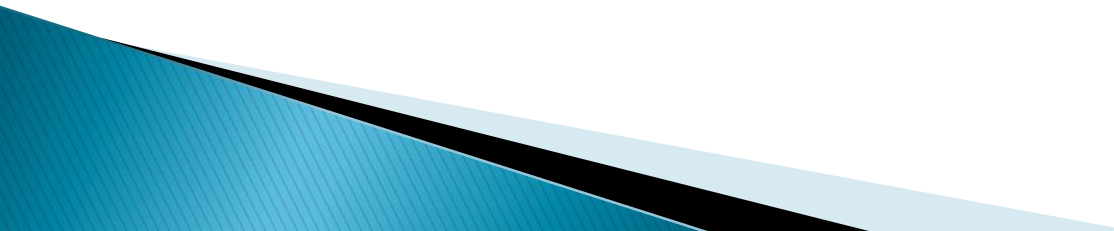
- ▶ LPA selects a design consultant from the pool along with the appropriate Judgement Factors providing reason for the selection (NJDOT Procurement Website)
- ▶ LPA contacts NJDOT to schedule initial meeting
- ▶ NJDOT, LPA and consultant develop SOW based on SRTS grant application
- ▶ NJDOT prepares independent cost estimate
- ▶ Consultant prepares and submits fee proposal and certified payroll roster to the NJDOT and LPA
- ▶ LPA and NJDOT negotiates final proposal with consultant
- ▶ NJDOT authorizes federal-aid funds for design



# Judgement Factors

- ▶ <http://www.state.nj.us/transportation/business/procurement/ProfServ/ConsulSelections/>
  - CES Rating
  - **Complexity**
  - Key Staff
  - Project Approach
  - Project Manager
  - **Proximity of the Firm**
  - **Relevant Experience**
  - **Workload**
  - Audit Non-Compliance

# SRTS Design Assistance Program Consultant Contract Administration

- ▶ LPA executes agreement with consultant for work to be performed
  - ▶ NJDOT executes Federal-aid agreement with LPA for reimbursement of funds
  - ▶ LPA submits payment vouchers. NJDOT provides funds on a reimbursement basis
  - ▶ LPA monitors consultant's work, and evaluates performance at contract completion
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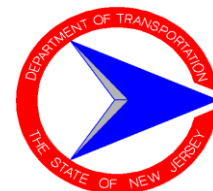


# Program Highlights

- ▶ 1 year pilot program with an option to extend to two years
- ▶ 2016 recipients are eligible
- ▶ Pool consultant information is posted on the NJDOT website:

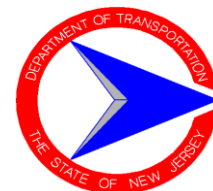
<http://www.state.nj.us/transportation/business/localaid/srts.shtm>

- ▶ Disciplines limited to Highway and Traffic Engineering
- ▶ \$175,000 cap on fee proposals



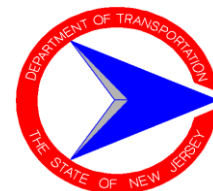
# Program Highlights

- ▶ Use of pool consultant is not mandatory
- ▶ LPA enters into agreement directly with consultant
- ▶ LPA must evaluate consultant's performance at contract completion
- ▶ LPA must follow quality based selection process to be eligible for federal-aid design funds if a pool consultant is not used



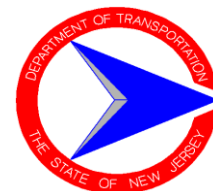
# Program Benefits

- ▶ Simplified procurement process
- ▶ Shortened time and reduced costs
- ▶ Improved quality and performance
- ▶ Quicker review times
- ▶ Improved compliance with federal and state procurement requirements



# Future Local Aid Assistance Programs

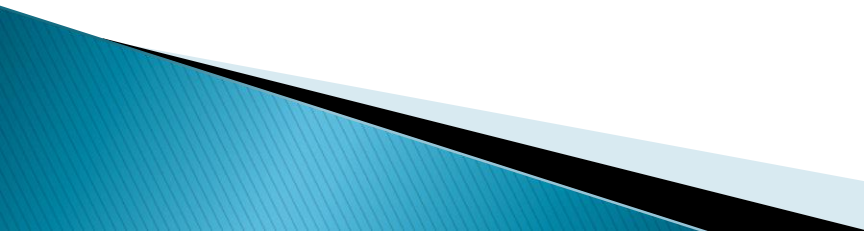
- ▶ Design Assistance Program for Transportation Alternatives 2016 Grant recipients (early 2018)



# Resources

- ▶ NJDOT Local Aid and Economic Development
  - <http://www.state.nj.us/transportation/business/localaid/>
- ▶ LPA Training–Rutgers Center for Advanced Infrastructure and Transportation (CAIT)
  - <http://cait.rutgers.edu/cait/training>
- ▶ FHWA Federal–aid Essentials for Local Public Agencies
  - <http://www.fhwa.dot.gov/federal-aidessentials/>

# Rutgers CAIT Training Classes

- ▶ Design of ADA Curb Ramps
  - ▶ Compliance to the American With Disabilities Act (ADA) in the Public Right of Way
  - ▶ Highway Inspection Procedures for Federal Aid Highways
  - ▶ Federal Aid Requirements and LPA Stewardship
  - ▶ Grant Management for Federal Aid Projects
  - ▶ Responsible Charge Training
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# Contact Information

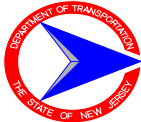
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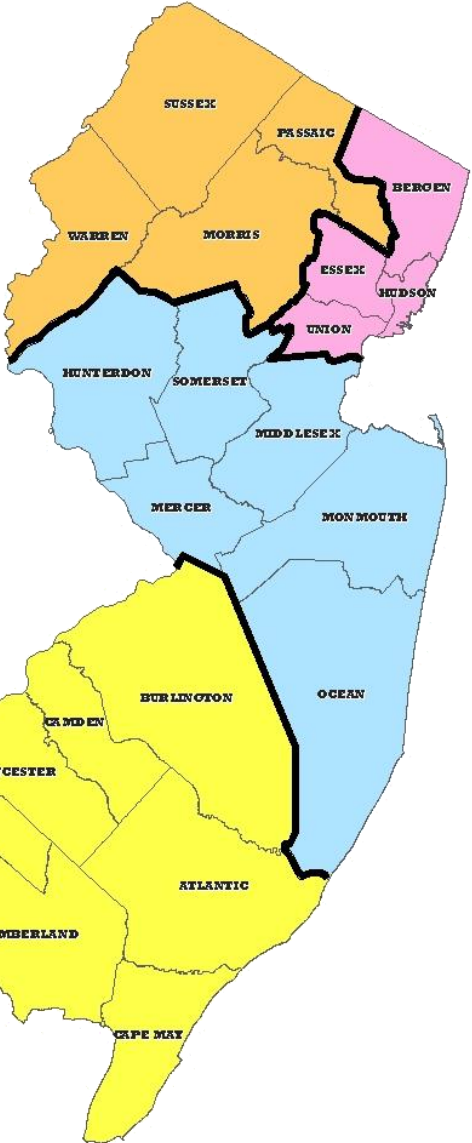
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