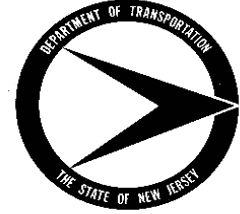


## *New Jersey Department of Transportation*

1035 Parkway Avenue, PO Box 600, Trenton, New Jersey 08625-0600



# *Baseline Document Change Announcement*

**NJDOT Procedures Manual Revisions, 1997  
BDC97PR008**

**December 19, 1997**

**Subject: Release of Additions to Section 4.2.1, Initial Engineer's Cost Estimate Design Submission, and 4.3.3.1, Preparation of Final Engineer's Construction Cost Estimate, of the Procedures Manual, (Cost Estimating Procedure)**

Attached for inclusion in your copy of the NJDOT Procedures Manual and for your use in Department projects are revisions to the above mentioned sections. Replace page 4.2-1 with 4.2-1 through 4.2-54, and replace pages 4.3-1 through 4.3-29 with pages 4.3-1 through 4.3-30.

The BDC request was sent in by the Cost Estimating Unit of Program Support Services. The Construction Cost Estimating procedure will now be included in the Procedures Manual, along with conversion of all units and prices to metric. Also, the forms have been improved to reduce flipping of pages to get information from various charts. Cross references are highlighted in Section 4.3, page 4.3-4. The text in the original Section 4.3.3 is now under a new section same – Section 4.3.3.2 Submittal Procedure for Engineer's Estimate and Proposal.

By January 15, 1998, the construction cost estimate, Right-of-way cost estimate and utility relocation cost estimate for all projects under design shall be updated in accordance with the attached guidelines and submitted to the Manager, Bureau of Program Support Services. In addition, estimates should be revised whenever there is a significant change in the scope of a project. It is planned that new cost estimating worksheets will be issued every September.

The following documents have been superseded by the revisions to Sections 4.2 & 4.3:

1. 26-Mar-68 Construction Engineering Estimate Landscape And Utility Breakout
2. 11-Apr-79 Engineers Estimate
3. 2-Oct-84 Progress Schedule
4. 3-Oct-84 Mobilization
5. 7-Feb-85 Clearing Site
6. 6-Apr-89 Bid Price Report For Standard Items
7. 20-Feb-90 Bid Price Report For Standard Items
8. 3-Apr-90 Review Of Engineer's Estimate
9. 15-Aug-90 Generated Engineer's Estimates
10. 21-Feb-91 Bid Price Report For Standard Items
11. 19-Jun-91 Generated Engineer's Estimates - Program Revisions
12. 31-Mar-92 Engineer's Estimate - Performance Bond And Payment Bond
13. 13-Apr-92 Construction Cost Estimates
14. 29-Dec-92 ADU 92085, Construction Bar Chart

15. 5-Feb-93 Bid Price Report For Standard Items
16. 17-Jun-94 Standard Item List Update (94006 ADU)
17. 13-Oct-95 Construction Cost Estimates (95075 ADU)
18. 22-Dec-95 Metric Pay Items (95089 ADU)

Please note that the 1995 English version is superceded. Designers working on existing English projects shall use these procedures for developing their cost estimates and schedules. Of course, English quantities for the Initial Engineer's Construction Cost Estimates would have to be converted to Metric Quantities in order to use the unit prices contained within this procedure..

The distribution of the Release of Additions to Section 4.2.1 and 4.3.3.1 will be done as follows:

**Distribution to In-House Staff and Various Public Agencies**

This memorandum along with a copy of the NJDOT Procedures Manual revisions and additions will be mailed to all *NJDOT Procedures Manual* holders.

Extra Copies of the NJDOT Procedures Manual revisions and additions can be obtained by contacting:

Engineering Documents Unit  
E&O Building, 1<sup>st</sup> Floor  
1035 Parkway Avenue, PO Box 600  
Trenton, New Jersey 08625  
Phone: (609) 530-5587  
Fax: (609) 530-6626

**Distribution to other Outside Agencies (Consultants, Contractors, etc.)**

This memorandum and attachments will be mailed to all *NJDOT Procedure Manual* holders. It will also be posted on the NJDOT's Electronic Bulletin Board System (BBS) under conference number 10 - "Highway Design", File Area 56 - "Baseline Document Change memorandums". The electronic file of the changes to the Procedure Manual are available in the Reference Documents conference area.

**Recommended By:**

Original Signed by B.S.  
Brian Strizki  
Manager, Quality Services

**Approved By:**

Original Signed by R.D.T.  
Russell D. Tong  
Assistant Commissioner,  
Capital Program Management

attachments  
BJS:GL  
☐ BDC97PR008.doc