

**New Jersey Department of Transportation
CORRECTIVE ACTION NOTICE**

QUALITY MANAGEMENT SERVICES

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CAN No. CAN018

**Approved: Brian Strizki
Date: 3/30/99**

Bureau(s) Affected: All CPM Units
All Design Consultants

Description of Problem(s):

The current information in Section 6.2 "Quality Assurance Procedure for Design" of the Procedures Manual does not reflect the current process being used on Federal projects. Furthermore, the Department wishes to use this procedure for **all** projects to ensure the highest level of quality for its construction projects.

Corrective Action Plan:

To address this problem, the "Interim Procedures for Quality Assurance Evaluations and Quality Assurance Reviews" was developed to assist in-house staff performing QA reviews (see attachment). **Effective immediately**, this document will supersede the current Section 6.2 of the Procedures Manual, and will apply to both federally funded and state funded projects.

This section will be revised at a later date when it is deemed that an acceptable quality level is being attained. At that time, a Baseline Document Change Request will be submitted to incorporate this revised Section 6.2 into the NJDOT Procedures Manual. Until that time, the attached interim procedures shall be followed.

The Quality Assurance checklists for initial and final design submissions will be incorporated into the Procedures Manual as **Section 6.2.1** (referenced in the attached procedure).

Implementation: IMMEDIATELY

Superseded