

SUMMARY OF PROBLEM AREAS (01/99 THROUGH 02/99)

AUTHORIZATION TYPE	QUESTION	PROBLEMS	COMMENT 1	COMMENT 2	COMMENT 3
Alt- Construction Authorization	Is the STIP reference correct?	1	STIP'D Amount Not in Agreement with Funding Request		
Initial P.E. Authorization	Is the STIP reference correct?	1	STIP Mod Req'd- Received 2/4/99	MOD attached.	
Initial P.E. Authorization	Was consultant proposal submitted?	2	CAM #2 for extra work that was originally to be done by State forces but shifted to consultant due to lack of NJDOT staff.	Draft scope of service submitted only. Lump sum used. Sent back.	
Non-NHS- Construction Authorization	Was environmental clearance documentation submitted?	1	Sent in on 12/98		
Non-NHS- Construction Authorization	Was environmental commitments checklist included?	1	Sent in on 12/98		
Initial P.E. Authorization	Was in-house man-hours included?	1	Cost summary for in-house man-hrs. faxed to this office on 2/1/99.		
Non-NHS- Construction Authorization	Is there a request to closeout P.E.?	2	Called R. Stout requested verbally.	JOST 0722(105) However 0722(101) ? Call	
Alt- Construction Authorization	Other issues?	3	Proprietary Items	Proprietary Items	Proprietary Items
Right of Way Authorization	Other issues?	3	Street parking questionable at this time without more support. Back to DOT.	Not approved returned to NJDOT per Schroeder 2/22/99 letter attached.	FR-Add const. mgt.services agreement received
Number of Requirements Without Problems	170				
Number of Requirements With Problems	15				
Number of Projects With Problems	14				
Total Number of Projects Authorized	43				
Average Days to Authorize	3.8				
Minimum Days to Authorize	0				
Maximum Days to Authorize	20		Held for STIP MOD		
Number of Authorizations Returned	7				

AUTHORIZATION CHECKLIST

Federal Project No.		
	Design	
	Construction	
	ROW	
	Utility	
Route and Section		
Date Received		
Date Authorized		
Reviewer		

Initial P.E. Authorizations:				
All		Yes	No	Comments
Q1	- Was consultant proposal submitted (subconsultants)?			
Q2	- Was in-house man-hours included?			
Q3	- Is the STIP reference correct?			
Q4	- Is the additive factor correct?			
Q5	- Is the Fiscal Data sheet accurate?			
Q6	- Other Issues			
Final Design Authorization:				
All		Yes	No	Comments
Q1	- Is environmental document approved?			
Q2	- Scope Summary Document submitted?			
Q3	- Is the STIP reference correct?			
Q4	- Was consultant proposal submitted (including subconsultants)?			

Q5	- Was in-house man-hours included?			
Q6	- Is the additive factor correct?			
Q7	- Is the Fiscal Data sheet accurate?			
Q8	- Other Issues			
Construction Authorization:				
Full		Yes	No	Comments
Q1	- Was PS&E complete?			
Q2	- Was environmental clearance documentation, submitted?			
Q3	- Was environmental commitments checklist included?			
Q4	- Was ROW certification included?			
Q5	- Was Utilities certification included?			
Q6	- Was Design certification submitted?			
Q7	- Is the STIP reference correct?			
Q8	- Is there a request to close out P.E.?			
Q9	- Is the Fiscal Data sheet accurate?			
Q10	- Other Issues			
Alt		Yes	No	Comments
Q1	- Was environmental clearance documentation submitted?			
Q2	- Was environmental commitments checklist included?			
Q3	- Was ROW certification included?			
Q4	- Was Utilities certification included?			
Q5	- Was Design certification submitted?			
Q6	- Is the STIP reference correct?			
Q7	- Is there a request to closeout P.E.?			

Q8	- Is the Fiscal Data sheet accurate?			
Q9	- Other Issues			
Non-NHS		Yes	No	Comments
Q1	- Was environmental clearance documentation submitted?			
Q2	- Was environmental commitments checklist included?			
Q3	- Was ROW certification submitted?			
Q4	- Was Design certification included?			
Q5	- Is the STIP reference correct?			
Q6	- Is there a request to closeout P.E.?			
Q7	- Is the Fiscal Data sheet accurate?			
Q8	- Other Issues			
Right of Way Authorization:				
		Yes	No	Comments
Q1	- Was environmental clearance documentation submitted?			
Q2	- Scope Summary Document submitted?			
Q3	- Is the STIP reference correct?			
Q4	- Were ROW plans received?			
Q5	- Is the ROW cost estimate acceptable?			
Q6	- Is the Fiscal Data sheet accurate?			
Q7	- Other issues?			