

CERTIFYING OFFICER LETTER– August 24,2016

TO: Certifying Officers participating in the State Health Benefits Program (SHBP) and School Employees' Health Benefits Program (SEHBP)

FROM: The New Jersey Division of Pensions and Benefits

SUBJECT: National Medical Support Notice (NMSN)

The attached [Certifying Officer letter](#) pertains to the enrollment of a dependent child in health care coverage when identified by a National Medical Support Notice (NMSN). A NMSN is a document child support agencies send to employers to help ensure that children receive health care coverage when it is available and is required as part of a child support order. N.J.S.A. 2A:17-56.11a states that the employer must permit enrollment and provide medical coverage for the dependent(s) when available.

DISTRIBUTION OF THIS MESSAGE

Certifying Officers should forward this message to their human resources staff, benefit administrators, and any other staff members responsible for the administration of pension benefits for employees.

Current and archived Certifying Officer Letters are available for viewing on the Division's Web site at: <http://www.nj.gov/treasury/pensions> On the home page, click on "Information for Employers" and then select the link for "Certifying Officer Letters."

Please note: It is important that the Certifying Officer's and Supervisor's e-mail addresses are kept current with the Employer Pensions and Benefits Information Connection (EPIC) to assure the accurate and timely delivery of this information. Update your information using the Employer Demographics application in EPIC.