

New Jersey Department of Transportation
CORRECTIVE ACTION NOTICE

CAN No. 062R

CAPITAL PROGRAM SUPPORT

Director: Lynn Rich

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Approved: Lynn Rich
Date: February 09, 2007

Subject: Traffic Impacts & Lane Closures

Bureau(s) Affected: All Units involved with the development or administration of work impacting traffic
All Consultants and Contractors (DOT or third party)

Description of Issue(s): The Department has established new advance notice requirements to supplement the Lane Closure Request requirements of Department Policy No. 108 and CAN 062. The development of the contract documents must also be revised to reflect this.

Corrective Action Plan:

A. Until revisions to the Standard Details and Sample Plans are issued, the designers shall include the following notes to the General Notes of the Traffic Control Plans:

1. THE CONTRACTOR SHALL NOTIFY THE RESIDENT ENGINEER IN WRITING AT LEAST TWENTY-EIGHT CALENDAR DAYS, BUT NOT MORE THAN SIXTY DAYS, IN ADVANCE OF THE DATE OF ESTABLISHING A NEW TRAFFIC PATTERN SUCH AS A START OF A STAGE, START OF A SUBSTAGE, PERMANENT LANE CLOSURE, AND DETOUR. START OF A NEW TRAFFIC PATTERN WILL NOT BE PERMITTED PRIOR TO THE DATE GIVEN IN THE NOTICE. THE CONTRACTOR SHALL CONFIRM, IN WRITING TO THE RESIDENT ENGINEER, THE DATE OF THE NEW TRAFFIC PATTERN 14 DAYS BEFORE ESTABLISHMENT.
2. THE ESTABLISHMENT OF A NEW TRAFFIC PATTERN MAY BEGIN NO EARLIER THAN 11:00 PM FRIDAY AND MUST BE COMPLETED AND READY FOR OPERATIONS BY 6:00 PM THE FOLLOWING SUNDAY.
3. ALL LANE AND/OR SHOULDER CLOSURES, DETOURS, AND OTHER TRAFFIC IMPACTS SCHEDULED FOR THE SEVEN DAY PERIOD STARTING ON THE FOLLOWING MONDAY SHALL BE SUBMITTED TO THE RESIDENT ENGINEER BY 8 AM OF EACH FRIDAY ON WEEKLY FORMS PROVIDED BY THE DEPARTMENT.
4. A TEMPORARY CLOSURE OR TEMPORARY TRAFFIC IMPACT IS DEFINED AS ONE HAVING A DURATION LESS THAN 24 HOURS. A PERMANENT CLOSURE OR PERMANENT TRAFFIC IMPACT IS DEFINED AS ONE WITH A CONTINUOUS DURATION OF 24 HOURS OR MORE.

EACH DAY OF TEMPORARY CLOSURES AND TEMPORARY TRAFFIC IMPACTS SHALL BE SUBMITTED TO THE RESIDENT ENGINEER 24 HOURS IN ADVANCE OF THE START OF THOSE OPERATIONS ON DAILY FORMS PROVIDED BY THE DEPARTMENT.

5. DETAILS OF TEMPORARY WEEKEND CLOSURES AND TEMPORARY WEEKEND TRAFFIC IMPACTS SHALL BE SUBMITTED TO THE RESIDENT ENGINEER BY 8:00 AM ON THE IMMEDIATELY PRECEDING FRIDAY ON THE DAILY FORMS PROVIDED BY THE DEPARTMENT
6. ANY REQUEST FOR DEVIATION FROM THE TRAFFIC CONTROL REQUIREMENTS IN THE CONTRACT DOCUMENTS INCLUDING, BUT NOT LIMITED TO: LANE CLOSURE SCHEDULE, CHANGES IN HOURS, USE OF LANE SHIFTS, SHOULDER CLOSURES, ALTERNATING TRAFFIC PATTERNS, MOVING OPERATIONS, DETOURS, AND TRAFFIC SLOW DOWNS, SHALL BE SUBMITTED IN WRITING TO THE RESIDENT

ENGINEER AT LEAST TWENTY-EIGHT CALENDAR DAYS IN ADVANCE OF THE REQUESTED CHANGE.

B. Until revisions to the SI are issued, the designers shall include the following in the Special Provisions:

SUBSECTION 108.03

THE FOLLOWING IS ADDED TO THE END OF THE FIRST PARAGRAPH:

The Contractor shall notify the Resident Engineer in writing at least twenty-one calendar days in advance of the date of the start of Work at the Project site. No work at the Project Site will be permitted prior to the date given in the notice.

THE LAST PARAGRAPH IS CHANGED TO:

The Contractor shall give the Resident Engineer in writing a notice 72 hours in advance of starting Construction Operations.

SUBSECTION 108.04

Include the following item under c. (1) CPM Schedule Requirements for the Baseline and Updates.

- (o) The CPM schedule shall contain sufficient activities for notification of the Department by the Contractor for changes to the traffic patterns and staging, including the following:
- 1) An activity with a duration of at least twenty-eight calendar days, but not more than sixty calendar days, shall be shown in advance of the date of establishing a new traffic pattern such as a start of a stage, start of a substage, permanent lane closure, and detour.
 - 2) An activity with no duration shall be shown for 8 am of each Friday where lane or shoulder closures, detours, and other traffic impacts are scheduled for the seven day period starting on the following Monday.
 - 3) An activity with no duration shall be shown for 8 am of each Friday for temporary weekend closures and temporary weekend traffic impacts.

C. Instructions to Designers

- This CAN Announcement supersedes CAN No. 062, dated June 17, 2005.
- (1) Prior to the Final Design Submission, the Designer must contact Traffic Operations to determine if Notes 1 and/or 2 as stated above must be revised for the specifics of the project. As an example, Note 2 may need to be revised to have new traffic patterns established during the week and not during the weekends for construction during the summer in shore areas.
- (2) The Designer must incorporate the advance notice requirements accordingly into the project schedule and the completion dates set in the Special Provisions.

The responsibility of each unit to ensure that this directive is carried out shall be as follows:

- **Major Access Permit Unit, Regional Maintenance Permit Offices, and Division of Local Aid**
Ensure that permits and agreements incorporate the appropriate requirements, and that notices are provided as specified in the Department Policy.
- **Bureau of Quality Assurance, Bureau of Maintenance Engineering & Support, and Bureau of ITS Engineering** - Ensure that the construction contract documents have incorporated the appropriate requirements, or issue by addenda as required.
- **Resident Engineers** – Since the Policy is effective immediately for all projects, use the above in establishing requirements with the contractors on existing contracts.

Implementation: Immediately

Superceded